

AGENDA  
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE  
MARCH 16, 2023 AT 4:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of the Minutes from the February 16, 2023 Shawnee Beautification, Parks, and Recreation Committee Meeting
2. Consideration of the Minutes from the March 3, 2023 special meeting for the Shawnee Beautification, Parks, and Recreation Committee Meeting
3. Staff Updates
4. Program Updates
5. Discussion of Kidspace Park re-opening
6. Discussion of park rules for all parks
7. Citizens Participation ( A three-minute limit per person)  
( A twelve-minute limit per topic)
8. Committee Comments
9. Adjournment

Respectfully submitted,

Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



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**Shawnee Beautification, Parks and Recreation Committee  
February 16, 2023 at 4:00 p.m.  
MEETING MINUTES**

Roll Call was taken showing the following members present:

|                  |                 | Present      | Absent        |
|------------------|-----------------|--------------|---------------|
| Chairperson      | Chad Payn       | <u>  X  </u> | <u>      </u> |
| Vice Chairperson | Sherry Lankford | <u>  X  </u> | <u>      </u> |
| Member           | Ian Hayes       | <u>  X  </u> | <u>      </u> |
| Member           | Vickie Winters  | <u>  X  </u> | <u>      </u> |
| Commissioner     | Travis Flood    | <u>  X  </u> | <u>      </u> |

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AGENDA NO 1     **Call of order.** Meeting was called to order at 4:02 P.M.

AGENDA NO 2     **Roll call and declaration of Quorum.** Roll was called and a quorum was declared.

AGENDA NO 3     **Approval of December 13<sup>th</sup>, 2022, Minutes.** A motion was made by Vickie Winters, seconded by Ian Hayes, to approve the December 13,2022 minutes. Motion carried 5-0

Roll Call: Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Travis Flood

Nay: None

AGENDA NO 4     **Approval and discussion of Parks and Recreation Pricing Structure.** Kerri Foster discussed new recreation pricing structure that included facilities and Shawnee Splash. The Committee suggested to educate and have good signage to help with the confusion of weekend rates. A motion was made by Ian Hayes, seconded by Vickie Winters to pass the new pricing structure.

AGENDA NO 5     **Discussion of Park Rules.** Discussion of possible park rules and importance of signage. Discussion of the new signs with QR codes on them was shared. This QR code will allow everyone to scan the code to see the rules for the park. Also discussed having the rules on the website for community to view. Possibly formulate top 6 rules for consistency across the city at all parks.

AGENDA NO 6     **Discussion on planning re-opening ceremony for renovated parks.** Committee discussed best time to have re-opening ceremony. Possibly use Woodland Park around Back to School time frame so the pool is still open. Discussed having food trucks on site and need for permits. Activities could possibly be added if volunteers can facilitate. Recommended asking Non-profits and churches to help with activities.

AGENDA NO 7     **Staff Reports.** Parks and Recreation are now combined under management of Kerri Foster as Parks and Recreation Manager. Introduced leadership staff and the job responsibilities of each employee. Discussed the Spring and Summer recreation guide and Community Center will resume activities the week of February 20<sup>th</sup>.

AGENDA NO 8     **Public Comments.** Rob Morris voiced concern of the 2018 ½ cent sales tax being used for capital improvement. He also suggested that noise pollution not be allowed after 11 p.m. at the parks with lights being shut off at that time as well. Jim Vanantwerp expressed his concern for the need of restrooms at the airport walking track as well as needing to fix the parking lot. He also expressed concern of the committee operating with less than 6 members.

AGENDA NO 9     **Committee Comments.** Sherri Lankford discussed being the emcee of the Gardening with the Experts held at Gordon Cooper. The event had 12 booths and she felt that overall it went well.

AGENDA NO 10    **Adjournment.** Motion was made by Ian Hayes, seconded by Chad Payn, to adjourn the meeting. Motion carried 5-0

Roll call: Aye: Chad Payn, Sherry Lankford, Ian Hayes, Vickie Winters, Travis Flood

Nay: None

**Approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2023**

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CHAD PAYN, CHAIRMAN



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**Shawnee Beautification, Parks and Recreation Committee**  
**March 2, 2023 at 4:00 p.m.**  
**Meeting Minutes**

Roll Call was taken showing the following members present:

|                  |                 | Present       | Absent        |
|------------------|-----------------|---------------|---------------|
| Chairperson      | Chad Payn       | <u>  X  </u>  | <u>      </u> |
| Vice Chairperson | Sherry Lankford | <u>  X  </u>  | <u>      </u> |
| Member           | Ian Hayes       | <u>  X  </u>  | <u>      </u> |
| Member           | Vickie Winters  | <u>      </u> | <u>  X  </u>  |
| Commissioner     | Travis Flood    | <u>      </u> | <u>  X  </u>  |
| Member           | Zach Foster     | <u>  X  </u>  | <u>      </u> |
| Member           | Sue Nelson      | <u>  X  </u>  | <u>      </u> |

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**Call of order.** Meeting was called to order at 4:05 P.M.

**Roll call and declaration of Quorum.** Roll was called and a quorum was declared.

AGENDA NO 1     **Appoint park re-opening ceremony sub-committee members.** Sue Nelson was sworn in to be on park re-opening ceremony sub-committee. Kerri Foster discussed what the objective of the sub-committee is and the importance of the committee. Chad Payn discussed the regulations concerning the sub-committee and the Shawnee Beautification, Parks and Recreation Committee. Motion was made by Zach Foster, seconded by Sue Nelson to take volunteers to be on sub-committee. Sherry Lankford, Vickie Winters, and Ian Hayes volunteered to be on sub-committee. Motion carried 5-0.

Roll call: Aye: Zach Foster, Sue Nelson, Sherry Lankford, Ian Hayes, Chad Payn

Nay: None

AGENDA NO 2     **Adjournment.** Motion was made by Ian Hayes, seconded by Sherry Lankford to adjourn the meeting. Motion carried 5-0.

Roll call: Aye: Zach Foster, Sue Nelson, Sherry Lankford, Ian Hayes, Chad Payn

Nay: None

**Approved on the \_\_\_\_ day of \_\_\_\_\_, 2023**

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CHAD PAYN, CHAIRMAN