

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
September 17, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the September 4, 2012 meeting.
2. Presentation from Smith Roberts Baldischwiler, LLC on the development of the Multi-Phase Comprehensive Utility System Master Plan.
3. Consider Bids:
 - a. Midland Water Line Replacement (Award)
4. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
5. Administrative Reports
6. Adjournment

Respectfully submitted

Phyllis Loftis, CMC
Authority Secretary

Shawnee Municipal Authority

1. a.

Meeting Date: 09/17/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the September 4, 2012 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, TUESDAY, SEPTEMBER 4, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Sims, Harrod, Peterson, Collier, Winterringer, Smith

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the August 6, 2012 meeting.

A motion was made by Trustee Sims, seconded by Trustee Collier, to approve the Consent Agenda item 1(a). Motion carried 7-0.

AYE: Sims, Collier, Winterringer, Smith, Stephens, Harrod, Peterson

NAY: None

RECESS SHAWNEE MUNICIPAL AUTHORITY BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND RECONVENE THE CITY COMMISSION MEETING

RECONVENE THE SHAWNEE MUNICIPAL AUTHORITY BY THE POWER OF THE CHAIR AT 7:18 P.M.

- b. Authorize staff to solicit bids for a THM Analyzer to be used in the lab at the water plant.
- c. Authorize staff to solicit bids for replacement of screw pump #3 at the Northside Wastewater Treatment Plant.
- d. Approve agreement between Pottawatomie County Development Authority (PCDA) and Shawnee Municipal Authority (SMA) to provide

immediate and emergency personnel for the maintenance and operation of its water system.

A motion was made by Trustee Harrod, seconded by Trustee Smith, to approve the Consent Agenda items 1(b-d). Motion carried 7-0.

AYE: Harrod, Smith, Stephens, Agee, Mainord, Hall, Winterringer

NAY: None

AGENDA ITEM NO. 2:

Consider Bids:

a. Midland Water Line Replacement (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
Matthews Trenching Co. Inc. Oklahoma City, OK	\$907,870.00
Orion Construction Services Corp. Oklahoma City, OK	\$749,026.12
Holland Backhoe Inc. Harrah, OK	\$634,758.00
Knapff-Reynolds Const. Co. Oklahoma City, OK	\$582,626.00
Jordan Constructors Inc. Tecumseh, OK	\$495,871.00
Southwest Water Works LLC Oklahoma City, OK	\$573,000.00

Utility Director Jim Bierd read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to defer the bid award to the September 17, 2012 City Commission meeting. Motion carried 7-0.

AYE: Harrod, Winterringer, Smith, Stephens, Agee, Mainord, Hall

NAY: None

b. Water Treatment Plant Sludge Removal (Award)

Utility Director Jim Bierd announced that five bids were received and after review and consideration it was staff's recommendation to award the bid to Terra Renewal Services, Inc. of Richardson, Texas in the amount of \$126,960.16.

A motion was made by Trustee Winterringer, seconded by Trustee Hall, to accept staff's recommendation and award the bid to Terra Renewal Services, Inc. in the amount of \$126,960.16. Motion carried 7-0.

AYE: Winterringer, Hall, Smith, Stephens, Agee, Harrod, Mainord

NAY: None

c. Removal and Replacement of the Enclosed Fishing Dock and Walkways on Shawnee Twin Lake #1 (Open)

Director of Operations James Bryce announced that one bid was received and after review and consideration it was staff's recommendation to award the bid to Recon Services, Inc. of McAlester, Oklahoma in the amount of \$177,482.00.

A motion was made by Trustee Agee, seconded by Trustee Winterringer, to accept staff's recommendation and award the bid to Recon Services, Inc. in the amount of \$177,482.00. Motion carried 7-0.

AYE: Agee, Winterringer, Smith, Stephens, Harrod, Mainord, Hall

NAY: None

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 4:

Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 5:

Adjournment

A motion was made by Trustee Harrod, seconded by Trustee Smith, to adjourn the Shawnee Municipal Authority. Motion carried 7-0. (7:30 p.m)

AYE: Harrod, Smith, Stephens, Agee, Mainord, Hall, Winterringer

NAY: None

ATTEST:

WES MAINORD
CHAIRMAN

(SEAL)

PHYLLIS LOFTIS, CMC
SECRETARY

Shawnee Municipal Authority

2.

Meeting Date: 09/17/2012

Presentation

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Presentation from Smith Roberts Baldischwiler, LLC on the development of the Multi-Phase Comprehensive Utility System Master Plan.

Shawnee Municipal Authority

3.

Meeting Date: 09/17/2012

Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Consider Bids:

Shawnee Municipal Authority

3. a.

Meeting Date: 09/17/2012

Midland Water Line

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Midland Water Line Replacement (Award)

Attachments

Award Recommendation Memo

Notice to Bidders

Bidders List

Jim Bierd
Director

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC:
Date: September 12, 2012
Re: Midland water line project

Staff recommends awarding the Midland water line project to Jordan Contractor's in the amount of \$495,871 as the lowest and best bid.

Advertisement for Bids

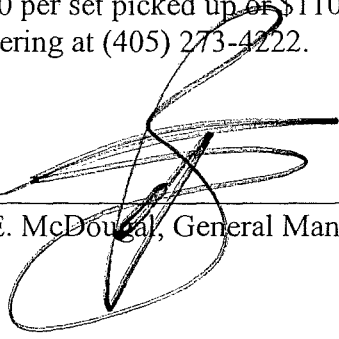
It is the intention of the Shawnee Municipal Authority, Pottawatomie County, Oklahoma, to receive SEALED BIDS for the construction of the **Midland Water Line Replacement** located on the south side of Midland Street from Aydelotte Street to Airport Drive and along Bonita, Dorothy, and Pottenger Streets from Midland to Federal in the City of Shawnee, per technical specifications and drawings.

BIDS mailed or hand carried must be received by 4:00 p.m. on Tuesday, September 4, 2012 at the office of the City of Shawnee City Clerk located in the City of Shawnee City Hall, 16 West 9th Street, Shawnee, Oklahoma 74801 or P.O. Box 1448 Shawnee, Oklahoma 74802-1448. Bids will be opened and read aloud and tabled in a public meeting of the City Commissioners of the City of Shawnee on Tuesday, September 4, 2012 at 6:30 p.m. All bids and bidders will be evaluated by LandRun Engineering and the Shawnee Municipal Authority and will be awarded to the best bidder or all will be rejected at the following regularly scheduled meeting.

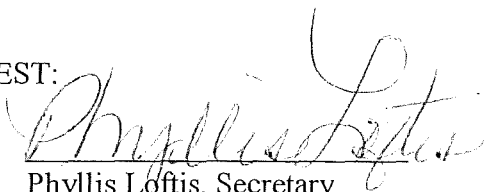
All BIDS must include assurances that the following provisions will be complied with:

- **Equal opportunity Provisions** - Executive Order 11246, as amended, which assures non-discrimination;
- **Minority Business Enterprise and Women Business Enterprise** - provisions that encourage minority owned businesses and women owned businesses to bid on the project.
- **IMPORTANT**- Surety companies executing bonds must appear on the Treasury Department's most current list and be authorized to transact business in the State where the project is located.

The BID DOCUMENTS can be received electronically for \$25.00 or obtained in paper for \$100.00 per set picked up or \$110.00 per set sent via US mail by contacting LandRun Engineering at (405) 273-4222.


Brian E. McDougal, General Manager

ATTEST:


Phyllis Loftis, Secretary



BIDDER'S LIST FOR

Midland Water Line Replacement

DATE TO BE OPENED: September 4, 2012

Business Name: Jordan Contractors

Contact: Jimmy Jordan

Address: 123 S. Broadway

Tecumseh, Oklahoma 74873

Telephone: 405-598-2169

E-Mail: _____

Business Name: Tri Star Utilities

Contact: _____

Address: 2109 West Maple Street

Independence, Kansas 67301

Telephone: (620) 331-7159

E-Mail: _____

Business Name: Wee Construction

Contact: _____

Address: P.O. BOX HWY 24 WEST 263

Washington, Oklahoma 73093

Telephone: (405) 288-6162

E-Mail: _____

Business Name: Holland Backhoe

Contact: _____

Address: 21400 NE 63rd Street

Harrah, Oklahoma 73045-8914

Telephone: (405) 454-0482

E-Mail: _____