AGENDA
SHAWNEE AIRPORT AUTHORITY
September 19, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:

   a. Minutes from the September 6, 2016 meeting.

   b. Airport Advisory Board Minutes from July 20, 2016 meeting.

2. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority **1. a.**

Meeting Date: 09/19/2016

SAA Minutes 09-06-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the September 6, 2016 meeting.

Fiscal Impact

Attachments

SAA Minutes 09-06-2016

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, TUESDAY, SEPTEMBER 6, 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Mainord, Hall, Shaw
ABSENT: Dykstra

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the August 15, 2016 meeting.

A motion was made by Trustee Hall, seconded by Trustee Gillham, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Hall, Gillham, Harrod, Mainord, Shaw, Bushong
NAY: None

RECESS SHAWNEE AIRPORT AUTHORITY BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE MUNICIPAL AUTHORITY (6:32 P.M.)

RECONVENE SHAWNEE AIRPORT AUTHORITY BY THE POWER OF THE CHAIR (7:43 P.M.)

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:43 p.m.)

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RICHARD FINLEY
CHAIRMAN

ATTEST:

____
PHYLLIS LOFTIS, SECRETARY

Shawnee Airport Authority **1. b.**

Meeting Date: 09/19/2016

AAB Minutes 07-20-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Advisory Board Minutes from July 20, 2016 meeting.

Fiscal Impact

Attachments

AAB Minutes 07-20-2016

MINUTES
AIRPORT ADVISORY BOARD REGULAR MEETING JULY, 20 2016, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

PRESENT: Fogerty, Huddleston, Klaser, Freeman, Smallwood
Others: Keenan English – Asst. Airport Mgr, Fred Treiber – Airport Supervisor, Cynthia Arnold – Finance Director

ABSENT: Humphreys, Smith, Freeman

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE: Consideration and approval of the consent agenda.

1. Minutes from the June 15, 2016 meeting

Fogerty motioned to approve the June 15, 2016 minutes. Smallwood 2nd the motion. Board unanimously approved the motion.

ITEM TWO: Consideration, discussion, and possible action of agreeing to a Memorandum of Understanding with the Shawnee Industrial Authority to finance the construction of T-hangars.
Smallwood motioned to accept the MOU but have airport staff report back to the Airport Board for more discussion and possible action after an interest rate has been offered by the SIA. Klaser 2nd the motion. Board unanimously approved the motion.

ITEM THREE: Consideration, discussion, and possible action of adopting an amendment to Shawnee Lube LLC's commercial lease.
English reported that Shawnee Lube LLC wishes to add additional land on their lease in order to construct a car wash. He also reported that the Planning Department would have conditions on the construction. The agenda item was tabled until Shawnee Lube LLC were willing to accept the conditions.

ITEM FOUR: **Staff Report**

ITEM FIVE: Board Comments
No board comments

ITEM SIX: **Citizens Comments**
Ben Crooch asked airport staff to mow more often in between taxiway A and the runway in order for him to land skydivers in an additional landing zone.

ITEM SEVEN: New Business
No new business

ITEM EIGHT: **Adjournment**
Board adjourned at 6:40pm.