

AGENDA
SHAWNEE AIRPORT AUTHORITY
September 20, 2021 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the September 7, 2021 regular meeting.

2. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 09/20/2021

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the September 7, 2021 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, TUESDAY, SEPTEMBER 7, 2021, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:24 P.M. ON SEPTEMBER 2, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn

ABSENT: Salter

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the August 16, 2021 regular meeting.
- b. Airport Advisory Board Minutes from the June 16, 2021 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Weaver, to approve the Consent Agenda Item Nos. 1 (a-b). Motion carried 6-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn

NAY: None

AGENDA ITEM NO. 2:

Discussion and consideration of a request to transfer, amend, and extend a Non-Aeronautical Commercial Lease Agreement with Brown Derby.

Airport Manager Bonnie Wilson explained Brown Derby currently leases a portion of land at 1830 North Kickapoo Avenue that will expire in March of 2022. Approval of the transfer will allow the Brown Derby restaurant to continue with a new management structure. Staff and the Airport Advisory Board recommend the transfer, amendment, and extension of a non-aeronautical commercial lease agreement with Brown Derby, LLC.

A motion was made by Trustee Sehorn, seconded by Trustee Rutherford, to approve a request to transfer, amend, and extend a Non-Aeronautical Commercial Lease Agreement with Brown Derby, LLC. Motion carried 6-0.

AYE: Sehorn, Rutherford, Matthews, Weaver, Flood, Bolt

NAY: None

AGENDA ITEM NO. 3:

Discussion and consideration of the submission of a Land Release Request with the Federal Aviation Administration (FAA) for the purpose of amending the land use classification of Airport property for use by the Oklahoma Military Department.

Airport Manager Bonnie Wilson explained the Shawnee Regional Airport was approached by the Oklahoma Military Department (OMD) with a proposal to develop an armory facility on land situated on the west side of the Airport property. The land is currently classified as aeronautical development. The Land Release Request with the Federal Aviation Administration (FAA) will request the land use be reclassified for non-aeronautical development.

A motion was made by Trustee Matthews, seconded by Trustee Weaver, to approve the submission of a Land Release Request with the Federal Aviation Administration (FAA) for the purpose of amending the land use classification of Airport property for use by the Oklahoma Military Department. Motion carried 6-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn

NAY: None

AGENDA ITEM NO. 4:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (9:05 p.m.)

ED BOLT, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

DRAFT