

AGENDA
BOARD OF CITY COMMISSIONERS
September 21, 2020 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
2. Consider approval of Consent Agenda:
 - a. Minutes from the September 8, 2020 regular meeting.
 - b. Acknowledge the following reports and minutes:
 - License Payment Report for August 2020
 - Project Payment Report for August 2020
 - Senior Citizens of Shawnee Board Minutes from the August 11, 2020 regular meeting.
 - c. Re-acknowledge the following minutes:
 - Planning Commission Minutes from the March 4, 2020 regular meeting, the May 15, 2020 special call meeting, the May 29, 2020 special call meeting, the June 3, 2020 regular meeting, the June 19, 2020 special call meeting, the July 1, 2020 regular meeting, and the August 5, 2020 regular meeting.
 - d. Authorize staff to purchase camera and access control systems for the new Police Department from Smith Hamilton, Inc. in the total amount of \$45,639.00.
 - e. Authorize staff to purchase new furniture for the Communication Center at the new Police Department from Stolz Telecom at state bid price in the total amount of \$89,296.67.
 - f. Approve Change Order No. 1 for Shawnee Police Department Architect's Project No. 1811, 912 East Independence, Shawnee, Oklahoma 74801.
 - g. Acknowledge resignation of Mike Adcock from the Shawnee Hospital Authority.

h. Acknowledge resignation of Michelle Briggs from the Shawnee Hospital Authority.

i. Mayor's Appointments:

Community Service Contract Review Committee

Erica Bass 1st Full Term Expires: January 1, 2024

New appointment to committee

Parks and Recreation Committee

Jennifer Bell 1st Partial Term Expires: January 1, 2024

Replaces Lynn Gray – Resigned

Zach Foster 1st Partial Term Expires: January 1, 2023

Replaces Bob Weaver – Resigned Citizen Appointment

Planning Commission

Amanda Johnson 1st Partial Term Expires: June 1, 2023

Replaces Rachael Melot – Resigned

Walter (Jay) Lester Jr. 1st Partial Term Expires: June 1, 2021

Replaces Daniel Matthews – Resigned

Shawnee Urban Renewal Authority

Abby Flood 1st Partial Term Expires: February 2, 2023

Replaces Tiffany Barrett – Termed out

Kay Wheeler 1st Partial Term Expires: February 2, 2023

Replaces Johnnie Maxwell – Termed out

Traffic Commission

Randy Kamm 1st Partial Term Expires: January 1, 2023

Replaces Paul Roberts – Termed out

Mandi MacDonald 1st Partial Term Expires: January 1, 2023

Replaces Peggy Rider – Termed out

Monty Porter 1st Partial Term Expires: January 1, 2023

Replaces Rebecca Dolan – Termed out

Zoning Board of Adjustments

Crystal Richardson 1st Full Term Expires: June 1, 2023

Reappointment

3. Presentation by Animal Control to present the Pet of the Week.

4. Consider an appointment of a City Commissioner to the Community Service Contract Review Committee.

5. Consider and take action with respect to a resolution of the City Commissioners of the City of Shawnee, Oklahoma (the “City”) approving the incurrence of indebtedness by the Shawnee Municipal Authority (the “Authority”) issuing its sales tax revenue note, series 2020 (the “Note”); providing that the organizational document creating the Authority is subject to the provisions of the note indenture, authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the authority pertaining to the sale of said Note; ratifying and confirming a sales tax agreement by and between the City and the Authority pertaining to the year-to-year pledge of certain sales tax revenues; and containing other provisions relating thereto.
6. Consideration of an ordinance amending portions of Chapter 15, entitled “Health and Safety” located in Chapter 15, Article I, of the Shawnee City Code of Ordinances, by specifically enacting the “City of Shawnee COVID-19 Safety Code,” to be codified as section 15-6 through 15-15 of the code in order to provide the findings and declarations of the City Council; providing a definition of “face covering:” requiring face coverings shall be worn in certain places or settings; providing suggested guidelines for face coverings; providing exceptions; providing an effective and expiration date and time; providing for enforcement, violations, and penalties for violations; providing a defense; and declaring an emergency.
7. Public hearing and consideration of an ordinance to rezone property located at 1018 West Benedict Street, containing 0.19-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District). Case No. P13-20, Applicant: Ken Stafford, representing Carol Ann Stafford 2013 Revocable Trust. (*Deferred from the September 8, 2020 City Commission meeting.*)
8. Public hearing and consideration of an ordinance to rezone property located at 815 North Harrison Avenue, containing 1.66-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of a cellular communications tower. Case No. P14-20, Applicant: Troy Williams, Branch Communications, AT&T. (*Deferred from the September 8, 2020 City Commission meeting.*)
9. Public hearing and consideration of an ordinance to rezone property located at 6-20 West MacArthur Street, containing 1.29-acres, from C-3 (Highway Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of an outdoor gathering space containing food trucks, on-premise sale and consumption of alcohol, pop-up shops, and restrooms. Case No. P15-20, Applicant: GCR Sunset Enterprises, LLC. (*Deferred from the September 8, 2020 City Commission meeting.*)(*Deferred by the Planning Commission to the October 7, 2020 meeting.*)
10. Public hearing and consideration of an ordinance to rezone property at 2124 West Benedict Street, containing 1.00-acres, from A-1 (Rural Agricultural District) to C-3 (Highway Commercial District) for the purpose of indoor cultivation of medical marijuana. Case No. P16-20, Applicant: Executive Home Rentals, LLC. (*Applicant withdrew application.*) (*Deferred from the September 8, 2020 City Commission meeting.*)
11. Acknowledge monthly Sales Tax and Budget Report.

12. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

13. Commissioners Comments

14. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2. a.

Meeting Date: 09/21/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the September 8, 2020 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
SEPTEMBER 8, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Tuesday, September 8, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:03 p.m. on September 3, 2020. Mayor Bolt presided and Mr. Jake Flood called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Bob Weaver
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Absent
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Darren Rutherford

INVOCATION

Pastor Ian Brown
Life Church

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Mike Little spoke regarding City nuisance liens and possible action to acquire property. He expressed his interest in obtaining affordable lots to build homes.

Mr. Kenny Sparks advised he is a lease holder at the Shawnee Twin Lakes. He stated an AirBNB (Bed and Breakfast) was established in the area. He stated he did not believe it was permissible but wanted to seek counsel on the matter.

Mr. Rob Morris asked the Commission if the City of Shawnee was or was not a certified Blue Zones City?

Mr. Jay Murphy explained he also leases a lot at the Shawnee Twin Lakes. He recently received information a neighbor had began operation of an AirBNB. He expressed his concerns with this matter.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the August 17, 2020 regular meeting.
- b. Acknowledge the following minutes:
 - Planning Commission Minutes from the March 4, 2020 regular meeting, the May 15, 2020 special call meeting, the May 29, 2020 special call meeting, the June 3, 2020 regular meeting, and the June 19, 2020 special call meeting. (*Deferred from the July 6, 2020 City Commission meeting.*)
 - Planning Commission Minutes from the July 1, 2020 and August 5, 2020 regular meeting.
 - Senior Citizens of Shawnee Board Minutes from the July 14, 2020 regular meeting.
 - Shawnee Community Beautification Committee Minutes from the July 16, 2020 regular meeting.
- c. Acknowledge resignation of Daniel Matthews from the Planning Commission.
- d. Acknowledge resignation of Lynn Gray from the Parks and Recreation Committee.
- e. Approve a Community Development Block Grant Contract between the City of Shawnee and the Central Oklahoma Community Action Agency, Inc.
- f. Lake Lease Transfers:
TRANSFERS:
Lot 9 Renfro Tract, 15807 Sleepy Hollow Road
From: Samuel and Jennifer Nowakowski
To: Ryan and Cindy Romeike

A motion was made by Commissioner Weaver, seconded by Commissioner Sehorn, to approve Consent Agenda Item Nos. 2(a-f). Motion carried 4-0-2.

AYE: Weaver, Sehorn, Flood, Bolt

NAY: None

ABSTAIN: Matthews, Salter

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Leathers presented Luna, a ten- to twelve-year-old female canine.

AGENDA ITEM NO. 4:

Mayor's Proclamation:

"Diaper Need Awareness Week"
September 21-27, 2020

Ms. Lacey Holt accepted the Mayor's Proclamation for "Diaper Need Awareness Week" presented by Mayor Bolt.

AGENDA ITEM NO. 5:

Consideration of a contract with Holloway, Updike and Bellen, Inc. for engineering services for Whittaker Street rehabilitation.

Utility Director Brad Schmidt advised that the proposed agreement with Holloway, Updike and Bellen, Inc. (HUB) is for engineering services to rehabilitate Whittaker Street that runs in front of Horace Mann School. He advised that Draper Avenue to Highland Street is also included in this rehabilitation.

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to approve a contract with Holloway, Updike and Bellen, Inc. for engineering services for Whittaker Street rehabilitation. Motion carried 6-0.

AYE: Weaver, Flood, Bolt, Sehorn, Slater, Matthews

NAY: None

AGENDA ITEM NO. 6:

Consider a resolution to declare real property located at 229 North Kickapoo Avenue, AP Block 19 Lots 29 thru 32, as surplus property, authorizing staff to solicit bids to sell the property and set a minimum bid.

City Engineer Seth Barkhimer provided a staff report. He explained this property is located at the corner of 10th Street and Kickapoo Avenue. The property was acquired as a part of the right-of-way acquisition process with the Kickapoo Street Project.

Resolution No. 6620 was introduced.

A RESOLUTION DECLARING CERTAIN REAL PROPERTY LOCATED AT 229 NORTH KICKAPOO AVENUE, AP BLOCK 19 LOTS 29 THRU 32, SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID PROPERTY; AND AUTHORIZING STAFF TO ADVERTISE FOR SEALED BIDS FOR THE SALE OF SAID PROPERTY.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve a resolution to declare real property located at 229 North Kickapoo Avenue, AP Block 19 Lots 29 thru 32, as surplus property, authorizing staff to solicit bids to sell the property and set a minimum bid. Motion carried 6-0.

AYE: Sehorn, Matthews, Weaver, Flood, Bolt, Salter

NAY: None

AGENDA ITEM NO. 7:

Public hearing and consideration of an ordinance to rezone property located at 1018 West Benedict Street, containing 0.19-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District). Case No. P13-20, Applicant: Ken Stafford, representing Carol Ann Stafford 2013 Revocable Trust. *(Deferred from the August 17, 2020 City Commission meeting.)*

City Manager Chance Allison explained Staff was requesting to defer the public hearing items due to a software issue with posting of the Planning Commission agenda. This recommendation is out of an abundance of caution. He advised that the Planning Commission will readdress the items at a future Planning

Commission meeting and they will be brought back to the City Commission with proper recommendations to take into consideration.

A motion was made by Commissioner Weaver, seconded by Commissioner Sehorn, to defer this item to a future City Commission meeting. Motion carried 6-0.

AYE: Weaver, Sehorn, Salter, Matthews, Flood, Bolt
NAY: None

AGENDA ITEM NO. 8:

Public hearing and consideration of an ordinance to rezone property located at 815 North Harrison Avenue, containing 1.66-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of a cellular communications tower. Case No. P14-20, Applicant: Troy Williams, Branch Communications, AT&T.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to defer this item to a future City Commission meeting. Motion carried 6-0.

AYE: Matthews, Flood, Bolt, Sehorn, Salter, Weaver
NAY: None

AGENDA ITEM NO. 9:

Public hearing and consideration of an ordinance to rezone property located at 6-20 West MacArthur Street, containing 1.29-acres, from C-3 (Highway Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of an outdoor gathering space containing food trucks, on-premise sale and consumption of alcohol, pop-up shops, and restrooms. Case No. P15-20, Applicant: GCR Sunset Enterprises, LLC. *(Deferred by the Planning*

Commission to the October 7, 2020 meeting.)

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to defer this item to future City Commission meeting. Motion carried 6-0.

AYE: Sehorn, Matthews, Weaver, Flood, Bolt, Salter
NAY: None

AGENDA ITEM NO. 10:

Public hearing and consideration of an ordinance to rezone property at 2124 West Benedict Street, containing 1.00-acres, from A-1 (Rural Agricultural District) to C-3 (Highway Commercial District) for the purpose of indoor cultivation of medical marijuana. Case No. P16-20, Applicant: Executive Home Rentals, LLC. *(Applicant withdrew application.)*

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to defer this item to a future City Commission meeting. Motion carried 6-0.

AYE: Weaver, Flood, Bolt, Sehorn, Salter, Matthews
NAY: None

AGENDA ITEM NO. 11:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 12:

Commissioners Comments

Commissioner Matthews expressed his excitement to be a part of the City Commission and is looking forward to working with City Staff and Commissioners.

Commissioner Weaver in their presentation in July, OG&E explained in that a downed light pole would be replaced within a month. He advised there is a light

pole on Kickapoo Spur in front of Locke Supply that has been down over a month and not replaced. He asked for Staff to bring attention to that issue.

Commissioner Weaver stated it is his understanding that Shawnee is now certified as a Blue Zones Community.

Commissioner Flood apologized to those individuals regarding the public hearings that were deferred. He thanked everyone for their patience.

Commissioner Flood also stated he believed Shawnee was a certified Blue Zones City.

Mayor Bolt also stated he understood that Shawnee was a certified Blue Zones City.

Mayor Bolt announced that there would be a voter registration event at the Rolling Hills Community Center on Thursday, September 10, 2020. He encouraged citizens to register to vote.

AGENDA ITEM NO. 13: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:37 p.m.)

ED BOLT, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners**2. b.**

Meeting Date: 09/21/2020

Reports and Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for August 2020
- Project Payment Report for August 2020
- Senior Citizens of Shawnee Board Minutes from the August 11, 2020 regular meeting.

Attachments

License Payment Report

Project Payment Report

Senior Citizens Board Minutes

===== PAYMENT DISTRIBUTION =====									
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID	
54212	7/26/20- 7/25/21	ABEERWINER	ABUELITA'S MEXICAN RESTAU	450.00CR	.00	.00	.00	450.00CR	
022792	8/13/20- 8/12/21	ALARM	HERRON, W	15.00CR	.00	.00	.00	15.00CR	
022809	8/17/20- 8/16/21	ALARM	GRAHAM, BENNY M	15.00CR	.00	.00	.00	15.00CR	
022837	8/29/20- 8/28/21	ALARM	SMITH, REGINA R	15.00CR	.00	.00	.00	15.00CR	
024040	7/02/20- 7/01/21	ALARM	NAIL, JAMI D	15.00CR	.00	.00	.00	15.00CR	
025862	7/11/20- 7/10/21	ALARM	DAY, GEORGE K	15.00CR	.00	.00	.00	15.00CR	
026181	8/25/20- 8/24/21	ALARM	MOSMAN, BRAD	15.00CR	.00	.00	.00	15.00CR	
027836	8/17/20- 8/16/21	ALARM	PONDER, RICKY	15.00CR	.00	.00	.00	15.00CR	
028956	5/04/20- 5/03/21	ALARM	HODGES, LOUIS G	15.00CR	.00	.00	.00	15.00CR	
029743	8/04/20- 8/03/21	ALARM	BERKEY, GREGORY H	15.00CR	.00	.00	.00	15.00CR	
029791	8/11/20- 8/10/21	ALARM	DOWN THE RABBIT HOLE	15.00CR	.00	.00	.00	15.00CR	
031641	8/18/20- 8/17/21	ALARM	DAVIS, PAUL E	15.00CR	.00	.00	.00	15.00CR	
031655	8/23/20- 8/22/21	ALARM	WOOD, KAROL A	15.00CR	.00	.00	.00	15.00CR	
032931	8/02/20- 8/01/21	ALARM	ANDERSON, LINDA S	15.00CR	.00	.00	.00	15.00CR	
033032	8/31/20- 8/30/21	ALARM	GOULDY, W	15.00CR	.00	.00	.00	15.00CR	
033703	7/03/20- 7/02/21	ALARM	FARMER, LAURA L	15.00CR	.00	.00	.00	15.00CR	
033718	7/26/20- 7/25/21	ALARM	JONES, JAMIE E	15.00CR	.00	.00	.00	15.00CR	
033726	8/07/20- 8/06/21	ALARM	SHARMA, JENNIFER A	15.00CR	.00	.00	.00	15.00CR	
033729	8/19/20- 8/18/21	ALARM	PATRIDGE, NORMA	15.00CR	.00	.00	.00	15.00CR	
033739	8/29/20- 8/28/21	ALARM	WILKE, CHARLES J	15.00CR	.00	.00	.00	15.00CR	
033995	8/11/20- 8/10/21	ALARM	FRANKLIN, ALLISON	25.00CR	.00	.00	.00	25.00CR	
034000	8/12/20- 8/11/21	ALARM	KRIEGLER, TIFFANI A	25.00CR	.00	.00	.00	25.00CR	
034020	8/26/20- 8/25/21	ALARM	WOLF, MITCHELL A	25.00CR	.00	.00	.00	25.00CR	
034021	8/28/20- 8/27/21	ALARM	CULVER, CHARLA A	25.00CR	.00	.00	.00	25.00CR	
033694	6/26/20- 6/25/21	AMIXED	TACOS EL PATRON LLC	905.00CR	.00	.00	.00	905.00CR	
019484	8/13/20- 8/12/21	BEERWINE	PHOENIX ASTAN DINER	450.00CR	.00	.00	.00	450.00CR	
033017	8/29/20- 8/28/21	BEERWINE	ALDI	450.00CR	.00	.00	.00	450.00CR	
011308	8/19/20-12/31/20	DEMOL	A-1 DOZER	125.00CR	.00	.00	.00	125.00CR	
034013	12/31/99-12/31/20	DEMOL	MEIER & SON DEMOLITION LL	50.00CR	.00	.00	.00	50.00CR	
010156	6/01/20- 5/31/21	ELECC	DICK, BRIAN L	75.00CR	.00	.00	.00	75.00CR	
014009	11/01/19-10/31/20	ELECC	HARRIS, TOMMY L	100.00CR	.00	.00	.00	100.00CR	
015280	9/01/20- 8/31/21	ELECC	KREPPS, WILLIAM J	75.00CR	.00	.00	.00	75.00CR	
016464	8/01/20- 7/31/21	ELECC	TATOM, WAYNE	75.00CR	.00	.00	.00	75.00CR	
019769	11/01/19-10/31/20	ELECC	GARCIA, GEOFFREY	100.00CR	.00	.00	.00	100.00CR	
024967	8/06/20- 8/31/21	ELECC	PINNICK, JOHN C	100.00CR	.00	.00	.00	100.00CR	
030640	2/01/20- 1/31/21	ELECC	WILL, BRETT D	100.00CR	.00	.00	.00	100.00CR	
032434	8/01/20- 7/31/21	ELECC	WILSON, ROY D	75.00CR	.00	.00	.00	75.00CR	
010163	8/06/20- 8/05/21	LAKELEASE	SMITH, LAURANCE	731.00CR	.00	.00	.00	731.00CR	
010169	8/20/20- 8/19/21	LAKELEASE	INDA, JOHN	731.00CR	.00	.00	.00	731.00CR	
010174	8/06/20- 8/05/21	LAKELEASE	MALASKE, STANLEY	731.00CR	.00	.00	.00	731.00CR	
010191	8/22/20- 8/21/21	LAKELEASE	GALLAGHER, LAHOMA	731.00CR	.00	.00	.00	731.00CR	
020836	8/16/20- 8/15/21	LAKELEASE	CARPENTER, DERRICK	731.00CR	.00	.00	.00	731.00CR	
020837	8/16/20- 8/15/21	LAKELEASE	CARPENTER, DERRICK	731.00CR	.00	.00	.00	731.00CR	
020945	8/16/20- 8/15/21	LAKELEASE	SPEARS, CHRIS	731.00CR	.00	.00	.00	731.00CR	
020946	8/16/20- 8/15/21	LAKELEASE	SPEARS, CHRIS	731.00CR	.00	.00	.00	731.00CR	
023443	8/06/20- 8/05/21	LAKELEASE	BARNETT, PAULA	731.00CR	.00	.00	.00	731.00CR	

===== PAYMENT DISTRIBUTION =====								
LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
031167	8/26/20- 8/25/21	LAKELEASE	CARPENTER, DERRICK	731.00CR	.00	.00	.00	731.00CR
031646	8/21/20- 8/20/21	LAKELEASE	MURPHY, ROBERT J	731.00CR	.00	.00	.00	731.00CR
033487	4/16/20- 4/15/21	LAKELEASE	NOWAKOWSKI, SAMUEL W	1,000.00CR	.00	.00	.00	1,000.00CR
033713	8/20/20- 8/19/21	LAKELEASE	BURTON, BRIAN	731.00CR	.00	.00	.00	731.00CR
034006	8/18/20- 8/17/21	LAKELEASE	ROMEIKE, RYAN	806.00CR	.00	.00	.00	806.00CR
54914	8/06/20- 8/05/21	LIQR	SPIRITS	600.00CR	.00	.00	.00	600.00CR
5493	8/08/20- 8/07/21	LIQR	CHEAP SHOTS WINE & SPIRIT	600.00CR	.00	.00	.00	600.00CR
033958	7/02/20- 7/01/21	MARIJ-1	A HEALTHIER LIFE	1,500.00CR	.00	.00	.00	1,500.00CR
018531	5/01/20- 4/30/21	MEHC	CRIDER, PAUL R	75.00CR	.00	.00	.00	75.00CR
023009	9/01/20- 8/31/21	MEHC	WILSON, STEVE	75.00CR	.00	.00	.00	75.00CR
033987	8/03/20- 9/30/20	MEHC	FROMM, ROBERT J	100.00CR	.00	.00	.00	100.00CR
033990	8/06/20- 7/31/21	MEHC	BERRY, MICHAEL P	100.00CR	.00	.00	.00	100.00CR
532367	8/01/20- 7/31/21	MEHC	LOVE, TYRE J	75.00CR	.00	.00	.00	75.00CR
53284	9/01/20- 8/31/21	MEHC	CALLAHAN, RONALD L	75.00CR	.00	.00	.00	75.00CR
000250	9/01/20- 8/31/21	PLUMC	CALLAHAN, RONALD L	75.00CR	.00	.00	.00	75.00CR
022822	9/01/20- 8/31/21	PLUMC	HUBBARD, JAMES	75.00CR	.00	.00	.00	75.00CR
023008	9/01/20- 8/31/21	PLUMC	WILSON, STEVE	75.00CR	.00	.00	.00	75.00CR
025755	8/01/20- 7/31/21	PLUMC	CORNELIUS, JOSHUA W	100.00CR	.00	.00	.00	100.00CR
033728	8/16/20- 8/15/21	PLUMC	HOGUE, DUSTIN J	75.00CR	.00	.00	.00	75.00CR
033992	8/10/20-12/31/20	PLUMC	PRAY, ALBERT	100.00CR	.00	.00	.00	100.00CR
034011	8/19/20- 4/30/21	PLUMC	DAVIS, ADAM S	100.00CR	.00	.00	.00	100.00CR
532225	6/01/20- 5/31/21	PLUMC	KUYKENDALL, HAROLD K	75.00CR	.00	.00	.00	75.00CR
532306	1/01/20-12/31/20	PLUMC	COLE, THOMAS W	100.00CR	.00	.00	.00	100.00CR
53270	2/29/20- 2/28/21	PLUMC	MANKIN, JERRY	75.00CR	.00	.00	.00	75.00CR
032915	8/13/20-12/31/20	SIGN	REBEL SIGN COMPANY LLC	75.00CR	.00	.00	.00	75.00CR
033981	7/23/20-12/31/20	SIGN	CDL ELECTRIC	75.00CR	.00	.00	.00	75.00CR
034004	8/14/20-12/31/20	SIGN	BUTNER, CASEY	75.00CR	.00	.00	.00	75.00CR
034022	8/28/20-12/31/20	SIGN	NEON LIGHTS INC	75.00CR	.00	.00	.00	75.00CR
200896	8/25/20- 8/24/21	SOLIC	GONZALES, BAILEY	50.00CR	.00	.00	.00	50.00CR
034005	8/14/20-12/31/20	TREE	RAMIREZ, NEAL	25.00CR	.00	.00	.00	25.00CR
53657	8/25/20- 8/19/21	TREE	HASBELL'S TREE SERVICE	25.00CR	.00	.00	.00	25.00CR
RECORD TOTAL		INPUT TOTAL	FEE TOTAL	PENALTY TOTAL	TAX TOTAL	INTEREST TOTAL	GRAND TOTAL	
77			18,543.00CR				18,543.00CR	

** LICENSE CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====			
LICENSE CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST
=====					
ABEERWINER	BEER AND WINE LICENSE RENEWAL	1	450.00CR		450.00CR
ALARM	BURGLAR/FIRE ALARM LICENSE	23	385.00CR		385.00CR
AMIXED	MIXED BEVERAGE LICENSE	1	905.00CR		905.00CR
BEEERWINE	BEER AND WINE OCCUPATIONAL TAX	2	900.00CR		900.00CR
DEMOL	DEMOLITION ANNUAL LICENSE	3	175.00CR		175.00CR
ELECC	ELECTRICAL CONTRACTOR	8	700.00CR		700.00CR
LAKELEASE	LAKE LEASE	15	10,578.00CR		10,578.00CR
LIQR	RETAIL LIQUOR OCCUPATIONAL TAX	2	1,200.00CR		1,200.00CR
MARIJ-1	COM MARIJUANA DISPENSARY	1	1,500.00CR		1,500.00CR
MECHC	MECHANICAL CONTRACTOR	6	500.00CR		500.00CR
PLUMC	PLUMBING CONTRACTOR	10	850.00CR		850.00CR
SIGN	SIGN HANGERS LICENSE	4	300.00CR		300.00CR
SOLIC	SOLICITOR ANNUAL LICENSE	1	50.00CR		50.00CR
TREE	TREE TRIMMING LICENSE	2	50.00CR		50.00CR
=====					
TOTAL			18,543.00CR		18,543.00CR

** REPORT CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====				
REPORT CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
238210	Electrical Contractors	8	700.00CR			700.00CR
238220	Plumbing, Heating, and Air-Con	10	875.00CR			875.00CR
238910	Site Preparation Contractors	3	175.00CR			175.00CR
238990	All Other Specialty Trade Cont	4	300.00CR			300.00CR
424810	BEER/ALE MERCHANT WHOLESALE	1	905.00CR			905.00CR
445310	Beer, Wine, and Liquor Stores	4	2,100.00CR			2,100.00CR
453998	MARIJUANI STORES, MEDICAL REC	1	1,500.00CR			1,500.00CR
454390	Other Direct Selling Establish	1	50.00CR			50.00CR
522298	All Other Nondepository Credit	23	385.00CR			385.00CR
531190	Lessors of Other Real Estate P	15	10,578.00CR			10,578.00CR
561730	Landscaping Services	2	50.00CR			50.00CR
999999	Migrated License	7	925.00CR			925.00CR
TOTAL		18,543.00CR				18,543.00CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: CODE

PAYMENT DATES: 8/01/2020 TO 8/31/2020

** FEE CODE TOTALS **

===== PAYMENT DISTRIBUTION =====					
FEE CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST
=====					
ABEERWINER	BEER AND WINE LIC FEE RENEWAL	1	450.00CR		450.00CR
ALARM	BURGLAR/FIRE ALARM LICENSE	4	100.00CR		100.00CR
ALARMRENEW	BURGLAR/FIRE ALARM RENEW	19	285.00CR		285.00CR
AMIXEDR	MIXED BEVERAGE LICENSE REN FEE	1	905.00CR		905.00CR
BBERWINER	BEER AND WINE RENEWAL	2	900.00CR		900.00CR
DEMOL	DEMOLITION LICENSE FEE	3	175.00CR		175.00CR
ELEC2	ELECTRICAL CONTRACTOR RENEW	8	700.00CR		700.00CR
LAKEINSP	LAKE LEASE INSPECTION	1	75.00CR		75.00CR
LAKELEASE	LAKE LEASE	13	9,503.00CR		9,503.00CR
LAKEXFER	LAKE LEASE TRANFER FEE	1	1,000.00CR		1,000.00CR
LIQR	RETAIL LIQUOR OCCUPATIONAL TAX	2	1,200.00CR		1,200.00CR
MARIJFEE1	MARIJUANA BASE FEE	1	1,500.00CR		1,500.00CR
MECH1	MECHANICAL CONTRACTOR INTIAL	2	200.00CR		200.00CR
MECH2	MECHANICAL CONTRACTOR RENEW	4	300.00CR		300.00CR
PLUM1	PLUMBING CONTRACTOR INITIAL	2	200.00CR		200.00CR
PLUM2	PLUMBING CONTRACTOR RENEW	8	650.00CR		650.00CR
SIGN	SIGN HANGERS LICENSE FEE	4	300.00CR		300.00CR
SOLIC	SOLICITOR ANNUAL LICENSE	1	50.00CR		50.00CR
TREE	TREE TRIMMING LICENSE FEE	2	50.00CR		50.00CR
=====					
TOTAL		18,543.00CR			18,543.00CR

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: CODE

PAYMENT DATES: 8/01/2020 TO 8/31/2020

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-4017	OCCUPATIONAL TAX	2,100.00CR
001-4201	LICENSES	2,315.00CR
001-4210	REGISTRATIONS	2,050.00CR
001-4211	LAKE SIDE INSPECTIONS	75.00CR
001-4218	MEDICAL MARIJUANA LICENSE	1,500.00CR
001-4601	LAKE SITE LEASES RENTAL REV	10,503.00CR
799-1023	BANCFIRST GENERAL ACCT	18,543.00

REPORT SELECTION CRITERIA

REPORT SELECTION

LICENSES: THRU ZZZZZZZZZZ
EFFECTIVE DATES: 0/00/0000 TO 99/99/9999
EXPIRATION DATES: 0/00/0000 TO 99/99/9999
PAYMENT DATES: 8/01/2020 TO 8/31/2020
LICENSE CODES: All
REPORT CODES: All
FEE CODES: All

PRINT OPTIONS

SEQUENCE: CODE
REPORT TYPE: SUMMARY
REVERSE PAYMENTS: YES

END OF REPORT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
181114	8/21/2020	SANCHO ANCHO	4734 N KICKAPOO AVE	50.00CR	
200514	8/04/2020	COOPER AUTO GROUP	4940 N AUTOMALL DR	9,458.25CR	
200527	8/31/2020	JHBR ARCHITECTS	3306 N KICKAPOO AVE 110	2,017.00CR	
200664	8/18/2020	A HEALTHIER LIFE	28 W MACARTHUR AVE	50.00CR	
200695	8/04/2020	SBZ LLC	1301 TROON NORTH	1,137.50CR	
200746	8/06/2020	MORTON, DALE	39 GRANADA DR	350.00CR	
200760	8/31/2020	CHILDERS, KRISTOPHER L	61 SERENADA	1,176.45CR	
200761	8/31/2020	MORLAN, JACOB	1829 N BROADWAY AVE	493.25CR	
200762	8/20/2020	MURRELL, HOLLY	1920 W SLOVER ST	323.25CR	
200763	8/10/2020	BAM ACQUISITIONS LLC	1416 N OKLAHOMA AVE	190.44CR	
200791	8/03/2020	CRAWFORD, JAMES M	2735 WOODLAWN COURT	54.50CR	
200792	8/03/2020	CRAWFORD, JAMES M	1008 MUIRFIELD DR	54.50CR	
200794	8/03/2020	BARNETT, CHARLOTTE K	6 W MACARTHUR ST	280.00CR	
200796	8/12/2020	PHILLIPS, BILLY	42 SERENADA	141.60CR	
200797	8/03/2020	BOYCE, JOHN C	2401 E HIGHLAND ST	104.50CR	
200798	8/04/2020	ACOCK, MARK CORBIN	118 N BROADWAY AVE	104.50CR	
200801	8/04/2020	AIR FORCE 1 HEAT & AIR	709 N MADELINE DR	79.50CR	
200802	8/04/2020	AIR FORCE 1 HEAT & AIR	2303 E 11TH ST	79.50CR	
200805	8/06/2020	LINCOLN, RANDY	801 N TUCKER AVE	49.50CR	
200807	8/06/2020	PINNICK, JOHN C	1104 N BROADWAY AVE	54.50CR	
200810	8/06/2020	MORTON, EARNEST D	432 N AYDELOTTE AVE	54.50CR	
200812	8/06/2020	KUYKENDALL, HAROLD K	3 N GILPIN AVE	54.50CR	
200813	8/07/2020	HANNA, KEVIN L	2124 W BENEDICT ST	280.00CR	
200814	8/07/2020	RAMER, JUSTIN B	39004 W MACARTHUR ST 100	50.00CR	
200815	8/07/2020	CRIDER, PAUL R	2603 N BROADWAY AVE	104.50CR	
200816	8/07/2020	ROBERTSON, JEREMY	915 E HIGHLAND ST	54.50CR	
200817	8/07/2020	GREG BROWN HOMES	2510 E INDEPENDENCE ST 400	75.00CR	
200818	8/10/2020	PRAY, ALBERT	1921 CARLTON LN	54.50CR	
200819	8/10/2020	MORTON, EARNEST D	1107 E 9TH ST	54.50CR	
200826	8/11/2020	SPARKS, ARTHUR	1905 CHANDLER CIR	29.50CR	
200828	8/14/2020	MCFARLAND, CURTIS B	1514 N CENTER AVE	92.00CR	
200832	8/12/2020	PHILLIPS, BILLY	1517 N LOUISA AVE	29.50CR	
200834	8/26/2020	M & M WRECKING	1120 N PHILADELPHIA AVE	50.00CR	
200836	8/12/2020	ALEXANDER PLUMBING & ELECTRIC	2524 N HARRISON AVE 107	54.50CR	
200839	8/31/2020	RAMIREZ, OSCAR R	2224 E HIGHLAND ST D	50.00CR	
200845	8/14/2020	DAVIS, JAMES R	105 E DRUMMOND ST	79.50CR	
200849	8/14/2020	RODGERS, JACK J	12 E MAIN ST	54.50CR	
200850	8/14/2020	COLE, THOMAS W	611 W BURNS ST	54.50CR	
200851	8/14/2020	BOYCE, JOHN C	37 SEQUOYAH BLVD	79.50CR	
200852	8/18/2020	SHINE SOLAR	2302 CREST DR	123.44CR	
200853	8/18/2020	SHINE SOLAR	2302 CREST DR	54.50CR	
200856	8/17/2020	GARCIA, GEOFFREY	122 S CENTER AVE	54.50CR	
200857	8/17/2020	SPARKS, ARTHUR	824 N BEARD AVE	67.00CR	
200858	8/20/2020	SANDERS, MICHAEL	26 COMANCHE DR	68.58CR	

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
200860	8/21/2020	MAINSTREAM BOUTIQUE OF SHAWNEE	1049 VISION BLVD 400	50.00CR	
200862	8/26/2020	THOLE, AUSTIN	1933 TIMBER DALE DR	1,105.20CR	
200863	8/26/2020	THOLE, AUSTIN	1905 GLENBROOK DR	1,084.59CR	
200864	8/26/2020	THOLE, AUSTIN	1929 TIMBER DALE DR	1,162.79CR	
200865	8/18/2020	CRAWFORD, ROBERT J	900 S HART AVE	54.50CR	
200867	8/26/2020	THOLE, AUSTIN	1928 TIMBER DALE DR	1,143.24CR	
200875	8/20/2020	VERTICAL SIGN SERVICES LLC	3954 N KICKAPOO AVE 4	50.00CR	
200877	8/19/2020	JOHNSON, DANNY A	516 S AYDELOTTE AVE	54.50CR	
200883	8/20/2020	PAYNE, ROBERT L	227 S PHILADELPHIA AVE	79.50CR	
200884	8/20/2020	STANLEY, BRANDON W	7 MOJAVE DR	54.50CR	
200888	8/24/2020	BRAUNING, JED	532 W WALLACE ST	54.50CR	
200891	8/25/2020	HUBBARD, JAMES	2401 E HIGHLAND ST	54.50CR	
200894	8/26/2020	ADMIRE, LARRY O	2401 E HIGHLAND ST	54.50CR	
200899	8/26/2020	EPPLE, LAWRENCE E	1049 E 39TH ST	75.00CR	
200901	8/27/2020	MORTON, DALE	100 N TENNESSEE AVE	354.50CR	
200902	8/27/2020	MORTON, DALE	2001 N IONE AVE	54.50CR	
200903	8/27/2020	MORTON, DALE	1411 N PHILADELPHIA AVE	54.50CR	
200904	8/27/2020	MORTON, DALE	39205 W MACARTHUR ST	379.50CR	
200905	8/28/2020	THREEFOLD MINISTRIES	928 E MAIN ST	50.00CR	
200907	8/31/2020	K & M WRECKING LLC	302 N TUCKER AVE	50.00CR	
200908	8/27/2020	CHILDERS, JIMMY J	205 W GEORGIA ST	54.50CR	
200909	8/28/2020	POWELL, JOSHUA H	21 DAKOTA DR	54.50CR	
200920	8/31/2020	STANLEY, BRANDON W	4310 N AYDELOTTE AVE	54.50CR	
200921	8/31/2020	WATKINS, MONTE J	10 MOHICAN CIR	79.50CR	
TOTAL ALL PROJECTS:				68	24,235.58CR

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 8/01/2020 TO 8/31/2020

SORTED BY: PROJECT

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	14,183.27CR
B2-ADD	BUILDING CONSTRUCTION ADD	141.60CR
B3-REMODEL	BUILDING CONSTRUCTION REM	954.71CR
E2-ADD	ELECTRICAL ADDITION	54.50CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	436.00CR
M2-ADD	MECHANICAL ADDITION	368.00CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	665.50CR
P1-NEW	PLUMBING NEW CONSTRUCTION	4,425.00CR
P2-ADD	PLUMBING ADDITION	54.50CR
P3-REMODEL	PLUMBING REMODEL	1,738.00CR
UNAPPLIED	UNAPPLIED CREDITS	54.50CR
X-DEMO	DEMOLITION PERMIT	100.00CR
X-SIGN	SIGN PERMIT	50.00CR
Z-BOAAPP	BOA APPLICATION	75.00CR
Z-CONDUSE	CONDITIONAL USE PERMIT	125.00CR
Z-OCCUP	OCCUPANCY PERMIT	250.00CR
Z-REZONCUP	REZONE W/ C U P	560.00CR
TOTAL		24,235.58CR

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 8/01/2020 TO 8/31/2020

SORTED BY: PROJECT

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION	TOTAL PAYMENTS	TOTAL PAID
B-BPLANCK	CONSTRUCTION FEE SQ FT	16	2,800.79CR
B-PLANCHK	BUILDING PLAN CHECK FEE SQ FT	1	21.42CR
B-SQFOOT1	CONSTRUCTION FEE SQ FT	15	10,805.37CR
EMISC	ELECTRICAL MISC	8	400.00CR
EREMODEL	RES ELECTRICAL ADD/REMODEL	1	50.00CR
MAIRCOM	AIR CONDITIONING COMMERCIAL	1	75.00CR
MAIRRES	AIR CONDITIONING RESIDENTIAL	1	62.50CR
MMISC	MISCELLANEOUS FEES	12	867.50CR
PMISC	PLUMBING MISC	13	1,400.00CR
PNEWCON	PLUMBING NEW CONSTRUCTION	1	375.00CR
PNSWR	SEWER TAP FEE	7	2,625.00CR
PNWTR	WATER TAP/MTR FEE	9	3,250.00CR
SIGN	SIGN PERMIT FEE	1	50.00CR
UBCCFEE	UBCC STATE FEE	53	238.50CR
X-DEMO	DEMOLITION PERMIT FEE	2	100.00CR
X-OCCUP	OCCUPANCY PERMIT	5	250.00CR
XUNAPPLIED	UNAPPLIED CREDITS	1	54.50CR
Z-ZBOAFEE	ZONING BOARD OF ADJUSTMENT FEE	1	75.00CR
Z-ZONING	REZONING FEE	4	685.00CR
ZPISSUANCE	ISSUANCE OF EACH PERMIT	1	50.00CR
TOTAL			24,235.58CR

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 8/01/2020 TO 8/31/2020

SORTED BY: PROJECT

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	212.00CR
001-4202	BUILDING PERMITS	13,682.08CR
001-4203	PLUMBING PERMITS	4,450.00CR
001-4204	ELECTRICAL PERMITS	450.00CR
001-4205	ZONING PERMITS & APPLICATIONS	760.00CR
001-4206	HEATING & A/C PERMITS	1,005.00CR
001-4249	OTHER PERMITS	400.00CR
001-4822	OTHER MISC. REVENUE	26.50CR
501-4510	WATER TAPS	3,250.00CR
799-1023	BANCFIRST GENERAL ACCT	24,235.58

SELECTION CRITERIA

REPORT SELECTION

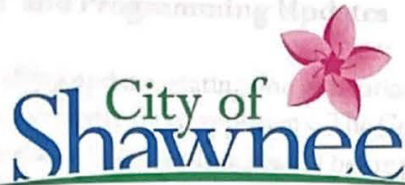
PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: A11
SEGMENT CODE: A11
FEE CODE: A11

PAYMENT SELECTION: DATE RANGE FROM: 8/01/2020 THROUGH 8/31/2020

PRINT OPTIONS

SECURITIES ONLY: NO
INCLUDE SECURITIES: NO
SEGMENT DETAIL: NO
INCLUDE REVERSE PAYMENTS: NO
REPORT SEQUENCE: PROJECT
COMMENT CODE:

END OF REPORT



OKLAHOMA

Office of the Recreation Manager

Meeting Agenda
Senior Citizens of Shawnee Board
Tuesday, August 11, 2020 9:30 a.m.
401 N. Bell, Shawnee, OK 74801

		Present	Absent
Chairman	Phyllis Croswell	☒	☐
Vice Chair	Wanda Hill	☒	☐
Member	Ann Dowdy	☒	☐
Member	Barbara 'Bobbi' Gaglia	☒	☐
Member	Bill Haley	☒	☐
Member	Albert Rice	☐	☒
Member	Pam Robinson	☒	☐
Member	Shirley Gregory	☐	☒
Member	Anna Brown	☐	☒
Member	John Belzer	☒	☐
City Commissioner	Ben Salter	☒	☐
City Staff	Kerri Foster	☒	☐
City Staff	James Bryce	☐	☐
City Staff	Amy Riggins	☒	☐

AGENDA NO 1 Call to Order

Meeting was called to order by Phyllis Croswell at 9:30 a.m.

AGENDA NO 2 Roll call and Declaration of a Quorum

Roll call was taken, and a quorum was declared. The following guests were in attendance:
Vicki Misa, Sharon Rankins, and Orlando Romero

AGENDA NO 3 Approval of previous minutes

Ben Salter (Wanda Hill) moved to accept the minutes as presented. Motion passed.

AGENDA NO 4 Staff and Programming Updates

Amy Riggins provided a staffing update, stating one recreation assistant has returned to school full-time. There are currently three applicants. The Community Center is only open for the 10:00 Chair Fitness class. Take-out lunches are being provided through Project Heart. Some groups continue to meet while others are pausing until COVID subsides. The Senior Citizens Center has been averaging 30-32 people per day compared to 75-100 pre-COVID.

The question was raised about other free fitness options. The Y has some free classes. There is a weekly article in the News-Star. KGFF gives a weekly update of programs each Wednesday along with listing activities each day. Facebook lists activities under the Shawnee Parks and Recreation page. There is also a website through the YMCA organization with fitness videos. Look at ymca360.org

AGENDA NO 5 Update on Pottawatomie County Senior One Cent Sales Tax Purchases

No purchases were made other than regular purchases. The current balance is \$12,678.95. The SSC receives a monthly allocation of \$1,000-1,200 each month.

AGENDA NO 6 Update on COVID-19 Response

Under COVID, the city must ensure safety in gatherings. The Fire and Police Departments possess a machine that releases massive amounts of disinfectant. The SSC staff disinfect everything that can be touched. This attention to COVID safety measures helps seniors feel safe in leaving their house. Donations of masks were received by the SSC.

AGENDA NO 7 Discussion of Progress on Board Goals and Objectives

Phyllis Croswell stated transportation as a continuing main concern. Staff and members of the Board must continue efforts to get the word out about the programs at the SSC. The task of Creating goals and objectives will be addressed in September.

AGENDA NO 8 New Business

Phyllis Croswell encouraged members to show kindness by doing just one thing. Perhaps send a card to a senior as an encouragement. People delivering meals should share about activities at the SSC. Wanda Hill suggested providing flyers for members to share and to place in businesses. The suggestion was made to add information to water bills which is a free or low-cost service. Kerri will check on this possibility.

The Board needs to be mindful of the 50s age group to determine what they might enjoy through the SSC. What activities does the Board need to consider for the younger senior citizens. The Board must be intentional about recruiting younger members. While Board members are appointed, the Board can encourage younger persons to apply for vacant positions.

Adjournment: Ann Dowdy (John Belzer) moved to adjourn. Motion passed

Meeting was adjourned at 10:01 a.m.

Date 8th Sept 2020

Chairman Phyllis Crosswell

Regular Board of Commissioners**2. c.**

Meeting Date: 09/21/2020

Planning Commission Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Re-acknowledge the following minutes:

- Planning Commission Minutes from the March 4, 2020 regular meeting, the May 15, 2020 special call meeting, the May 29, 2020 special call meeting, the June 3, 2020 regular meeting, the June 19, 2020 special call meeting, the July 1, 2020 regular meeting, and the August 5, 2020 regular meeting.

Attachments

03-04-2020 Minutes

05-15-2020 Minutes

05-29-2020 Minutes

06-03-2020 Minutes

06-19-2020 Minutes

07-01-2020 Minutes

08-05-2020 Minutes

REGULAR PLANNING COMMISSION MINUTES

DATE: MARCH 4TH, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, March 4th, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: **Roll Call**

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, Bergsten, Kienzle, Rowell, Melot

Absent:

Meeting was called to Order.

AGENDA ITEM NO.2: **Consideration of approval of the minutes from the special meeting of the Planning Commission on February 12th, 2020**

Chairman Bergsten asked Commissioners for any comments, questions, or a vote. Commissioner Walker made a motion to approve the meeting minutes; seconded by Commissioner Melot.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Kienzle, Rowell, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO.3: **Citizens' Participation**

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward.

No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO.4: **Case #P05-20 – Public Hearing and Consideration of a conditional use permit (CUP) for a bed-and- breakfast for a 2.5-acre property, located at 16405 Hart Road**

Applicant: Robert & Janet Lindley

Planning Director Rebecca Blaine presented staff report. She stated the bed and breakfast is in a portion of the existing single-family home that is already located on the property; it would not involve a new structure. She stated there would not be extensive traffic or parking added. She noted the Commission may set conditions on the approval of any conditional use permit. She stated staff recommends approval.

Chairman Bergsten asked Director Blaine if the property was surrounded by trees. Director Blaine confirmed this to be the case. She stated she does not think the bed and breakfast would be a disturbance. Chairman Bergsten stated he did not see a reason to be concerned about lighting or fencing.

Commissioner Walker asked about signage at the gate. Director Blaine stated the City has a permitting process for signage.

Chairman Bergsten asked about the condition on the staff report that states "No additional structures are [to be] erected for the purpose of a bed and breakfast,". He asked if that would be for any structure or just any structure that is used for the bed and breakfast. Director Blaine stated that condition encapsulates the use of the

bed and breakfast. She stated the applicant would not be able to erect another house on the parcel for the use of a bed and breakfast. She stated the condition would not limit erecting an accessory structure, such as a shed.

Commissioner Matthews asked if a gazebo would be separate from the bed and breakfast. Director Blaine stated that is something they could consider. She stated one could make an argument that that is a joint use and that it could be evaluated on a case-by-case evaluation. Commissioner Matthews stated that would beautify the area. Director Blaine suggested the language of the condition could be edited to say dwelling structure rather than just structure.

Commissioner Walker stated the way the staff report has the condition worded is correct.

Chairman Bergsten stated the applicant would not want to erect anything that is unattractive.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. No one came forward and Chairman Bergsten closed the public portion of the meeting.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Walker made a motion to approve the conditional use permit with the condition that no additional structures are erected for the purpose of a bed and breakfast; seconded by Commissioner Deem.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Kienzle, Rowell, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO.5:

Case #P06-20 – Public Hearing and Consideration of a rezoning from C-1 (Neighborhood Commercial) to C-3 (Highway Commercial) for a 0.45-acre property, located at 1332 North Harrison Avenue

Applicant: Nelmon Brauning

Planning Director Rebecca Blaine presented staff report. She stated this application is for the future home of the Red Rock Behavioral Health. She stated they provide mental health counseling services. She noted that this is a corner property and that the applicant is going to combine the lots. She stated this aligns with the 2040 Comprehensive Plan. She stated staff recommends approval of the rezone.

Chairman Bergsten asked if the existing building will be used. Director Blaine stated it would be demolished and a parking lot will go there.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. Nelmon Brauning, the applicant, came forward. She passed around brochures to the Commission. She stated the red building will be demolished because the roof is too expensive to repair. She stated there will be about 30 employees. She stated the existing house will be demolished. She stated it will be pretty. Commissioner Deem asked if Red Rock Behavioral Health was on Bell Avenue. Ms. Brauning stated it is a little office for finding Red Rock locations.

Chairman Bergsten asked about inpatient care. Ms. Brauning stated there would be no inpatient care or overnight care. No one else came forward and Chairman Bergsten closed the public portion of the meeting.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Matthews made a motion to approve the rezone; seconded by Commissioner Melot.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Kienzle, Rowell, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO. 6:

Case #P04-20 – Public Hearing and Consideration of a rezoning from R-3 (Multi-Family Residential) to C-2 (Limited Office) and a conditional use permit (CUP) for a medical office, located 300 feet east of the northeast corner of Acme Road and West MacArthur Street

Applicant: J Bentley Developments LP

Planning Director Rebecca Blaine presented staff report. She stated the original application requested C-3 zoning. She stated C-3 allows for heavier uses and C-2 allows for the proposed use with a conditional use permit. She stated the applicant agreed to amend their application to request C-2 zoning. She stated staff recommends approval of the rezone and that it does not compromise the intent of the 2040 Comprehensive Plan.

Chairman Bergsten asked if there is any intent of expanding the apartment complex. Director Blaine stated the Planning Department has not received any submittals regarding this.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. The applicant, Justin Ramer, came forward to speak. He stated they want to continue to construct office buildings as they go west along the corridor. He confirmed there are no projects pending on the R-3 zoned land behind this tract of land. He stated they are in talks with the property owner to the east about acquiring that property for higher end duplexes. No one else came forward and Chairman Bergsten closed the public portion of the meeting.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Matthews made a motion to approve the rezone; seconded by Commissioner Walker.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Kienzle, Rowell, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO.7:

Discussion and possible action for consideration of Fiscal Year 2021 initiatives aligning with the 2040 Comprehensive Plan

Planning Director Rebecca Blaine stated the City is preparing the Fiscal Year 2021 budget. She stated she wanted to discuss ideas she is considering proposing for the fiscal budget. She stated her number one priority is overhauling the Zoning Code and Subdivision Regulations. She noted that the current Zoning Code and Subdivision Regulations are quite old. She also expressed her desire to set up an Arts Commission. Commissioners Deem and Kienzle stated they like the idea of an Arts Commission.

Commissioner Deem stated the City's budget for demolitions should be increased. Director Blaine agreed with this statement. Chairman Bergsten used the Cinderella Hotel as an example of building that could be demolished. Director Blaine stated the City has received bids on that subject. She stated it would cost far more than what the current budget is for demolitions. Commissioner Kienzle asked if the Citizen Pottawatomie Nation would be able to assist with this subject. She stated they have a good relationship with the EPA. Director Blaine was receptive towards this suggestion. Director Blaine stated the City is already spending money on an annual basis on the Cinderella Hotel regarding law enforcement being called over to the property and code enforcement having to secure the property. Commissioner Kienzle stated the EPA can also enlist the Army Corp of Engineers to do the assessment. Chairman Bergsten asked if there are federal grants for this. Commissioner Kienzle stated there are grants for the remediation part of the process.

Commissioner Melot discussed the idea of a discretionary budget for the purpose of finding matching dollars of certain projects. Director Blaine stated she wants a designated grant fund.

Commissioner Melot asked about the budget for code enforcement. She stated there is a disparity in enforcement. Director Blaine stated the Planning Department's code enforcement resources are currently limited. She stated this is something that can be looked at. She also stated that the Planning Department is going to assign boundary areas of the City to the two code enforcement officers.

Commissioner Kienzle asked if the current travel and training budget was large enough. Director Blaine asked Commissioner Kienzle to share any suggestions for conferences. She stated she will be putting together a large budget due to the influx of new staff.

Commissioner Kienzle asked about the technology budget. Director Blaine stated their computers are fine, and the software is archaic.

Commissioner Kienzle asked whether educational materials on bicycling and walking is warranted. Director Blaine stated she is part of the stakeholder's group for the statewide transportation plan and that they have a community review and assessment regarding that subject. She stated Shawnee is ranked in the bottom five on transportation options and multi-modal public options across the nation. She stated the branding and marketing on that is to become a top five in that subject.

Chairman Bergsten asked if there is ongoing effort or plans for the downtown area. Director Blaine stated there is nothing as it relates to the Streetscape or bump outs. She stated the Kickapoo expansion project and that there will be a roundabout at Main & Kickapoo. She stated she does know of any other downtown related projects.

Commissioner Walker asked if the TIF District went to Harrison. Director Blaine stated she was not sure if it does. Commissioner Melot noted there is a significant amount of private investment happening in Downtown. Chairman Bergsten stated while there is a lot of development in the central part of Main Street, the western and eastern ends still have bad looking buildings. Director Blaine stated she intends to create a budget for homelessness resources. Chairman Bergsten expressed concern about the economic impact of homelessness on the Downtown area.

Commissioner Deem asked what is going on with the 9th Street Apartments. Director Blaine stated they have not received any submittals regarding that property; however, she stated the owner was dealing with a personal situation that resulted in the asset being legally tied up, and that that is no longer the case. She stated work is being done on this property.

AGENDA ITEM NO.8:

Planning Director's Report

Planning Director Rebecca Blaine did not have a report.

AGENDA ITEM NO. 9:

Commissioners Comments and/or New Business

Commissioner Walker stated there is a dumpster on the 300 block of Midland Street placed on the street. Director Blaine stated she will have someone start a case on that. Director of Engineering Michael Ludi stated the foundation was being redone and that the City will find out why work has stopped.

Commissioner Kienzle stated the sidewalks by the middle school are blocked off. She asked if somebody cuts off a route to a school, should they have to provide an alternative route. Mr. Ludi asked if Commissioner

Kienzle was referring to the middle school on Union Avenue. She confirmed that was the case. Mr. Ludi stated he would get with his inspectors on it.

Commissioner Melot stated on Broadway Avenue there is a mattress set that has been laying across the sidewalk for at least three weeks.

Commissioner Deem asked if there was any progress on Shawnee Milling with the wall. Director Blaine stated another letter has been sent to them. Commissioner Deem asked how many letters the Planning Department sends them. Director Blaine stated that is tied back to a limited budget. She stated they try to have the property owner take care of their own property. Commissioner Deem asked Director Blaine what would she do if she had unlimited funds for code enforcement. Director Blaine stated that, if the property owner was given property notice and given a chance to correct the issue by themselves, the City would bid out for contractors, acquire three bids, and then file a lien to their property for the cost of that. She stated the City usually does not get that money back because unless the property owner is intending to sell the property, they do not care about the lien. Mr. Ludi stated work will continue on the Shawnee Milling. He stated the owner has been ill and is now recovering.

Commissioner Melot asked about the lighting at the airport tunnel. Mr. Ludi stated they are waiting on the purchase orders to clear through the City.

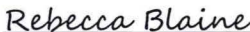
Commissioner Kienzle asked if the City does the recycling. Director Blaine stated the City does limited recycling with Central Disposal.

AGENDA ITEM NO.12:

Adjournment

Meeting was adjourned.


Chairman/Vice-Chairman


Planning Director

SPECIAL CALLED PLANNING COMMISSION MINUTES

DATE: MAY 15TH, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met via video conference for a special called meeting on May 15th, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Kienzle, Walker, Rowell, Bergsten, Deem, Melot and Matthews

Absent: None

A quorum was declared, and the meeting was called to Order.

AGENDA ITEM NO.2:

Consideration of approval of the minutes (*tabled until next regular meeting*).

AGENDA ITEM NO.3:

Case #P07-20- Public hearing and consideration of approval of Conditional Use Permit (CUP) for a guest cabin located at 15226 South School Road.

David Bergsten asked for staff report. Director Blaine presented the staff report. She stated the applicant had built a cabin on a lake lot lease property three years ago. Now the applicant has requested to keep this guest cabin and build a new primary structure. The structure submitted for review was under 400 square feet. Staff recommended conditional approval granted the following conditions were met:

1. Guest cabin not to exceed 600 square feet.
2. Guest cabin not to be sublet.
3. Guest cabin to share a common drive with the primary residence.

Chairman Bergsten asked the Commissioners if they had any questions. Commissioner Kienzle asked how the City would know if the property was sublet. Director Blaine explained unless an issue surfaced, there wasn't an official process to oversee that aspect of the guest cabin provision. Chairman Bergsten then opened the public portion of the meeting. The applicant, Ms. Collins, reiterated the intention was not to sublet the property. The use of the guest cabin would be for out of state family to visit. She mentioned they had spent an ample amount of time picking out building plans for their new home and were excited to get started. Bergsten asked the Commission if they had any questions. Bergsten asked if this was a lease of land owned by the City. Blaine stated this was a lease of the School Land Commission. Commissioner Deem asked how lease holders were selected. Blaine stated the City was not involved or had knowledge of their processes. Commissioner Matthews inquired about the requirement about subletting and if this was different than conditions for other Conditional Use Permits (CUPs) across city limits. Blaine stated that they were in fact separate regulations and these particular regulations fell under the Lake Protection Zone (LPZ) in Shawnee City Code of Ordinances. She mentioned a few different types of CUP applications: bed and breakfasts, garage apartments, and guest cabins.

Bergsten asked for a motion, Commissioner Walker made a motion to conditionally approve which was seconded by Commissioner Matthews. Motion carried 6-0.

Aye: Walker, Matthews, Kienzle, Bergsten, Rowell, Deem, and Melot
Nay: None
Abstain: None

It was stated the item would be heard at the next regular City Commission meeting via video conference on Monday, May 18th, 2020 at 6:00 p.m.

AGENDA ITEM NO.4: **Planning Director's Report**

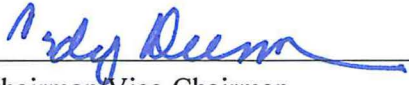
Planning Director Rebecca Blaine mentioned that Chairman Bergsten and Commissioner Kienzle would be completing their second full terms on June 1st. She thanked and expressed her appreciation to Bergsten and Kienzle. Commissioner Deem had a question regarding filling vacancies. Blaine stated five applications had been received thus far. Deem inquired when a decision would be made on appointing the two new commission seats. Blaine stated it could be on the first June City Commission meeting. Commissioner Melot stated they would have big shoes to fill.

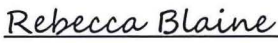
AGENDA ITEM NO. 5: **Commissioners Comments and/or New Business**

Commissioner Deem inquired about the house on Tucker Avenue, and the status of its demolition. Blaine replied that COVID-19 had put a damper on projected timelines due to the pandemic situation being so fluid. She mentioned City offices were looking to reopen on May 18th, 2020. Commissioner Melot had mentioned the tall grass and weeds being taking care of at the Airport Track and gave accolades to City staff for its efforts. Commissioner Walker inquired about a new development happening at the intersection of Harrison Avenue and Wallace Street. Director Blaine relayed that Sonic was building an office headquarters in that location.

AGENDA ITEM NO.6: **Adjournment**

Meeting was adjourned at 1:47 p.m.


Chairman/Vice-Chairman


Planning Director

SPECIAL CALLED PLANNING COMMISSION MINUTES
DATE: MAY 29TH, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met Via Video Conference on May 29, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: **Roll Call**

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, Bergsten, Kienzle, Melot

Absent: Rowell

Meeting was called to Order.

AGENDA ITEM NO.2: **Case #S03-20-** Public hearing and consideration of approval of a replat of Shawnee Auto Mall Drive east of Kickapoo Street and west of Harrison Avenue.

Applicant: CEC, Inc.

David Bergsten asked for staff report. Rebecca Blaine presented the staff report and recommended approval of the replat.

David Bergsten asked if commissioners had any questions. There were no questions.

Bergsten asked for a motion, Commissioner Melot made a motion to approve and seconded by Commissioner Matthews.

Motion carried.

Aye: Melot, Matthews, Kienzle, Deem, Bergsten, Walker

Nay: None

Abstain: None

AGENDA ITEM NO.3: **Case #S04-20-** Consideration of approval of a replat of the Preliminary Plat of Belmont Park Commercial II, a 0.87-acre property, located 630' east of the northeast corner of W. MacArthur Street and Acme Road.

Applicant: J. Bentley Developments, LP

David Bergsten asked for staff report. Rebecca Blaine presented the staff report and recommended approval of the replat.

David Bergsten asked if commissioners had any questions. There were no questions.

Bergsten asked for a motion, Commissioner Walker made a motion to approve and seconded by Commissioner Melot.

Motion carried.

Aye: Walker, Melot, Deem, Matthews, Bergsten, Kienzle

Nay: None

Abstain: None

AGENDA ITEM NO.4:

Case #S05-20- Consideration of approval of a replat of the Final Plat of Belmont Park Commercial II, a 0.87-acre property, located 630' east of the northeast corner of W. MacArthur Street and Acme Road.

Applicant: J. Bentley Developments, LP

David Bergsten asked for staff report. Rebecca Blaine presented the staff report and recommended approval of the final plat.

David Bergsten asked if commissioners had any questions. There were no questions.

Bergsten asked for a motion, Commissioner Deem made a motion to approve and seconded by Commissioner Matthews.

Motion carried.

Aye: Deem, Matthews, Walker, Bergsten, Kienzle, Melot

Nay: None

Abstain: None

AGENDA ITEM NO.5:

Case #S06-20- Consideration of Preliminary Plat of the for Wildwood Addition (formerly Woodsong Section 3) a 23.88-acre property. Located on E. 45th Street east of Harrison Avenue and west of Bryan Street.

Applicant: Salazar Homes

David Bergsten asked for staff report. Rebecca Blaine presented the staff report and recommended approval of the Preliminary Plat.

Commissioner Deem had a concern and questioned the traffic increase and couldn't remember if it was discussed before. Rebecca explained it may not have been as big of an issue, and with the sales tax increase that was passed a few years ago there is consideration about widening 45th St. And this development will help justify and prioritize the widening. Rebecca Blaine said she would mention the traffic issue to City Council at the next meeting, so it is at the forefront.

David Bergsten asked if commissioners had any questions. There were no questions.

Bergsten asked for a motion, Commissioner Matthews made a motion to approve and seconded by Commissioner Walker.

Motion carried.

Aye: Matthews, Walker, Deem, Bergsten, Kienzle, Melot

Nay: None

Abstain: None

AGENDA ITEM NO.6:

Case #S07-20- Consideration of approval of the Final Plat for Wildwood Addition a 23.88-acre property. Located on E. 45th Street east of Harrison Avenue and west of Bryan Street.

Applicant: Salazar Homes

David Bergsten asked for staff report and asked if there is anything different. Rebecca Blaine said there will be sidewalks with this project. And hopes to see sidewalks incorporated back into the code. Deem thought sidewalks were still part of the developments process, so Rebecca discussed sidewalk process in the past, present and how she hopes for the future having a new regulation recommended to the city commission. Matthews expressed water drainage issues for the area. Rebecca said the applicants were invited to attend the meeting, and if the planning commission wants to defer this agenda item, they can ask for a representative to explain their plan for the water issue.

Bergsten asked for a motion, Commissioner Deem made a motion to defer until the next meeting and seconded by Commissioner Walker.

Motion carried.

Aye: Deem, Walker, Matthews, Bergsten, Kienzle, Melot

Nay: None

Abstain: None

AGENDA ITEM NO.7:

Planning Director's Report

Planning Director Rebecca Blaine told the commission that the City of Shawnee would be back to regularly scheduled in-person meetings. She thanked and expresses her appreciation once again to Bergsten and Kienzle as she announced their term would be ending. She shared she passed her CNU test. The commissioners congratulated Rebecca and expressed appreciation.

AGENDA ITEM NO.8:

Commissioners Comments and/or New Business

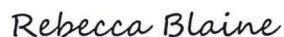
Bergsten thanked everyone for the other commissioners for serving on the board. Kienzle also expressed how she feels like there have been great improvements made. Everyone agreed. Melot asked how the vacant positions would be filled. Rebecca said 5 candidates send in interest in filling the seats, appointed by the mayor. Melot expressed concern with the bridge lights at the Airport trails and the grass upkeep also. Rebecca will get an update on the lights. Deem wanted discussion on a demolition status on a house at the corner of Tucker and 10th St. Rebecca talked about the new budget and demolitions. Commission decided to stay with deferment on the Wildwood Addition after the applicant showed up late.

AGENDA ITEM NO.9:

Adjournment

Meeting was adjourned at 2:10 p.m.


Chairman/Vice-Chairman


Planning Director

REGULAR PLANNING COMMISSION MINUTES

DATE: JUNE 3RD, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on June 3rd, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, and Melot

Absent: Rowell

A quorum was declared, and the meeting was called to order.

AGENDA ITEM NO.2: Consideration of approval of the minutes from the regular meeting of March 4th, 2020 and the special meeting of May 15th, 2020. *(Tabled until next meeting).*

AGENDA ITEM NO.3: **Citizens' Participation**
 (A three-minute limit per person)
 (A twelve-minute limit per topic)

No citizens' participation occurred at this meeting.

AGENDA ITEM NO.4: **Case #S07-20 – Consideration of approval of the Final Plat for Wildwood Addition, a 23.88-acre property, located on E. 45th Street east of Harrison Avenue and west of Bryan Street. Applicant: Salazar Homes**

Commissioner Walker asked for the staff report. Director Blaine presented the staff report. She stated that the applicant had technical difficulties joining the special Planning Commission meeting that was held virtually on the Zoom platform on Friday, May 29th, 2020. She stated the Preliminary Plat for Wildwood was approved at City Commission on Monday, June 1st, 2020. She informed the Commissioners of written concerns with drainage and flooding along with photos from one of the neighboring parcels. She mentioned the Engineering Department's response at the time was that current issues were the result of on-site grading. She then introduced Joel Harrison of Crafton Tull. Mr. Harrison spoke on behalf of the project and represented the applicant, Salazar Homes. He described the changes of containing and diverting stormwater per the comments and concerns brought up by the Planning Commissioners at the last meeting. An ask was made by Commissioner Deem to add a walking trail around the detention pond in the common area. Commissioner Melot also supported this ask. Blaine stated although that requirement was not in the Subdivision Regulations, connectivity and placemaking were objectives in the newly adopted Comprehensive Plan. Mr. Harrison stated he could ask the client if they would be agreeable. Blaine stated she would draft a formal letter for the ask.

A motion was made by Commissioner Melot and seconded by Commissioner Matthews to conditionally approve the Final Plat with the agreement that a walking trail would be provided around the detention pond in the common area. Motion carried 6-0.

Aye: Melot, Matthews, Deem, and Walker

Nay: None

Abstain: None

It was stated the item would be heard at the next regular City Commission meeting in-person in the City Commission Chambers on Monday, June 15th, 2020 at 6:00 p.m.

AGENDA ITEM NO.5:

Planning Director's Report

Planning Director Rebecca Blaine didn't have a formal report. She did welcome Engles and Walton to the Planning Commission and thanked each of them for serving the community.

AGENDA ITEM NO.6:

Citizens' Participation

The public portion of the meeting was opened and announced that this is an open time for discussion for those with question on topics not on the Agenda. No business was addressed.

AGENDA ITEM NO.7:

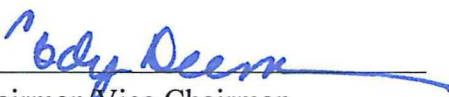
Commissioners Comments and/or New Business

Short discussion on the swearing in of new Planning Commissioners at a special called meeting on Friday June 19th at 3:30 p.m.

AGENDA ITEM NO.8:

Adjournment

Meeting was adjourned at 1:43 p.m.


Chairman/Vice Chairman


Rebecca Blaine, AICP
Planning Director

SPECIAL CALLED PLANNING COMMISSION MINUTES

DATE: June 19th, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Friday, June 19th, 2020, at 3:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Melot

Absent: Rowell & Walker

Meeting was called to Order.

AGENDA ITEM NO.2: Swear in new commissioners- Amy Loftis-Walton and Cami Engles

Amy Loftis-Walton was sworn in as Planning Commissioner. Cami Engles was sworn in as Planning Commissioner.

AGENDA ITEM NO.3: Nomination, discussion on electing Planning Chairperson

A motion was made by Melot to elect Daniel Matthews who accepted to nomination.

Motion passes:

AYE: Matthews, Engles, Walton, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO.4: Nomination, discussion on electing Planning Vice-Chairperson

A motion was made by Matthews to elect Cody Deem who accepted to nomination.

Motion passes:

AYE: Matthews, Engles, Walton, Melot

NAY:

ABSTAIN:

AGENDA ITEM NO.5:

Planning Director's Report

Planning Director Rebecca Blaine didn't have a formal report. She did welcome Engles and Walton to the Planning Commission and thanked each of them for serving the community.

AGENDA ITEM NO.6:

Citizens' Participation

The public portion of the meeting was opened and announced that this is an open time for discussion for those with question on topics not on the Agenda. No business was addressed.

AGENDA ITEM NO.7:

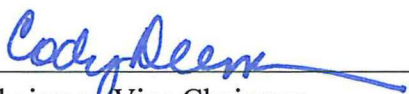
Commissioners Comments and/or New Business

Short discussion on the swearing in of new Planning Commissioners at a special called meeting on Friday June 19th at 3:30 p.m.

AGENDA ITEM NO.8:

Adjournment

Meeting was adjourned at 1:43 p.m.


Chairman/Vice Chairman


Planning Director

REGULAR PLANNING COMMISSION MINUTES

DATE: JULY 1st, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on July 1st, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Walker, Loftis-Walton, Deem, Matthews, Engles, Rowell, Melot

Absent: None

A quorum was declared, and the meeting was called to order.

AGENDA ITEM NO.2:

Consideration of approval of the minutes from the following Planning Commission meetings:

- **Regular meeting of March 4th, 2020**
- **Special meeting of May 15th, 2020**
- **Special meeting of May 29th, 2020**
- **Regular meeting of June 3rd, 2020**
- **Special meeting of June 19th, 2020**

Commissioner Walker mentioned minor errors to be corrected within the draft minutes. Blaine stated minutes would be reviewed and changed.

Commissioner Matthews asked for a motion to accept the minutes to form with the corrected changes requested. Commissioner Melot made a motion with a second by Commissioner Loftis-Walton. Motion carried 7-0.

Aye: Walker, Loftis-Walton, Deem, Matthews, Engles, Rowell, and Melot

Nay: None

Abstain: None

AGENDA ITEM NO.3:

Citizens' Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

No citizens came forward.

AGENDA ITEM NO.4:

Case #PI0-20 - Public Hearing and consideration of a rezoning from C-4 (Central Business District) to R-1 (Single-family residential) for a 0.16-acre property, located at 419 N. Beard.

Applicant: Theresa Nicoletta

Chairperson Matthews asked for a staff report. Director Blaine presented the staff report. She stated the property owner had remodeled the structure on the property to market it as an office space for almost two years. With no interest generated, they currently had a potential buyer who would like to purchase as use as R-1 (Single-family Residential). She mentioned the Central Business District section of the Zoning Code does not allow for residential on the ground floor level. Director Blaine said the intent of the code was for traditional downtown buildings where retail would be on the ground floor level with dwelling space above. Blaine stated staff recommended approval of this application.

Chairperson Matthews opened the public hearing, He invited John Hannifan to the podium who had signed up to speak in favor of the item. Mr. Hannifan stated he was the potential buyer for the property if the rezoning was approved. He planned to use this home as an income property to lease to a family. Commissioner Melot inquired about off-street parking. The detached two-car garage in the back had parking was mentioned as well as the on-street parking on the east side of Beard.

Chairperson Matthews asked if anyone wanted to speak in opposition of this application. No one came forward.

Chairperson Matthews asked for a motion. Commissioner Walker made a motion to approve seconded by Commissioner Deem. Motion passed 7-0.

Aye: Walker, Deem, Loftis-Walton, Matthews, Engles, Rowell, and Melot.

Nay: None

Abstain: None

It was stated the application would be heard at the next regular City Commission meeting on Monday, July 6th at 6:00 p.m. in the Commission Chambers.

AGENDA ITEM NO.5:

Planning Director's Comments

Blaine mentioned that FY21 had begun. She mentioned the increase in the annual demolition budget. She mentioned the hearing for the house at 302 N. Tucker had occurred the week prior, so it should be completed around August. She mentioned the budget approval for a new Zoning Code and Subdivision Regulations. She mentioned the results of the recent local election for Mayor and City Commissioners. Ed Bolt would serve as Shawnee's new Mayor, Darren Rutherford was re-elected, Bob Weaver and Travis Flood were elected as well. She mentioned working on the 1% Art Ordinance as mentioned in the 2040 Comprehensive Plan.

AGENDA ITEM NO.6:

Commissioners' Comments

Commissioner Melot gave accolades to the large voter participation in the local elections. She also stated the conversion over to LED lights on Kickapoo Avenue by OG+E was great. She mentioned keeping street safety in the forefront of everyone's mind as more people have been outside walking and bicycling since the pandemic. Commissioner Engles stated she appreciated the welcome and looked forward to serving. Commissioner Deem asked about MacArthur Street tunnel's lighting project. Blaine stated she would inquire the appropriate departments for an update. Commissioner Deem inquired about updating the new codes and the industrial regulations for properties such as the Shawnee Sawmill. Commissioner Loftis-Walton stated she was excited to serve on the Planning Commission. Commissioner Walker inquired about the dumpster on W. Midland in the right-of-way. Chairperson Matthews stated he was excited to serve as Chairperson. He stated he had a citizen request to have an engraved bench added to Tom Terry Park to honor him in for his service to the community and celebrate his upcoming 90th birthday. Blaine stated she would pass along to the appropriate departments. Commissioner Walker asked about the process to seat a new City Commissioner to the vacant Ward 1 seat. Chairperson Matthews asked Commissioner Salter who was in attendance the options for appointing or electing a new City Commissioner to fill that seat.

AGENDA ITEM NO.7:

Adjournment

Meeting was adjourned at 1:59 p.m.



Chairman/Vice-Chairman



Planning Director

REGULAR PLANNING COMMISSION MINUTES

DATE: AUGUST 5th, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on August 5th, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Deem, Walker, Melot, Matthews, Engles, Loftis-Walton, Rowell

Absent: None

A quorum was declared, and the meeting was called to order.

AGENDA ITEM NO.2:

Consideration of approval of the amended minutes from the special called June 19th, 2020 meeting and minutes from the regular meeting of July 1st, 2020 (Request deferment).

Chairperson Matthews requested a motion for deferment. Commissioner Walker made a motion with a second by Commissioner Melot. Motion carried 7-0.

Aye: Walker, Melot, Deem, Matthews, Engle, Loftis-Walton, and Rowell

Nay: None

Abstain: None

It was stated that item would be deferred until the next regular Planning Commission meeting on Wednesday, September 2nd, 2020.

AGENDA ITEM NO.3:

Citizens' Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Bruce Bushong came forward to inquire if the E. 39th Street rezoning was on the agenda. Chairperson Matthews confirmed it was on the agenda and there would be a public hearing at which time he could speak to that item. No one else came forward to speak, and the Citizens' Participation was closed.

AGENDA ITEM NO.4:

Case #P11-20 – Public Hearing and Consideration of a conditional use permit (CUP) for an ADU (Accessory Dwelling Unit) for a 0.40-acre property, located at 1120 N. Louisa Avenue.

Applicant: Brent & Amanda Newsom

Chairperson Matthews asked for a staff report. Director Blaine presented the staff report. She stated the purpose of the ADU was for a space for out-of-state family to stay when visiting, and that it would not be sublet. She stated the Zoning Code's criteria for ADU's included a maximum of 900 square feet. The existing accessory structure was 900 square feet, 600 of which would be remodeled for dwelling space. The remaining 300 square feet would be kept as storage space. Proper public notice and notice to surrounding property owners was completed. No written responses had been received. She stated the approval of the ADU would take the base zoning to R-2 (Medium Density Residential District); however, it would default back to R-1 (Single Family Residential District) if the ADU (Accessory Dwelling Unit) was ever to go away. She stated the 2040 Comprehensive Plan discussed having more diversity in housing options and that the Zoning Code should consider that when renewed. Staff recommended approval of this application.

Chairperson Matthews opened the public hearing. He asked if anyone wanted to speak in favor of this case. No one came forward. He asked if anyone wanted to speak in opposition of this case. No one came forward. Chairperson Matthews then closed the public hearing.

Chairperson Matthews asked if any Commissioners had questions or comments. Commissioner Engles said she had confidence in the contractor listed to perform the remodel. Commissioner Melot said she was in support of the application which fulfilled a housing need.

Commissioner Melot made a motion to approve. It was seconded by Commissioner Loftis-Walton. Motion passed 7-0.

Aye: Melot, Loftis-Walton, Deem, Walker, Matthews, Engles, and Rowell
Nay: None
Abstain: None

It was stated the application would be heard at the next regular City Commission meeting on Monday, August 17th at 6:00 p.m. in the Commission Chambers.

Chairperson Matthews tabled Agenda Item 5 to first address Agenda Item 6.

AGENDA ITEM NO.5:

Case #P12-20 – Public Hearing and Consideration of a rezoning from A-1 (Rural Agricultural) to PUD (Planned Unit Development) for the purpose of a residential subdivision on a 13.37-acre property, located on the north side of E. 39th Street approximately 840’ east of Harrison Avenue.

Applicant: Cedar Ridge Investments

Chairperson Matthews requested the staff report. Director Blaine presented the staff report. She stated proper public notification as well as notification to 37 surrounding property owners were met to satisfy legal requirements. She mentioned the following written communication was received: a letter of support from Vision Bank, a petition of support for R-1 (Single Family Residential District) only authored by E. Bruce Bushong with 10 signatures and a petition in opposition of the PUD authored by Lawrence Epple with 60 signatures. Concerns of the petitions were stormwater runoff/flooding, the increase of vehicle traffic volume for E. 39th Street which is not built to city standards, safety concerns of development being adjacent to the OG+E substation, concerns about adverse flooding affects on the Northridge VII pond, and a concern regarding a development with non-homeowners verses homeowners associating non-homeowners with domestic disturbances, crime and decreased property values. Direct Blaine addressed the concerns to the Commission. Civil engineering plans would be required for submittal, review and staff approval for drainage and detention. The correlation of homeowners versus non-homeowners to domestic disturbances, crime and reduction in property values is based on opinion only and not factual. The OG+E substation is secured with a 6’ fencing and locked gate. This should be a non-issue. The 2040 Comprehensive Plan had this parcel designated for High Density Residential which is defined as 12 dwelling units per acre (12DU/AC) or more. The current proposed PUD with 62 lots only equates to 7 dwelling units per acre (7DU/AC). Blaine stated the support of the Planning Office to add new rooftops to the community, but that this development as proposed should be considered for a different location. She said the 2040 Comprehensive Plan designates over 1100 acres for all types of future residential. She also stated that PUDs (Planned Unit Developments) should be used sparingly for developments with unique characteristics that would not fit within a standard zoning district. This development does not possess the uniqueness. Chairperson Matthews asked if the Commission had any questions for Director Blaine. No questions were brought forth.

Chairperson Matthews opened the public hearing portion of the meeting for those wishing to speak in favor of this application. Stephen Landes, Engineer of Landes Engineering representing the developer, David Tomlinson, came to the podium. He stated the developer was not interested in a multifamily development. Landes mentioned they would be filling in the existing pond on the property and add a wet and a dry pond for detention. Bruce Bushong, author of one of the petitions, came forward. He stated they had concerns about the affects of the pond in Northridge and the investment the homeowners had put into the pond. He mentioned the concern with the increase of traffic as well. Lawrence Epple, the author of the other petition, came forward. He stated concerns with the increase of traffic with the one access point on E. 39th Street, stormwater runoff and the safety of development adjacent to the OG+E substation. Korbin Williams came forward. He stated he believes he owns part of the pond that Landes indicated they were going to fill in. He inquired if this application would change the zoning of his property. Chairperson Matthews stated only the parcel on the application would potentially be rezoned. Chairperson Matthews closed the public hearing portion of the meeting.

Matthews asked for Commissioners' comments. Commissioner Loftis-Walton commented that the letters/petitions seem to be in favor of R-1 (Single Family Residential District) and that Shawnee had a need for additional housing. She thought it was a positive that this development would be in Shawnee Public School District so they would receive property taxes. Commissioner Walker inquired about adding a second entrance to 42nd Street. Chairperson Matthews inquired about the responsibility of the developer to improve E. 39th Street to support the increase of traffic. Commissioner Melot gave a thanks to the public for their involvement. Melot stated she was very involved in the making of the 2040 Comprehensive Plan as well as builders, developers and persons from other sectors of the community. She stated multifamily housing was assessed as a need for the community, and Shawnee currently didn't have many multifamily options. Melot stated the need to adhere to the future land use of the Comp Plan and pointed out the ample other areas designated for single family residential. Commissioner Deem was in agreeance with the roadway needing improved. Director Blaine stated E. 39th Street was not currently on the priority list of roadway projects. Chairperson Matthews stated changes to the Comprehensive Plan should only be done under thorough review and careful consideration. Director Blaine expressed concern with deviating from the Comprehensive Plan that was newly adopted last October. Commissioner Engles stated she had nothing against the proposed development, but that the Comp Plan should be upheld. She said that multifamily can come in many forms. Blaine asked if the developer was prepared to invest in the road improvements necessary to support his development. Tomlinson stated he would help but was not willing to pay all the infrastructure improvement costs on his own. Seth Barkhimer, City Engineer, stated it was not unprecedented for a municipality to require the developer to bare costs of infrastructure improvements required to support their development. Commissioner Walker stated it was not a good approach to allow development without making the necessary infrastructure improvements.

Commissioner Melot made a motion to deny the application. It was seconded by Commissioner Deem. Motion passed 5-2.

Aye: Melot, Deem, Walker, Matthews, Engles
Nay: Loftis-Walton, Rowell
Abstain: None

It was stated the application would be heard at the next regular City Commission meeting on Monday, August 17th at 6:00 p.m. in the Commission Chambers.

AGENDA ITEM NO.6: **Case #P13-20 – Public Hearing and Consideration of a rezoning from C-1 (Neighborhood Commercial) to C-3 (Highway Commercial) for a 0.19-acre property, located at 1018 W. Benedict Street.**

Chairperson Matthews asked for a staff report. Director Blaine advised the Planning Commission that the applicant had approached her prior to the start of the meeting to request the item be deferred to the next regular Planning Commission meeting. Chairperson Matthews then returned back to Agenda Item 5.

AGENDA ITEM NO.7: **Planning Director's Report**

No report.

AGENDA ITEM NO.8: **Commissioners Comments/New Business**

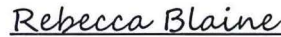
Commissioner Melot gave a thanks to the City for the lights in the MacArthur Street tunnel but said they were not on all the time at night or early morning. She stated she had a new mural painted on her building. She announced she would be resigning from the Planning Commission due to a career opportunity she was taking. Commissioner Walker inquired about the review process and amendments of the Comprehensive Plan. Blaine discussed specifics. Commissioner Deem asked about the house on N. Tucker with the fallen tree. Blaine mentioned the demolition had gone out for bid, and that job should be completed by late September.

AGENDA ITEM NO.7: **Adjournment**

Meeting was adjourned at 2:35 p.m.



Chairman/Vice-Chairman



Planning Director

Regular Board of Commissioners

2. d.

Meeting Date: 09/21/2020

PD Purchase

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to purchase camera and access control systems for the new Police Department from Smith Hamilton, Inc. in the total amount of \$45,639.00.

Attachments

PD Purchase



City of Shawnee

Chief Mason Wilson

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 *Fax (405) 878-1520

E-Mail: mwilson@shawneeok.org



FROM : Mason Wilson
Chief of Police

TO : Chance Allison
City Manager

SUBJECT : Request Approval to Purchase Cameras and Access Control Systems

DATE : September 9, 2020

We are requesting approval from the commissioners to purchase camera and access control systems for the new Police Department.

We have been working with the IT Department on this project. This will place camera systems inside and outside the new police department. We are also required by CJIS (Criminal Justice Information System) to have access-controlled doors within the police department.

We will be purchasing these systems from Smith Hamilton Inc. This is a sole source for the same equipment we currently use at City Hall and other City facilities. This allows our IT Department to keep the equipment uniformed throughout the City facilities.

The purchase price for the proposed systems is **\$45,639.00**. These funds would come from our current building fund supported by the half cent sales tax.

We have attached the proposal from Smith Hamilton Inc. for your viewing.

Proposal Summary

Date: 8/25/2020



Texas Alarm Lic. #: B06775 / Fire Alarm Lic. #: ACR-1711 / Louisiana Alarm Lic. #: F1868 / Oklahoma Lic. #: OK2001

Smith Hamilton, Inc. / 3990 E. I 240 Service Road / Oklahoma City, Oklahoma 73135 / 405.604.5551 (o) / 405.604.5525 (f) / www.smithhamiltoninc.com

Salesperson: Keith Sandlin

Email: Keiths@smithhamiltoninc.com

Cell Phone: 405.343.1791

Customer Info

Customer: City of Shawnee

Contact: Ryan Ayers

Address: 16 W. 9th Street

State:

P.O. Box: 0

City: Shawnee

State: Oklahoma

Zip: 74801

Phone: 405.878.1690

Fax:

Cell:

Email:

Site Info

Project: Police Department Access System

Contact: Ryan Ayers

Address: 912 E. Independence

State:

P.O. Box:

City: Shawnee

State: Oklahoma

Zip: 74801

Phone:

Fax:

Cell:

Email:

This document summarizes all equipment provided with this proposal. Specific details on all components which comprise the equipment packages shown below are provided on the accompanying **Detail Pages**.

Proposed Equipment

Products

Alarm & Access Systems
Digital Video Surveillance

Equipment Cost

\$25,297.00
\$20,342.00

Total Project Price: \$45,639.00

Payment Terms 60% with order / 30% in 30 days / balance upon completion

Prior to ordering, please discuss product delivery & installation scheduling with your Account Executive.

Notes:

Please be sure to read notes on each portion of contract.

General Terms & Conditions

Individual prices reflect package discount. The attached pages detail the specific equipment proposed, as well as specific installation provisions and warranty information for each item covered in this Proposal Summary. Warranties, as specified, are for newly installed equipment, as proposed. Warranty excludes any existing equipment, component, hardware, or material to which newly installed equipment is integrated. Warranty also excludes any parts, labor, or travel required, on newly installed equipment, when it is determined that the cause is the result of failure of any existing equipment, component, hardware, or material. Acceptance, indicated by a signature below, demonstrates that the customer is aware of these details. The customer's architect and/or contractor, and/or specified agent, will be provided specifications for all installation provisions. The specifications provided will include, but not be limited to, wall penetrations, electrical & conduit, construction & structural, and scheduling lead time, requirements for the equipment's installation. It is the architect and/or contractor's responsibility to provide all specified provisions for installation. Any expense for modifications resulting from the failure to provide for these provisions, and/or to allow for cost efficient scheduling of the work in accordance with the specified lead times, will be the responsibility of the customer. All additional expenses will be presented to, and approved by, the customer prior to work proceeding.

Please allow for applicable taxes. Prices are firm for (30) days. Reconditioned equipment is subject to availability at time of order. One-year parts and labor warranty applies unless specifically stated otherwise on the related detail or warranty page. All warranties are void if service is provided by anyone other than Smith Hamilton, Inc. or its appointed agents. Equipment delivered to the jobsite becomes the property and responsibility of the customer. Work is to be performed during normal business hours (Monday-Friday 8:00am -5:00pm) unless otherwise specified.

Smith Hamilton, Inc. shall not be liable for failure of, or delay in performance caused by; acts of God, material shortage, strikes, governmental restrictions, transportation tie-ups, or any other cause beyond its control.

An authorized signature below will indicate acceptance of this proposal and terms:

Alarm & Access Control

Date: 8/25/2020



Texas Alarm Lic. #: B06775 / Fire Alarm Lic. #: ACR-1711 / Louisiana Alarm Lic. #: F1868 / Oklahoma Lic. #: OK2001

Smith Hamilton, Inc. / 3990 E. I 240 Service Road / Oklahoma City, Oklahoma 73135 / 405.604.5551 (o) / 405.604.5525 (f) / www.smithhamiltoninc.com

Installer: Keith Sandlin

Email: Keiths@smithhamiltoninc.com

Cell Phone: 405.343.1791

Customer Info

City of Shawnee

Ryan Ayers

16 W. 9th Street

Shawnee Oklahoma 74801
405.878.1690

Site Info

Police Department Access System

Ryan Ayers

912 E. Independence

Shawnee Oklahoma 74801

12	HU6005BKBOO	Prox point reader
10	AC600S	Maglock 600#
3	ACM3370	Z Bracket
3	ACM6361	Filler plate for 600# maglock
3	AL 400ULX	Maglock/Electric StrikePower Supply
Quantity	Part #	Description
1		Shunt switch IT Door
1	S2 NN-E2R WM	Wall mount Node control panel; supports 7 ACM's
6	S2 ACM	Access control extension
4	WG 22955099	Access control cable
9	ACTS 9	Exit buttons
9	CKIS 310WH	Exit motions

Total Equipment Cost: \$25,297.00

Prior to ordering, please discuss product delivery & installation scheduling with your Account Executive.

Notes:

Customer is responsible for providing the pole and conduits for mounting outside readers. Double door locations will only control single door and customer will need to supply hardware to secure the door not controlled by the access system. Recommendation is to have doors with manual thumb latch. Please verify count of access points. We are building a system that controls (9) doors and (3) gates with (12) readers.

Installation Provisions

Prices include complete normal equipment installation and require free and clear access to all points of installation. New construction and remodel installation price based on 2-phase installation. Phase one consists of pre-wire. Interior framing and interior walls must be in place, as well as ceiling grid (where suspended ceiling panels are specified), but prior to ceiling panels. Phase one must take place in advance of any sheetrock ceilings. Phase two involves the installation of all devices. Permanent electrical service, alarm communication (network and/or phone service), and finished wall treatments must be in place prior to scheduling phase two. Any required penetrations into the vault interior must be provided with the vault, or be by others (unless specified in writing otherwise). The contractor must provide the specified electrical service and conduit & pull-strings where required. Prices exclude all concrete, carpentry, millwork, electrical, and all work not specifically mentioned. Personnel to be trained on system operation must be available upon

Warranty Details

All warranties, regardless of the specified term and coverage limitations, are void if service is provided by anyone other than Smith Hamilton, Inc. or its appointed agents. Warranty service is to be performed during normal business hours (Monday Friday 8:00am -5:00pm) unless otherwise specified in writing. Warranty coverage excludes acts of God, misuse or neglect of covered equipment, damage by other trades, or any other causes beyond the control of Smith Hamilton, Inc. Labor coverage and/or parts coverage, as specified on the equipment detail pages, extends only to defective workmanship, whether by manufacturer, or from installation. Alarm system and component warranties, regardless of the specified term and coverage limitations, do not provide for performance issues if a result of misuse, neglect, user error, and/or telephone line/network failure. Equipment failure as a result of electrical service interruption or inconsistency, construction related issues, and/or failure to meet all provided equipment specifications, is not covered by any warranty. Warranties, as specified, are for newly installed equipment, as proposed. Warranty excludes any existing equipment, component, hardware, or material to which newly installed equipment is integrated. Warranty also excludes any parts, labor, or travel required, on newly installed equipment, when it is determined that the cause is the result of failure of any existing

General Terms & Conditions

Please note the installation provisions. Acceptance, indicated by a signature below, demonstrates that the awareness of these requirements. The customer's architect and/or contractor, and/or specified agent, will be provided specifications for all installation provisions. The specifications provided will include, but not be limited to, wall penetrations, electrical & conduit, construction & structural, and scheduling lead time, requirements for the equipment's installation. It is the architect and/or contractor's responsibility to provide all specified provisions for installation. Any expense for modifications resulting from the failure to provide for these provisions, and/or to allow for cost-efficient scheduling of the work in accordance with the specified lead times, will be the responsibility of the customer. All additional expenses will be presented to, and approved by, the customer prior to work proceeding.

Please allow for applicable taxes. Prices are firm for (30) days. Reconditioned equipment is subject to availability at time of order. One-year parts and labor warranty applies unless specifically stated otherwise. All warranties are void if service is provided by anyone other than Smith Hamilton, Inc. or its appointed agents. Equipment delivered to the jobsite becomes the property and responsibility of the customer. Work is to be performed during normal business hours (Monday-Friday 8:00am -5:00pm) unless otherwise specified.

Smith Hamilton, Inc. shall not be liable for failure of, or delay in performance caused by; acts of God, material shortage, strikes, governmental restrictions, transportation tie-ups, or any other cause beyond its control.

An authorized signature below indicates acceptance of this proposal and terms:

Name: _____ Title: _____ Date: _____

Digital Video Surveillance Proposal

Date: 8/25/2020



Smith Hamilton, Inc. / 3990 E. I 240 Service Road / Oklahoma City, Oklahoma 73135 / 405.604.5551 (o) / 405.604.5525 (f) / www.smithhamiltoninc.com

Customer: Keith Sandlin

E-mail: Keiths@smithhamiltoninc.com

Cell Phone: 405.343.1791

Customer Info

Customer: City of Shawnee
Contact: Ryan Ayers
Address: 16 W. 9th Street
Suite: 0
City: Shawnee State: Oklahoma Zip: 74801
Phone: 405.878.1690
Cell:
E-mail:

Site Info

Project: Police Department Access System
Contact: Ryan Ayers
Address: 912 E. Independence
Suite: 0
City: Shawnee State: Oklahoma Zip: 74801
Phone:
Cell:
E-mail:

NVR's

The hard drive capacity is provided in the descriptions below. Example "1 x 2" indicates (1) hard drive of (2)TB. In the (32) camera configurations, systems are set up to support (16) analog cameras, and (16) IP cameras. An encoder is required to reallocate any of the analog ports to support the (32) IP camera requirement. (16) Camera systems can support any mix of IP vs. analog up to the (16) camera capacity.

Hybrid Networked Video Recorders - 16 Channel S Series, Rackmount

8516 R Hybrid NVRs: Up to 16 channels (240 FPS @ 4CIF/D1) using a combination of the 16 analog inputs or IP cameras, or a full NVR configuration of 16 IP cameras @ 48 Mbps of throughput. The 8516 R comes complete with a docking station for rack mounting.

Quantity	Part #	Description
1	28646-108	8516 R - 16 analog channel, 240 FPS recorder supporting up to 16 channels (analog or IP). Recorder comes complete with docking station, all I/O, and 3 X 3TB (9TB) of storage.

Hybrid Networked Video Recorders - 8 Channel S Series, Desktop

8508 S Hybrid NVRs: Up to 8 channels (120 FPS @ 4CIF/D1) using a combination of the 8 analog inputs or IP cameras, or a full NVR configuration of 8 IP cameras @ 24 Mbps of throughput. The 8508 S is intended for desktop installation.

Quantity	Part #	Description
1	28568-106	8708 S - 8 analog channel, 240 FPS recorder supporting up to 8 channels (analog or IP). Recorder comes complete with all I/O and 2 X 4TB (8TB) of storage.

Cameras

Quantity	Part #	Description
6	33285	NPT Sunshield for ME4 Outdoor IR Dome - 1.5 inch NPT mount adaptor with sunshield.
6	HOMINIDOMEWB	Wall Mount - Indoor wall mount for various domes. Requires 1.5 inch NPT Mount Adaptor, sold separately.
9	37400-101	SE4 IR Dome camera, 2.8-8mm lens, IR, WDR, 4MP
6	37403	SE4 Outdoor Dome camera, 2.7-12mm lens, 4MP

Total Equipment Cost: \$20,342.00

Prior to ordering, please discuss product delivery & installation scheduling with your Account Executive.

Notes:

Customer to provide and install CAT 5 cable.

Installation Provisions

Prices include complete normal equipment installation and require free and clear access to all points of installation. New construction and remodel installation price based on 2-phase installation. Phase one consists of pre-wire. Interior framing and interior walls must be in place, as well as ceiling grid (where suspended ceiling panels are specified), but prior to ceiling panels. Phase one must take place in advance of any sheetrock ceilings. Phase two involves the installation of all devices. Permanent electrical service, alarm communication (network and/or phone service), and finished wall treatments must be in place prior to scheduling phase two. Any required penetrations into the vault interior must be provided with the vault, or be by others (unless specified in writing otherwise). The contractor must provide the specified electrical service and conduit & pull-strings where required. Prices exclude all concrete, carpentry, millwork, electrical, and all work not specifically mentioned.

Warranty Details

All warranties, regardless of the specified term and coverage limitations, are void if service is provided by anyone other than Smith Hamilton, Inc. or its appointed agents. Warranty service is to be performed during normal business hours (Monday-Friday 8:00am -5:00pm) unless otherwise specified in writing. Warranty coverage excludes acts of God, misuse or neglect of covered equipment, damage by other trades, or any other causes beyond the control of Smith Hamilton, Inc. Labor coverage and/or parts coverage, as specified on the equipment detail pages, extends only to defective workmanship, Whether by manufacturer, or from installation. Digital video recording systems & components, regardless of the specified term and coverage limitations, include a complete 1 year parts & labor warranty. Warranties do not provide for performance issues if a result of misuse, neglect, user error, and/or telephone line/network failure. Equipment failure as a result of electrical service interruption or inconsistency, construction related issues, and/or failure to meet all provided equipment specifications, is not covered by any warranty.

Warranties and service, beyond the first year, include only preventative maintenance and depot service. Warranties, beyond the first year, exclude replacement, which is at the discretion of Smith Hamilton, Inc. A loaner storage device (DVR/NVR) is not promised, but may be provided based on loaner availability. Warranties, as specified, are for newly installed equipment, as proposed. Warranty excludes any existing equipment, component, hardware, or material to which newly installed equipment is integrated. Warranty also excludes any parts, labor, or travel required, on newly installed equipment, when it is determined that the cause is the result of failure of any existing equipment, component, hardware, or material.

General Terms & Conditions

Please note the installation provisions. Acceptance, indicated by a signature below, demonstrates that the awareness of these requirements. The customer's architect and/or contractor, and/or specified agent, will be provided specifications for all installation provisions. The specifications provided will include, but not be limited to, wall penetrations, electrical & conduit, construction & structural, and scheduling lead time, requirements for the equipment's installation. It is the architect and/or contractor's responsibility to provide all specified provisions for installation. Any expense for modifications resulting from the failure to provide for these provisions, and/or to allow for cost-efficient scheduling of the work in accordance with the specified lead times, will be the responsibility of the customer. All additional expenses will be presented to, and approved by, the customer prior to work proceeding.

Please allow for applicable taxes. Prices are firm for (30) days. Reconditioned equipment is subject to availability at time of order. One-year parts and labor warranty applies unless specifically stated otherwise. All warranties are void if service is provided by anyone other than Smith Hamilton, Inc. or its appointed agents. Equipment delivered to the jobsite becomes the property and responsibility of the customer. Work is to be performed during normal business hours (Monday-Friday 8:00am - 5:00pm) unless otherwise specified.

Smith Hamilton, Inc. shall not be liable for failure of, or delay in performance caused by; acts of God, material shortage, strikes, governmental restrictions, An authorized signature below indicates acceptance of this proposal and terms:

Name: _____ Title: _____ Date: _____

Regular Board of Commissioners

2. e.

Meeting Date: 09/21/2020

PD Furniture Purchase

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to purchase new furniture for the Communication Center at the new Police Department from Stolz Telecom at state bid price in the total amount of \$89,296.67.

Attachments

PD Furniture Purchase



City of Shawnee

Chief Mason Wilson

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 *Fax (405) 878-1520

E-Mail: mwilson@shawneeok.org



FROM : Mason Wilson 
Chief of Police

TO : Chance Allison
City Manager

SUBJECT : Request Approval to Purchase Communication Center Furniture

DATE : September 9, 2020

We are requesting approval from the commissioners to purchase new furniture for the Communication Center at the new Police Department.

The current Communication Center furniture is more than 10 years old and out of warranty. The furniture is specialty furniture designed for Communication Centers. The furniture involves many electrical moving parts and requires technicians to break down and relocate. The current furniture needs repairs. The cost of repairing and moving the old furniture exceeds the cost of a new purchase.

We would be purchasing the new furniture from Stolz Telecom at State bid pricing. The cost of the new furniture would be **\$89,296.67**. This would come from E911 funds received. The E911 funds carried over from last year will complete this purchase.

The new furniture price includes installation at the new police department and will have a 10-year warranty. The warranty covers everything from electrical components to cosmetic damage.

We have attached the State bid from Stolz Telecom and the furniture information specification sheets for your viewing.



Stolz Telecom

Estimate

EST-001702

Bill To
Shawnee Police Department
16 West 9th Street
Shawnee, Oklahoma 74801
U.S.A.

Estimate Date : September 04, 2020

Expiration Date : September 30, 2020

Salesperson : James McKay

Delivery Preference : Best Way Ground

Ship To
Captain Rick Greenland
16 West 9th Street
Shawnee, Oklahoma 74801
U.S.A.

#	Item & Description	Qty	Rate	Amount
Consoles				
1	ACS5CLCL4TWBL Onguard Sm Corner Sts Steel: Color Required - Laminate: Color Required	6.00	9,206.25	55,237.50
2	KONWLC30B 30" Monitor Pole & Base Plate	12.00	163.50	1,962.00
3	KONWLK2B Articulating Column Arm	48.00	133.50	6,408.00
4	PDTO1201020C1 Ba, 120V, 20A, (10), 5-20, 5-20P, 10' Cord, 39" L	6.00	105.60	633.60
5	AWTT8H Aware 8"Tech Module - Metal Grey	6.00	112.78	676.68
6	USBKIT3 3 Pack Usb Ports And Cables	6.00	172.30	1,033.80
7	ASORTER3 Steel Triple Sorter Steel: Color Required	3.00	100.18	300.54
Rotary Resource				
8	PRR30WS 30" Rotating Resource W/Ws	1.00	1,614.83	1,614.83
Large Ptr & Fax area				

#	Item & Description	Qty	Rate	Amount
9	1M23 28" Cabinet, Underws. 2 Mod Drawers Opti: Color Required - Opti: Color Required	3.00	708.73	2,126.19
10	TF36722 36H Lin Techorg, 72W (36") Steel: Color Required	1.00	351.38	351.38
11	TF36361 36H Lin Techorg, 36W Steel: Color Required	1.00	315.49	315.49
12	TFCNN00 Techorg Adjacent Connector Steel: Color Required	1.00	25.42	25.42
13	LG45 36" Locking Compartment Steel: Color Required	3.00	417.91	1,253.73
14	7935 72 X 24 Classic Opti Top Laminate: Color Required	1.00	241.48	241.48
15	7932 36 X 24 Classic Opti Top Laminate: Color Required	1.00	121.86	121.86
16	LPWR72 72" Lab Pwr Wire Mgt Steel: Color Required	1.00	60.56	60.56
17	LPWR36 36" Lab Pwr Wire Mgt Steel: Color Required	1.00	44.11	44.11
18	PDTO1201020C1 Ba, 120V, 20A, (10), 5-20, 5-20P, 10' Cord, 39" L	1.00	105.60	105.60
19	PDTO1202015E1 Ba, 120V, 20A, (20) 5-15, 5-20P, 10' Cord, 66.25" L	1.00	132.00	132.00
Accessories				
20	17601426 3 Color Status Light	6.00	390.90	2,345.40
21	YPWFEL8030901 Footrest, Climate Control Black	6.00	87.75	526.50
22	ST EL External Labor	1.00	13,780.00	13,780.00

Sub Total 89,296.67

Total \$89,296.67

Notes

Looking forward to your business.

Terms & Conditions

ORDERING – Stolz Telecom reserves the right to accept or reject any order, in our sole discretion. Order acceptance is expressly limited by and to the terms and conditions stated herein, which supersede any terms and conditions set forth in any document you provided to us. The minimum order value is \$50.00 and orders may be either shipped complete or shipped allowing for backorder merchandise, at our option. Orders may also be picked-up at our facilities or be staged for delivery / pick-up at a future date by advance arrangement.

PRICING – Prices are subject to change, without advance notice, and are exclusive of any applicable sales or other taxes, freight, handling and insurance charges. Freight quotations are provided as estimates only – actual freight charges are determined at the time of shipping and may differ from the amount originally quoted.

PAYMENT TERMS - We accept Visa and MasterCard credit cards at the point of sale. For information on establishing an open account with us, please contact our Credit Department at 877.457.2262. For amounts due on account, Check is accepted.

TAXES - If applicable, sales tax will be added to your invoice unless an acceptable resale tax exemption certificate is provided.

DELIVERY – We will make reasonable efforts to meet delivery and performance dates, but we are not liable for delays due to causes beyond our control. We will endeavor to ship all orders for in-stock merchandise placed before 2:00 PM each day. Orders requiring cable processing, component assembly or specialized packaging may require extra processing time. Will Call pick-up service is also available by advance arrangement.

SHIPMENT & RISK OF LOSS - Domestic U.S. orders are tendered to carrier with freight prepaid and billed to you, unless otherwise specified at time of quotation. We will prepay and bill to you all shipping, handling and insurance charges on all domestic orders, unless otherwise specified at the time of the order. We reserve the right to choose the freight carrier unless otherwise specified by you, the customer. International orders are tendered as EXW Origin (Incoterms 2010) and will be shipped via Collect or 3rd-party freight terms via your preferred carrier or shipped to your freight forwarder with any freight charges prearranged by you. Export packaging is available at an additional charge. You will be responsible for all insurance, customs, and duty charges. For domestic and international orders, title and risk of loss shall pass to you upon delivery to carrier, risk of loss or damage from point of shipment shall fall upon you and it is your responsibility to file all claims with the carrier.

DAMAGES IN TRANSIT/CLAIMS – All shipments must be thoroughly inspected for visible damage and completeness by the recipient before accepting delivery from the carrier. If any damage is found or a shortage determined, the delivery bill-of-lading should be A) noted as such prior to acceptance or B) the shipment may be partially or completely refused. If no exceptions are noted at the time of receipt, the delivery will be deemed as “accepted in good condition” by you, releasing the carrier and us from further liability or recourse. Any claims for concealed damage or material shortages must be promptly reported to us within 24 hours of the receipt.

CUSTOM PRODUCTS & ASSEMBLIES – We require an engineering and purchasing approval sign-off for special orders and custom products, including non-stock cable assemblies. All such items are considered non-cancelable, non-returnable and non-refundable, unless defective. Any such defective items will be repaired or replaced only, at our option.

WARRANTIES - All warranty items shall be repaired, replaced or credited in accordance with the manufacturer's warranty policy. Any warranty, expressed or implied, is set forth and limited by and to the manufacturer's written warranty policy on the products that we sell. STOLZ TELECOM MAKES NO WARRANTY RESPECTING THE MERCHANTABILITY OF THE PRODUCTS IT SELLS OR THE SUITABILITY OR FITNESS OF A PRODUCT FOR ANY PARTICULAR PURPOSE OR USE.

SPECIFICATIONS – All product specifications represented are derived from the manufacturer. Changes in specification and / or design by the manufacturer may occur at any time, without advance notice.

CHANGES / CANCELLATIONS – Orders may not be cancelled or modified, either in whole or in part, without our written consent, and may then be subject to payment of a reasonable charge for costs incurred in cancelling or modifying the order.

RETURN POLICY – Before any merchandise may be returned, a Return Goods Authorization (RGA) number must be obtained. An RGA may be requested by calling 877.457.2262 or by e-mailing Orders@StolzTele.com. All inquiries will be evaluated and a determination will be made to approve, or deny, the request within 3 business days. If approved, an RGA number and set of return instructions will be provided by our Customer Service Department. All requests to return merchandise must be made within 30 days from the date of purchase and RGA's are valid for 30 days only. It is your responsibility to coordinate return logistics and you will be responsible for any associated shipping charges. All returned items will be thoroughly inspected to validate its condition. In-store credit will be issued for items that are

returned complete & unused, in the original manufacturers' packaging, in like-new condition. Any returned goods received by us in unsatisfactory condition will be returned to you. Authorized returns are subject to a restocking fee of no less than 15%. Special orders, cut-to-length cable and made-to-order jumper assemblies are non-returnable.

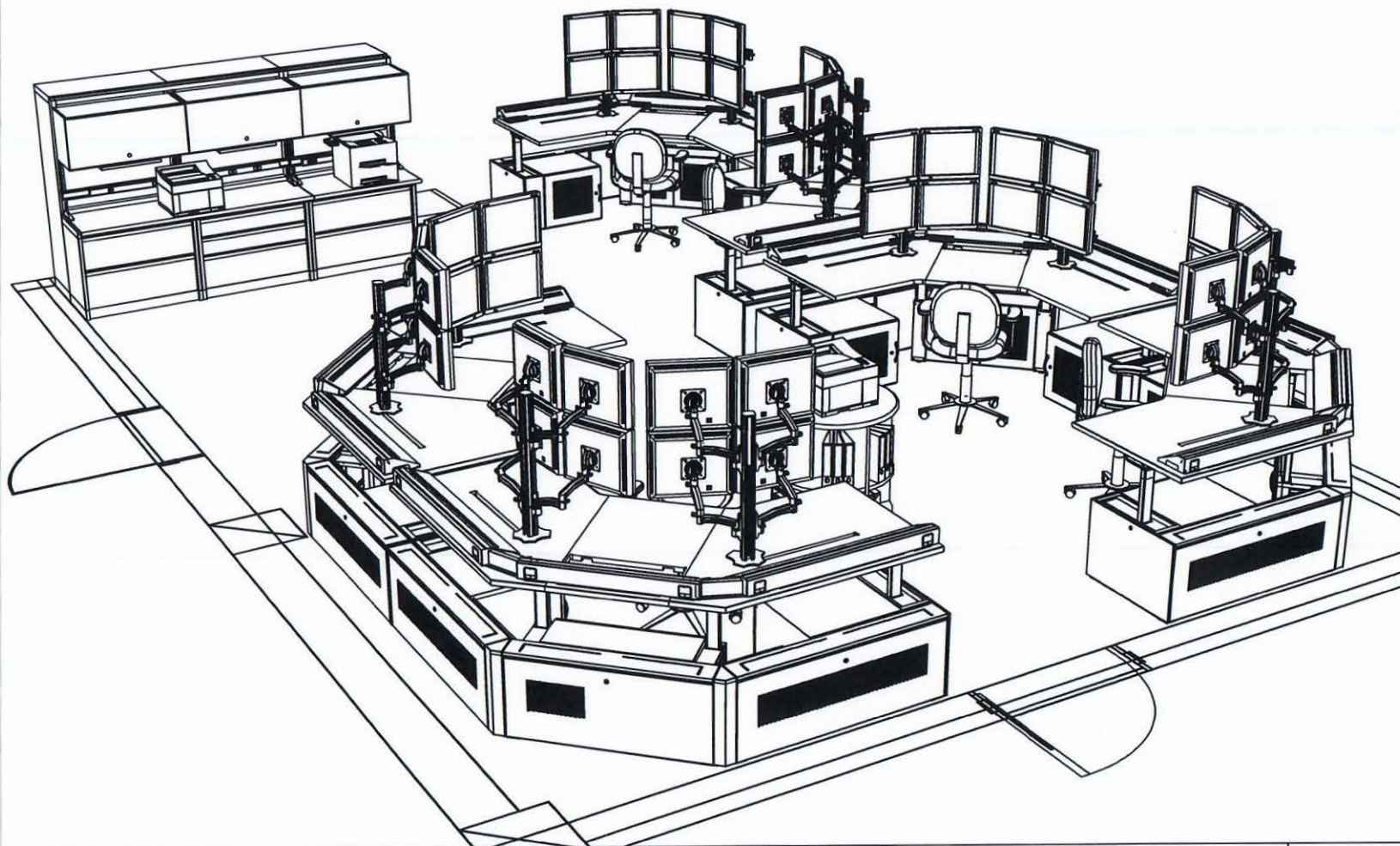
DEFECTIVE MERCHANDISE POLICY - An RGA may also be obtained, per above, to facilitate the servicing of an item that is inoperable due to a possible manufacturing concern. When requesting service for a warranty-related matter, a detailed report of the defective issue must be included. An RGA number and set of return instructions will be provided by our Customer Service Department. Reportedly defective items will be returned to and evaluated by the Original Equipment Manufacturer (OEM). Upon their verification of a warrantable defect, such item(s) will be repaired, replaced or credited as determined by the OEM's warranty policy.

LIMITATION OF LIABILITY - In no event shall we be liable to you, under any cause of action or claim of any nature whatsoever, regardless of whether characterized as tort, negligence, contract, warranty, or otherwise, (A) for any loss of profits or other economic loss, including, but not limited to, such losses as: (i) wages paid to Buyer's employees or other manual labor costs, (ii) lost revenue, (iii) lost use of equipment, (iv) purchase, lease, or other acquisition of replacement or temporary equipment, facilities or services, (v) cost of capital or (vi) costs or losses relating to downtime, or (B) any other indirect, special, consequential, punitive, exemplary or other similar damages arising out of any claim relating to Buyer's purchases of goods or services gives rise to Stolz Telecom's liability to Buyer.

AMENDMENTS - You agree to be bound by these Terms and Conditions in effect at the time of purchase. You also agree that we may change any of the Terms and Conditions upon 15 days written notice to you and that such changed Terms and Conditions will apply to any subsequent transactions with us. Additionally, you agree that in the event that any portion of these Terms and Conditions are found to be unenforceable, the remainder will remain in full force and effect.

GOVERNING LAW - These Terms and Conditions shall be governed by and construed in accordance with laws of the State of Oklahoma for agreements to be performed entirely within the State of Oklahoma, and the State of Texas for agreements to be performed entirely within the State of Texas without regard to choice of law provisions.

GENERAL - You acknowledge that you have read these Terms and Conditions, understand them and agree to be bound by such Terms and Conditions. All typographical errors are subject to correction.



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Sales Representative:
 Greg Stearman

Central

Prepared for:
 Stolz Telecom LLC
 Room Layout

SCALE: CUSTOM

Product:
 OnGuard

Date:
 04/06/2020

Drawn By:
 Gokul

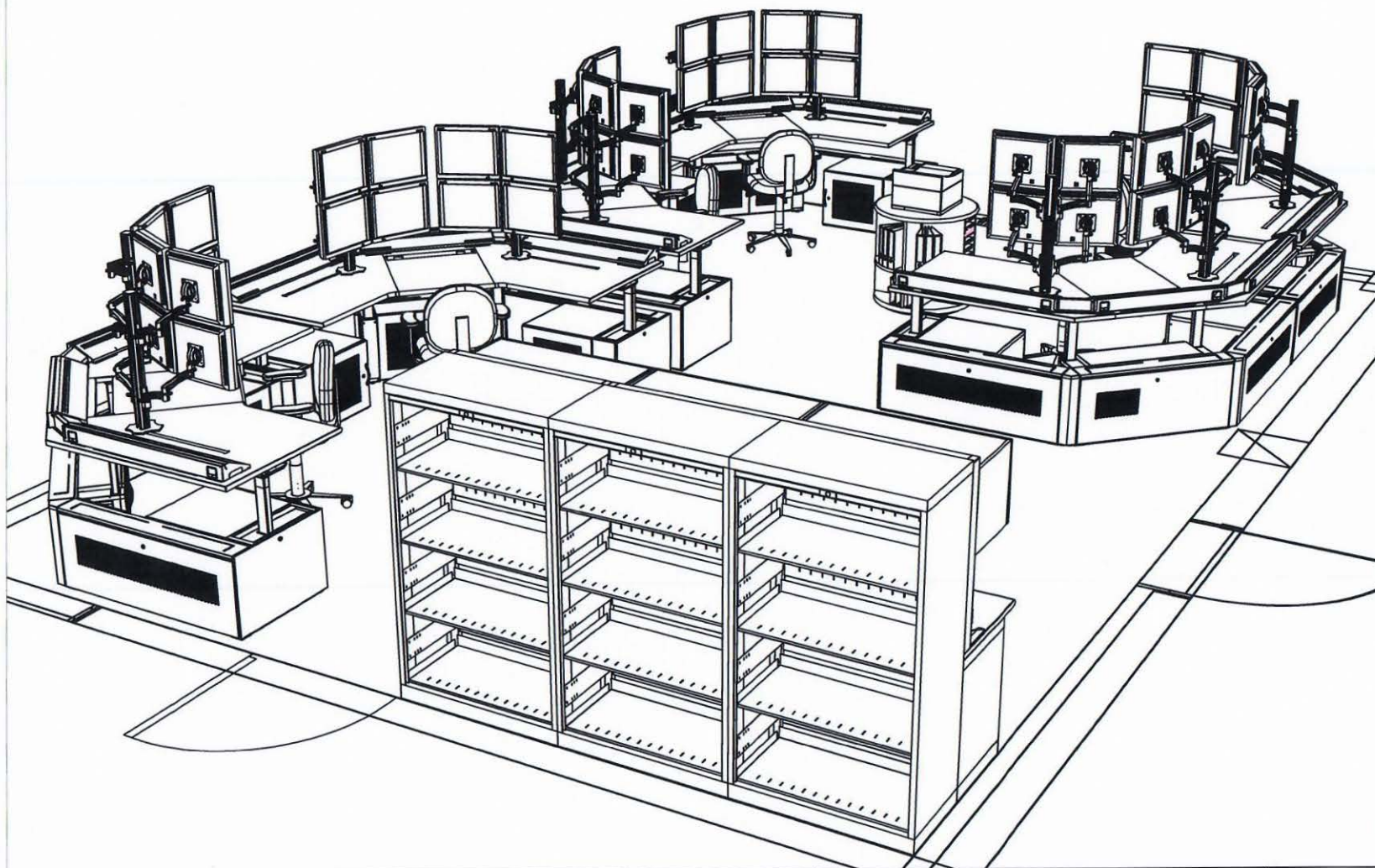
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PLOT DATE: 4/6/2020 11:05:07 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg



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Product:
OnGuard

Date:
04/06/2020

Drawn By:
Gokul

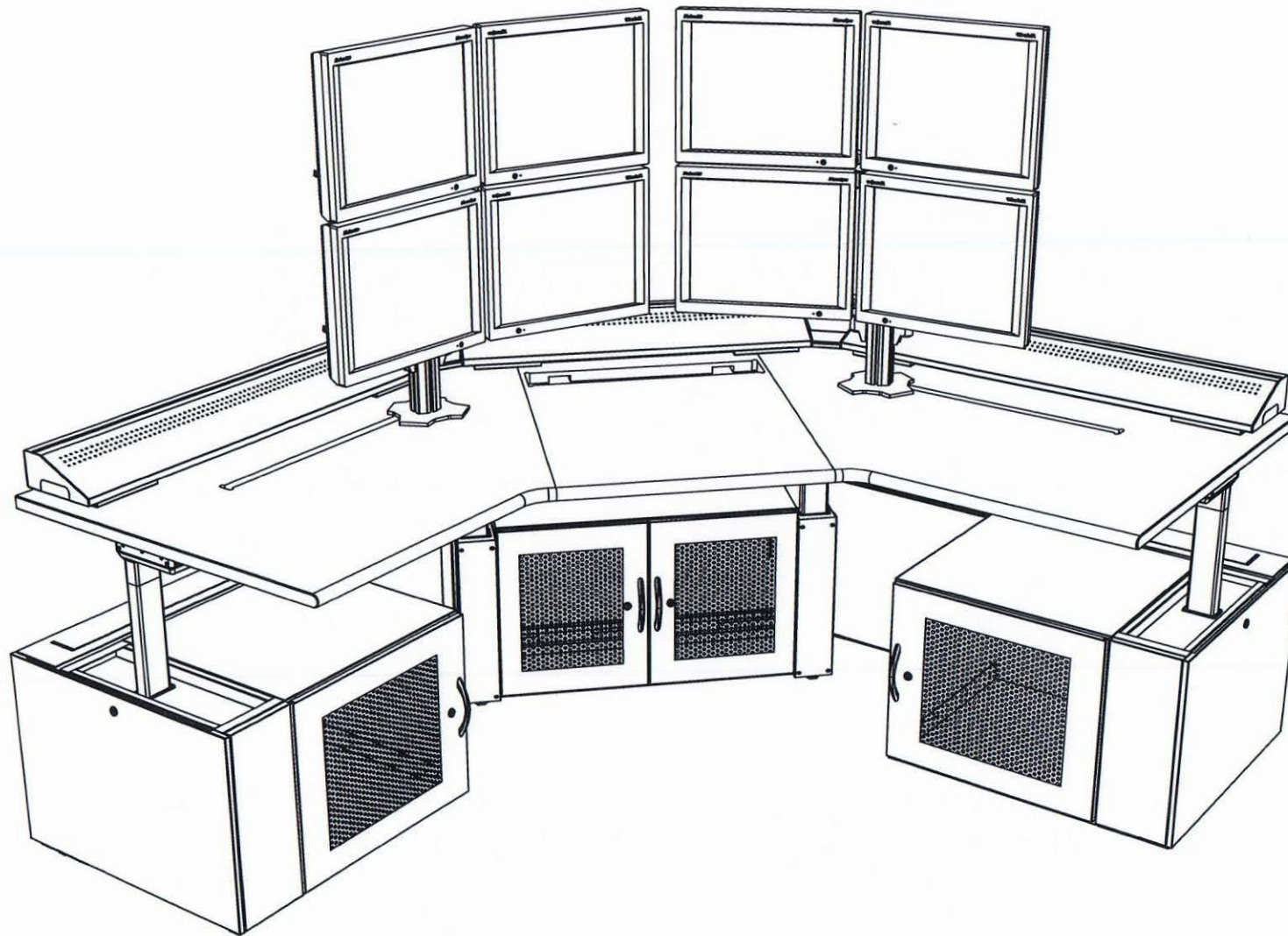
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SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

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Prepared for:
**Stolz Telecom LLC
 Room Layout**

SCALE: CUSTOM

Product:
OnGuard

Date:

04/06/2020

Drawn By:
Gokul

Quote:

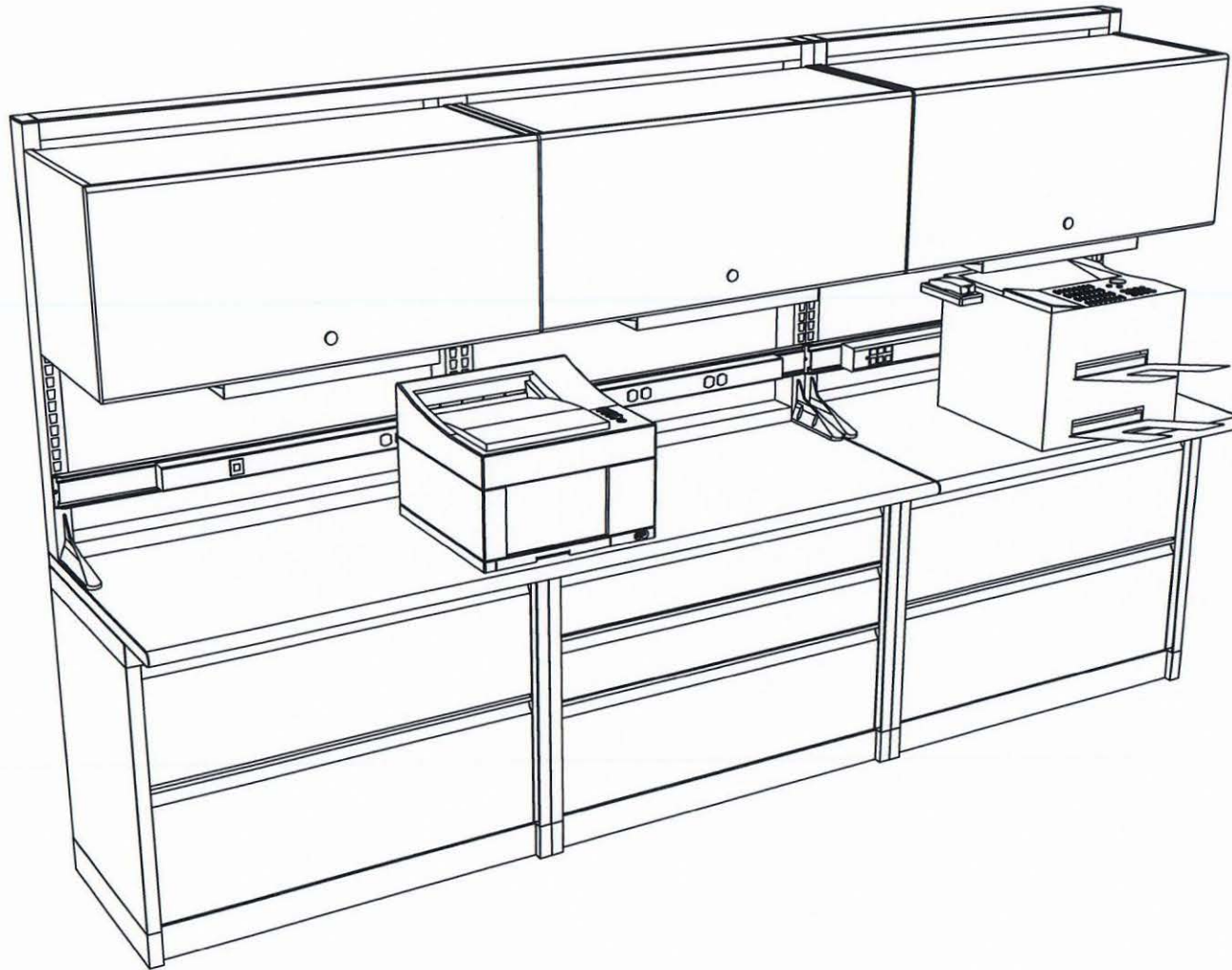
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PLOT DATE: 4/6/2020 11:08:11 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg



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Central

Prepared for:
Stolz Telecom LLC
Room Layout

SCALE: CUSTOM

Product:
OnGuard

Date:
04/06/2020

Drawn By:
Gokul

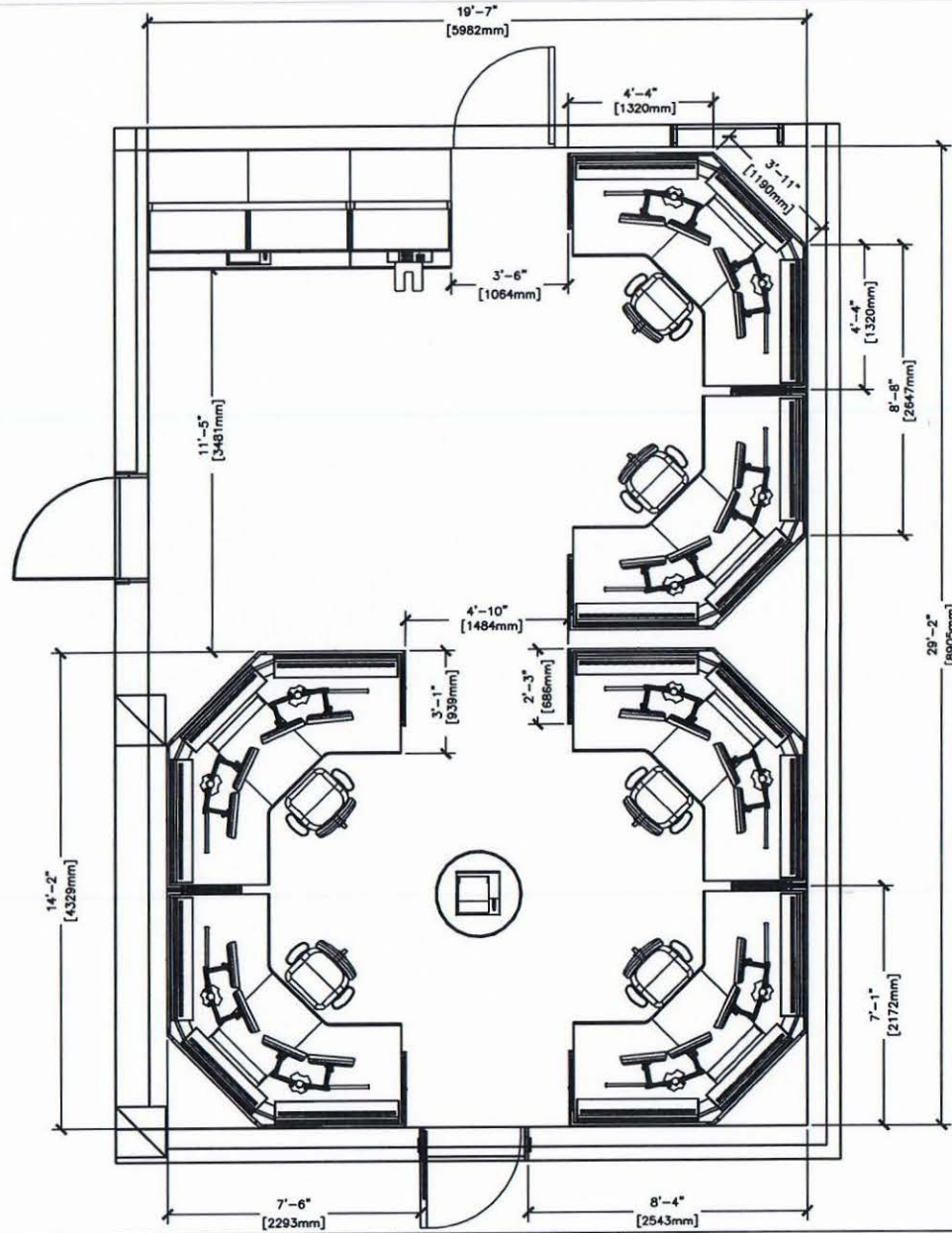
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Q14002_08495

PLOT DATE: 4/6/2020 11:08:12 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg



Sales Representative:
Greg Stearman

Central

Prepared for:
Stolz Telecom LLC
Room Layout

SCALE: CUSTOM

Product:
OnGuard

Date:
04/06/2020

Drawn By:
Gokul

Quote:
Q14002_08495

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PLOT DATE: 4/6/2020 11:09:06 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg

ITEM LIST			
Ln.	QTY	PART NO	DESCRIPTION
0010	1	7932	36 X 24 Classic Opti Top
0020	1	7935	72 X 24 Classic Opti Top
0030	6	ACS5CLCL4TCBL	Onguard Small Corner STS
0040	3	LG45	36" Locking Compartment
0050	1	PRR30WS	30" Rotating Resource W/Ws
0060	1	TF36361	36H Lin Techorg, 36W
0070	1	TF36722	36H Lin Techorg, 72W (36")

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BOM Created on - 04/06/2020 - 18:02:30



Sales Representative:
Greg Stearman

Central

Prepared for:
Stolz Telecom LLC
Room Layout

Product:
OnGuard

Date:
04/06/2020

Drawn By:
Gokul

Quote:
Q14002_08495

PLOT DATE: 4/6/2020 11:09:11 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg

CUSTOMER PROJECT REVIEW SHEET:

Final Layout Meets Requirements

Room Dimensions are Accurate

Fpds and CPU sizes have been verified

Customer Initials

Product Line:
Steel Color Choice:
Laminate Color Choice:
Edge Banding Choice:
Fabric Color Choice:

Product Line:
Steel Color Choice:
Laminate Color Choice:
Edge Banding Choice:
Fabric Color Choice:

Product Line:
Steel Color Choice:
Laminate Color Choice:
Edge Banding Choice:
Fabric Color Choice:

Optional Items shown May not be on Order:

*Please review and list any shown that are not on order- Monitors, Seating, Mobile Pedistals, Filing cabinets, other equipment, etc

Additional Project Notes:

Installation Scope of Work Defined:

*See Installation Checklist for Guidance

Rep Signature:

Customer Signature:

Date:

X

X



Sales Representative:
Greg Stearman

Central

Prepared for:
Stolz Telecom LLC
Room Layout

Product:
OnGuard

Date:
04/06/2020

Drawn By:
Gokul

Quote:
Q14002_08495

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PLOT DATE: 4/6/2020 11:09:17 AM

SAVE DATE: 4/6/2020 11:01:43 AM

Bhole, Gokul

Q14002_08495.dwg

Regular Board of Commissioners

2. f.

Meeting Date: 09/21/2020

Change Order No. 1

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approve Change Order No. 1 for Shawnee Police Department Architect's Project No. 1811, 912 East Independence, Shawnee, Oklahoma 74801.

Attachments

Change Order No. 1



City of Shawnee



Chief Mason Wilson

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 *Fax (405) 878-1520

E-Mail: mwilson@shawneeok.org

FROM : Mason Wilson
Chief of Police

TO : Chance Allison
City Manager

SUBJECT : Change Order #1 for New PD Contract 1811

DATE : September 14, 2020

We are requesting approval of Change Order #1, on the new PD construction contract. Change Order #1 contains the following change order requests from W. L. McNatt:

COR #4 Remove and relocate a roof drain line that was located during demolition.
(\$3616.00)

COR #5 Furrouths of restroom to conceal new plumbing. **(\$2543.00)**

COR #6 Purchase and installation of generator, ATS, and UPS. **(\$85,479.00)** *This item will be invoiced separately and paid with 911 Grant money we received for this item.*

COR #8 Provide new fire line and hydrant for building as requested by Fire Marshal's office for compliance with code. **(\$5313.00)**

These change order requests have been approved and deemed necessary by TAP Architecture.

We have attached the Change Order Requests (COR's) for your viewing.



Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990 COR 004
DATE: 7/22/2020

RFI#08 Roof drain re-route; Upsized waterline in chief's restroom; RFI#12 Core drilling footing			MATERIAL		LABOR		SUBCONTRACTOR	
DESCRIPTION	QUANTITY	UNIT	UNIT	COST	UNIT	COST	UNIT	COST
Statewide Plumbing RFI#08	1						946	946
Statewide Plumbing Water Line	1						1322	1322
Statewide Plumbing RFI#12	1						475	475
						0.00		0
General Conditions						0.00		0
As-Built drawings	0	hrs		0	71.02	0.00		0
Estimating	0	hrs		0	63.92	0.00		0
Supervision Full	0	days		0	390.61	0.00		0
Scheduling / Coordination	3	days		0	106.53	319.59		0
Pump water	0	days		0	177.55	0.00		0
Clean up (Full)	0	day		0	142.04	0.00		0
Clean up (1/2)	0	day		0	71.02	0.00		0
Cleaning Misc. Material	0	sf	0.025	0	0.00	0.00		0
Dumpster (40 yd)	0	ea	450	0	0.00	0.00		0
Punch List	0	day		0	390.61	0.00		0
Misc. Material	0	sf	0.025	0	0.00	0.00		0
Job Trailer	0	mo	350	0	0.00	0.00		0
Job Container	0	mo	85	0	0.00	0.00		0
Site Office Phone/Fax	0	mo	150	0	0.00	0.00		0
Site Cell Phone	0	wks	12.5	0	0.00	0.00		0
Temp. Toilet	0	wks	75	0	0.00	0.00		0
Temp. Utilities	0	mo	250	0	0.00	0.00		0
Temp. Construction Fence	0	mo	595	0	0.00	0.00		0
Builder's Risk	0	mo		0	0.00	0.00		0
				0	0.00	0.00		0
subtotal				0		319.59		2743
taxes				0				
total	3062.59			0		319.59		2743

General Contractor Material & Labor Total			319.59	Scope of work:	Plumbing changes required for unforeseen conditions after demo. Roof drain was discovered to be in a location not desirable and is to be re-routed. Existing 1/2" waterline feeding chief's restroom will need to be a 1" to support new fixtures. Sanitary pipe from RR 122 will need to be core drilled through existing footing.
Subcontractor Material & Labor Total			2743.00		
Overhead on Work Performed	10%		306.26		
Profit on Work Performed	5%		153.13		
Total Project Cost to be insured			3521.98		
General Liability, Bonds			94.00		

Acceptance by an Authorized Representative _____

Signature _____

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.



Statewide Plumbing Inc.

PO BOX 55627
DEL CITY, OK 73155
405-850-1796
405-309-6339 FAX
statewideplumbinginc@yahoo.com

Change Order

C.O. # 1
C.O. date 7/16/20

JOB shawnee police BILL TO w l mcnett

QTY	DESCRIPTION			LINE TOTAL
	REROUTE EXISTING ROOF DRAIN TO NW CORNER OF BATHROOM			
	LABOR 2 MEN 6HRS 120/HR			\$720.00
	MATERIAL			\$140.00
	PROFIT 10%			\$86.00
	WE AGREE hereby to make changes specified above at this price	TOTAL		\$946.00

Other Comments or Special Instructions

ACCEPTED - The above prices and specifications of this change order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in the original contract unless otherwise stipulated.

contract amt.

REVISED
contract amt.

Date of acceptance _____ Signature _____

Signature: _____

Date: 7-16-20

Thank You For Your Business!

Statewide Plumbing Inc.

PO BOX 55627
DEL CITY, OK 73155
405-850-1796
405-309-6339 FAX
statewideplumbinginc@yahoo.com

Change Order

C.O.# 2
C.O. date 7/16/20

JOB shawnee police BILL TO w l mcnett

QTY	DESCRIPTION		LINE TOTAL
	RUN NEW 1 INCH COLD WATER LINE TO RESTROOM IN ROMM 131		
	LABOR 2 MEN 8HRS 120/HR		\$960.00
	MATERIAL		\$260.00
	PROFIT 10%		\$122.00
	WE AGREE hereby to make changes specified above at this price	TOTAL	\$1,322.00

Other Comments or Special Instructions

ACCEPTED - The above prices and specifictions of this change order are satisfactory and are here by accepted. All work to be preformed under same terms and conditions as specified in the orginial contract unless otherwise stipulated.

contract amt.

REVISED
contract amt.

Date of acceptance _____ Signature _____

Signature:



Date:

7-16-20

Thank You For Your Business!

From: Rocky Hall <statewideplumbinginc@yahoo.com>
Sent: Wednesday, July 22, 2020 8:37 AM
To: connor@wlmcnatt.com
Subject: Re: Shawnee Change Orders attached

Connor core drilling will be \$475.00

Sent from my iPhone

On Jul 16, 2020, at 10:13 AM, connor@wlmcnatt.com wrote:

Received, Thank you.

<image001.png>

Connor Littlefield

Project Manager

O: 405.232.7245 C: 405.821.7279

Connor@wlmcnatt.com

217 E. Sheridan Ave.

Oklahoma City, OK 73104

From: Rocky Hall <statewideplumbinginc@yahoo.com>
Sent: Thursday, July 16, 2020 9:49 AM
To: connor@wlmcnatt.com
Subject: Shawnee Change Orders attached

Shawnee Change Orders attached

Statewide Plumbing Inc
405-830-2574



PROJECT:
Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990 COR 005
DATE: 7/28/20

Furr out of restroom walls per RFI#006								
DESCRIPTION	QUANTITY	UNIT	MATERIAL		LABOR		SUBCONTRACTOR	
			UNIT	COST	UNIT	COST	UNIT	COST
A&F Drywall	1						2,047	2047
				0	0.00	0.00		0
					0.00	0.00		0
						0.00		0
General Conditions						0.00		0
As-Built drawings	0	hrs		0	71.02	0.00		0
Estimating	0	hrs		0	63.92	0.00		0
Supervision Full	0	days		0	390.61	0.00		0
Scheduling / Coordination	1	days		0	106.53	106.53		0
Pump water	0	days		0	177.55	0.00		0
Clean up (Full)	0	day		0	142.04	0.00		0
Clean up (1/2)	0	day		0	71.02	0.00		0
Cleaning Misc. Material	0	sf	0.025	0	0.00	0.00		0
Dumpster (40 yd)	0	ea	450	0	0.00	0.00		0
Punch List	0	day		0	390.61	0.00		0
Misc. Material	0	sf	0.025	0	0.00	0.00		0
Job Trailer	0	mo	350	0	0.00	0.00		0
Job Container	0	mo	85	0	0.00	0.00		0
Site Office Phone/Fax	0	mo	150	0	0.00	0.00		0
Site Cell Phone	0	wks	12.5	0	0.00	0.00		0
Temp. Toilet	0	wks	75	0	0.00	0.00		0
Temp. Utilities	0	mo	250	0	0.00	0.00		0
Temp. Construction Fence	0	mo	595	0	0.00	0.00		0
Builder's Risk	0	mo		0	0.00	0.00		0
				0	0.00	0.00		0
subtotal				0		106.53		2047
taxes				0				
total	2153.53			0		106.53		2047

General Contractor Material & Labor Total				106.53	Scope of work: Per RFI#006 we are to furr out restroom walls 136 and 137 as indicated to allow room for plumbing piping.		
Subcontractor Material & Labor Total				2047.00			
Overhead on Work Performed		10%		215.35			
Profit on Work Performed		5%		107.68			
Total Project Cost to be insured				2476.56			
General Liability, Bonds				66.10	Pricing and Added Time subject to change if not approved by: 8/11/20 Current lead times and material availability are such that no additional days are being added to this COR. Should lead times change and cause a delay the critical path of the project, additional days will be added via separate COR. If accepted, this Change Order Request will increase the project by: <table><tr><td>0</td><td>Day(s)</td></tr></table>	0	Day(s)
0	Day(s)						
subtotal				2542.66			
Total Change Order		ADD		\$ 2,543			

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.



From: Aaron Fleeheart <afleeheart@yahoo.com>
Sent: Friday, July 24, 2020 9:13 AM
To: connor@wlmcnatt.com
Subject: Re: Shawnee PD - RFI#006 Restroom wall furrout

A&F Drywall

6827 Morgan Dr.

Blanchard, Okla. 73010

7-24-20

Conner

W.L. McNatt
Station

Police

Shawnee,

Ok

Furnish and install

RFI#006

Furr out rest room plumbing walls

Base Bid -----\$2,047.00

On Thursday, July 23, 2020, 5:44:07 PM CDT, connor@wlmcnatt.com <connor@wlmcnatt.com> wrote:

Guys,

Have you sent anything back to me on this yet? I need a pricing from you for the added walls shown per this RFI response please.

Thank you,



REQUEST FOR INFORMATION (RFI) 006

Project: Shawnee Police Department

TO:	Russell McGee	DATE:	5/28/20
Arch. Email:	RMegee@tapokc.com	COMPANY:	Tap Architecture
FROM:	Connor Littlefield	E-Mail:	connor@WLMcnatt.com

of pgs: 1
Originator:
Description: CMU wall furr outs for plumbing
Doc. Ref:

Message:

Please reference attached photos and drawings. Upon demo of the existing restrooms shown it was discovered that the North and West walls are CMU. the new restroom configuration requires plumbing in these walls to remain hidden from view. Please advise. We propose adding stud wall furr outs at areas indicated to allow in-wall plumbing install.

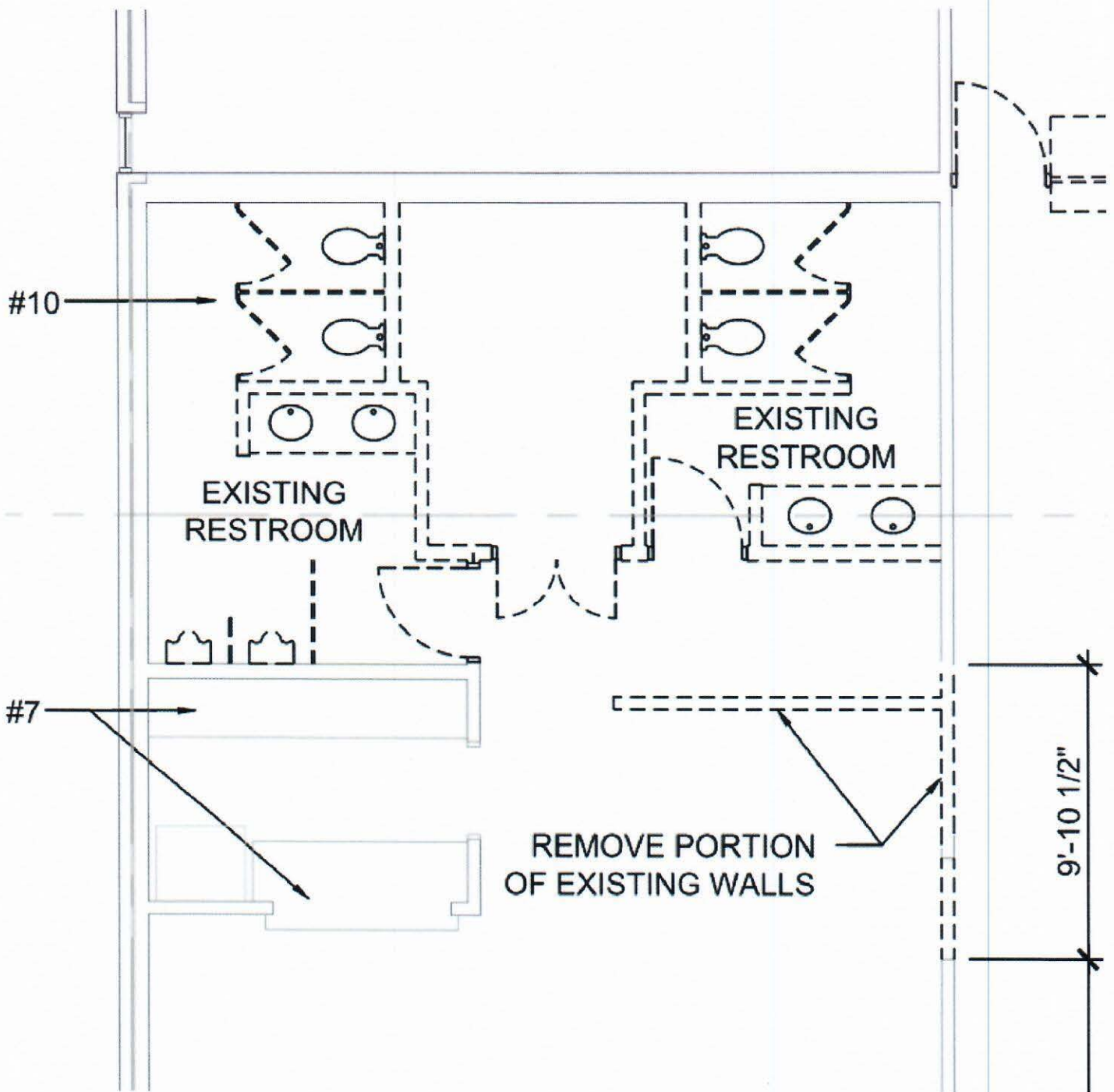
Answer/Solution:

This is acceptable. Install tile backer board to height as shown on Sheet A251.

RM
5/28/20

CONFIDENTIALITY NOTICE

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North and West walls of restroom area are CMU and require plumbing. Need stud wall furr out or reconfigure.

BRIEFING ROOM
138

01
A250

WOMENS R.R.
136

MENS R.R.
137

CORRIDOR
135

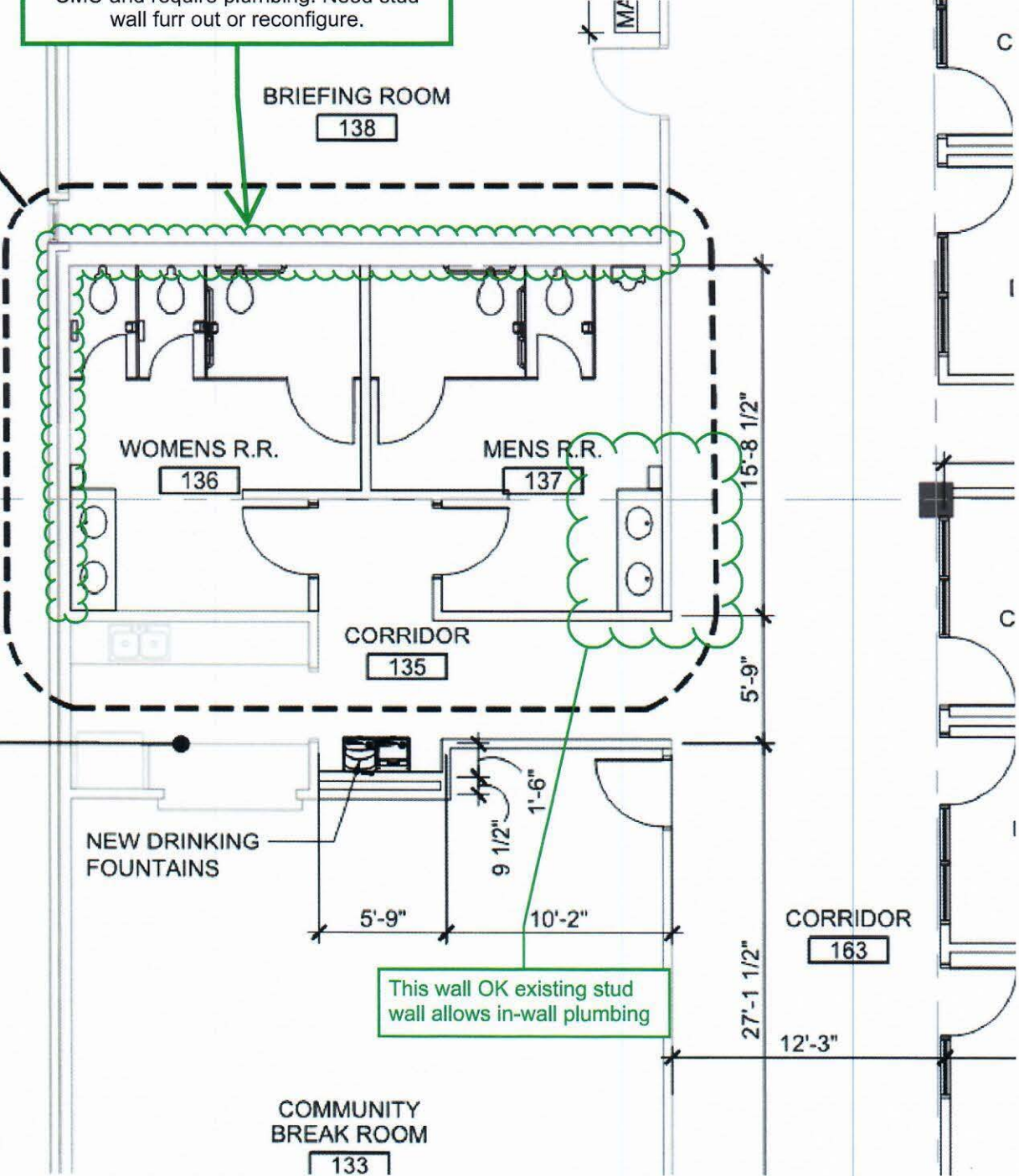
KITCHEN
134

NEW DRINKING
FOUNTAINS

This wall OK existing stud wall allows in-wall plumbing

COMMUNITY
BREAK ROOM
133

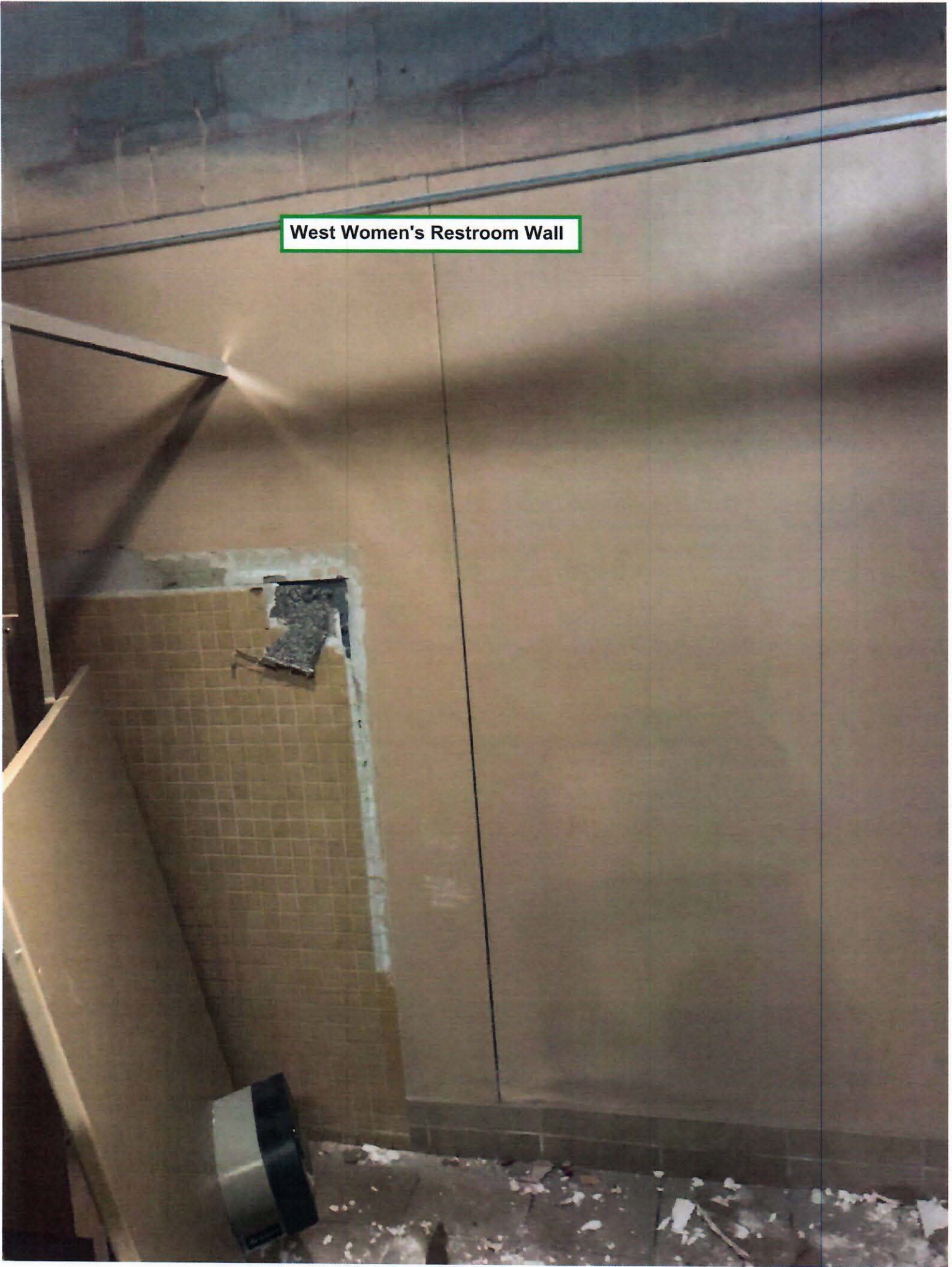
CORRIDOR
163



North Restroom Walls



West Women's Restroom Wall





PROJECT:
Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990 COR 006
DATE: 7/30/20

Generator, ATS, and UPS			MATERIAL		LABOR		SUBCONTRACTOR	
DESCRIPTION	QUANTITY	UNIT	UNIT	COST	UNIT	COST	UNIT	COST
Baker Brothers Electric	1						72,398	72397.58
				0	0.00	0.00		0
					0.00	0.00		0
						0.00		0
General Conditions						0.00		0
As-Built drawings	0	hrs		0	71.02	0.00		0
Estimating	0	hrs		0	63.92	0.00		0
Supervision Full	0	days		0	390.61	0.00		0
Scheduling / Coordination	0	days		0	106.53	0.00		0
Pump water	0	days		0	177.55	0.00		0
Clean up (Full)	0	day		0	142.04	0.00		0
Clean up (1/2)	0	day		0	71.02	0.00		0
Cleaning Misc. Material	0	sf	0.025	0	0.00	0.00		0
Dumpster (40 yd)	0	ea	450	0	0.00	0.00		0
Punch List	0	day		0	390.61	0.00		0
Misc. Material	0	sf	0.025	0	0.00	0.00		0
Job Trailer	0	mo	350	0	0.00	0.00		0
Job Container	0	mo	85	0	0.00	0.00		0
Site Office Phone/Fax	0	mo	150	0	0.00	0.00		0
Site Cell Phone	0	wks	12.5	0	0.00	0.00		0
Temp. Toilet	0	wks	75	0	0.00	0.00		0
Temp. Utilities	0	mo	250	0	0.00	0.00		0
Temp. Construction Fence	0	mo	595	0	0.00	0.00		0
Builder's Risk	0	mo		0	0.00	0.00		0
				0	0.00	0.00		0
subtotal				0		0		72397.58
taxes				0				
total	72397.58			0		0		72397.58

General Contractor Material & Labor Total			0.00	Scope of work: Provide Generator, ATS, and UPS components originally to be provided by the owner.
Subcontractor Material & Labor Total			72397.58	
Overhead on Work Performed	10%		7239.76	
Profit on Work Performed	5%		3619.88	
Total Project Cost to be insured			83257.22	
General Liability, Bonds			2222.14	
				Pricing and Added Time subject to change if not approved by: 8/13/20
				Current lead times and material availability are such that no additional days are being added to this COR. Should lead times change and cause a delay the critical path of the project, additional days will be added via separate COR.
				If accepted, this Change Order Request will increase the project by: 0 Day(s)
subtotal			85479.35	
Total Change Order		ADD	\$ 85,479	

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.





BAKER BROTHERS

ELECTRIC, INC.

2200 SOUTH EASTERN

MOORE, OK 73160

(405) 799-9994 • 799-5550 (FAX)

W.L. McNatt & Co.

RE: Shawnee Police Department Generator

Scope of Work:

Provide (1) 80 KW, 120/208V, 3 phase, natural gas, generator

Provide (1) Transfer switch

Provide (1) Eaton 93PM 60KVA UPS

Change location of generator from East side of building to West to be closer to natural gas main.

Provide concrete pad for generator.

Total Cost-----\$72,397.58

Sean Baker

7/28/2020

From: Sean Baker <sean@bakerbrotherselectric.com>
Sent: Tuesday, July 28, 2020 4:12 PM
To: connor@wlmcnatt.com
Subject: RE: Shawnee PD - Generator

Generator and ATS w/ crane lift, setting, and concrete pad – 28,709.18
UPS Eaton 93PM 60KVA w/ startup – 41,188.40
Adder for generator placement -2,500

From: connor@wlmcnatt.com <connor@wlmcnatt.com>
Sent: Tuesday, July 28, 2020 3:00 PM
To: Sean Baker <sean@bakerbrotherselectric.com>
Cc: 'Lawrence Walker' <lawrence@wlmcnatt.com>
Subject: RE: Shawnee PD - Generator

Sean,

Can you have your line items broken down please.

Thank you,



Connor Littlefield
Project Manager
O: 405.232.7245 C: 405.821.7279
Connor@wlmcnatt.com
217 E. Sheridan Ave.
Oklahoma City, OK 73104

From: Sean Baker <sean@bakerbrotherselectric.com>
Sent: Tuesday, July 28, 2020 2:36 PM
To: connor@wlmcnatt.com
Cc: Lawrence Walker <lawrence@wlmcnatt.com>
Subject: RE: Shawnee PD - Generator

My apologies Connor.

The attached is my quote to provide the generator, ATS, UPS, and pad. I have also included the amount by which the feeder price will need to change for the increased distance to the generator. I have not included installation in this quote because that was already a part of the original contract amount.

Sean Baker
Baker Brothers Electric
405 799-9994
Sean@Bakerbrotherselectric.com

From: connor@wlmcnatt.com <connor@wlmcnatt.com>
Sent: Tuesday, July 28, 2020 1:16 PM
To: Sean Baker <sean@bakerbrotherselectric.com>
Cc: Lawrence Walker <lawrence@wlmcnatt.com>
Subject: RE: Shawnee PD - Generator
Importance: High

Sean,

We will be locating the generator on the West side of the building towards the North end. Per our discussion you were going to submit a cost to provide and install the generator and pad, ATS, and UPS components. Can you please have this submitted to me as soon as possible. I received information that the generator needs to be installed by the end of September.

Thank you,



Connor Littlefield
Project Manager
O: 405.232.7245 C: 405.821.7279
Connor@wlmcnatt.com
217 E. Sheridan Ave.
Oklahoma City, OK 73104

From: Sean Baker <sean@bakerbrotherselectric.com>
Sent: Wednesday, July 8, 2020 8:04 AM
To: connor@wlmcnatt.com
Subject: RE: Shawnee PD - Generator

COR #8
Page 1



PROJECT:
Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990 COR 008
DATE: 8/26/20

Additional Fire Hydrant and Fire Line								
DESCRIPTION	QUANTITY	UNIT	MATERIAL UNIT	COST	LABOR UNIT	COST	SUBCONTRACTOR UNIT	COST
C&Z Services	1						4,500	4500
					0.00	0.00		0
					0.00	0.00		0
						0.00		0
General Conditions						0.00		0
As-Built drawings	0	hrs		0	71.02	0.00		0
Estimating	0	hrs		0	63.92	0.00		0
Supervision Full	0	days		0	390.61	0.00		0
Scheduling / Coordination	0	days		0	106.53	0.00		0
Pump water	0	days		0	177.55	0.00		0
Clean up (Full)	0	day		0	142.04	0.00		0
Clean up (1/2)	0	day		0	71.02	0.00		0
Cleaning Misc. Material	0	sf	0.025	0	0.00	0.00		0
Dumpster (40 yd)	0	ea	450	0	0.00	0.00		0
Punch List	0	day		0	390.61	0.00		0
Misc. Material	0	sf	0.025	0	0.00	0.00		0
Job Trailer	0	mo	350	0	0.00	0.00		0
Job Container	0	mo	85	0	0.00	0.00		0
Site Office Phone/Fax	0	mo	150	0	0.00	0.00		0
Site Cell Phone	0	wks	12.5	0	0.00	0.00		0
Temp. Toilet	0	wks	75	0	0.00	0.00		0
Temp. Utilities	0	mo	250	0	0.00	0.00		0
Temp. Construction Fence	0	mo	595	0	0.00	0.00		0
Builder's Risk	0	mo		0	0.00	0.00		0
				0	0.00	0.00		0
subtotal				0		0		4500
taxes				0				
total	4500			0		0		4500

COR #8
Page 2

General Contractor Material & Labor Total			0.00	Scope of work:	
Subcontractor Material & Labor Total			4500.00	Provide additional 6" fireline in excess of the 400' indicated per addendum #03 item 2.5 Clarification, as well as an added fire hydrant at the northwest corner of the building property per OAC meeting discussion with the Fire Marshal.	
Overhead on Work Performed	10%		450.00		
Profit on Work Performed	5%		225.00		
Total Project Cost to be insured			5175.00		
General Liability, Bonds			138.12		
				Pricing and Added Time subject to change if not approved by:	9/9/20
				Current lead times and material availability are such that no additional days are being added to this COR. Should lead times change and cause a delay the critical path of the project, additional days will be added via separate COR.	
				If accepted, this Change Order Request will increase the project by: 0 Day(s)	
subtotal			5313.12		
Total Change Order		ADD	\$ 5,313		

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.



COR #8
page 3

C & Z SERVICES, LLC

17911 Kingbird Lane
Purcell, OK 73080
405-990-4004 / 405-990-5611

Contractor: W.L. McNatt and Co.

Jobsite: Shawnee Police Department

C&Z Services proposes to provide labor, material, and equipment necessary to perform the additional Fire Line work at the Shawnee Police Department project, which includes additional 6" Fire Line, City of Shawnee approved hydrant and valve, for the following price:

Add 40 LF of 6" Fire Line @ \$25/LF:	\$1000.00
Add 1 Fire Hydrant @ \$3500ea:	\$3500.00

Total: **\$4,500.00**

Regular Board of Commissioners

2. g.

Meeting Date: 09/21/2020

Resignation - Adcock

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge resignation of Mike Adcock from the Shawnee Hospital Authority.

Attachments

Adcock



Margie Whitecotton <margie@avedisfoundation.org>

Shawnee Hospital Authority

2 messages

Margie Whitecotton <margie@avedisfoundation.org>
To: Mike Adcock <jmadcock@bodard.com>

Tue, Mar 6, 2018 at 2:27 PM

Hi Mike,

Are you also resigning from the Shawnee Hospital Authority board as of 6/30/2018? If so, could you please send me an email stating that for our documentation?

Thank you,
Margie

Margie Whitecotton, Administrative Assistant/Grant Manager
AVEDIS FOUNDATION
Office: 405-273-4055
margie@avedisfoundation.org
www.avedisfoundation.org

Mike Adcock <jmadcock@bodard.com>
To: Margie Whitecotton <margie@avedisfoundation.org>

Tue, Mar 6, 2018 at 2:34 PM

Yes, I would like to submit my resignation from the Shawnee Hospital Authority effective June 30, 2018.

From: Margie Whitecotton <margie@avedisfoundation.org>
Sent: Tuesday, March 6, 2018 2:27 PM
To: Mike Adcock <jmadcock@bodard.com>
Subject: Shawnee Hospital Authority

[Quoted text hidden]

Regular Board of Commissioners

2. h.

Meeting Date: 09/21/2020

Resignation Briggs

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge resignation of Michelle Briggs from the Shawnee Hospital Authority.

Attachments

Briggs



Kim Smith <kim@avedisfoundation.org>

Shawnee Hospital Authority

3 messages

Kim Smith <kim@avedisfoundation.org>
To: Michelle Briggs <mbriggs1950@gmail.com>

Fri, Sep 14, 2018 at 10:42 AM

Hey Michelle, I'm working on the agenda for this meeting. I have a resignation from Mike Adcock from the SHA board, but not one from you. Are you staying on or are you wanting to resign as well?

Kim Smith

Office Manager

Direct 405 273 4055

Fax 405 878 1331

kim@avedisfoundation.org

1500 E. Independence
Shawnee, OK 74804
www.avedisfoundation.org

We're here for
you.

Kim Smith <kim@avedisfoundation.org>
To: Michelle Briggs <mbriggs1950@gmail.com>

Fri, Sep 14, 2018 at 11:01 AM

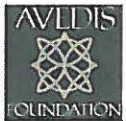
Ok. I've been looking and it looks like you and Mike's term ended 7/10/2018. If you want to be reappointed, I've attached the paperwork to do so from the City of Shawnee.

Kim Smith

Office Manager

Direct 405 273 4055

Fax 405 878 1331

kim@avedisfoundation.org

1500 E. Independence
Shawnee, OK 74804
www.avedisfoundation.org

We're here for
you.

On Fri, Sep 14, 2018 at 10:42 AM, Kim Smith <kim@avedisfoundation.org> wrote:

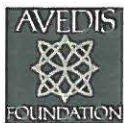
Hey Michelle, I'm working on the agenda for this meeting. I have a resignation from Mike Adcock from the SHA board, but not one from you. Are you staying on or are you wanting to resign as well?

Kim Smith

Office Manager

Direct 405 273 4055

Fax 405 878 1331

kim@avedisfoundation.org

1500 E. Independence
Shawnee, OK 74804
www.avedisfoundation.org

We're here for
you.

CityBoardApplication.pdf
329K

Michelle Briggs <mbriggs1950@gmail.com>
To: Kim Smith <kim@avedisfoundation.org>

Fri, Sep 14, 2018 at 12:05 PM

I will just go with the expiration. Thx

Michelle

[Quoted text hidden]

<CityBoardApplication.pdf>

Regular Board of Commissioners

2. i.

Meeting Date: 09/21/2020

Mayor's Appointments

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Mayor's Appointments:

Community Service Contract Review Committee

Erica Bass 1st Full Term Expires: January 1, 2024

New appointment to committee

Parks and Recreation Committee

Jennifer Bell 1st Partial Term Expires: January 1, 2024

Replaces Lynn Gray – Resigned

Zach Foster 1st Partial Term Expires: January 1, 2023

Replaces Bob Weaver – Resigned Citizen Appointment

Planning Commission

Amanda Johnson 1st Partial Term Expires: June 1, 2023

Replaces Rachael Melot – Resigned

Walter (Jay) Lester Jr. 1st Partial Term Expires: June 1, 2021

Replaces Daniel Matthews – Resigned

Shawnee Urban Renewal Authority

Abby Flood 1st Partial Term Expires: February 2, 2023

Replaces Tiffany Barrett – Termed out

Kay Wheeler 1st Partial Term Expires: February 2, 2023

Replaces Johnie Maxwell – Termed out

Traffic Commission

Randy Kamm 1st Partial Term Expires: January 1, 2023

Replaces Paul Roberts – Termed out

Mandi MacDonald 1st Partial Term Expires: January 1, 2023

Replaces Peggy Rider – Termed out

Monty Porter 1st Partial Term Expires: January 1, 2023

Replaces Rebecca Dolan – Termed out

Zoning Board of Adjustments

Crystal Richardson 1st Full Term Expires: June 1, 2023

Reappointment

Attachments

CSCRC - Bass

P&R - Bell

P&R - Foster

PLN - Johnson

PLN - Lester

SURA - Flood

SURA - Wheeler

TC - Kamm

TC - MacDonald

TC - Porter

ZBOA - Richardson



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☒ Appointment
☐ Reappointment – Partial/First/Second Term

Name: Erica D. Bass Application Date: 29 August 2020
Address: 4101 N Chapman Avenue Date of Birth: 10.05.1992
Mailing Address: 4101 N Chapman Avenue Shawnee, OK 74804
Daytime Phone: 303.918.1720 Fax: _____ Email: laundryandlightbulbs@gmail.com
Profession: Communications & Resource Development Officer / Entrepreneur
Business Name: Community Renewal of Pottawatomie County
Business Address: 1000 N Kickapoo St
Business Phone: 405.273.1035 Fax: _____ Email: erica@communityrenewal.org

Do you live within the City Limits of the City of Shawnee? Yes ☒ No ☐

Do you currently serve on a City board, committee or commission? Yes ☐ No ☒

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 7

Select the Board/Committee/Commission you are interested in serving on: (please check)

- ☐ Airport Advisory Board
☐ Beautification Committee
☐ Board of Adjustment (Zoning)
☐ Civic and Cultural Development Authority
☒ Community Service Contract Review Committee
☐ Housing Authority
☐ Library Board

- ☐ Oklahoma Baptist University Trust Authority
☐ Parks and Recreation Committee
☒ Planning Commission
☐ Senior Citizens of Shawnee Board
☐ Shawnee Hospital Authority
☐ Shawnee Urban Renewal Authority
☐ Traffic Commission
☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

Having lived in Denver and chosen to move back to Shawnee to raise a family, I have a deep appreciation for what a smaller city has to offer, but also what larger cities have that could be beneficial to our growing town. I want to help build a city that everyone is proud to live in, and also where everyone has what they need. I want to help improve our city for all its inhabitants.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

My career has been spent in operations & administration, both for and not for profit. As a young professional passionate about dedicating my time to things that move the needle for Shawnee both on the clock and off, I bring passion and momentum, in addition to skills & experience in balancing the needs of an organization with those of its constituents.

What civic or volunteer activities (if any) are you currently involved in?

I have played a role in organizing the community garden at Park & Wall since 2018, mentor OBU students through the M 1.8 program, and serve my neighborhood as a Block Leader. I am also active in my church.

List education, including degree(s) earned:

Bachelor of Arts in English, minor in Art - Oklahoma Baptist University

Certified in Inbound & Email Marketing

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

I have not.

Have you ever been charged and/or convicted of a felony? No.

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

n/a

Have you ever declared personal or business bankruptcy? No.

If so, please explain:

n/a

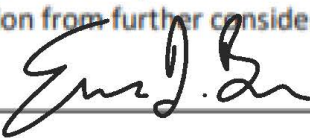
Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Zoe Loeser	coworker	405.481.6954
Braden Norwood	former employee	918.378.4784
Tom Dahlman	client faith leader	918.814.3845

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature 

Date 29 August 2020

29 August 2020

Hello kind officials of this city that I love!

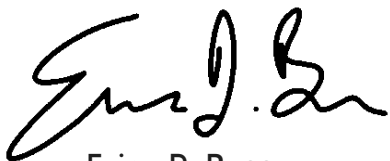
As a young adult, I moved to Shawnee for college. I lived and worked in Shawnee as I paid my way through college, and it was during this time that I volunteered my time in a local representative campaign. Through organizing door knocking teams, I got to know the "nooks and crannies" of Shawnee and began to fall in love with this city. Shortly after graduating I moved to Denver, CO with my husband where we served as missionaries with the North American Mission Board while managing an education technology company -- but after the birth of our daughter in 2017, we made the decision to move back to Shawnee and raise our family here.

Since returning, I have taken intentional steps to embed myself in this city -- in the opportunity it provides not only for my family, but for everyone who lives here. Our city's tagline rings true -- **there is so much potential here**, but it will take many dedicated individuals to bring those great things from the horizon to Shawnee ground zero. I'm in.

I am a determined, creative, and highly capable young professional with a drive to put my skills to work and leave everything better than I found it. Shawnee is my chosen home, and I want to be a part of what makes the people who already live here proud to call Shawnee home, and why people want to move here.

I bring an operationally-minded and technology-driven perspective to anything I do, and I believe my skills & perspective could serve Shawnee well on either the Planning Commission (my preference) or the Community Service Contract Review Committee (my second choice), and so I present myself as a willing candidate, and humbly ask for the commission's approval to serve my city well.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Erica D. Bass". The signature is fluid and cursive, with a large initial "E" and "B".

Erica D. Bass

303.918.1720
laundryandlightbulbs@gmail.com



Erica Bass

Operations &
Modern Marketing

Soft Skills

- Natural coordinator / planner
- Detail-oriented with a big-picture mindset
- Ability to cast vision & get people moving in the same direction (and like it!)
- Confident & conscientious decision maker
- Comfortable balancing multiple priorities
- Excellent at public speaking & presenting
- Strong written communication skills
- Self-motivated, but thrive in a deadline-driven environment
- Enjoy opportunities to collaborate, and to work independently

Hard Skills

- Basic HR (hiring/firing, evals, engagement)
- Managing people across departments
- Project Management
 - Agile Methods (scrum)
- Data Reporting and Analysis
- Full-Stack Digital Marketing
 - includes copywriting & design

I'm a creative, tech-savvy professional seeking opportunities to bring my administrative & people skills to the table, creating solutions that benefit organizations and the people that make them great.

Work History

Communications & Resource Development Officer

Community Renewal of Pott County, Oct 2019 - present
communityrenewal.org

Maintain all external communications as well as manage board communication, including email marketing, social media management, and press coverage. Work extensively on resource development through grant & donor management, as well as event planning.

Director of Administration

VTR, October 2016 to Present
www.vtrpro.com

Operate the office & manage a team of 6-8 employees, coordinating efforts between departments and working closely with developers to ensure proprietary software meets client needs.

Develop and maintain employee evaluation program, carry out hiring & firing, and coordinate digital marketing efforts and CRM management.

Manager, Support & Accounts

Vertical Learning Curve (VLC), July 2015 - Oct 2016

Managed university client accounts, including invoicing and creating new classes. Provided timely assistance via ticketing to professors Android students using the online courseware.

Note: I began at VLC in a paid internship in Tech Support, and promoted to this position after 6 months.

Software Proficiencies

- G-Suite & Office 365
- HubSpot CRM & Marketing Pro tools
 - certificates in Inbound & Email Marketing
- Slack (Enterprise-level usage)
- Trello
- Canva for Work
- Zendesk Support, Chat, & KB tools
- Google Analytics
- Facebook Ad Manager
- Zapier (for integration & automation)
- Wix & Wordpress
- Google Ads (beginner)
- Bloomerang
- QGiv

3 Interesting Facts About Me

- Peppermint Altoids are my favorite!
- I had a country music career as a child.
- I enjoy painting landscapes and abstracts in my spare time.

Erica Bass

Operations &
Modern Marketing

Education

Bachelor of Arts in English, minor in Art

Oklahoma Baptist University, Fall 2011 - Spring 2015

Volunteer History

Garden @ Park + Wall

Compost Program Coordinator, February 2019 - present

www.facebook.com/gardenatparknwall

Coordinating the community garden's composting program, including building and organizing volunteer participation, and assisting other coordinators with planting and workday events as needed.

Country Music Singers Association

Chair, Media & Marketing Committee; Feb - Dec 2018

www.cmsaok.com

Provided marketing and automations skills to this organization through rebuilding their website, creating marketing materials, and creating a system for online competition entry to replace the manual, paper model. Also implemented an integrated Slack channel for the organization.

Fundraising Team Leader, 2011 - 2013 (seasonal)

Organized a top-raising event annually, building the team of member volunteers and coordinating the events, in conjunction with the CMSA's partnership with the Toby Keith Foundation.

Global Goods & Coffee (GG&C)

Rental Coordinator & Barista, Nov 2015 - Oct 2017

www.globalgoodsandcoffee.com

During my time at GG&C, I volunteered as Rental Coordinator for their meeting facilities, as well as served as barista 1-2 shifts per week. I also volunteered as a baker and cashier from time to time.

erica.dawn@yahoo.com | 303.918.1720
Shawnee, OK | laundryandlightbulbs.com



APPLICATION TO SERVE
Boards, Committees and Commissions

- | |
|--|
| ☐ Appointment |
| ☐ Reappointment – Partial/First/Second Term |

Name: _____	Application Date: _____	
Address: _____	Date of Birth: _____	
Mailing Address: _____		
Daytime Phone: _____	Fax: _____	Email: _____
Profession: _____		
Business Name: _____		
Business Address: _____		
Business Phone: _____	Fax: _____	Email: _____

Do you live within the City Limits of the City of Shawnee? Yes No

Do you currently serve on a City board, committee or commission? Yes No

If so, please list the board/committee: _____

How many years have you lived in Shawnee? _____

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Oklahoma Baptist University Trust Authority
☐ Beautification Committee	☐ Parks and Recreation Committee
☐ Board of Adjustment (Zoning)	☐ Planning Commission
☐ Civic and Cultural Development Authority	☐ Senior Citizens of Shawnee Board
☐ Community Service Contract Review Committee	☐ Shawnee Hospital Authority
☐ Housing Authority	☐ Shawnee Urban Renewal Authority
☐ Library Board	☐ Traffic Commission
	☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

What civic or volunteer activities (if any) are you currently involved in?

List education, including degree(s) earned:

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

Have you ever been charged and/or convicted of a felony? _____

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? _____

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature Jennifer Bell

Date _____

Revised July 12, 2019

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org



RECEIVED CITY CLERK'S OFFICE
Date 8/24/2020 Time 12:22pm

APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Zach Foster</u>	Application Date: <u>8/24/20</u>
Address: <u>13807 ACME RD Apt 114</u>	Date of Birth: <u>01/31/1991</u>
Mailing Address: <u>13807 ACME RD Apt 114 Shawnee OK 74804</u>	
Daytime Phone: <u>405-275-1556</u> ^{CELL} Fax: <u>405-919-9033</u>	Email: <u>Zach.BW.Foster@gmail.com</u>
Profession: <u>Director of Youth Ministry</u>	
Business Name: <u>Wesley United Methodist Church</u>	
Business Address: <u>302 E Independence St Shawnee OK 74804</u>	
Business Phone: <u>405-275-1556</u> Fax: _____	Email: <u>WesleyStudentministries5@gmail.com</u>

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board, committee or commission? Yes or No (please circle)

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 2 years

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☒ Parks and Recreation Committee ☐ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☐ Traffic Commission ☐ Other
--	---

Why are you interested in serving on the Board/Committee/Commission selected above?

I Work for a Church and am wanting to Branch out into the Community.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

Before working for the Church, I worked as Youth Sports and rec for the YMCA for 10 years. Currently a member of Putnam City Optimist Club, which runs Youth Sports in Oklahoma City.

What civic or volunteer activities (if any) are you currently involved in?

Now here in Shawnee. I volunteer at the YMCA in OKC.

List education, including degree(s) earned:

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

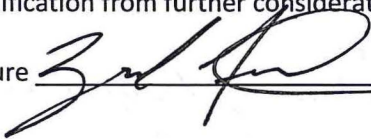
Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Tim Gasdin	Friend / MENTOR	405-646-9361
Chris Dodson	PASTOR / SUPERVISOR	405-708-8353
Nathan Donald	FORMER BOSS	225-572-2696

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature 

Date 8/24/20



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Amanda Johnson</u>	Application Date: <u>4/28/2020</u>
Address: <u>125 N. Market Ave., Shawnee, OK 74801</u>	Date of Birth: <u>5/25/1988</u>
Mailing Address: <u>125 N. Market Ave., Shawnee, OK 74801</u>	
Daytime Phone: <u>405.777.6505</u>	Fax: _____ Email: <u>amanda.johnson.ok@gmail.com</u>
Profession: <u>Marketing/Public Relations</u>	
Business Name: <u>First United Bank</u>	
Business Address: <u>2675 N. Harrison Ave., Shawnee, OK 74804</u>	
Business Phone: <u>405.481.8425</u>	Fax: _____ Email: <u>amanda.johnson@firstunitedbank.com</u>

Do you live within the City Limits of the City of Shawnee? Yes ☒ No ☐

Do you currently serve on a City board, committee or commission? Yes ☐ No ☒

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 14 years

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☐ Parks and Recreation Committee ☒ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☐ Traffic Commission ☐ Other
--	---

Why are you interested in serving on the Board/Committee/Commission selected above?

I love Shawnee. I have loved watching the growth in Shawnee take place, and I have a strong passion to continue watching Shawnee grow and be better. We are strongly rooted in Shawnee, I was born here, went to OBU here and have made Shawnee my home.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I am active throughout the community. I have seen things in our community that work or that don't work. I have seen offerings that we could have in our community that would benefit us both on a local level, and to bring in people from outside our community. I have knowledge of a lot of areas of our community, and a passion to Shawnee continue to grow.

What civic or volunteer activities (if any) are you currently involved in?

I am the current President of Junior Service League of Shawnee, Vice Drive Chair for United Way of Pott. Co., Shawnee Forward Ambassador Chair, a member of the Legacy Parenting Sustain Committee and work to teach financial literacy in our community.

List education, including degree(s) earned:

Bachelor of Arts, Strategic Communications from Oklahoma Baptist University

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Paul Bass	Employer	405.227.5136
Nick Atwood	Co-Board Member	405.312.8155
Jennifer Bell	Co-Board Member	918.231.5205

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature

Shanda Johnson

Date

4/28/2020

Revised July 12, 2019



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: _____	Application Date: _____
Address: _____	Date of Birth: _____
Mailing Address: _____	
Daytime Phone: _____	Fax: _____ Email: _____
Profession: _____	
Business Name: _____	
Business Address: _____	
Business Phone: _____	Fax: _____ Email: _____

Do you live within the City Limits of the City of Shawnee? Yes No

Do you currently serve on a City board, committee or commission? Yes No

If so, please list the board/committee: _____

How many years have you lived in Shawnee? _____

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☐ Parks and Recreation Committee ☐ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☐ Traffic Commission ☐ Other
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Why are you interested in serving on the Board/Committee/Commission selected above?

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

What civic or volunteer activities (if any) are you currently involved in?

List education, including degree(s) earned:

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

Have you ever been charged and/or convicted of a felony? _____

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? _____

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number

PLEASE READ CAREFULLY:

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My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature Walter Lester Jr

Date _____

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org

Walter Lester Jr (Jay)
1602 Happy Valley
Shawnee, OK 74804
(405) 397-5334
jlester777@gmail.com

08/19/2020

Advisory Board Member
Planning Commission
City of Shawnee Oklahoma
16 West 9th Street
Shawnee, OK 74801

Dear Board Members,

I recently applied for the advisory board position in the Planning Commission for the City of Shawnee and I believe I will be a great fit for the opening. After reviewing the Shawnee Next Horizons Comprehensive Plan, I am encouraged with the future in this community and eager to support it in any form. I possess a strong understanding for business operations and have utilized numerous ensembles during my 20 years active duty Air Force career. This passion, combined with my 2 years' experience as a Boeing Quality Systems Specialist and past construction experience, will support your vision and strategic goals for the community.

I am a Military Veteran with a Bachelor of Science in Business Administration from Trident University International. Accomplished significant results while leading team of 1,800 personnel in weapons and tactics development. Directly supervised 20+ members in a dynamic, fast-paced environment. Possess a comprehensive background including Superintendent, Operations Management, and Quality Management derived from conducting domestic and global operations overseas. Continuously exceeded senior leadership expectations in managing all aspects of strategic planning and program/project management.

I work well in a fast paced environment and enjoy creatively solving problems and issues. My high level of professionalism and solid communication skills support my work both individually and in a team setting. I am confident that my skills and experience will be a great asset to the City of Shawnee on the Planning Commission. I can be reached by phone or by email at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

Walter Lester Jr.



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Abby Flood</u>	Application Date: <u>8/28/20</u>
Address: <u>812 W. 7th St.</u>	Date of Birth: <u>10/20/78</u>
Mailing Address: <u>PO Box 1461</u>	
Daytime Phone: <u>628-9553</u> Fax: <u>-</u>	Email: <u>aflood73@gmail.com</u>
Profession: <u>Director of Prevention</u>	
Business Name: <u>Gateway to Prevention & Recovery</u>	
Business Address: <u>PO Box 3848</u>	
Business Phone: <u>275-3391</u> Fax: <u>-</u>	Email: <u>aflood@gatewayto prevention.org</u>

Do you live within the City Limits of the City of Shawnee? Yes ☒ No ☐

Do you currently serve on a City board, committee or commission? Yes ☐ No ☒

If so, please list the board/committee: -

How many years have you lived in Shawnee? 13 years collectively

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☐ Parks and Recreation Committee ☐ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☒ Shawnee Urban Renewal Authority ☐ Traffic Commission ☐ Other
--	---

Why are you interested in serving on the Board/Committee/Commission selected above?

I have worked with this entity in the past through my previous employer, Family Promise and I believe safe, affordable housing is imperative in Shawnee. I would love the opportunity to serve with this group to continue to ensure that our community has housing options & also to bring programs around bettering current homes to our community. I love Shawnee and want to invest our communities families.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I am a good listener and I believe in listening to all input from each individual is important. I understand the climate in Shawnee around housing. I have a positive attitude and I am a diplomatic person.

What civic or volunteer activities (if any) are you currently involved in?

I volunteer for Legacy Parenting Center & the Community Market regularly. I am a member of JSL. I am a co-coordinator for Grateways volunteer program.

List education, including degree(s) earned:

I am finishing up my degree in Psychology.

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

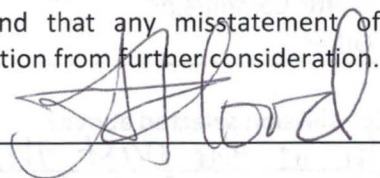
Name	Relationship	Telephone Number
Jon Greenwood	Supervisor / Friend	570-1854
David Henry	Former Supervisor / Friend	230-0113
Alicja Carter	Friend / Coworker	788-9923

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature



Date

8-28-20



RECEIVED
APR 20 2020
CITY CLERK

APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Kay Wheeler</u>	Application Date: <u>4/17/2020</u>
Address: <u>1310 N. Broadway</u>	Date of Birth: <u>6/4/1945</u>
Mailing Address: <u>1310 N. Broadway</u>	
Daytime Phone: <u>405 273-0999</u>	Fax: _____ Email: <u>wheekay@aol.com</u>
Profession: <u>Retired Supervisory Communications Computer Specialist 30 years</u>	
Business Name: _____	
Business Address: _____	
Business Phone: _____ Fax: _____ Email: _____	

Do you live within the City Limits of the City of Shawnee? Yes ☒ No ☐

Do you currently serve on a City board, committee or commission? Yes ☐ No ☒

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 74

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Oklahoma Baptist University Trust Authority
☐ Beautification Committee	☐ Parks and Recreation Committee
☐ Board of Adjustment (Zoning)	☒ Planning Commission
☐ Civic and Cultural Development Authority	☐ Senior Citizens of Shawnee Board
☐ Community Service Contract Review Committee	☐ Shawnee Hospital Authority
☒ Housing Authority	☐ Shawnee Urban Renewal Authority
☐ Library Board	☐ Traffic Commission
	☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

It is time for new life on these boards. Am hoping to help. I want to help plan and help with housing.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I was a Supervisory Communications Computer Specialist at Tinker AFB and had to approve all purchases of Computer Communications equipment to insure compatability with existing systems. I had to meet with Data Service Customers to define their requirements and select the appropriate equipment.

What civic or volunteer activities (if any) are you currently involved in?

I was on many volunteer activities while working at Tinker for 30 years. Not involved in any in Shawnee but hoping to fix that.

List education, including degree(s) earned:

OU Liberal Arts

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No but I have lived in Shawnee my entire life and in my present address for 43 years.

I want to help Shawnee grow and I know it will face hardships for a while because of this virus and economic problems

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Renee Henderson Wortham	Friend	405 3231120
Aline Smith	Friend	405 6238543
Kimberely Finch	Friend	2147326760

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature Kay Wheeler

Date 4/17/2020

Revised July 12, 2019



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Randy Kamm</u>	Application Date: <u>8-23-2020</u>
Address: <u>3007 Kensington Place Shawnee, OK 74804</u>	Date of Birth: <u>5-18-1969</u>
Mailing Address: <u>Same as above</u>	
Daytime Phone: <u>405-471-3438</u>	Fax: _____ Email: <u>randy.kamm@gmail.com</u>
Profession: <u>Administrator</u>	
Business Name: <u>SSM Health Medical Group Shawnee</u>	
Business Address: <u>3315 Kethley Rd. Shawnee, OK 74804</u>	
Business Phone: <u>405-395-3910</u>	Fax: _____ Email: <u>randy.kamm@ssmhealth.com</u>

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board, committee or commission? Yes or No (please circle)

If so, please list the board/committee: _____

How many years have you lived in Shawnee? Four years

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Oklahoma Baptist University Trust Authority
☐ Beautification Committee	☐ Parks and Recreation Committee
☐ Board of Adjustment (Zoning)	☐ Planning Commission
☐ Civic and Cultural Development Authority	☐ Senior Citizens of Shawnee Board
☐ Community Service Contract Review Committee	☐ Shawnee Hospital Authority
☐ Housing Authority	☐ Shawnee Urban Renewal Authority
☐ Library Board	☒ Traffic Commission
	☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

I would like to assist with our community in any way possible. I believe that Shawnee has a great future and its potential is excellent. I would like to provide support to the community so Shawnee can be the best city in Oklahoma.

It would be an honor and privilege to serve on one of our communities commissions.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I am strategic in how I work and plan. I can bring a fresh perspective to the commission which may help steer things in a positive direction. I am diplomatic, loyal, approachable, and accountable in my professional and personal life.

What civic or volunteer activities (if any) are you currently involved in?

United Way of Pottawatomie County board member

Shawnee Forward Education and Workforce Development committee member

List education, including degree(s) earned:

B.S. Business Administration- Southwestern Oklahoma State University

Masters of Health Administration- Oklahoma State University

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No.

Have you ever been charged and/or convicted of a felony? No.

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No.

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number
Dr. Tony Haddad	Business associate	405-596-7848
Chris and Nicki Sherman	Friends	405-275-9272
Rev. Dr. Tiffany Nagle-Monroe	Pastor	405-473-6652

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature



Date

8-23-2020

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Mandi MacDonald</u>	Application Date: <u>24 August 2020</u>
Address: <u>1511 N Broadway</u>	Date of Birth: <u>07/08/1990</u>
Mailing Address: _____	
Daytime Phone: <u>620-770=9-1532</u>	Fax: _____ Email: <u>mandi.macdon@gmail.com</u>
Profession: <u>School Librarian</u>	
Business Name: <u>North Rock Creek Public Schools</u>	
Business Address: <u>42400 Garretts Lake Shawnee, OK 74804</u>	
Business Phone: <u>405-273-3473</u>	Fax: _____ Email: <u>amacdonald@nrcps.org</u>

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board, committee or commission? Yes or No (please circle)

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 11

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☐ Parks and Recreation Committee ☐ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☒ Traffic Commission ☐ Other
--	---

Why are you interested in serving on the Board/Committee/Commission selected above?

As our community grows, it is important that our traffic ways are up-to-date and considerations are taken for all of our various community members' and businesses' needs both now and for the future. If appointed, it would be an honor to help ensure that my community was getting where it needed to go, to put it very simply.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I am punctual and thoughtful; as someone who has worked in education for almost a decade, I also am able to see various perspectives and try to come to collaborative solutions for all involved.

What civic or volunteer activities (if any) are you currently involved in?

Shawnee Pioneer Library Friends of the Library Board Member

List education, including degree(s) earned:

Oklahoma Baptist University, BS. Ed. 2012

East Central University, MA. Ed. 2019

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

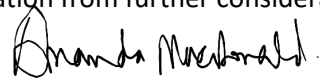
Name	Relationship	Telephone Number
Blake Moody	Superintendent	405-275-3473
Britton Buss	Church Elder	405-585-3320

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature



Date 25 August 2020

Revised July 12, 2019

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org



RECEIVED
SEP 09 2020
CITY CLERK

APPLICATION TO SERVE
Boards, Committees and Commissions

- ☐ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Monty Porter</u>	Application Date: <u>8/31/2020</u>
Address: <u>2300 Crooked Oak Court</u>	Date of Birth: <u>7/17/1968</u>
Mailing Address: <u>2300 Crooked Oak Court, Shawnee, OK 74804</u>	
Daytime Phone: <u>405-808-8812</u>	Fax: _____ Email: <u>montyaporter@sbcglobal.net</u>
Profession: <u>Assistant Chief of Water Quality Programs, Aquatic Ecologist</u>	
Business Name: <u>Oklahoma Water Resources Board</u>	
Business Address: <u>3800 N. Classen, OKC, OK 73118</u>	
Business Phone: <u>405-530-8800</u>	Fax: _____ Email: <u>monty.porter@owrb.ok.gov</u>

Do you live within the City Limits of the City of Shawnee? Yes ☒ No ☐

Do you currently serve on a City board, committee or commission? Yes ☐ No ☒

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 20

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Civic and Cultural Development Authority ☐ Community Service Contract Review Committee ☐ Housing Authority ☐ Library Board	☐ Oklahoma Baptist University Trust Authority ☐ Parks and Recreation Committee ☐ Planning Commission ☐ Senior Citizens of Shawnee Board ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☒ Traffic Commission ☐ Other
--	---

Why are you interested in serving on the Board/Committee/Commission selected above?

I am a long time resident of Shawnee and would like to give back to the city. I firmly believe that local government can have the most positive impact on the lives of our neighbors. Serving on volunteer Boards and Commissions is one way to be a part of that impact and help to ensure a positive and bright future for my city and neighbors.

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I have over two decades of project level and executive management experience. As part of this experience, I have managed not only large projects, budgets, and staffs, but have learned to see the specifics of a problem without losing focus on the larger picture. As both a manager and scientist, the ability to understand and maintain focus on the larger objective, while comfortably wading through and understanding the minutiae is something I have become adept at.

What civic or volunteer activities (if any) are you currently involved in?

ad council and staff/parish relations of my local church; board member/past president of the Oklahoma Clean Lakes/Watersheds Association; Council Member of the National Water Quality Monitoring Council
President of the Shawnee QB Club/Wrestling and XC clubs; Member of the Pottawatomie County Strategic Planning Committee; volunteer local, national, and international missions; others on request

List education, including degree(s) earned:

Master of Science in Biology; Bachelor of Science in Biology

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

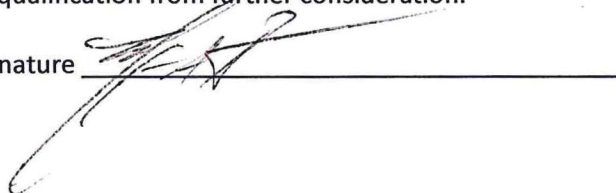
Name	Relationship	Telephone Number
Chris Dodson	Pastor/Friend	405 708 8353
Nik Turner	Volunteer/Friend	405 229 9351
Dr. Scott Stoodley	Professional/Friend	405 334 7554

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature



Date

9/8/2020

Revised July 12, 2019

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org

Monty Porter
2300 Crooked Oak Court
Shawnee, Ok 74804
405-808-8812

Shawnee City Clerk
PO Box 1448
Shawnee, OK 74802

September 9, 2020

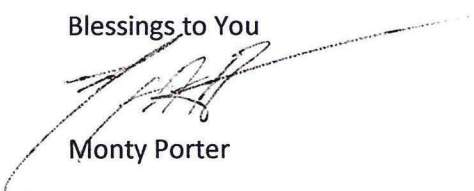
To Whom It May Concern:

I am writing this letter to express my interest in serving on the City of Shawnee's Traffic Commission. I first moved to Shawnee in 1986 as an 18 year old college student and moved back with my family in 2001. As a long time resident of Shawnee, I am proud to be a fellow citizen and would like the opportunity to give back to my community. I firmly believe that local government can have the greatest impact on the daily lives of our neighbors. Serving on a volunteer local board or commission is a way for individuals to collaboratively ensure this impact is positive for our community.

What makes me particularly qualified to serve on a commission? I think any resident who cares about the future of our city is inherently qualified to make an impact. However, any decision-making group needs members who understand collaborative management and have experience tackling variously sized questions. I have worked for nearly 28 years as a scientist in both research and applied settings, with almost 25 years in program level and executive management positions. This work has included directly managing or overseeing large and small groups, projects, and budgets. I currently work as an assistant division chief with administrative and technical oversight of 30 scientists performing a wide variety of projects to protect water quality for the citizens of Oklahoma. As both a manager and a scientist, I have developed the ability to understand and maintain focus on larger objectives, while also comfortably moving through the minutiae of an issue or concern. Importantly, I also really enjoy working with others and producing results in team settings.

I am grateful for the opportunity to apply for a position with the City of Shawnee. I have been fortunate to serve in many volunteer capacities, both professionally and personally. Linda and I have raised our family in the Shawnee area and have been particularly blessed to serve locally in our church and other volunteer organizations. I am excited to work with you to continue growing Shawnee into a wonderful community for our families and neighbors. Thank you for consideration of my application.

Blessings to You

A handwritten signature in black ink, appearing to read 'Monty Porter', with a long, sweeping horizontal line extending to the right.

Monty Porter

From: crystal richardson

Sent: Wednesday, May 20, 2020 9:05 PM

To: Rebecca Blaine

Subject: Re: ZBOA

Nothing has changed and yes will stay

Crystal Hopper Richardson

RECEIVED
NOV 19 2018
CITY CLERK



APPLICATION TO SERVE
Boards, Committees and Commissions

- ☒ Appointment
☐ Reappointment – Partial/First/Second Term

Name: <u>Crystal Richardson</u>	Application Date: _____
Address: <u>1136 E 10th ST</u>	Date of Birth: <u>6-1-75</u>
Mailing Address: _____	
Daytime Phone: <u>405-317-6900</u>	Fax: _____ Email: <u>crystal@thedoggie-spot.com</u>
Profession: <u>Dog Trainer</u>	
Business Name: <u>The Doggie Spot</u>	
Business Address: <u>12a E Main</u>	
Business Phone: <u>405-875-8522</u>	Fax: _____ Email: _____

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board, committee or commission? Yes or No (please circle)

If so, please list the board/committee: _____

How many years have you lived in Shawnee? 30+ years

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Library Board
☐ Beautification Committee	☐ Oklahoma Baptist University Trust Authority
☒ Board of Adjustment (Zoning) <u>1</u>	☒ Planning Commission <u>2</u>
☐ Civic and Cultural Development Authority	☐ Shawnee Hospital Authority
☐ Community Service Contracts Review Committee	☒ Shawnee Urban Renewal Authority <u>3</u>
☐ Housing Authority	☐ Traffic Commission
	☐ Other _____

Why are you interested in serving on the Board/Committee/Commission selected above?

New Ideas to Bring to table

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

Now Ideas and Have always wanted
2 Help out

What civic or volunteer activities (if any) are you currently involved in?

Leader Ship

List education, including degree(s) earned:

CPDT-KA Trick Dog Inst.

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Have you ever been charged and/or convicted of a felony? No

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? No

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number
<u>MARCIA Koepke</u>	<u>friend</u>	<u>405-788-8157</u>
<u>Yoko Loftis</u>	<u>Friend</u>	<u>405-777-0363</u>

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature 

Date _____

Regular Board of Commissioners**5.**

Meeting Date: 09/21/2020

Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information**Title of Item for Agenda**

Consider and take action with respect to a resolution of the City Commissioners of the City of Shawnee, Oklahoma (the "City") approving the incurrence of indebtedness by the Shawnee Municipal Authority (the "Authority") issuing its sales tax revenue note, series 2020 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the note indenture, authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the authority pertaining to the sale of said Note; ratifying and confirming a sales tax agreement by and between the City and the Authority pertaining to the year-to-year pledge of certain sales tax revenues; and containing other provisions relating thereto.

AttachmentsResolution

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS SALES TAX REVENUE NOTE, SERIES 2020 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE, AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO THE YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1. INDEBTEDNESS AUTHORIZED. The Shawnee Municipal Authority (the "Authority") is hereby authorized to incur an indebtedness by the issuance of its Sales Tax Revenue Note, Series 2020 in the amount of \$16,875,000, according to the terms and conditions of a Series 2020 Supplemental Note Indenture, as it supplements and amends a Note Indenture dated as of December 1, 2018 (collectively, the "Note Indenture"), all by and between the Authority and BancFirst, Oklahoma City, Oklahoma, as Trustee, provided that said Note shall never constitute a debt of the City of Shawnee, Oklahoma (the "City").

SECTION 2. ORGANIZATIONAL DOCUMENT SUBJECT TO NOTE INDENTURE. The organizational document creating the Authority, is hereby made subject to the terms of the Note Indenture authorizing the issuance and securing the payment of the Note as more fully described in Section 1 hereof.

SECTION 3. WAIVING COMPETITIVE BIDDING; APPROVAL OF SALE PROCEEDINGS. The waiving of competitive bidding for the sale of the Note and the sale of said Note by the Authority to Truist Bank, Charlotte, North Carolina, is hereby approved.

SECTION 4. SALES TAX AGREEMENT. The Sales Tax Agreement dated as of December 1, 2018, between the City and the Authority (the "Sales Tax Agreement"), which Sales Tax Agreement pertains to a year-to-year pledge of certain sales tax revenue as security for the Note, is hereby ratified and confirmed.

SECTION 5. AUTHORIZING EXECUTION. The Mayor or Vice Mayor and City Clerk or Deputy City Clerk of the City representing the City at the closing of the above-referenced note issue are hereby authorized to execute and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Note, as directed by Bond Counsel; to approve and make any changes to the documents approved by this Resolution, for and on behalf of

the City, the execution and delivery of such documents being conclusive as to the approval of any changes contained therein by the City; and to execute, record and file any and all the necessary financing statements and security instruments, including but not limited to the documents approved hereby, and to consummate the transaction contemplated hereby.

[Remainder of Page Intentionally Left Blank]

PASSED AND APPROVED THIS 21ST DAY OF SEPTEMBER, 2020.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

By: _____
ED BOLT, MAYOR

ATTEST:

By: _____
LISA LASYONE, CMC, CITY CLERK

CERTIFICATE
OF
CITY COMMISSIONERS ACTION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Shawnee, Oklahoma.

I further certify that the City Commissioners of the City of Shawnee, Oklahoma, held a Regular Meeting at 6:00 o'clock P.M., on September 21, 2020, after due notice was given in full compliance with the Oklahoma Open Meeting Act.

I further certify that attached hereto is a full and complete copy of a Resolution that was passed and approved by said City Commissioners at said meeting as the same appears in the official records of my office and that said Resolution is currently in effect and has not been repealed or amended as of this date.

I further certify that below is listed those Commissioners present and absent at said meeting; those making and seconding the motion that said Resolution be passed and approved; and those voting for and against such motion:

PRESENT:

ABSENT:

MOTION MADE BY:

MOTION SECONDED BY:

AYE:

NAY:

WITNESS MY HAND THIS 21ST DAY OF SEPTEMBER, 2020.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

City Clerk

Regular Board of Commissioners

6.

Meeting Date: 09/21/2020

Ordinance

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of an ordinance amending portions of Chapter 15, entitled "Health and Safety" located in Chapter 15, Article I, of the Shawnee City Code of Ordinances, by specifically enacting the "City of Shawnee COVID-19 Safety Code," to be codified as section 15-6 through 15-15 of the code in order to provide the findings and declarations of the City Council; providing a definition of "face covering:" requiring face coverings shall be worn in certain places or settings; providing suggested guidelines for face coverings; providing exceptions; providing an effective and expiration date and time; providing for enforcement, violations, and penalties for violations; providing a defense; and declaring an emergency.

Attachments

Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 15, ENTITLED “HEALTH AND SAFETY” LOCATED IN CHAPTER 15, ARTICLE I, OF THE SHAWNEE CITY CODE OF ORDINANCES, BY SPECIFICALLY ENACTING THE “CITY OF SHAWNEE COVID-19 SAFETY CODE,” TO BE CODIFIED AS SECTION 15-6 THROUGH 15-15 OF THE CODE IN ORDER TO PROVIDE THE FINDINGS AND DECLARATIONS OF THE CITY COUNCIL; PROVIDING A DEFINITION OF “FACE COVERING:” REQUIRING FACE COVERINGS SHALL BE WORN IN CERTAIN PLACES OR SETTINGS; PROVIDING SUGGESTED GUIDELINES FOR FACE COVERINGS; PROVIDING EXCEPTIONS; PROVIDING AN EFFECTIVE AND EXPIRATION DATE AND TIME; PROVIDING FOR ENFORCEMENT, VIOLATIONS, AND PENALTIES FOR VIOLATIONS; PROVIDING A DEFENSE; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA THAT CHAPTER 15, SECTION 15-6 THROUGH 15-15 OF THE CITY CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

SECTION 1. That Chapter 15, Section 15-6 through 15-15, of the Code of the City of Shawnee, Oklahoma, is hereby amended to read as follows:

§ 15-6. – Short Title.

This article is entitled and shall be known to as the CITY OF SHAWNEE COVID-19 SAFETY CODE.

§ 15-7. – Statement of Findings by the City Council of the City of Shawnee.

1. The United States is experiencing and outbreak of Novel Coronavirus-2019 also known as COVID-19; and
2. On March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and
3. On March 13, 2020 the President of the United States declared a National Emergency because of the COVID-19 pandemic and the declaration is still in effect today; and
4. On March 15, 2020, the Governor of Oklahoma declared a State of Emergency because of the COVID-19 pandemic and the declaration is still in effect today; and
5. The Center for Disease Control (“CDC”) has emphasized the COVID-19 risk to individuals is dependent on exposure and transmission is through respiratory droplets produced when an infected person coughs or sneezes; and
6. There have been over 900 COVID-19 related deaths statewide with over 7 deaths in Shawnee and the immediately surrounding area; and
7. The City Council of the City of Shawnee (City) finds that the Center for Disease Control (CDC) has identified a virus, COVID-19, which is causing a pandemic throughout the world and the United States remains present, extremely contagious, and potentially deadly within the city; and
8. After reaching a low point for positive tests and hospitalizations, in June, Oklahoma experienced a significant increase in the number of COVID-19 positive tests and hospitalizations; and

9. After a period where the rise in new cases subsided, the increase in new cases and positive testing percentages has resumed this past week and remains at an elevated level related to the previous phases of the pandemic; and
10. Since mid-June, hospitalizations have consistently remained at an elevated level that causes concern to public health officials; and
11. The Pottawatomie County Health Department (“PCHD”) has successfully identified safety measures what will substantially improve the City’s response to this pandemic, preserving the health of the community; and
12. Based upon information provided by local healthcare providers and public health experts, the current surge occurred, in part, due to public gatherings associated with the Labor Day holiday; and
13. One strong recommendation by the CDC and PCHD is the adoption of the safety measure for the mandatory wearing of face coverings (masks) over the nose and mouth to help prevent air-born virus particles from causing new infections and, depending on the design of the mask, can also help prevent the persons wearing the face covering to not become infected with COVID-19; and
14. With the transmission of COVID-19 and COVID-related hospitalizations continuing at an elevated level, provisions for the safety of the life, health, and property of Shawnee residents are still necessary; and
15. The City Council of the City declares that the continuing occurrence and threat of widespread or severe damage, injury, or loss of life or property from COVID-19, including severe economic damage to the City and the State of Oklahoma, which can result from COVID-19 justifies emergency action by the City to help avert such danger or damage and to protect the public health; and
16. The City Council further declares an emergency need for an ordinance containing the COVID-19 safety measure for the mandatory wearing of face coverings over the nose and mouth whenever persons are in any place or setting open to the general public; and
17. The City Council of the City further notes that the recent surge in COVID-19 cases in several U.S. states is raising concern that the economic recovery that likely began in May could falter if authorities re-impose lockdowns or consumers reduce spending out of fear that getting out and about could mean they get the sometimes fatal disease; and
18. The City Council also finds that it is appropriate and in the interest of the public health, safety, and welfare and would further protect property and civil order, of the Civil Council to adopt this COVID-19 Safety Code with a regulation mandating the wearing of masks over the nose and mouth whenever persons are entering and while inside any indoor place open to the public; and
19. The City Council of the City states that this COVID-19 Safety Code measure is being enacted to help limit the health impacts and slow the spread of COVID-19 by mandating the wearing of face coverings over the nose and mouth whenever persons are entering and while inside any indoor place open to the public; and
20. Accordingly, the City council also finds that it is appropriate and in the interest of the public health, safety, and welfare and would further protect property and civil order, for the City council to limit the duration of this ordinance to and until November 30, 2020 with the mask requirement expiring at 12:00 A.M on November 30, 2020; provided for the ages this requirement applies to, the City Council has determined that ages 11 and up is appropriate, but the public should keep in mind that the CDC recommends that persons 3 and up should wear masks.

§ 15-8. – Definition.

The term “face covering” as used in this article shall mean a uniform piece of material that securely covers a person’s nose and mouth and remains affixed in place without the use of one’s hands and/or a face shield.

§ 15-9. – Face Coverings required.

All persons shall wear face coverings when entering and while inside any indoor place open to the public.

§ 15-10. – Guidelines for Face Coverings.

The public is encouraged to wear face coverings that;

- a. fit snugly but comfortably against the side of the face;
- b. are secured;
- c. allow for breathing without restrictions; and
- d. face coverings may be made of disposable or non-disposable materials.

§ 15-11. – Exceptions.

Nothing herein shall require the wearing of face coverings by:

- a. persons under 11 years of age unless required by a school or day care to wear a face covering;
- b. persons working in a professional office who do not have any face-to-face interactions with the public;
- c. restaurant patrons while eating or drinking;
- d. persons in a setting where it is not practical or feasible to wear a face covering, such as when receiving dental services, medical treatments, or while swimming or at a splash park;
- e. persons engaged in competitive sporting activities, whether professional or amateur or merely for recreational purposes;
- f. persons engaged in performing cardio exercise, but they should make a reasonable effort to practice social distancing from persons not from their household;
- g. persons attending any indoor religious service or ceremony as long as all persons who do not live in the same household are social distancing from one another, meaning not less than 6 feet apart;
- h. persons inside any public or private school building or other facility unless required by the school to wear a face covering; and
- i. persons with a development disability, including persons who are deaf and hard of hearing.

§ 15-12. – Effective and Expiration Dates and Times.

This article will become effective and enforceable upon adoption by City Council, and will expire and become unenforceable at 12:00 A.M. on November 30, 2020.

§ 15-13. – Enforcement.

This article may be enforced by any legally authorized code-enforcement inspectors or sworn police officers, as follows: authorized PCHD inspectors, authorized Development Services Department Inspectors, and sworn peace officers of the Shawnee Police Department.

§ 15-14. – Violations and Penalties

- a. Inspectors and officers, at the initial contact, shall offer a face covering or the option of leaving the indoor place to a person who is not excepted from the face covering requirement. No citation shall be issued to a person who complies with one of the options. Failure to wear the face covering or failure to leave the indoor place shall constitute a violation of this article.

- b. A violation of this article shall constitute a class “a” offense. Each violation of this article shall constitute a separate offense. Upon conviction, the penalty shall not exceed, for the first and second offenses, a \$9 fine only.
- c. A third or subsequent violation shall constitute a class “a” offense, and shall require a mandatory appearance in the Municipal Court and, upon conviction, shall be punishable with a penalty not exceeding \$100 inclusive of costs and State-mandated fees.

§ 15-15. – Defense to Violation.

It shall be a defense to any violation of Sections 15-6 through 15-15 of this Article if an individual produces a document demonstrating that his/her/their physician has verified that wearing a face covering could cause impairment or would constitute a hazard to the individual.

SECTION 2: EMERGENCY. It being immediately necessary for the preservation of the peace, health, safety and public good of the City of Shawnee, Oklahoma and the inhabitants thereof that the provisions of this Ordinance be put into full force and effect, an emergency is hereby declared to exist, by reason whereof, this ordinance shall take effect and be in full force and effect after its passage, as provided by law.

PASSED AND APPROVED this ____ day of _____, 2020

ED BOLT, MAYOR

ATTEST:

(SEAL)

LISA LASYONE, CMC, CITY CLERK

Emergency clause separately passed and approved on this ____ day of _____, 2020.

ED BOLT, MAYOR

ATTEST:

(SEAL)

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2020.

JOSEPH M. VORNDRAN
CITY ATTORNEY

Regular Board of Commissioners

7.

Meeting Date: 09/21/2020

P13-20 Rezoning

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 1018 West Benedict Street, containing 0.19-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District). Case No. P13-20, Applicant: Ken Stafford, representing Carol Ann Stafford 2013 Revocable Trust. (*Deferred from the September 8, 2020 City Commission meeting.*)

Attachments

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Ken Stafford representing the Carole Ann
Stafford 2013 Revocable Trust

FOR: #P13-20-Rezoning from C-1 to C-3

LOCATION: 1018 W. Benedict Street

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: C-1 (Neighborhood Commercial)

REQUESTED CLASSIFICATION: C-3 (Highway Commercial)

PROPOSED PROPERTY USE: No specific business use, more flexibility for an income property

PLANNING COMMISSION RECOMMENDATION: September 17th, 2020

REQUEST APPROVED: ☐

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☒ Motion to deny rezone but send application through the
Comprehensive Plan Amendment Process

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 5

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
WALKER		X	X			
LOFTIS-WALTON				X		
DEEM (VICE CHAIR)			X			
ENGLES	X		X			
ROWELL				X		
VACANCY						
VACANCY						

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

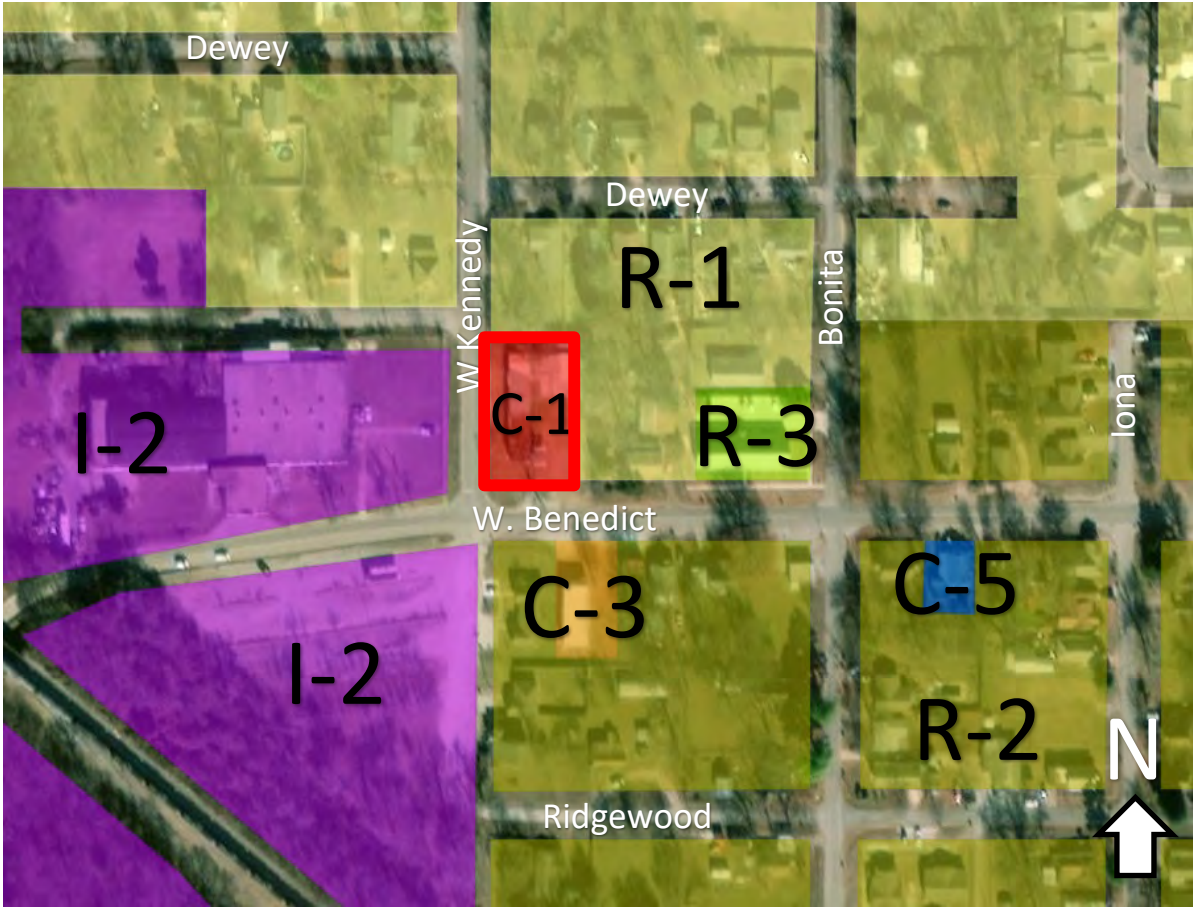
DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 www.ShawneeOK.org		CASE # P12-20 PLANNING COMMISSION: August 5 th , 2020 CITY COMMISSION DATE: August 17 th , 2020
--	---	---

APPLICANT: Carole Ann Stafford
PROPERTY ADDRESS/LOCATION: 1018 W. BENEDICT STREET

The applicant, Carole Ann Stafford 2013 Revocable Trust, is requesting a rezone of a 0 .19-acre property from C-1 (Neighbourhood Commercial) to C-3 (Highway Commercial).	 Surrounding Zoning Districts: R-1 (Single Family Residential), R-2 (Combined Residential) and I-2 (Light Industrial) make up the majority of surrounding properties. C-1 (Neighborhood Commercial), C-3 (Highway Commercial), R-3 (Multifamily Residential), and C-5 (General Commercial) are examples of spot zoning in this area. Notifications were mailed to surrounding property owners. No written responses have been received at this time.
--	--

STAFF RECOMMENDATION

This application is being requested to market this existing building for lease to a wider array of businesses uses. **Business uses that could be allowed by right in the C-3 District that are not allowed in the C-1 District are:** *automotive repair, tires and service, towing and other road services, automotive sales and service, bus, motorcycle, all-terrain vehicle dealers, truck or large vehicle dealers, drive-in or drive-through restaurants, farm equipment sales and service, department store or super store, gasoline service station, hotel/motel/inn, laundry service or dry cleaning, light automobile dealer, lumberyard, building materials store or hardware store, outdoor sales and storage of materials, retail sales of low-point beer off-premise consumption, sales and service for mobile homes, travel trailers, large trucks and equipment, personal storage (mini-storage), tattoo parlors, veterinary clinic, wholesaling, storage, distribution, performance or movie theatre, indoor recreation, amusement activities such as mini-golf, arcade, bowling center, assisted living, nursing home, continuum of care facility, cemetery, monument, tombstone, mausoleum, funeral home, private school or university, bus terminal, bus maintenance facility.*

Business uses allowed by right in the C-1 (Neighborhood Commercial) District are: *administrative and professional office (without drive-through facility), animal sales, pet store, grooming, incidental use of kennel, bakery, food manufacturing and preparation, catering business (not associated with another permitted use), bed and breakfast, grocery store, food market, personal services, retail sales/service, home occupation, townhouses, fitness, recreational sports, gym, health spa, athletic club, religious facilities, city/county/federal facilities, community centers, community gardens, public safety-related or public administration facility, including ambulance service, public services or utilities, automobile parking facilities, bus stop shelter, or school and employee bus transportation.*

The 2040 Comprehensive Plan designates this area as Low Intensity Commercial which could be either Neighborhood Commercial District (C-1) or Suburban Office Commercial District (C-2). Granting of a C-3 application in this area would go against the Comprehensive Plan and be considered spot zoning.

STAFF RECOMMENDATION

The purpose of this rezone request is to widen the types of businesses the property could be leased for. The 2040 Comprehensive Plan discusses Low Intensity Commercial in Chapter 3 Shawnee Integrated Land Use as These areas improve economic performance and opportunities for social interaction, by locating diverse and complementary uses in close proximity. Higher-density mix of housing (see HDR), major commercial, office, and service uses, and limited low intensity industrial in suitable locations. Potential Zoning Classifications for this intensity are Neighborhood Commercial District; Central Business District; Other districts may apply with modification to allow residential uses. **Staff recommends denial of this application to keep in line with the majorities zonings of the area today and the future land use proposed for this area in the Comprehensive Plan.**

APPROVE		APPROVE WITH CONDITIONS		DENY
ATTACHMENTS: (CIRCLE)	SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM	LEGAL NOTICE	LEGAL DESCRIPTION
PUBLIC COMMENTS	AGENCY COMMENTS		RESPONSE TO STANDARDS	

PLANNING COMMISSION APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 20070 P13-20

Project Number: 200773

Date Filed: _____

Planning Commission Secretary

REQUEST:

☒ Rezoning
☐ Conditional Use Permit

☐ Rezoning w/Conditional Use Permit
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from C-1 District to C-3 District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): Hoffmans Bldg Lots 12+E 1/2 lot 13, Lots 14+W 1/2 lot 13, Lots 15+16

LEGAL DESCRIPTION: 1018 W. Benedict St

PROPERTY OWNER (S): Carole Ann Stafford 2013 Revocable Trust

PROPERTY AGENT (APPLICANT): Carole Ann Stafford

APPLICANT'S ADDRESS: 119 W. Rosa

CITY: Shawnee **STATE:** OK **ZIP:** 74804

EMAIL ADDRESS: _____

TELEPHONE NUMBER: (405) 226-1018 **CONTACT NUMBER:** (405) 226-1018

DIMENSIONS OF PROPERTY: AREA: 21,328' WIDTH: 124'
LENGTH: 172' FRONTAGE: 124'

CURRENT ZONING: C-1 **CURRENT USE:** Warehouse

PROPOSED ZONING: C-3 **PROPOSED USE:** Unknown

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Carole Ann Stafford
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ **DATE:** _____

CITY COMMISSION ACTION: _____ **DATE:** _____

PLACE ON ZONING MAP: _____ **ORDINANCE NO.:** _____

CERTIFICATE OF BONDED ABTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA)
) §:
COUNTY OF POTTAWATOMIE)

The undersigned bonded abstractor in and for Pottawatomie County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

Lots Fifteen (15) and Sixteen (16), Block Seven (7), in HOFFMANS ADDITION to Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (3), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: May 21, 2020 at 7:30 AM

First American Title Insurance Company

By: 
Michelle Cook
Abstractor License No. 3286
OAB Certificate of Authority # 017
File No. 2511107-OK99

OWNERSHIP LIST

ORDER NO. 2511107

DATE PREPARED: May 28, 2020

EFFECTIVE DATE: May 21, 2020 @ 7:30 am

OWNER	LOT	BLK	ADDITION
STAFFORD CAROLE A REVOC TRUST 119 W ROSA SHAWNEE, OK 74801	15 & 16	7	HOFFMAN
STAFFORD CAROLE A REVOC TRUST 119 W ROSA SHAWNEE, OK 74801	14 & W2 OF 13	7	HOFFMAN
STAFFORD CAROLE A REVOC TRUST 119 W ROSA SHAWNEE, OK 74801	12 & E2 OF 13	7	HOFFMAN
BENTON NELLIE K & OR GEORGIA A & OR HENRY A 1012 W BENEDICT SHAWNEE, OK 74801	8-11	7	HOFFMAN
ACOCK PROPERTIES LLC 2026 N BEARD AVE SHAWNEE, OK 74804	4-7	7	HOFFMAN
BIRDSELL HARVEY P P O BOX 1144 SHAWNEE, OK 74802	1-3	7	HOFFMAN
EMERALD CAPITAL GROUP LLC 1205 S AIR DEPOT #269 MWC, OK 73110	1 & 2	6	MEHMS
MCGUIRE WAYNE 1119 W DEWEY SHAWNEE, OK 74801	3	6	MEHMS
ASHWORTH BILL J & ADDILEEN N TRUST 1121 W DEWEY SHAWNEE, OK 74801	4	6	MEHMS
SCARBERRY JARED T 1123 W DEWEY SHAWNEE, OK 74801	5	6	MEHMS
DAUMAN J H % DERICK DAUMAN 1125 W DEWWY SHAWNEE, OK 74801	6	6	MEHMS
SHAWNEE HOUSING AUTHORITY 1002 W 7TH SHAWNEE, OK 74801	7	6	MEHMS
BOARD OF COUNTY COMMISSIONERS 325 N BDWY SHAWNEE, OK 74801	8	6	MEHMS

NEWMAN JULIA KAY 1106 W DEWEY SHAWNEE, OK 74801	14	3	MEHMS
SPYBUCK LARRY E & NICHOLAS L PO BOX 3031 SHAWNEE, OK 74802	13	3	MEHMS
MRZ LIZZIES HOME RENTALS LLC 1303 W FARRALL SHAWNEE, OK 74801	12	3	MEHMS
TREAT EMMA E & LINDA C BLOCK 1122 W DEWEY SHAWNEE, OK 74801	11	3	MEHMS
CARTER TESSA & KYLE 1128 W DEWEY SHAWNEE, OK 74801	9 & 10	3	MEHMS
ROWDEN ROBIN L & WILLIAM J ROWDEN & JENNIFER C CHRISTIAN 9205 ACME RD SHAWNEE, OK 74804	1-7	22	MAYWOOD
LAMB DENNIS & BILLIE JO 1122 W LOCUST SHAWNEE, OK 74801	16-20	22	MAYWOOD
YORK RAYMOND P & YVONNE 825 NW 4TH ST OKLAHOMA CITY, OK 73106	21,22	22	MAYWOOD
WIGINTON DONNIE L 701 S RENNIE ADA, OK 74820	23-25	22	MAYWOOD
TATE TROY A & PHYLLIS J 1200 W BENEDICT SHAWNEE, OK 74801			A TRACT OF LAND BEG AT NE/C SE SW W955.7' TO A PT ON NORTH LINE OF CRI&P RR R/W S49°E 472.5' N31°E68' S49°E 27' N82°E 544.8' TO A PT ON N-S 1/4 LINE THROUGH SAID SEC 13-10N-3E N190.5' POB LESS AND EXCEPT A TRACT BEG NE/C SE SW THENCE SOUTH ALONG THE EAST LINE 190.5' TO PT ON PRESENT NORTH R/W LINE OF ST. BENEDICT AVE THENCE SOUTHWESTERLY ALONG NORTH R/W 40.4' THENCE NORTH ON A LINE PARALLEL TO & 40'W OF EAST LINE OF SE SW 179.3' W15' THENCE NORTH ON LINE PARALLEL TO & 55'W OF EAST LINE SE SW 16.5' TO PT ON NORTH LINE SE SW THENCE EAST ALONG NORTH LINE 55' POB (13-10N-3E)

SALDIVAR JULIO C CAVAZOS & EVELYN HERNANDEZ 601 N KENNEDY SHAWNEE, OK 74801	28-30	8	HOFFMANS
DAVIS KARL LANE 1200 W BENEDICT SHAWNEE, OK 74801	25-27	8	HOFFMANS
TATE TROY & PHYLLIS 1200 W BENEDICT SHAWNEE, OK 74801	22-24	8	HOFFMANS
ACOCK PROPERTIES LLC 1011 W BENEDICT ST SHAWNEE, OK 74801	1-6	8	HOFFMANS
BRIMM MARY E & CONNIE E CHILDRESS 1114 W RIDGEWOOD SHAWNEE, OK 74801	18-21	8	HOFFMANS
GAINES TERRY L & CHERYLYN 2801 HORN LAKE RD NESBIT, MS 38651	N90' OF 13-17	8	HOFFMANS
RINDERER WILLIAM J 6 MELANIE LN SHAWNEE, OK 74801	N40' OF 13-17	8	HOFFMANS



DATE: July 17th, 2020

FROM: Rebecca Blaine, Planning Director

RE: **Rezone Request within 300' of your property**

The applicant, **Carole Ann Stafford 2013 Revocable Trust**, is requesting a rezoning from **C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District)** located at **1018 West Benedict Street**, and is legally described as:

LOTS FIFTEEN (15) AND SIXTEEN (16), BLOCK SEVEN (7), IN HOFFMANS ADDITION TO SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

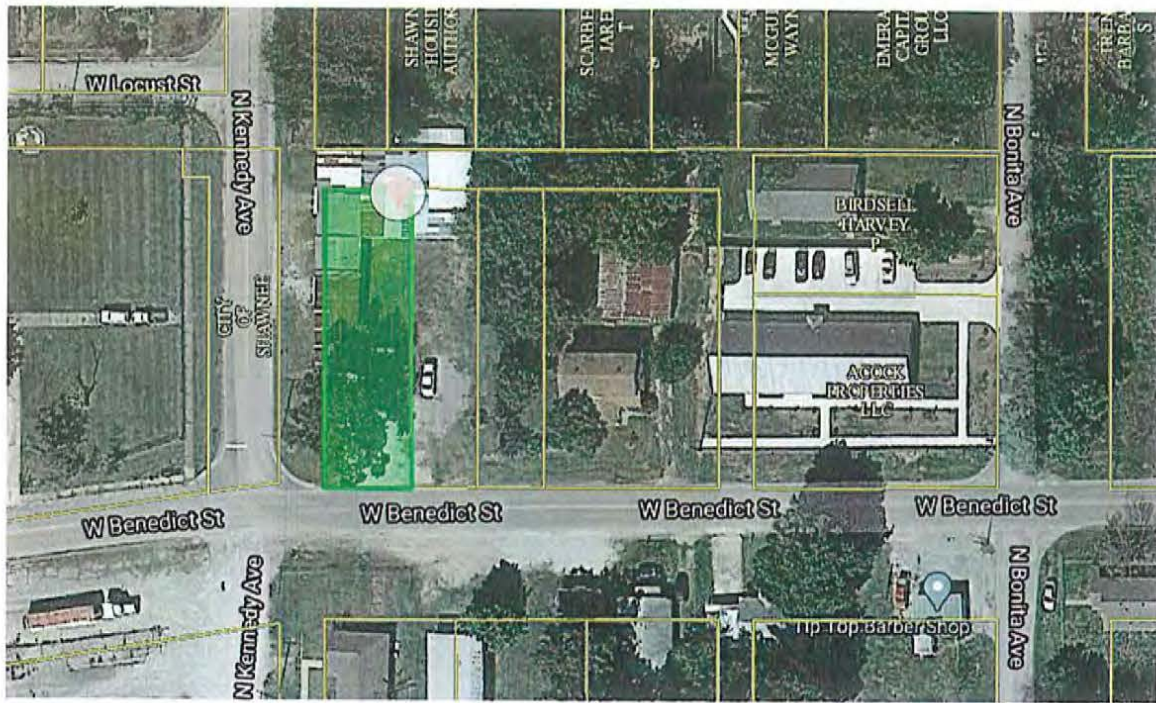
The purpose of the rezone request is to market the property for sale or lease for a greater variety of business uses allowable by right in the C-3 Zoning District.

You are receiving this letter because your property is within three hundred (300) feet of the property where this request is being proposed.

The Planning Commission will consider this request on **Wednesday, August 5th, 2020 at 1:30 p.m.** at their regularly scheduled meeting (Commission Chambers, 16 W. 9th Street). If you have any comments or questions, please contact the City of Shawnee Community Development Department. Written comments may be submitted to the address below and should be submitted no later than three (3) business days before the public hearing.

The City Commission will consider this request on **Monday, August 17th, 2020 at 6:00 p.m.** at their regularly scheduled meeting (Commission Chambers, 16 W. 9th Street). If you have any comments or questions, please contact the City of Shawnee Community Development Department. Written comments may be submitted to the address below and should be submitted no later than three (3) business days before the public hearing.

A location map has been provided on the back side of this letter for your reference.



Regards,

Rebecca Blaine, AICP, CNU-A, CFM

Planning Director

222 N. Broadway Ave.

Shawnee, OK 74801

D: 405.878.1665

rebecca.blaine@shawneook.org

CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P13-20

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezoning of property located within the City of Shawnee.

The property requesting a rezoning is described as follows:

LOTS FIFTEEN (15) AND SIXTEEN (16), BLOCK (7), IN HOFFMANS ADDITION TO SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

General Location Known As:	<u>1018 WEST BENEDICT STREET</u>
Current Zoning Classification:	<u>C-1 (Neighborhood Commercial District)</u>
Requested Rezone:	<u>C-3 (Highway Commercial District)</u>
Applicant:	<u>Carole Ann Stafford 2013 Revocable Trust</u>

The public hearings will be held in the City Commission Chambers located inside City Hall at 16 W. 9th Street, Shawnee, OK 74802, as follows:

August 5th, 2020 AT 1:30 P.M.: CITY OF SHAWNEE PLANNING COMMISSION
August 17th, 2020 AT 6:00 P.M.: CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to be heard regarding this application. The commissions reserve the right to limit discussion and debate on the proposed rezoning in the public hearing, in which event those persons appearing in support or opposition of the proposed rezoning will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) business days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 17th day of July 2020.

Rebecca Blaine, AICP, CNU-A, CFM
Planning Director, City of Shawnee







ORDINANCE NO. _____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS FIFTEEN (15) AND SIXTEEN (16), BLOCK (7), IN HOFFMANS ADDITION TO SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 21st day of September, 2020, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: LOTS FIFTEEN (15) AND SIXTEEN (16), BLOCK (7), IN HOFFMANS ADDITION TO SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 21st day of September, 2020.

ED BOLT, MAYOR

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 21st day of September, 2020.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

8.

Meeting Date: 09/21/2020

P14-20 Rezoning

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 815 North Harrison Avenue, containing 1.66-acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of a cellular communications tower. Case No. P14-20, Applicant: Troy Williams, Branch Communications, AT&T. (*Deferred from the September 8, 2020 City Commission meeting.*)

Attachments

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Troy Williams, Branch Communications on
behalf of AT&T

FOR: P14-20-Rezoning from C-1 to C-3 with CUP

LOCATION: 815 N. Harrison Ave.

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: C-1 (Neighborhood Commercial)

REQUESTED CLASSIFICATION: C-3 (Highway Commercial) w/ CUP (Conditional Use Permit

PROPOSED PROPERTY USE: Communications Tower

PLANNING COMMISSION RECOMMENDATION: September 17th, 2020

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐ _____

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 5

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
WALKER	X		X			
LOFTIS-WALTON			X			
DEEM (VICE CHAIR)			X			
ENGLES		X	X			
ROWELL			X			
VACANCY						
VACANCY						

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM
PLANNING DIRECTOR

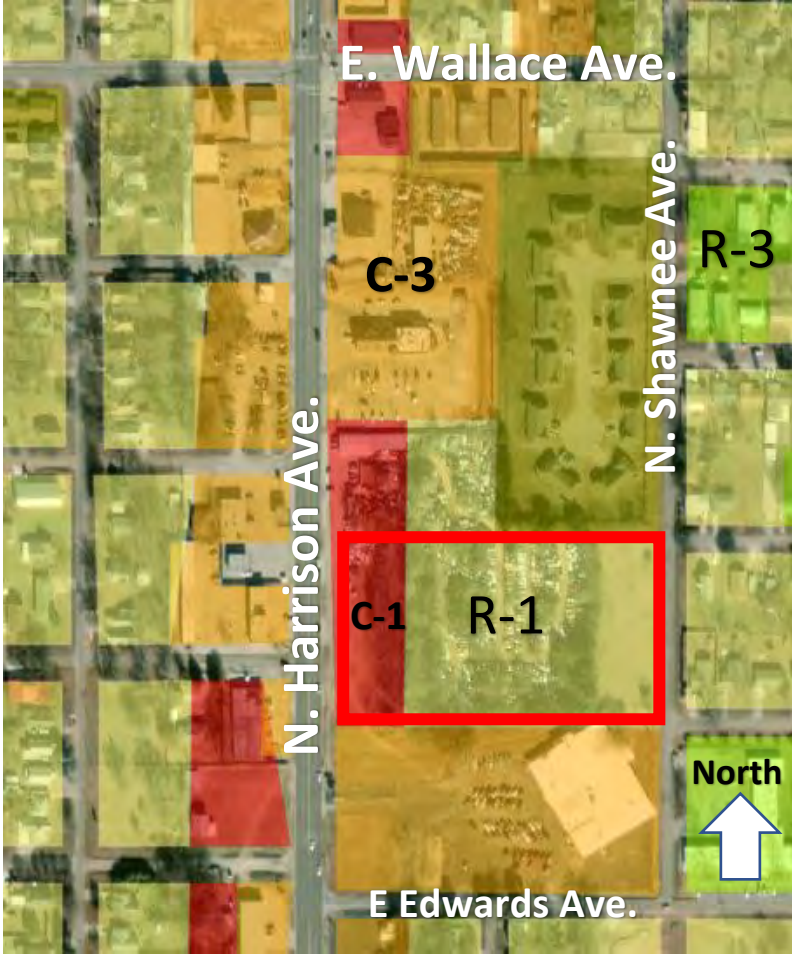
ACTION BY CITY COMMISSION:

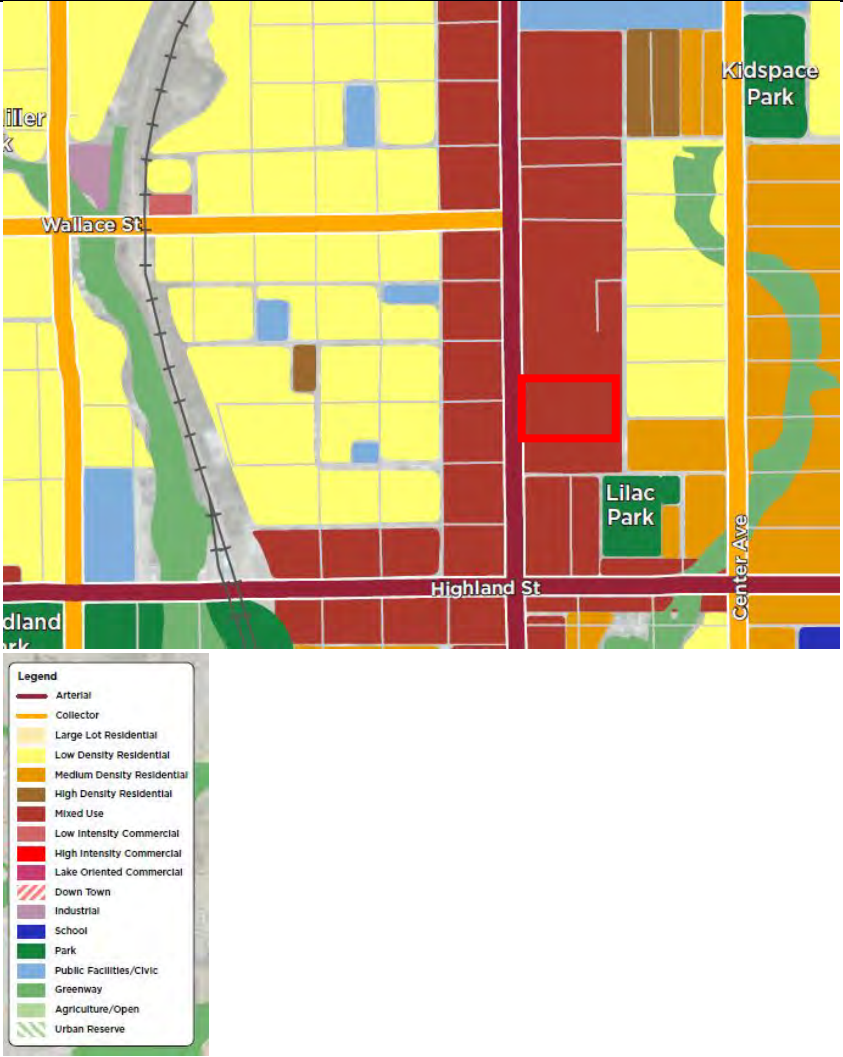
PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org		CASE # P14-20 PUBLIC HEARING DATE: September 2nd, 2020 CITY COMMISSION DATE: September 8th, 2020
APPLICANT: Troy Williams Branch Communications 1900 NW Expressway Suite 800 Oklahoma City, Oklahoma, 73118 Troy.Williams@branchcomm.net		
PROPERTY ADDRESS/LOCATION: 815 N. Harrison Avenue		
The applicant, Troy Williams, is requesting a rezoning from C-1 to C-3 with CUP (Conditional Use Permit) for a cellular communications tower at 815 N. Harrison Avenue on a 5.25-acre parcel currently being used as an auto salvage business/site.		

	 Legend - Arterial - Collector - Large Lot Residential - Low Density Residential - Medium Density Residential - High Density Residential - Mixed Use - Low Intensity Commercial - High Intensity Commercial - Lake Oriented Commercial - Down Town - Industrial - School - Park - Public Facilities/Civic - Greenway - Agriculture/Open - Urban Reserve			
EXISTING ZONING: C-3	EXISTING LAND USE: Vacant	SURROUNDING ZONING & LAND USE: R-1 (Single Family Residential) C-1 (Neighborhood Commercial) C-3 (Highway Commercial)	SUBDIVISION: N/A	PROPERTY SIZE: 5.25 acres
STAFF RECOMMENDATION				
The proposed cell tower is an unmanned 110' sectional monopole to be owned by AT&T. The proposed project also includes a fenced compound will be 50' by 50'. There is existing mature tree cover to buffer the site. COVID-19 has revealed a greater need for additional cellular coverage with more people working and learning remotely. Note the business use of an auto salvage business is nonconforming in a C-1 District. The business has been				

established since 1948. The Planning Office had no past record of this rezone case. Approving the C-3 with CUP request would bring this property into legal conformity.

Chapter 22, Zoning Code, Section 175, General Use Restrictions, Subsection 20(B), Communication Towers/Cell Phone Towers, defines the conditions for approval of a communication/cell phone tower. They are as follows:

1. Maximum height of all towers shall not exceed one hundred ninety-nine (199') feet – *The proposed cell tower is 110'*;
2. All monopole towers shall maintain a setback one hundred twenty (120%) percent of the tower height from the property line. All sectional towers shall maintain a setback of eighty (80%) percent of the tower height from the property line. – ***The applicant would apply for a setback variance through Zoning Board of Adjustment if rezoning is approved.***
3. Any unmanned equipment building shall not contain more than seven hundred fifty (750') square feet of gross floor area and shall not be more than twelve (12) feet in height.
4. Satellite and microwave dishes attached to a monopole shall not exceed one (1) meter in diameter or two (2) meters in diameter if attached to a lattice tower – *There are no satellite or microwave dishes in the submitted plans;*
5. A sight-proof fence not less than seven (7) feet in height from finished grade shall be installed around a transmission tower or monopole and equipment building with access through a locked gate.
6. No excess equipment or parts shall be stored within the site;
7. Lights for illumination shall be determined by the Federal Aviation Administration (FAA) and the City of Shawnee on all tower locations.
8. No commercial advertising or signage shall be allowed on any tower;
9. All towers shall meet the minimum construction and structural load standards specified in the adopted building code;
10. All towers must setback its height distance from any structure that is being occupied – *This standard is being met by the current proposal;*
11. Monopole and lattice towers can affix themselves to existing city or private structures as long as they meet all other requirements. These towers are not to exceed twenty (20') feet above the roofline of the existing structure. In no case shall the height of the tower be located to fall beyond the edge of the roof line;
12. Any tower that is not operated for a continuous period of twelve (12) months shall be considered abandoned and the owner of such antenna or tower shall remove same within ninety (90) days of receipt of notice from the City of Shawnee notifying the owner of such abandonment. If not removed within ninety (90) days, the City may remove said tower at owner's expense;
13. A site plan shall be submitted which shows parking spaces and access easement to the property line/tower site.
14. The application should look at co-location on an existing tower, and if not feasible, indicate why it is not feasible – *The applicant has submitted a letter regarding this requirement, stating "[T]here are no existing towers or structures within a half mile of this location that meet any height requirements necessary to provide Cellular, Data or Broadband WiFi (sic) coverage to this underserved area of Shawnee";*
15. Must show written approval from property owner as to placement of the tower – *The applicant has submitted this document in the form of a lease;*
16. After installation of the tower, the owner must submit as-built plans to be kept on file;
17. The applicant must provide a certificate of design by the design engineer as to compliance with the City Code upon completion of the tower;
18. As part of the approval process the owner must submit annually to the Shawnee City Inspection Department an inspection report on each tower as to compliance with Federal Communications Commission (FCC) and FAA standards; and

19. An appeal to any interpretation of this ordinance must be appealed to the Shawnee Board of Adjustment.

Chapter 22, Zoning Code, Section 185, Off-Street Parking and Unloading, Subsection 6, Ownership or Control of Lot, requires that the land upon which the off-street parking is located shall be owned or controlled by the same entity which owns or controls the land on which the principal use is located. The gravel compound will be leased by the applicant. Sub section 10, Amount of Space Required, states that the Planning Director can make a determination of the parking demand to be created by the proposed use, and the amount of parking thus determined shall be the off-street parking requirements for the permitted use.

The 2040 Comprehensive Plan intends for this area's future land use to be mixed use. A cell tower in this location does not violate the purpose and intent of the Comprehensive Plan. With the requested zoning of C-3, a CUP (Conditional Use Permit) is required prior to getting approval to construct a communication/cell phone tower. The purpose of this zoning district is to provide for establishments offering accommodations, supplies or services to motorists, and for certain specialized uses such as retail outlets, extensive commercial amusement and service establishments which serve the entire community but do not, and should not necessarily, locate in more restrictive commercial districts. The proposed use does not violate the intent of the Zoning Code. With the growth of our community, the demand for cellular and data service will only become more prevalent.

Staff hereby recommends approval of the conditional use permit upon the following conditions:

1. No excess equipment or parts shall be stored within the site;
2. No commercial advertising or signage shall be allowed at any time;
3. Upon final inspection, the tower shall meet the minimum construction and structural load standards specified in the adopted building code;
4. After installation of the tower, the owner must submit as-built plans to be kept on file with the City;
5. The applicant must provide a certificate of design by the design engineer as to compliance with the City Code upon completion of the tower; and
6. The owner must submit annually to the City of Shawnee Planning Department an inspection report on the tower as to compliance with Federal Communications Commission (FCC) and FAA standards.

APPROVE	APPROVE WITH CONDITIONS	DENY
ATTACHMENTS: (CIRCLE)		
SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM	LEGAL NOTICE
LEGAL DESCRIPTION		
PUBLIC COMMENTS	AGENCY COMMENTS	RESPONSE TO STANDARDS

PLANNING COMMISSION APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

P14-20
RZ14-20

For Office Use Only

Case Number: _____

Project Number: 200786

Date Filed: _____

Planning Commission Secretary

REQUEST:

☒ Rezoning ☐ Rezoning w/Conditional Use Permit
☒ Conditional Use Permit ☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from C-1/RES District to C-1/Res District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 801 N. HARRISON AVE., Shawnee, OK 74801

LEGAL DESCRIPTION:

PROPERTY OWNER (S): Ted M. Smith and Rhonda S. Smith

PROPERTY AGENT (APPLICANT): AT&T by Tray Williams

APPLICANT'S ADDRESS: 1900 NW Expressway, Suite 800

CITY: Oklahoma City STATE: Oklahoma ZIP: 73118

EMAIL ADDRESS: tray.williams@branchcomm.net

TELEPHONE NUMBER: (405) 833-2040 CONTACT NUMBER: (405) 833-2040

DIMENSIONS OF PROPERTY: AREA: 1.66 Acres WIDTH: 109.70'
LENGTH: 659.20' FRONTAGE: 109.70'

CURRENT ZONING: Residential/Res **CURRENT USE:** Auto Salvage

PROPOSED ZONING: Commercial/Res **PROPOSED USE:** 110' Sectional Cell Tower

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

**APPLICATION, OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING**

Tray Williams
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02445431

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ **DATE:** _____

CITY COMMISSION ACTION: _____ **DATE:** _____

PLACE ON ZONING MAP: _____ **ORDINANCE NO.:** _____

7/22/2019

Planning Department
Shawnee Planning Commission
222 N. Broadway
Shawnee, OK 74801

RE: Proposed 110' Sectional Monopole tower

Planning Commission,

AT&T is proposing to install a 110' sectional monopole tower to enhance Cellular, Data, Broadband WiFi and First Net (First Responders) coverage in Shawnee. The proposed site will be located at 801 N Harrison Ave., Shawnee, OK 74801 on Mr. & Mrs. Smith, S&S Auto Salvage property.

We are asking the Shawnee Planning Commission for approval for a 110' sectional monopole tower at S&S Auto Salvage. Mr. & Mrs. Smith also own the property to the North. I have letters from the property owners to the South and they stated they had no objections and welcomed the service. (N. Aline Smith and Virginia Dyer letters attached)

AT&T has leased a 50' x 50' area on the parcel south of S&S Auto Salvage office parcel. The Lease area is on a parcel which measures 109.70' x 659.20' and AT&T will utilize existing access entrance on N Harrison Ave. and existing paths to the site. The Property has been a salvage yard business and family business since 1948.

The Hardship for wireless communication is due to the lack of infrastructure for collocation in this area of Shawnee. The proposed location fits perfectly within the middle of AT&T's existing sites to the North, Northwest, Southwest and Southeast. The existing use and the area needed for a Salvage yard storage yard limits development in the proposed tower area due to the unique shape of the 109.70' x 659.20' lot/parcel. The two parcels to the South are also used by S&S Auto Salvage. The Pandemic has also show AT&T that the residential areas need enhanced in-building coverage due to many people are working remote from home. This location will add the necessary capacity to fill the increased usage and add FirstNet to Shawnee.

AT&T is asking The Shawnee Planning Commission to allow an AT&T 110' Sectional monopole Cell tower on the property as shown in the Zoning package. AT&T will be able to add infrastructure to Shawnee for AT&T communication services and future wireless carriers will have the ability to collocate and provide additional coverage to this area of Shawnee. The property already has substantial existing tree growth surrounding the proposed tower area and will be fenced to secure the site.

Enclosures:

Zoning BOA application
Construction Drawings & Tower Structural Profile
Property information, Survey and Legal Descriptions
FAA not required, Zoning Map, Photos of property, Photo Simulations
300' List Certificate

I look forward to the opportunity to discuss this proposal.

Sincerely,



Troy Williams
CBR / Branch Communications
405-833-2040

Troy.williams@branchcomm.net



7-22-2020

City of Shawnee
Rebecca Blaine, Planning Director
222 N. Broadway
Shawnee, OK 74802

RE: No viable colocation

Dear Mrs. Blaine,

The Ordinance in regards to the placement of Communication towers and the requirement to collocate on existing towers or structures suitable to locate wireless communications facilities, antennas and equipment. The proposed Site located at 801 N Harrison Ave., Shawnee, OK 74801 is the best site to meet the coverage needs of AT&T, per the City of Shawnee Ordinance.

There are no existing towers or structures within a half mile of this location that meet any height requirements necessary to provide Cellular, Data or Broadband WiFi coverage to this underserved area of Shawnee. There are existing AT&T sites North, Northwest, Southwest. The proposed site is also a dedicated First Net Site for AT&T to provide First Responders wireless service to this area of Shawnee. This site will also enhance E911 capabilities to Shawnee.

Sincerely,

A handwritten signature in blue ink that reads "Troy Williams". The signature is fluid and cursive, with a large loop at the end of the last name.

Troy Williams
Branch Communications
Site Acquisition Director
1900 NW Expressway , Suite 800
Oklahoma City, Oklahoma 73118
405-833-2040
Troy.williams@branchcomm.net



First American Title Insurance Company
133 NW 8th Street
Oklahoma City, OK 73102
Phone: (405)236-2861 / Fax: (866)535-3211

PR: SOCENT

Ofc: 2499 (607)

Final Invoice

To: CRB Companies/ AT&T
1900 Northwest Expressway
Suite 800
Oklahoma City, OK 73118

Invoice No.: 607 - 2499148784

Date: 07/29/2020

Our File No.: 2534493-OK99

Title Officer:

Escrow Officer:

Customer ID: 4879834

Liability Amounts

Attention: Troy Williams
Your Ref.: 815 N. Harrison
RE: Property:
801 North Harrison Avenue, Shawnee, OK 74801

Buyers: S & S Auto Salvage
Sellers:

Description of Charge	Invoice Amount
Ownership Report	\$400.00

INVOICE TOTAL **\$400.00**

Comments:

Thank you for your business!

To assure proper credit, please send a copy of this Invoice and Payment to:
Attention: Accounts Receivable Department
PO Box 776119
Chicago, IL 60677-6119

CERTIFICATE OF BONDED ABTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA)
) §:
COUNTY OF POTTAWATOMIE)

The undersigned bonded abstractor in and for Pottawatomie County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

PARENT TRACT DESCRIPTION

A tract of land described as Beginning at the Northwest Corner of the Southwest Quarter of the Southwest Quarter (NW/C SW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N89°28'24"E along the North line of said SW/4 SW/4 a distance of 659.20 feet to the East line of the North Half of the Northwest Quarter of the Southwest Quarter of the Southwest Quarter (N/2 NW/4 SW/4 SW/4); thence S00°46'35"E along said East line a distance of 109.70 feet; thence S 89°28'24"W a distance of 659.20 feet to the West line of said SW/4 SW/4; thence N00°46'41"W along said West line a distance of 109.70 feet to the Point of Beginning, containing 1.66 acres more or less. (JOINT TENANCY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

AND

A parcel of land beginning at the Southwest Corner of what was formerly known as Elmwood Addition to the City of Shawnee, Oklahoma, running thence North 160 feet; thence East 330 feet; thence South 160 feet; thence West 330 feet to the places of beginning; being otherwise fully described as follows:
Beginning at a point 30 feet North and 33 feet East of the Southwest Corner of the Southwest Quarter of the Northwest Quarter of the Southwest Quarter (SW/4 NW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, running East 330 feet; thence North 160 feet; thence West 330 feet; thence South 160 feet to the place of beginning. All of the above land being in the SW/4 of the NW/4 of the SW/4 of Section 17, Township 10 North, Range 4 East.
(WARRANTY DEED AS RECORDED IN INSTRUMENT# 200500017294, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

LEASE SITE DESCRIPTION

A tract of land lying in and being a part of the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Base and Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 202000002616, Deed Records of Pottawatomie County, Oklahoma; Said tract being more particularly described as follows:

Commencing at a Mag Nail found for the Southwest corner of said SW/4;
Thence N 00°46'39" W on the West line of said SW/4, a distance of 1,238.17 feet to a point on said West line;
Thence N 89°13'21" E perpendicular to said West line, a distance of 275.34 feet to a Calculated corner for the Southwest corner, said corner being the point of beginning; Thence N 00°25'43" W a distance of 50.00 feet to a 1/2" Iron Rod with cap set for the Northwest corner; Thence N 89°34'17" E a distance of 50.00 feet to a Calculated Corner for the Northeast corner; Thence S 00°25'43" E a distance of 50.00 feet to a 1/2" Iron Rod with cap set for the Southeast corner; Thence S 89°34'17" W a distance of 50.00 feet to the Point of Beginning, containing 2,500.00 square feet or 0.057 acres, more or less.

ACCESS/UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for ingress, egress and utility purposes crossing a part of the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Base and Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 202000002616 and Instrument Number 200500017294, Deed Records of Pottawatomie County, Oklahoma; Said easement being 15.00 feet on each side of the following described centerline:

Commencing at a Mag Nail found for the Southwest corner of said SW/4;

Thence N 00°46'39" W on the West line of said SW/4, a distance of 1,369.55 feet to a point on said West line;

Thence N 89°13'21" E perpendicular to said West line, a distance of 33.00 feet to a point on the East Statutory

Right of Way line of North Harrison Avenue, said point being the point of beginning; Thence N 88°42'22" E a

distance of 84.67 feet to a point; Thence S 47°53'13" E a distance of 46.78 feet to a point; Thence N 89°34'17" E

a distance of 50.00 feet to a point the point of termination. Sidelines of said easement to be shortened or

extended such as to begin on the East Statutory Right of Way line of North Harrison Avenue and terminate 15.00 feet on each side of the above described centerline.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (4), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: July 24, 2020 at 7:30 AM

First American Title Insurance Company

By: 

Michelle Cook

Abstractor License No. 3286

OAB Certificate of Authority # 017

File No. 2534493-OK99

OWNERSHIP LIST

ORDER NO. 2534493

DATE PREPARED: July 29, 2020

EFFECTIVE DATE: July 24, 2020 @ 7:30 am

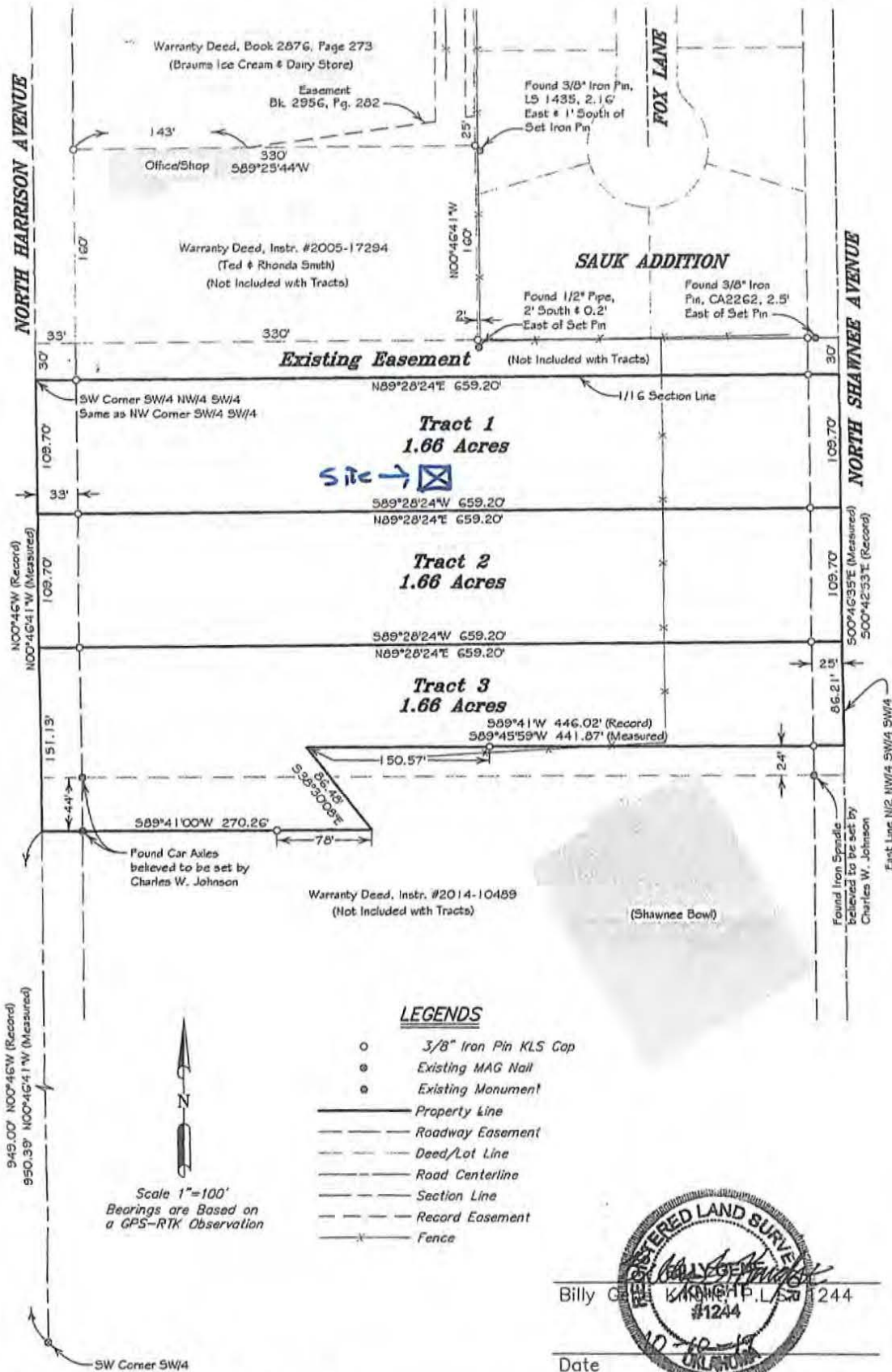
OWNER	LOT	BLK	ADDITION
SMITH TED MICHAEL & RHONDA SUE 508 S BRYAN SHAWNEE, OK 74801 •			ELMWOOD 17-10-4 TR, FORMERLY KNOWN AS ELMWOOD BEG 30°N & 33°E SW/C SW NW SW E330' N160' W330' S160' POB BK 258 PG 206 (FKA 11/1 ELMWOOD)
SMITH ALVAH L & NOVIS BERNICE REVOCABLE TRUST PO BOX 363 SHAWNEE, OK 74802 •			ELMWOOD 17-10-4 N/2 NW/4 SW/4 SW/4 & A TRACT BEGINNING 949' NORTH OF THE SW/C SW/4 E270.26' N38°30'8"W55.98' W236' S44' POB (FKA 13/1 ELMWOOD)
THORNTON JACK H REVOC TR (1/2) & MARTHA THORNTON REVOC TR (1/2 INT) 701 N HARRISON • SHAWNEE, OK 74801			ELMWOOD 17-10-4 TR BEG 662'N OF SW/C SW E658.9' N355' W446.02' S38°E86.48' W270.26' S287' POB (FKA 12/1 ELMWOOD)
NADEAU LESLIE V 47634 RUBEN RIVERS RD • EARLSBORO, OK 74840			SATTERFIELD BLK 10 LOTS 1 THRU 11 AND LOTS 38 THRU 48 was PARKVIEW NURSING HOME
PATTON JEFFERIE NEAL & LANNA GENISE PATTON 43216 TIMBERSTONE • TECUMSEH, OK 74873	11-12	15	SATTERFIELD
MILLS BILLY & NONA 1118 E MARGARET SHAWNEE, OK 74801	9-10	15	SATTERFIELD
MILLS BILLY & NONA 1116 E MARGARET • SHAWNEE, OK 74801	6-8	15	SATTERFIELD
WANO MARY 1112 E MARGARET • SHAWNEE, OK 74801	E2 OF 3 & ALL OF 4-5	15	SATTERFIELD
FIXICO GENEVA & ALEXANDRIA MAGDALENE HICKS 1106 E MARGARET • SHAWNEE, OK 74801	1-2 & W2 OF 3	15	SATTERFIELD

BROWN JOHN GREGORY & PARSONS KELLY DEAN 2510 E INDEPENDENCE #400 • SHAWNEE, OK 74804	46-48	15	SATTERFIELD
DUSTMAN D C 1007 E FAY • SHAWNEE, OK 74801	41-45	15	SATTERFIELD
CASE CANDACE S 1117 E FAY • SHAWNEE, OK 74801	39-40	15	SATTERFIELD
KING BRETT & STEPHANIE 1121 E FAY • SHAWNEE, OK 74801	37-38	15	SATTERFIELD
PARKER CALEB M 1120 E FAY • SHAWNEE, OK 74801	8-9 & W10' OF 10	18	SATTERFIELD
VAUGHN FAMILY TRUST JAMES & GLENDA VAUGHN CO-TRUSTEES 1115 E ALICE • SHAWNEE, OK 74801	7	18	SATTERFIELD
HERRON PHYLLIS & WESLEY COY TRUST 1205 MARK ST SHAWNEE, OK 74801	5-6	18	SATTERFIELD
HERRON PHYLLIS & WESLEY COY TRUST 1205 MARK ST • SHAWNEE, OK 74801	3-4	18	SATTERFIELD
CARROW PROPERTIES LLC P O BOX 3487 SHAWNEE, OK 74802 •	1-2	18	SATTERFIELD
HOUSING AUTHORITY OF THE SAC & FOX NATION 201 N HARRISON • SHAWNEE, OK 74801	1-11	1	SAUK
HUNTER GRACE LLC PO BOX 1466 • OKC, OK 73101	E100' OF 7-8	7	DEXTERS 2
QUALITY USED CARS LLC 914 N HARRISON • SHAWNEE, OK 74801	E120' OF 9-10	7	DEXTERS 2
AUSTIN DAN W & THYRA A 7 THYRA TRAIL MCLOUD, OK 74851 •		7	E60' LOTS 11 & 12 GARY'S AUTO SALES LESS TR STREET CORNER BEG SE/C LOT 12 TH W 20' TH N44°14'00"E 28.28' TH S 20' POB

			DEXTERS 2
QUALITY USED CARS LLC 914 N HARRISON •SHAWNEE, OK 74801		7	E30' W1/2 & W30' E1/2 LOTS 11 & 12 DEXTERS 2
QUALITY USED CARS LLC 914 N HARRISON •SHAWNEE, OK 74801	W60' OF 9-12	7	DEXTERS 2
PROVIDENCE REAL ESTATE LLC 2102 N BRYAN •SHAWNEE, OK 74804	2-7	7	DEXTERS 2
ECM PROPERTIES LLC 17501 COYOTE PASS DR •EDMOND, OK 73012	1	7	DEXTERS 2
ALEXANDER SHERRY E 25 W KEN DEL DR •SHAWNEE, OK 74804	4	8	RICHARD & MARY'S AP
MR RENTALS LLC 28597 RIVERVIEW RD •MACOMB, OK 74852	3	8	RICHARD & MARY'S AP
BOARD OF COUNTY COMMISSIONERS 14101 ACME RD •SHAWNEE, OK 74804	2	8	RICHARD & MARY'S AP
AZIMUTH PROPERTIES LLC 400 N BDWY •SHAWNEE, OK 74801	N2 OF 1, LESS E5'	8	RICHARD & MARY'S AP
MCCULLOUGH AMYLEE ILENE 324 S OSAGE •SHAWNEE, OK 74801	S/2 OF 1, LESS E5'	8	RICHARD & MARY'S AP
A W M REAL ESTATE LLC P O BOX 8387 •MOORE, OK 73153		8	E5' LOT 1 & ALL OF LOTS 5 & 6 & 9 & 10/8 RICHARD & MARYS AP
SPARKMAN BROS INC P O BOX 218 SHAWNEE, OK 74802 •	7-8	8	RICHARD & MARY'S AP
CROSSTOWN OUTREACH CHURCH 622 S PARK •SHAWNEE, OK 74801		12	E50' OF W125' OF N1/2 BLK 12 RICHARD & MARY'S AP
NEWMAN DAVID M & STEPHEN 813 E ANNA •SHAWNEE, OK 74801		12	W100' OF E 175' OF N1/2 BLK 12 RICHARD & MARY'S AP
LILLEY A BRUCE & MARY K 400 E PULASKI •SHAWNEE, OK 74804		12	E 75' OF N1/2 OF BLK 12 RICHARD & MARY'S AP

LILLEY A BRUCE & MARY K 400 E PULASKI • SHAWNEE, OK 74804		19	N/2 OF BLOCK 19, RICHARD & MARY'S (BLK 17-18)
PARTAIN ROBERTA 46929 HARDESTY RD • SHAWNEE, OK 74801		19	S/2 BLOCK 19, RICHARD & MARY'S (BLK 17-18)
PARTAIN ROBERTA 46929 HARDESTY RD • SHAWNEE, OK 74801		12	E75' OF S1/2 BLK 12 & W75' OF E150' OF S1/2 BLK 12 RICAHRD & MARY'S

SURVEY PLAT



KLS
KNIGHT LAND SURVEY

C.A. 3252 EXP. 6-30-2021
P.O. BOX 231
SHAWNEE, OKLAHOMA 74802
405-273-6223

CLIENT:

TED & RHONDA SMITH
Shawnee, Oklahoma

Drawn By: J.FOX

Checked By: BGK

DRAWING NUMBER:

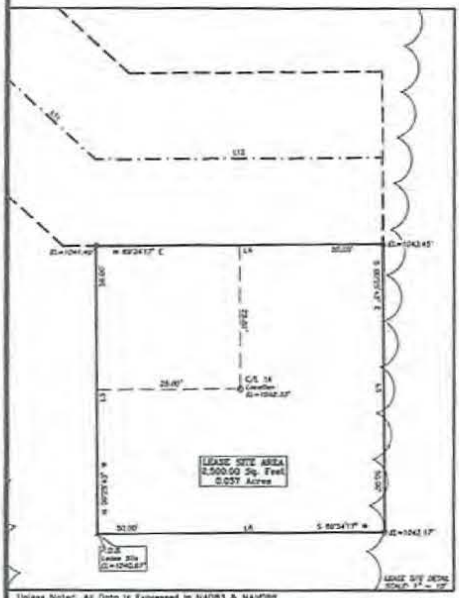
Date: 10-10-19

Revised:

Sheet 1 of 2

Last Site Visit: 10-08-19

JN 1794



UNLESS NOTED, ALL DATA IS EXPRESSED IN HAD3S & NAVD83

LOCATION/DESCRIPTION	LATITUDE	LONGITUDE	ELEVATION
TOWNSHIP HAD3S/NAVD83	35°20'15.430"	95°34'20.310"	1042.33
TOWNSHIP HAD3S/NAVD83	35°20'15.430"	95°34'20.310"	1042.33

NOTE: All data taken from C/S of the Lease Site as shown by line.

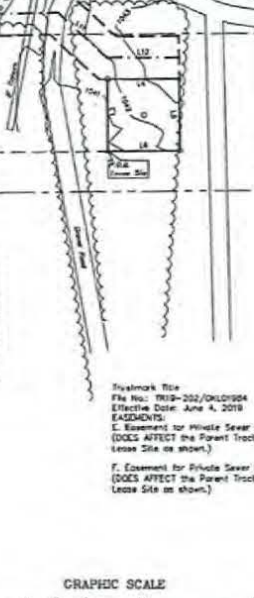
NO.	REVISION	DATE	BY	DATE SURVEYED	DATE DRAFTED
1.	FINAL SURVEY ISSUED TO CLIENT	04/10/20	GLH	7/10/19	9/15/19

LEGEND

○	LIGHT POLE (VLS RIG)	○	GAS LINE
○	LIGHT POLE (GAS RIG)	○	TELEPHONE LINE
○	POISON DOG	○	TELEPHONE RIG
○	BUY LINE	○	SANITARY SENDER MANHOLE
○	CHIMNEY ELECTRIC	○	FENCE LINE
○	U/S ELECTRIC	○	STORM SENDER MANHOLE
○	WATER LINE	○	STORM SENDER LINE
○	WATER METER	○	1/2" BORN RIG WITH CAP SET
○	WATER VALVE	○	BORN RIG FOUND

BEFORE YOU DIG, CALL ONE FOR LOCATION OF UNDERGROUND UTILITIES. 1-800-522-6543

NO.	REVISION	DATE	BY	DATE SURVEYED	DATE DRAFTED
1.	FINAL SURVEY ISSUED TO CLIENT	04/10/20	GLH	7/10/19	9/15/19



PREPARED BY:
HCS SURVEYING, INC.
Surveying and
TELECOMMUNICATION COMPANY
SERVING THE CENTRAL U.S.
208 N. HICKORY, EL RENO, OK 73066
PH: (405) 262-0249 - FAX: (405) 262-5107
CA 1800 (LST) EXP: 8/30/21
HCSURVEYING@AOL.COM

PREPARED FOR:
at&t

SURVEY OF:
OKL01984/SHAWNEE HARRISON

SITE ADDRESS:
PART OF THE SW/4 OF SECTION 17, TOWNSHIP 10 NORTH, RANGE 4 EAST, W.I.M., POTTAWATOMIE COUNTY, OKLAHOMA

DRAWING NO.:
SV-1

SHEET 1 OF 1

SURVEY OF A LEASE SITE LYING IN PART OF THE SW/4 SECTION 17, TOWNSHIP 10 NORTH, RANGE 4 EAST, W.I.M., POTTAWATOMIE COUNTY, OKLAHOMA

PROPERTY DESCRIPTION FOR PREVIOUSLY RECORDED LEASE

PARENT TRACT DESCRIPTION
A tract of land described as Beginning at the Northwest Corner of the Southwest Quarter of the Southwest Quarter (SW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N89°25'24"E along the north line of said SW/4 SW/4 a distance of 650.20 feet to the East line of the North half of the Northwest Quarter of the Southwest Quarter of the Southwest Quarter (N/2 NW/4 SW/4 SW/4); thence S00°46'20"E along said East line a distance of 101.70 feet; thence S 89°25'24"E a distance of 650.20 feet to the West line of said SW/4 SW/4; thence N00°46'41"E along said West line a distance of 101.70 feet to the Point of Beginning, containing 1.85 acres more or less. (JOINT TENANCY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 20000002816, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

AND
A parcel of land beginning at the Southwest Corner of what was formerly known as Elmwood Addition to the City of Shawnee, Oklahoma, running thence North 180 feet; thence East 330 feet; thence South 180 feet; thence West 330 feet to the place of beginning, being otherwise fully described as follows:
Beginning at a point 20 feet North and 5.5 feet East of the Southwest Corner of the Southwest Quarter of the Northwest Quarter of the Southwest Quarter (SW/4 NW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, running East 330 feet; thence North 180 feet; thence West 330 feet; thence South 180 feet to the place of beginning. All of the above land being in the SW/4 of the NW/4 of the SW/4 of Section 17, Township 10 North, Range 4 East.
(WARRANTY DEED AS RECORDED IN INSTRUMENTS 20050007294, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

SURVEY OF A LEASE SITE LYING IN PART OF THE SW/4 SECTION 17, TOWNSHIP 10 NORTH, RANGE 4 EAST, W.I.M., POTTAWATOMIE COUNTY, OKLAHOMA

LEASE SITE DESCRIPTION
A tract of land lying in and being a part of the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 20000002816, Deed Records of Pottawatomie County, Oklahoma. Said tract being more particularly described as follows:
Commencing at a Nag Nail found for the Southwest corner of said SW/4; thence N 00°46'20" W on the West line of said SW/4, a distance of 1,238.17 feet to a point on said West line; thence N 89°12'21" E perpendicular to said West line, a distance of 275.24 feet to a point on the East Statutory Right of Way line of North Harrison Avenue, said point being the point of beginning; thence N 00°46'20" W a distance of 50.00 feet to a Calculated Corner for the Northwest corner; thence N 89°12'21" E a distance of 50.00 feet to a Calculated Corner for the Northeast corner; thence S 00°46'20" E a distance of 50.00 feet to a point on the East Statutory Right of Way line of North Harrison Avenue and thence S 89°12'21" E a distance of 50.00 feet to the Point of Beginning, containing 2,500.00 square feet or 0.057 acres, more or less.

ACCESS/UTILITY EASEMENT DESCRIPTION
A 30.00 foot wide easement for ingress, egress and utility purposes crossing the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 20000002816 and Instrument Number 20050007294, Deed Records of Pottawatomie County, Oklahoma; said easement being 15.00 feet on each side of the following described centerline:
Commencing at a Nag Nail found for the Southwest corner of said SW/4; thence N 00°46'20" W on the West line of said SW/4, a distance of 1,238.17 feet to a point on said West line; thence N 89°12'21" E perpendicular to said West line, a distance of 275.24 feet to a point on the East Statutory Right of Way line of North Harrison Avenue, said point being the point of beginning; thence N 00°46'20" W a distance of 50.00 feet to a point; thence S 89°12'21" E a distance of 50.00 feet to a point; thence N 89°12'21" E a distance of 50.00 feet to a point on the East Statutory Right of Way line of North Harrison Avenue and thence S 89°12'21" E a distance of 50.00 feet to the Point of Beginning, containing 2,500.00 square feet or 0.057 acres, more or less.

NOTES CONCERNING SURVEY:
1. This survey is based on a Title Report provided by Trustmark Title.
File No: 1820-056
Effective Date: April 3, 2020
2. Bearings shown herein are based on the Oklahoma State Plane Coordinate System, South Zone, NAD83 datum.
3. The elevations shown herein are based on the NAVD83 datum and may or may not exceed the minimum requirements for a FIC/FAA 1A survey which is defined as plus or minus 20 feet horizontal and plus or minus 3 feet vertical. This information was established and determined by GPS on 7/23/19.
4. The Lease Site shown on this survey DOES NOT include the 100 year plain and is located within the Flood Zone "X" per the Federal Emergency Management Agency (FEMA) as shown on the Flood Insurance Rate Map (FIRM), Community Panel Number 40123C (2006), which bears an effective date of May 16, 2019. Flood Zone determination is made through graphic plotting only and no other responsibility is herein assumed for accuracy of the base flood elevation or flood zone areas shown on the FIRM.
5. This survey does not provide any determination concerning wetlands, fault lines, hole water or any other unimpaired basins. Such matters should be directed to an expert consultant.
6. There may be additional buried or underground utilities in the area which the surveyor is unaware of and no liability for such is assumed herein. OKLAHOMA ONE-CALL SYSTEM, INC. (1-800-522-6543)
B. THIS IS NOT A BOUNDARY SURVEY OF THE PARENT TRACT.

Truistmark Title
File No: 1820-056
Effective Date: April 3, 2020
A. Deedee Vassilopoulos Portion of Plot recorded September 13, 1950 in Book 257, Page 1.
(DOES AFFECT THE Parent Tract or the previous parent tract.)

Beatings Based on O.S.P.C.
Calculations by GPS on 7/10/19
Datum: NAD83 Oklahoma South Zone
Vert. Contd 96

Site Name: Shawnee Harrison
Site No.: OKL01984
H&S No.: 3012.1002
Date: 04/10/20

PARENT TRACT DESCRIPTION

A tract of land described as Beginning at the Northwest Corner of the Southwest Quarter of the Southwest Quarter (NW/C SW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N89°28'24"E along the North line of said SW/4 SW/4 a distance of 659.20 feet to the East line of the North Half of the Northwest Quarter of the Southwest Quarter of the Southwest Quarter (N/2 NW/4 SW/4 SW/4); thence S00°46'35"E along said East line a distance of 109.70 feet; thence S 89°28'24"W a distance of 659.20 feet to the West line of said SW/4 SW/4; thence N00°46'41"W along said West line a distance of 109.70 feet to the Point of Beginning, containing 1.66 acres more or less.

(JOINT TENANCY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

AND

A parcel of land beginning at the Southwest Corner of what was formerly known as Elmwood Addition to the City of Shawnee, Oklahoma, running thence North 160 feet; thence East 330 feet; thence South 160 feet; thence West 330 feet to the places of beginning; being otherwise fully described as follows:

Beginning at a point 30 feet North and 33 feet East of the Southwest Corner of the Southwest Quarter of the Northwest Quarter of the Southwest Quarter (SW/4 NW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, running East 330 feet; thence North 160 feet; thence West 330 feet; thence South 160 feet to the place of beginning. All of the above land being in the SW/4 of the NW/4 of the SW/4 of Section 17, Township 10 North, Range 4 East.

(WARRANTY DEED AS RECORDED IN INSTRUMENT# 200500017294, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.)

LEASE SITE DESCRIPTION

A tract of land lying in and being a part of the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Base and Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 202000002616, Deed Records of Pottawatomie County, Oklahoma; Said tract being more particularly described as follows:

Commencing at a Mag Nail found for the Southwest corner of said SW/4;

Thence N 00°46'39" W on the West line of said SW/4, a distance of 1,238.17 feet to a point on said West line; Thence N 89°13'21" E perpendicular to said West line, a distance of 275.34 feet to a Calculated corner for the Southwest corner, said corner being the point of beginning;

Thence N 00°25'43" W a distance of 50.00 feet to a 1/2" Iron Rod with cap set for the Northwest corner; Thence N 89°34'17" E a distance of 50.00 feet to a Calculated Corner for the Northeast corner; Thence S 00°25'43" E a distance of 50.00 feet to a 1/2" Iron Rod with cap set for the Southeast corner; Thence S 89°34'17" W a distance of 50.00 feet to the Point of Beginning, containing 2,500.00 square feet or 0.057 acres, more or less.

Site Name: Shawnee Harrison

Site No.: OKL01984

H&S No.: 3012.1002

Date: 04/10/20

ACCESS/UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for ingress, egress and utility purposes crossing a part of the SW/4 of Section 17, Township 10 North, Range 4 East, Indian Base and Meridian, Pottawatomie County, Oklahoma and being further described in Instrument Number 202000002616 and Instrument Number 200500017294, Deed Records of Pottawatomie County, Oklahoma; Said easement being 15.00 feet on each side of the following described centerline:

Commencing at a Mag Nail found for the Southwest corner of said SW/4;

Thence N 00°46'39" W on the West line of said SW/4, a distance of 1,369.55 feet to a point on said West line; Thence N 89°13'21" E perpendicular to said West line, a distance of 33.00 feet to a point on the East Statutory Right of Way line of North Harrison Avenue, said point being the point of beginning; Thence N 88°42'22" E a distance of 84.67 feet to a point; Thence S 47°53'13" E a distance of 46.78 feet to a point; Thence N 89°34'17" E a distance of 50.00 feet to a point the point of termination. Sidelines of said easement to be shortened or extended such as to begin on the East Statutory Right of Way line of North Harrison Avenue and terminate 15.00 feet on each side of the above described centerline.

Return To:
Ted and Rhonda Smith
44803 HWY 3
Shawnee, OK 74801

WARRANTY DEED JOINT TENANCY



That **The Smith Revocable Living Trust, U/D/T Dated 9-1-95**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto **Ted M. Smith and Rhonda S. Smith**, as joint tenants and not as tenants in common, with the right of survivorship, the whole estate to vest in the survivor, (the "Grantee"), the following described real property and premises situated in **Pottawatomie County, State of Oklahoma**, to wit:

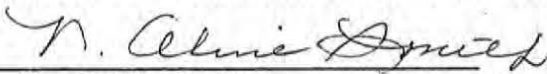
SEE EXHIBIT "A" ATTACHED HERETO

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **February 28**, 2020.

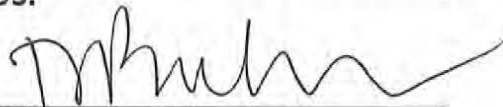
The Smith Revocable Living Trust, U/D/T Dated 9-1-95


N. Aline Smith, Trustee

STATE OF **Oklahoma** }
 } **SS.**
COUNTY OF **Pottawatomie** }

This instrument was acknowledged before me on **February 28**, 2020, by **N. Aline Smith, Trustee of The Smith Revocable Living Trust, U/D/T Dated 9-1-95.**





NOTARY PUBLIC **D. Bourbonnais**

My Commission Expires: **5/2/2019**

Mail Tax Statements To:

EXHIBIT "A"

A tract of land described as Beginning at the Northwest Corner of the Southwest Quarter of the Southwest Quarter (NW/4 SW/4 SW/4) of Section Seventeen (17), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N89°28'24"E along the North line of said SW/4 SW/4 a distance of 659.20 feet to the East line of the North Half of the Northwest Quarter of the Southwest Quarter of the Southwest Quarter (N/2 NW/4 SW/4 SW/4); thence S00°46'35"E along said East line a distance of 109.70 feet; thence S89°28'24"W a distance of 659.20 feet to the West line of said SW/4 SW/4; thence N00°46'41"W along said West line a distance of 109.70 feet to the Point of Beginning, containing 1.66 Acres more or less.

Tract 2

Recorded True Copy
11-05-2020 At 01:40 PM
KARSHI FLEMING
COUNTY CLERK
POTTAWATOMIE OKLAHOMA

OKL01984

Legend

OKL01984 Shawnee Harrison Target

Smith S&S 35 20 10.4591 96 54 39.9891

Google Earth

© 2018 Google



200 ft

1-7-2020

Tract 2 Name N. Aline Smith
Address 1955 N. LOUISA
Shawnee, OK 74801

RE: Proposed AT&T Cell Tower

Dear Mrs. N. Aline Smith,

AT&T is proposing to install a 110' monopole cell tower on Ted & Rhonda Smith's property known as Tract 1, just south of the S&S Salvage office lot.

AT&T has leased a 50' X 50' area within Tract 1 and I am asking for your support for the proposed AT&T 110' monopole cell tower.

I have attached an Aerial, and Draft survey for your review.

Please let me know if you have any questions or need additional information.

Thanks again,

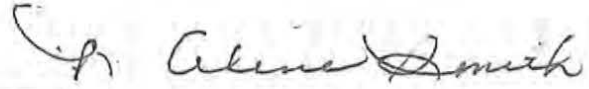
Troy Williams
Branch Communications/CRB Companies, LLC
1900 NW Expressway, Suite 800
Oklahoma City, OK 73118

405-833-2040

Troy.williams@branchcomm.net

I am support of the project referenced above and no objections
to the tower location.

N. ALINE SMITH



Printed name

1-7-2020

Tract 2 Name Virginia Dyer
Address 12059 S. 98 E. AVE
Bixby, OK 74008

RE: Proposed AT&T Cell Tower

Dear Mrs. Virginia Dyer,

AT&T is proposing to install a 110' monopole cell tower on Ted & Rhonda Smith's property known as Tract 1, just south of the S&S Salvage office lot.

AT&T has leased a 50' X 50' area within Tract 1 and I am asking for your support for the proposed AT&T 110' monopole cell tower.

I have attached an Aerial, and Draft survey for your review.

Please let me know if you have any questions or need additional information.

Thanks again,

Troy Williams
Branch Communications/CRB Companies, LLC
1900 NW Expressway, Suite 800
Oklahoma City, OK 73118

405-655-2040

Troy.williams@branchcomm.net

I am support of the project referenced above and no objections to the tower location.

Virginia M. Dyer

Printed name

Virginia M. Dyer 2-26-20

OKL0984 Shawnee Harrison

Legend

OKL01984 Shawnee Harrison Target

Smith S&S 35 20 10 459 96 54 39 989

N Shawnee Ave

Google Earth

© 2018 Google

200 ft



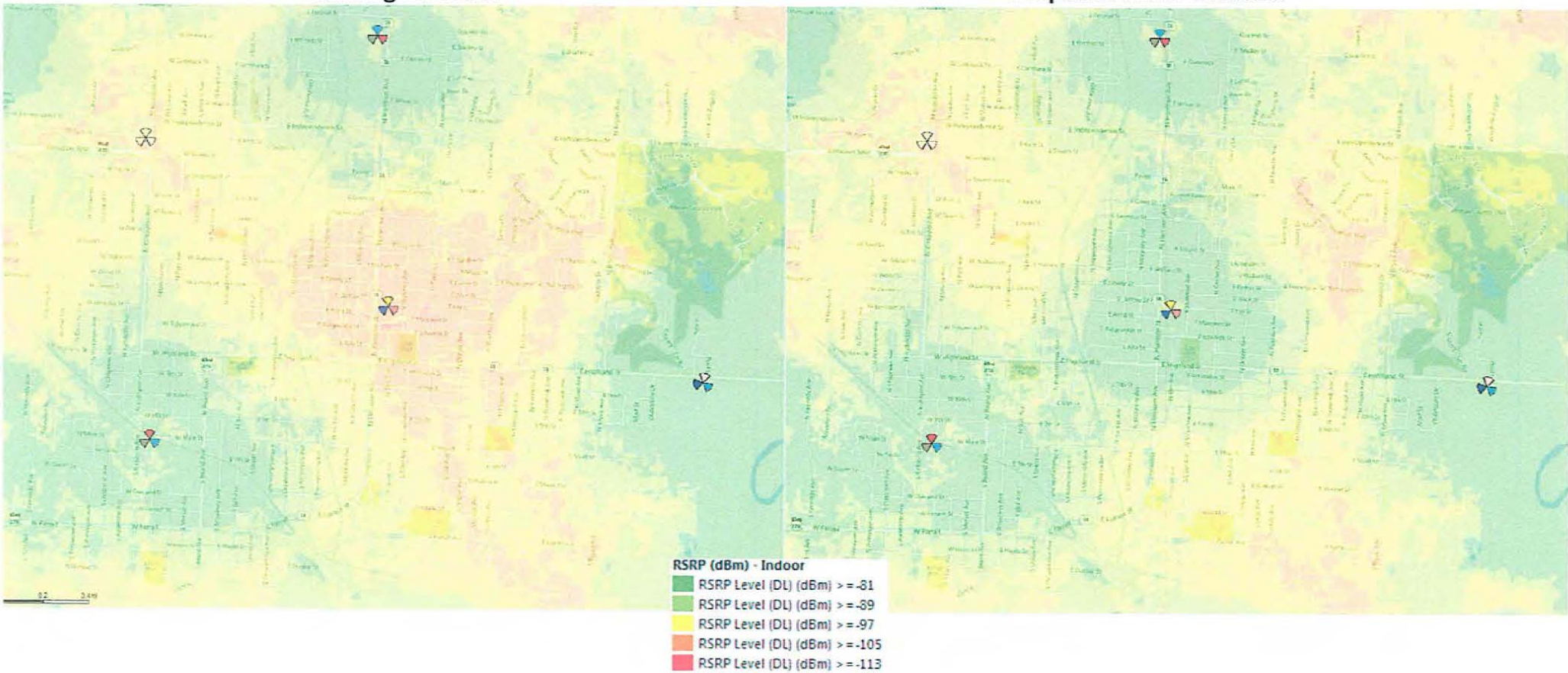


Shawnee Harrison

Before and After RSRP Plots

Existing Network

Proposed Tower Location





5139 E 107th PI
Tulsa, OK 74137
918.803.0248

Site Information

Site Name: Shawnee Harrison
Site Number: OKL01984

Tower Type: Monopole
Tower Height (ft): 110'

Client: Branch Towers III

Note: 110' Ft Proposed Monopole w/
AT&T 100' proposed CL

Latitude: 35° 20' 10.459"
Longitude: 96° 54' 39.989"

Site Location



375' North of Proposed Location



375' North of Proposed Location W/ 110' Monopole



350' East of Proposed Location



350' East of Proposed Location W/ 110' Monopole



600' South of Proposed Location



600' South of Proposed Location W/ 110' Monopole



350' West of Proposed Location



350' West of Proposed Location W/ 110' Monopole



 * Federal Airways & Airspace *
 * Summary Report: New Construction *
 * Antenna Structure *

Airspace User: MARY SAMUELS

File: SHAWNEE_HARRISON

Location: Shawnee, OK

Latitude: 35°-20'-10.5" Longitude: 96°-54'-40.0"

SITE ELEVATION AMSL.....1043 ft.

STRUCTURE HEIGHT.....120 ft.

OVERALL HEIGHT AMSL.....1163 ft.

NOTICE CRITERIA

FAR 77.9(a): NNR (DNE 200 ft AGL)

FAR 77.9(b): NNR (DNE Notice Slope)

FAR 77.9(c): NNR (Not a Traverse Way)

FAR 77.9: NNR FAR 77.9 IFR Straight-In Notice Criteria for SNL

FAR 77.9: NNR FAR 77.9 IFR Straight-In Notice Criteria for SRE

FAR 77.9(d): NNR (Off Airport Construction)

NR = Notice Required

NNR = Notice Not Required

PNR = Possible Notice Required (depends upon actual IFR procedure)

For new construction review Air Navigation Facilities at bottom
 of this report.

Notice to the FAA is not required at the analyzed location and height for
 slope, height or Straight-In procedures. Please review the 'Air Navigation'
 section for notice requirements for offset IFR procedures and EMI.

OBSTRUCTION STANDARDS

FAR 77.17(a)(1): DNE 499 ft AGL

FAR 77.17(a)(2): DNE - Airport Surface

FAR 77.19(a): DNE - Horizontal Surface

FAR 77.19(b): DNE - Conical Surface

FAR 77.19(c): DNE - Primary Surface

FAR 77.19(d): DNE - Approach Surface

FAR 77.19(e): DNE - Approach Transitional Surface

FAR 77.19(e): DNE - Abeam Transitional Surface

VFR TRAFFIC PATTERN AIRSPACE FOR: SNL: SHAWNEE RGNL

Type: A RD: 10547.86 RE: 1067.7

FAR 77.17(a)(1): DNE

FAR 77.17(a)(2): DNE - Height No Greater Than 200 feet AGL.

VFR Horizontal Surface: DNE

VFR Conical Surface: DNE

VFR Primary Surface: DNE

VFR Approach Surface: DNE

VFR Transitional Surface: DNE

The structure is within VFR - Traffic Pattern Airspace Climb/Descent Area.
 Structures exceeding the greater of 350' AAE, 77.17(a)(2), or VFR horizontal
 and conical surfaces will receive a hazard determination from the FAA.
 Maximum AMSL of Climb/Descent Area is 1423 feet.

VFR TRAFFIC PATTERN AIRSPACE FOR: SRE: SEMINOLE MUNI

Type: A RD: 72555.59 RE: 1023.5

FAR 77.17(a)(1): DNE

FAR 77.17(a)(2): DNE - Greater Than 5.99 NM.

VFR Horizontal Surface: DNE

VFR Conical Surface: DNE

VFR Primary Surface: DNE

VFR Approach Surface: DNE

VFR Transitional Surface: DNE

TERPS DEPARTURE PROCEDURE (FAA Order 8260.3, Volume 4)

FAR 77.17(a)(3) Departure Surface Criteria (40:1)
DNE Departure Surface

MINIMUM OBSTACLE CLEARANCE ALTITUDE (MOCA)
FAR 77.17(a)(4): DNE - No Airway Found

PRIVATE LANDING FACILITIES

FACIL	BEARING	RANGE	DELTA ARP	FAA
IDENT TYP NAME	To FACIL	IN NM	ELEVATION	IFR
36OK AIR JONES AIR PARK	159.35	4.1	+63	

No Impact to VFr Transitional Surface.
Below surface height of 310 ft above ARP.

AIR NAVIGATION ELECTRONIC FACILITIES

FAC	ST	DIST	DELTA	GRND	APCH
IDNT TYPE AT FREQ VECTOR (ft) ELEVA ST LOCATION	ANGLE	BEAR			
HNQ LOCALIZER I 108.7 293.48 10305 +92 OK RWY 17 SHAWNEE RG	.51	174			
SNL CO Y 118.27 304.52 10546 +65 OK SHAWNEE RCO	.35				
Notice Not Required for Stations operating with an ERP no greater than 3500 watts and frequencies are within the FAA/FCC co-location policy frequency bands. If ERP of 3500 watts is exceeded notice to the FAA is required.					
HN NDB I 26 347.07 42420 +154 OK SUYBE	.21				
HNQ LOM I 347.07 42420 +154 OK RWY 17 SHAWNEE RG	.21				
SRE NDB I 27 108.46 74308 +161 OK SEMINOLE	.12				
GGU NDB D 31 41.07 87205 +238 OK PRAGUE	.16				
KTLX RADAR WXL Y 269.34 109392 -109 OK OKLAHOMA CITY WXL	-.06				
OKC RADAR ARSR Y 1283.4 280.3 135765 -235 OK OKLAHOMA CITY	-.1				
TIK TACAN R 115.8 284.78 144361 -88 OK TINKER	-.03				
KOUN RADAR WXL Y 257.57 167729 -130 OK NORMAN WXL	-.04				
ADH VOR/DME R 117.8 159.7 207208 +176 OK ADA	.05				
IRW VORTAC I 114.1 272.44 208360 -67 OK WILL ROGERS	-.02				
OKC RADAR Y 2755. 274.37 211618 -164 OK WILL ROGERS WORLD	-.04				
OKCB RADAR Y 2770. 276.63 213118 -190 OK OKLAHOMA CITY	-.05				
OEX RADAR ARSR ON 276.65 213494 -166 OK FAA AERONAUTICAL	-.04				
OKCA RADAR Y 2780. 275.93 215233 -139 OK AERONAUTICAL CTR	-.04				
OKCA RADAR ARSR Y 1255.4 275.82 215318 -190 OK AERONAUTICAL CTR	-.05				
KOKC RADAR WXL Y 276.7 215422 -196 OK OKLAHOMA CITY WXL	-.05				

CFR Title 47, §1.30000-§1.30004

AM STUDY NOT REQUIRED: Structure is not near a FCC licensed AM station.
Movement Method Proof as specified in §73.151(c) is not required.
Please review 'AM Station Report' for details.

Nearest AM Station: KGFF @ 3542 meters.

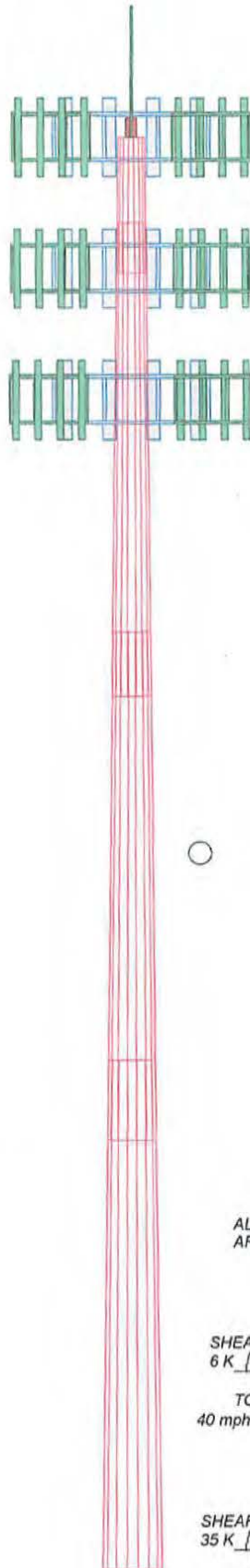
Airspace® Summary Version 20.1.546

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Copyright © 1989 - 2020

04-10-2020
08:15:47

Section	Length (ft)	Number of Sides	Thickness (in)	Socket Length (ft)	Top Dia (in)	Bot Dia (in)	Grade	Weight (K)
1	10.37	18	0.20	4.05	24.02	25.91		0.6
2	35.09	18	0.20	4.05	25.44	35.53		2.3
3	38.71	18	0.28	6.06	33.75	44.57	A572-65	4.5
4	38.71	18	0.31	42.33	53.15			6.2
								13.6

110.0 ft
99.6 ft
67.4 ft
33.7 ft
1.0 ft



DESIGNED APPURTENANCE LOADING

TYPE	ELEVATION	TYPE	ELEVATION
10' Lightning Rod	110	30,000 sq in	100
Beacon	110	30,000 sq in	90
40,000 sq in	110		

MATERIAL STRENGTH

GRADE	Fy	Fu	GRADE	Fy	Fu
A572-65	65 ksi	80 ksi			

TOWER DESIGN NOTES

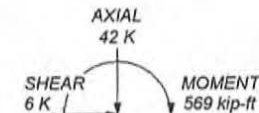
1. Tower is located in Pottawatomie County, Oklahoma.
2. Tower designed for Exposure C to the TIA-222-H Standard.
3. Tower designed for a 108 mph basic wind in accordance with the TIA-222-H Standard.
4. Tower is also designed for a 40 mph basic wind with 1.00 in ice. Ice is considered to increase in thickness with height.
5. Deflections are based upon a 60 mph wind.
6. Tower Risk Category II.
7. Topographic Category 1 with Crest Height of 0.00 ft
8. Installation per TIA/EIA-222 and AISC Specifications.
9. Tower members are "hot dipped" galvanized in accordance with ASTM A123 and ASTM A153 Standards.
10. Top of baseplate is 1ft AGL.
11. TOWER RATING: 96.9%

Preliminary

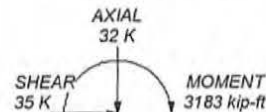
04/24/2020

NOT FOR CONSTRUCTION USE

ALL REACTIONS
ARE FACTORED



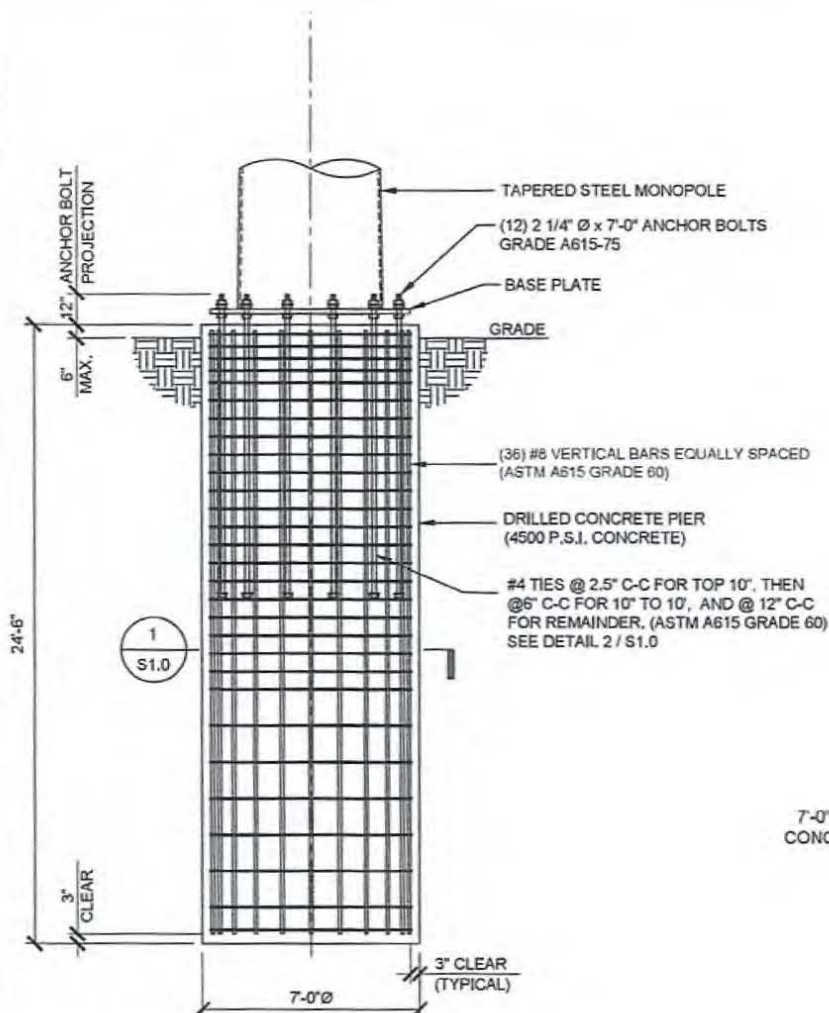
TORQUE 0 kip-ft
40 mph WIND - 1.00 in ICE



TORQUE 0 kip-ft
REACTIONS - 108 mph WIND

AMBOR Structures, Inc.
3100 Clarendon Blvd #200
Arlington, VA 22201 USA
Phone: 1.703.665.6636
FAX: 1.703.665.6636
www.amborstructures.com

Job: **110ft.108mph TIA H**
Project: **OKL01984 Shawnee Harrison**
Client: **Vertical Bridge** Drawn by: **Hogan** App'd:
Code: **TIA-222-H** Date: **04/24/20** Scale: **NTS**
Path: Dwg No. **E-1**



DRILLED PIER FOUNDATION
NOT TO SCALE

GENERAL NOTES:

1. FOUNDATION DESIGN PER THE 2015 INTERNATIONAL BUILDING CODE AS AMENDED AND MODIFIED IN OKLAHOMA ADMINISTRATIVE CODE AND PER TIA-222-H ANNEX F PRESUMPTIVE SOIL PARAMETERS.

SOIL PARAMETERS:

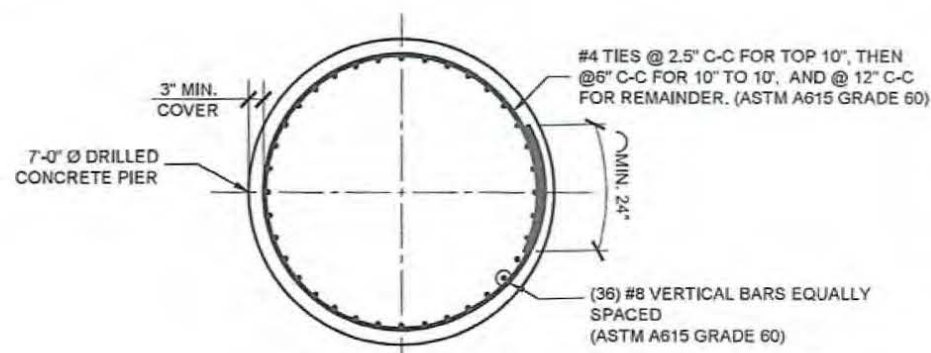
TOP (FT)	BOT. (FT)	UNIT WT. (PCF)	ULTIMATE BEARING (PSF)	ULTIMATE SKIN FRICTION (PSF)	COHESION (PSF)	FRICTION ANGLE (DEG.)
0	3	110	5,000	400	1,000	0
3	30	110				

2. CONCRETE SHALL BE 4500 P.S.I. (MINIMUM) @ 28 DAYS COMPRESSIVE STRENGTH.
3. FOUNDATION INSTALLATION SHALL BE OBSERVED BY A LICENSED GEOTECHNICAL ENGINEER.
4. CAISSON INSTALLATION SHALL BE OBSERVED IN ACCORDANCE WITH ACI 336 "STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF DRILLED PIERS", LATEST EDITION.
5. ALL REINFORCING SHALL BE A.S.T.M. A615 GRADE 60.
6. REFER TO SOIL REPORT FOR PROPER PREPARATION AND INSTALLATION REQUIREMENTS.
7. TOP OF CONCRETE CAISSON TO BOTTOM OF LEVELING NUT SHALL NOT EXCEED 1.0 TIMES BOLT DIAMETER.
8. SPECIAL INSPECTIONS SHALL BE PERFORMED DURING INSTALLATION AND TESTING OF CAST-IN-PLACE DEEP FOUNDATION ELEMENTS AS REQUIRED BY IBC 2015.
9. CONTRACTOR IS RESPONSIBLE FOR SHORING WORK ETC.

Preliminary

04/24/2020

NOT FOR CONSTRUCTION USE



NOTE: ANCHOR BOLTS ARE NOT SHOWN FOR CLARITY.

SECTION

NOT TO SCALE

1
S1.0

AMBOR
STRUCTURES

bennett+pless

Experienced Structural Engineers
Atlanta, Georgia • Chattanooga, Tennessee
Boca Raton, Florida

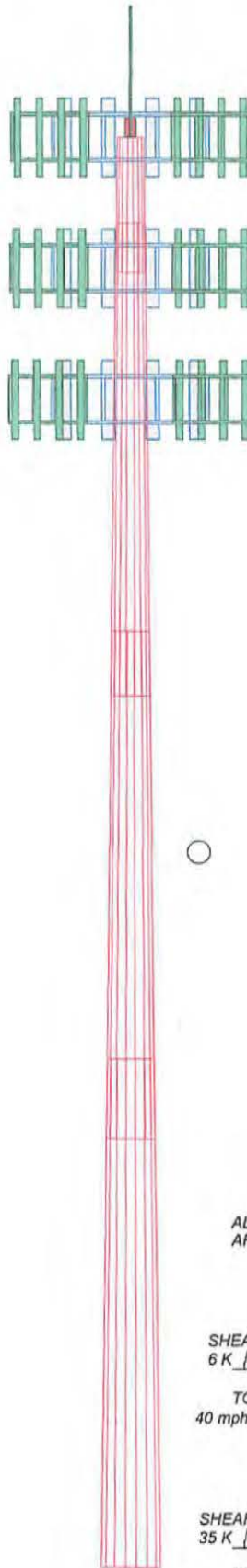
750 Park of Commerce Dr., Suite 200
Boca Raton, Florida 33487
Tel 561 282 2576
Copyright 2020 • Bennett & Pless, Inc.
All Rights Reserved
B & P Job Number 20.03.005.028

Revisions:

NO. DESCRIPTION DATE

Section	1	2	3	4	5
Length (ft)	10.37	38.09	38.71	38.71	13.6
Number of Sides	18	18	18	18	18
Thickness (in)	0.20	0.20	0.28	0.31	0.31
Socket Length (ft)	3.67	4.85	6.06	42.33	42.33
Top Dia (in)	24.02	25.44	33.75	53.15	53.15
Bot Dia (in)	23.91	35.53	44.57	53.15	53.15
Grade					
Weight (K)	0.6	2.3	4.5	6.2	13.6

110.0 ft
99.8 ft
67.4 ft
33.7 ft
1.0 ft



DESIGNED APPURTENANCE LOADING

TYPE	ELEVATION	TYPE	ELEVATION
10' Lightning Rod	110	30,000 sq in	100
Beacon	110	30,000 sq in	90
40,000 sq in	110		

MATERIAL STRENGTH

GRADE	Fy	Fu	GRADE	Fy	Fu
A572-65	65 ksi	80 ksi			

TOWER DESIGN NOTES

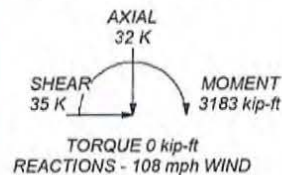
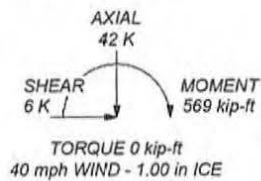
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Preliminary

04/24/2020

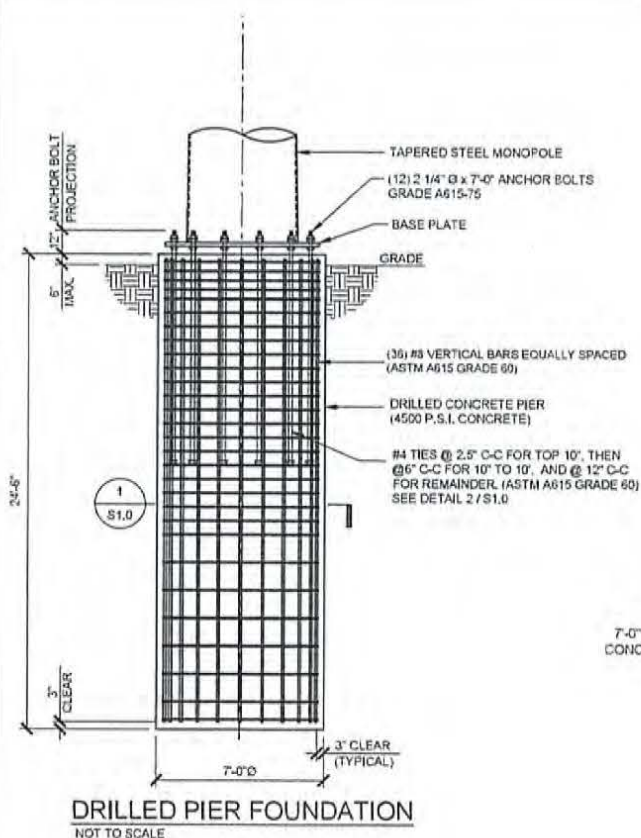
NOT FOR CONSTRUCTION USE

ALL REACTIONS
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Job: **110ft.108mph TIA H**
Project: **OKL01984 Shawnee Harrison**
Client: **Vertical Bridge**
Code: **TIA-222-H**
Path:
Drawn by: **Hogan**
Date: **04/24/20**
App'd:
Scale: **NTS**
Dwg No. **E-1**



GENERAL NOTES:

- FOUNDATION DESIGN PER THE 2015 INTERNATIONAL BUILDING CODE AS AMENDED AND MODIFIED BY OKLAHOMA ADMINISTRATIVE CODE AND PER TM-222H ANNEX F PRESUMPTIVE SOIL PARAMETERS.

SOIL PARAMETERS:

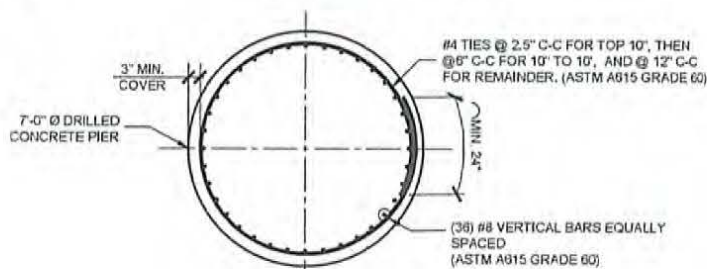
TOP (FT)	BOT. (FT)	UNIT WT. (PCF)	ULTIMATE BEARING (PSF)	ULTIMATE SKIN FRICTION (PSF)	COHESION (PSF)	FRICTION ANGLE (DEG.)
0	3	110	-	-	-	0
3	30	110	9,000	400	1,000	0

- CONCRETE SHALL BE 4500 P.S.I. (MINIMUM) @ 28 DAYS COMPRESSIVE STRENGTH.
- FOUNDATION INSTALLATION SHALL BE OBSERVED BY A LICENSED GEOTECHNICAL ENGINEER.
- CAISSON INSTALLATION SHALL BE OBSERVED IN ACCORDANCE WITH ACI 336 "STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF DRILLED PIERS", LATEST EDITION.
- ALL REINFORCING SHALL BE A.S.T.M. A615 GRADE 60.
- REFER TO SOIL REPORT FOR: PROPER PREPARATION AND INSTALLATION REQUIREMENTS.
- TOP OF CONCRETE CASSON TO BOTTOM OF LEVELING PAUT SHALL NOT EXCEED 1.0 TIMES BOLT DIAMETER.
- SPECIAL INSPECTIONS SHALL BE PERFORMED DURING INSTALLATION AND TESTING OF CAST-IN-PLACE DEEP FOUNDATION ELEMENTS AS REQUIRED BY IRC 2015.
- CONTRACTOR IS RESPONSIBLE FOR SHORING WORK ETC.

Preliminary

04/24/2020

NOT FOR CONSTRUCTION USE



NOTE: ANCHOR BOLTS ARE NOT SHOWN FOR CLARITY.

SECTION

NOT TO SCALE

1
S1.0

AMBOR

bennett & pless

Experienced Structural Engineer
Atlanta, Georgia & Chattanooga, Tennessee
Orlando, Florida

750 Park of Commerce Dr., Suite 200
Orlando, Florida 32818
Tel: 407.242.2310
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U.S. Patent Number 2013/0041120

Revisions:

NO. DESCRIPTION DATE



at&t
Your World. Delivered.

SITE NAME: SHAWNEE HARRISON
AT&T SITE NUMBER: OKL01984
FA NUMBER: 14697804
SITE ADDRESS: 801 N. HARRISON AVE
SHAWNEE OK 74801
TOWER OWNER: TBD
TOWER ID: TBD
FCC: TBD
NEW EQUIPMENT AND ANTENNAS ON: TBD
PROPOSED 110' SECTIONAL MONOPOLE

NSB

TYPE SAT72 SHELTER CONFIGURATION



AT&T PTN# 3167A0HYD7

SITE INFORMATION

SITE TYPE: SECTIONAL MONOPOLE
SITE NAME: SHAWNEE HARRISON
SITE NUMBER: OKL01984
SITE ADDRESS: 801 N. HARRISON AVE
SHAWNEE, OK 74801
COUNTY: POTTAWATOMIE
JURISDICTION: CITY OF SHAWNEE
TAX PARCEL: 0870-00-001-011-0-000-00
ZONING CLASSIFICATION: NA
OCCUPANCY TYPE: UNMANNED
A.D.A. COMPLIANCE: FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION
APPLICANT: AT&T WIRELESS
405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
RANDY ROSSON
(405) 529-8134

PROPERTY OWNER:
TED SMITH
405-275-0607

SITE COORDINATES (NAD 83):
LATITUDE: N 35.336239
LONGITUDE: W -96.911108
GROUND ELEVATION: 1042.33 (AMSL)

SURVEYOR:
HMS SURVEYING, INC
1-405-262-0249

TOWER OWNER:
TBD
SITE NAME:
SHAWNEE HARRISON
SITE NUMBER:
OKL01984

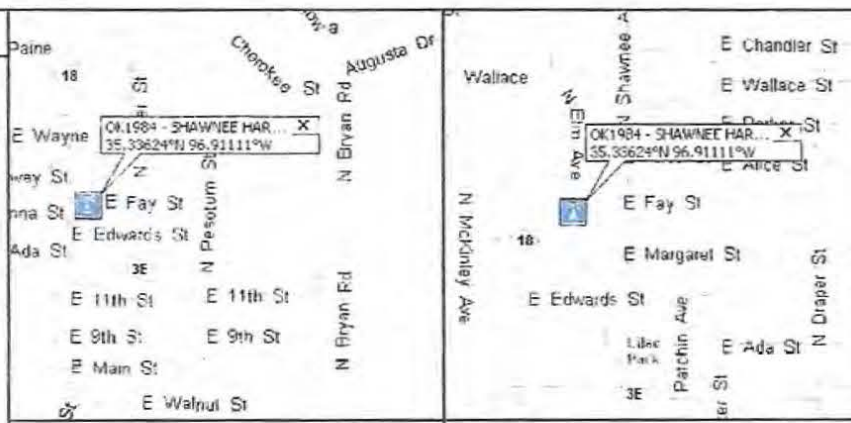
DESIGNER:
CRB COMPANIES, LLC
7335 SOUTH LEWIS AVE. STE. 300
TULSA, OK 74136
CONTACT: JAMES W MCCOY
PHONE: (918) 261-1875

ARCHITECT/ENGINEER:
SPECIALTY TELECOMMUNICATIONS SERVICES, LLC
PROFESSIONAL ENGINEERS AND CONSULTANTS
13431 N. BROADWAY, STE 120
OKLAHOMA CITY, OK 73114
CONTACT: SAMUEL CURTIS
PHONE: (405) 753-7167

GAS COMPANY:
LOVES HVAC AND REFRIGERATION
405-273-5444

TELEPHONE COMPANY:
ATT
800-555-1000

POWER COMPANY:
OK NATURAL GAS & ELECTRIC CO
800-522-0280



VICINITY MAP

N.T.S.

LOCATION MAP

N.T.S.

DRIVING DIRECTIONS

DEPART 405 N BROADWAY AVE, OKLAHOMA CITY, OK 73102 ON DEAN A MOGEE AVE (EAST) 76 YDS
TURN LEFT (NORTH-WEST) ONTO N E K GAYLORD BLVD, THEN IMMEDIATELY BEAR RIGHT (NORTH) ONTO N BROADWAY AVE 0.1 MI
TURN RIGHT (EAST) ONTO (NW) 5TH ST 0.3 MI TAKE RAMP (RIGHT) ONTO I-235 [US-77] 0.9 MI
AT EXIT 1A, TAKE RAMP (LEFT) ONTO I-40 [US-270] 0.6 MI ROAD NAME CHANGES TO I-35 [I-40] 0.8 MI
TAKE RAMP (LEFT) ONTO I-40 [US-270] 33.2 MI AT EXIT 186, TURN RIGHT ONTO RAMP 0.2 MI
TURN RIGHT (SOUTH) ONTO SR-18 [N HARRISON AVE] 1.5 MI KEEP STRAIGHT ONTO SR-18 [SR-3E] 1.5 MI
TURN LEFT (EAST) ONTO WALLACE [E WALLACE ST], THEN IMMEDIATELY BEAR RIGHT (SOUTH-EAST) ONTO N ELM AVE 0.2 MI
ARRIVE OK1984 - SHAWNEE HARRISON

A&E DRAWING REVIEW

TITLE:	SIGNATURE:	DATE:
AT&T CONSTRUCTION MGR:		
RF ENGINEER:		
CONVING APPROVAL:		
SITE ACQUISITION:		
PROPERTY OWNER:		
STATUS CODE:		
1	ACCEPTED-WITH OR NO COMMENTS, CONSTRUCTION MAY PROCEED	
2	NOT ACCEPTED-RESOLVE COMMENTS AND RESUBMIT	

THE FOLLOWING PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE THE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND MAY IMPOSE CHANGES OR MODIFICATIONS.



THE PROPOSED PROJECT INCLUDES:
•INSTALL NEW GRAVEL COMPOUND WITH FENCING.
•INSTALL NEW EQ. SHELTER WITH GENERATOR AND ICE BRIDGE.
•INSTALL NEW POWER AND TELCO UTILITIES, AND GROUNDING.
•INSTALLATION OF (9) NEW LTE ANTENNAS AT 100' WITH (9) NEW RRUS UNITS (PER SECTOR) AND INSTALL (3) 1/2" FIBER, (3) 3/8" RET CABLES, (9) DC CABLES LINES, (3) NEW SQUID (DCB-48-60-24-BC-EV), EQUIPMENT TO BE INSTALLED ON PROPOSED 110' SECTIONAL MONOPOLE.

DRAWING INDEX

NO	DESCRIPTION
T1	TITLE SHEET
GN1	GENERAL NOTES
GN2	GENERAL NOTES
GN3	GENERAL NOTES
GN4	GENERAL NOTES
1 PG.	SURVEY
L1	OVERALL LAYOUT PLAN
A1	COMPOUND PLAN
A2	EQUIPMENT SHELTER PLAN
A3	TOWER ELEVATION, ORIENTATION AND DETAILS
A4	ANTENNA AND WAVEGUIDE DETAILS
A5	COMPOUND DETAILS
A6	CIVIL DETAILS
A7	SIGNAGE DETAILS
S1	SHELTER FOUNDATION DETAILS
S2	SHELTER ELEVATION DETAILS
E1	UTILITY PLAN AND DETAILS
E2	ELECTRICAL DETAILS
E3	UTILITY RACK DETAILS
G1	COMPOUND GROUNDING PLAN
G2	GROUNDING DETAILS
G3	GROUNDING DETAILS
G4	GROUNDING DETAILS
G5	NATURAL GAS DETAILS

DO NOT SCALE DRAWINGS

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR TO BE RESPONSIBLE FOR SAME.

CODE COMPLIANCE

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

BUILDING/DWELLING CODE: IBC 2015
STRUCTURAL CODE: IBC 2015
PLUMBING CODE: IPC 2015
MECHANICAL CODE: IMC 2015
ELECTRIC CODE: NEC 2017
FIRE/LIFE SAFETY CODE: IBC 2015, IFC 2015, NFPA 101

VENDOR:

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OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC

OKLAHOMA CITY, OKLAHOMA
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

PRODUCED BY:

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PROFESSIONAL ENGINEERS AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

SITE NAME: SHAWNEE HARRISON
SITE NUMBER: OKL01984
SITE ADDRESS: 801 N. HARRISON AVE
SHAWNEE OK 74801

ENGINEER:

OKLAHOMA
6/30/20
PE #22714 EXP 11/30/2021

NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BDH
D	06/16/20	CONSTRUCTION ISSUE	BDH
1	6/30/20	PRELIM CONST ISSUE	JWM
SHEET TITLE:			
TITLE SHEET			
SHEET NUMBER:	PROJECT #:	REVISION:	
T1	TBD		
BY: JWM	CRD BY: JWM		
			1

DIVISION 1 - GENERAL REQUIREMENTS

1.1 INTENT

- THESE SPECIFICATIONS AND CONSTRUCTION DRAWINGS ACCOMPANYING THEM DESCRIBE THE WORK TO BE DONE AND THE MATERIALS TO BE FURNISHED FOR CONSTRUCTION.
- THE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO BE FULLY EXPLANATORY AND SUPPLEMENTARY. HOWEVER, SHOULD ANYTHING BE SHOWN, INDICATED OR SPECIFIED ON AND NOT THE OTHER, IT SHALL BE ACCOMPLISHED AS IF SHOWN, INDICATED OR SPECIFIED IN BOTH.
- THE INTENTION OF THE DOCUMENTS IS TO INCLUDE ALL LABOR AND MATERIALS REASONABLY NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK STIPULATED IN THE CONTRACT.
- THE PURPOSE OF THE SPECIFICATIONS IS TO INTERPRET THE INTENT OF THE DRAWINGS AND TO DESIGNATE THE METHOD OF THE PROCEDURE, TYPE AND QUALITY OF MATERIALS REQUIRED TO COMPLETE THE WORK.
- MINOR DEVIATIONS FROM THE DESIGN LAYOUT ARE ANTICIPATED AND SHALL BE CONSIDERED AS PART OF THE WORK. NO CHANGES THAT ALTER THE CHARACTER OF THE WORK WILL BE MADE OR PERMITTED BY THE OWNER WITHOUT ISSUING A CHANGE ORDER.

1.2 CONFLICTS

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OFF ALL MEASUREMENTS AT THE SITE BEFORE ORDERING ANY MATERIALS OR DOING ANY WORK. NO EXTRA CHARGE OR COMPENSATION SHALL BE ALLOWED DUE TO DIFFERENCE BETWEEN ACTUAL DIMENSIONS AND DIMENSIONS INDICATED ON THE CONSTRUCTION DRAWINGS. ANY SUCH DISCREPANCY IN DIMENSION WHICH MAY BE FOUND SHALL BE SUBMITTED TO THE OWNER FOR CONSIDERATION BEFORE THE CONTRACTOR PROCEEDS WITH THE WORK IN THE AFFECTED AREAS.
- THE BIDDER, IF AWARDED THE CONTRACT, WILL NOT BE ALLOWED ANY EXTRA COMPENSATION BY REASON OF ANY MATTER OR THING CONCERNING WHICH SUCH BIDDER MIGHT HAVE BEEN FULLY INFORMED PRIOR TO BIDDING.
- NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST, OR OF DIFFICULTIES OR CONDITIONS THAT MAY BE ENCOUNTERED OR OF ANY OTHER RELEVANT MATTER CONCERNING THE WORK TO BE PERFORMED IN THE EXECUTION OF THE WORK WILL BE ACCEPTED AS AN EXCUSE FOR ANY FAILURE OR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL EVERY DETAIL OF ALL THE REQUIREMENTS OF THE CONTRACT DOCUMENTS GOVERNING THE WORK.

1.3 CONTRACTS AND WARRANTIES

- EACH CONTRACTOR IS RESPONSIBLE FOR OBTAINING THE BUILDING PERMIT AT THE LOCAL JURISDICTION AS THE CONTRACTOR-OF-RECORD, AND PROVIDING JURISDICTION WITH ALL PROOF REQUIRED TO OPERATE AS A CONTRACTOR IN THAT JURISDICTION. THE CONTRACTOR SHALL BE REIMBURSED ONLY THE AMOUNT OF ANY FEE PAID AS FOLLOWS:

- PLAN REVIEW FEE.
- BUILDING PERMIT FEE.
- CONNECTIONS AND INSPECTIONS FEE.

- CONTRACTOR IS RESPONSIBLE FOR APPLICATION AND PAYMENT OF CONTRACTOR LICENSES AND BONDS.

1.4 STORAGE

ALL MATERIALS MUST BE STORED IN A LEVEL AND DRY FASHION AND IN A MANNER THAT DOES NOT NECESSARILY OBSTRUCT THE FLOW OF OTHER WORK. ANY STORAGE METHOD MUST MEET ALL RECOMMENDATIONS OF THE ASSOCIATED MANUFACTURER.

1.5 CLEAN UP

- THE CONTRACTORS AT ALL TIME SHALL KEEP THE SITE FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY THEIR EMPLOYEES AT WORK AND AT THE COMPLETION OF THE WORK, THEY SHALL REMOVE ALL RUBBISH FROM AND ABOUT THE BUILDING AREA, INCLUDING ALL THEIR TOOLS, SCAFFOLDING AND SURPLUS MATERIALS AND SHALL LEAVE THEIR WORK CLEAN AND READY FOR USE.
- EXTERIOR: VISUALLY INSPECTED EXTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIALS, SMUDGES AND OTHER FOREIGN MATTER.
- INTERIOR: VISUALLY INSPECT INTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIALS, SMUDGES AND OTHER FOREIGN MATTER FROM WALLS/FLOOR/CEILING.
- REMOVE ALL TRACES OF SPASHED MATERIALS FROM ADJACENT SURFACES.
- IF NECESSARY TO ACHIEVE A UNIFORM DEGREE OF CLEANLINESS, HOSES DOWN THE EXTERIOR OF THE STRUCTURE.
- REMOVE PAINT DROPPINGS, SPOTS, STAINS AND DIRT FROM FINISHED SURFACES.

1.6 CHANGE ORDER PROCEDURE

- THE CONTRACTOR CHANGE ORDERS MAY BE INITIATED BY THE OWNER AND/OR THE CONTRACTOR INVOLVED. THE CONTRACTOR, UPON VERBAL REQUEST FROM THE OWNER SHALL PREPARE A WRITTEN PROPOSAL DESCRIBING THE CHANGE IN WORK OR MATERIALS AND ANY CHANGES IN THE CONTRACT AMOUNT AND PRESENT TO THE OWNER WITHIN 72 HOURS FOR APPROVAL. SUBMIT REQUESTS FOR SUBSTITUTIONS IN THE FORM AND IN ACCORDANCE WITH PROCEDURE REQUIRED FOR CHANGE ORDER PROPOSALS. ANY CHANGES IN SCOPE OF WORK OR MATERIALS WHICH ARE PERFORMED BY THE CONTRACTOR WITHOUT WRITTEN CHANGE ORDER AS DESCRIBED AND APPROVED BY THE OWNER SHALL PLACE FULL RESPONSIBILITY OF THESE ACTIONS ON THE CONTRACTOR.

1.7 RELATED DOCUMENTS AND COORDINATION

- GENERAL CARPENTRY, ELECTRICAL AND ANTENNA DRAWINGS ARE INTERRELATED. IN PERFORMANCE OF THE WORK, THE CONTRACTOR MUST REFER TO ALL DRAWINGS. ALL COORDINATION TO BE RESPONSIBILITY OF THE CONTRACTOR.

1.8 SHOP DRAWINGS

- CONTRACTOR SHALL SUBMIT SHOP DRAWINGS AS REQUIRED AND LISTED IN THESE SPECIFICATIONS TO THE OWNER FOR APPROVAL.
- ALL SHOP DRAWINGS SHALL BE REVIEWED, CHECKED AND CORRECTED BY CONTRACTOR PRIOR TO BEING SUBMITTED TO THE OWNER.

1.9 PRODUCTS AND SUBSTITUTIONS

- SUBMIT 3 COPIES OF EACH REQUEST FOR SUBSTITUTION. IN EACH REQUEST IDENTIFY THE PRODUCT OR FABRICATION OR INSTALLATION METHOD TO BE REPLACED BY THE SUBSTITUTION. INCLUDE RELATED SPECIFICATION SECTION AND DRAWING NUMBERS AND COMPLETE DOCUMENTATION SHOWING COMPLIANCE WITH THE REQUIREMENTS FOR SUBSTITUTIONS.
- SUBMIT ALL NECESSARY PRODUCT DATA AND CUT SHEETS WHICH PROPERLY INDICATE AND DESCRIBE THE ITEMS, PRODUCTS AND MATERIALS BEING INSTALLED. THE CONTRACTOR SHALL, IF DEEMED NECESSARY BY THE OWNER SUBMIT ACTUAL SAMPLES TO THE OWNER FOR APPROVAL IN LIEU OF CUT SHEETS.

1.10 QUALITY ASSURANCE

- ALL WORK SHALL BE IN ACCORDANCE WITH APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS. THESE SHALL INCLUDE BUT NOT BE LIMITED TO THE LATEST VERSION OF THE FOLLOWING:

- ANSI 11A/11A - 222 - G
- IBC 2015 INTERNATIONAL BUILDING CODE W/ AMENDMENTS
- BUILDING OFFICIALS AND CODE ADMINISTRATORS (BOCA) IBC 2012
- NATIONAL ELECTRICAL CODE (NEC) WITH LOCAL AMENDMENTS 2009
- UNDERWRITER LABORATORIES APPROVED ELECTRICAL PRODUCTS
- AMERICAN INSTITUTE OF STEEL CONSTRUCTION
- SPECIFICATIONS (NSC)
- LIFE SAFETY CODE NFPA - 101-IBC 2012

1.11 ADMINISTRATION

- BEFORE THE COMMENCEMENT OF ANY WORK, THE CONTRACTOR WILL ASSIGN A PROJECT MANAGER WHO WILL ACT AS A SINGLE POINT OF CONTACT FOR ALL PERSONNEL INVOLVED IN THIS PROJECT. THIS PROJECT MANAGER WILL DEVELOP A MASTER SCHEDULE FOR THE PROJECT WHICH WILL BE SUBMITTED TO THE OWNER PRIOR TO THE COMMENCEMENT OF ANY WORK.
- SUBMIT A BAR LINE PROGRESS CHART NOT MORE THAN 3 DAYS AFTER THE DATE ESTABLISHED FOR COMMENCEMENT OF THE WORK ON THE SCHEDULE, INDICATING A TIME BAR FOR EACH MAJOR CATEGORY OR UNIT OF WORK TO BE PERFORMED AT SITE, PROPERLY SEQUENCED AND COORDINATED WITH OTHER ELEMENTS IN ADVANCE OF THE DATE ESTABLISHED FOR SUBSTANTIAL COMPLETION OF THE WORK.
- PRIOR TO COMMENCING CONSTRUCTION, THE OWNER SHALL SCHEDULE AN ON-SITE MEETING WITH ALL MAJOR PARTIES. THIS WOULD INCLUDE (THOUGH NOT LIMITED TO) THE OWNER, PROJECT MANAGER, CONTRACTOR, LAND OWNER REPRESENTATIVE, LOCAL TELEPHONE COMPANY, TOWER ERECTION FOREMAN (IF SUBCONTRACTED).
- CONTRACTOR SHALL BE EQUIPPED WITH SOME MEANS OF CONSTANT COMMUNICATION, SUCH AS A MOBILE PHONE OR A BEEPER. THIS EQUIPMENT WILL NOT BE SUPPLIED BY THE OWNER, NOR WILL WIRELESS SERVICE BE ARRANGED.
- DURING CONSTRUCTION, CONTRACTOR MUST ENSURE THAT EMPLOYEES AND SUBCONTRACTORS WILL WEAR HARD HATS AT ALL TIMES. CONTRACTOR WILL COMPLY WITH ALL NFPA SAFETY REQUIREMENTS IN THEIR AGREEMENT.
- CONTRACTOR MUST PROVIDE WRITTEN DAILY UPDATES ON SITE PROGRESS TO THE OWNER.
- A COMPLETE INVENTORY OF CONSTRUCTION MATERIALS AND EQUIPMENT IS REQUIRED PRIOR TO START OF CONSTRUCTION.
- NOTIFY THE OWNER / PROJECT MANAGER IN WRITING NO LESS THAN 48 HOURS IN ADVANCE OF CONCRETE POURS, TOWER ERECTIONS, AND EQUIPMENT CABINET PLACEMENTS.

1.12 INSURANCE AND BONDS

- CONTRACTOR AT THEIR OWN EXPENSE SHALL CARRY AND MAINTAIN FOR THE DURATION OF THE PROJECT ALL INSURANCE AS REQUIRED AND LISTED AND SHALL NOT COMMENCE WITH THEIR WORK UNTIL THEY HAVE PRESENTED AN ORIGINAL CERTIFICATE OF INSURANCE STATING ALL COVERAGE TO THE OWNER. REFER TO THE MASTER AGREEMENT FOR REQUIRED INSURANCE LIMITS.
- THE OWNER SHALL BE NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES.
- CONTRACTOR MUST PROVIDE PROOF OF INSURANCE.

DIVISION 2 - SITE WORK AND DRAINAGE

1.1 WORK INCLUDED:

REFER TO THE SURVEY AND SITE PLAN FOR WORK INCLUDED.

1.2 RELATED WORK

- INSTALLATION OF ANTENNA SUPPORT SYSTEM

1.5 SEQUENCING

- CONFIRM SURVEY STAKES AND SET ELEVATION STAKES PRIOR TO ANY CONSTRUCTION.
- IF REQUIRED, GRADE, SEED, FERTILIZED AND MULCH DISTURBED AREAS IMMEDIATELY AFTER BRINGING THE SITE AND ACCESS ROAD TO BASE COURSE ELEVATION. WATER TO ENSURE GROWTH.
- REMOVE GRAVEL FROM TEMPORARY CONSTRUCTION ZONE.

1.7 WARRANTY

- IN ADDITION TO THE WARRANTY ON ALL CONSTRUCTION COVERED IN THE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL REPAIR ALL DAMAGE TO SURROUNDING PROPERTY CAUSED BY CONSTRUCTION.
- DISTURBED AREAS WILL REFLECT GROWTH OF NEW GRASS COVER PRIOR TO FINAL INSPECTION.

2.1 MATERIALS

- SITE MATERIALS: FILL MATERIAL - ACCEPTABLE SELECT FILL SHALL BE IN ACCORDANCE WITH LOCAL DEPARTMENT OF HIGHWAY AND PUBLIC TRANSPORTATION STANDARDS SPECIFICATION.
- SOIL STABILIZER FABRIC SHALL BE MIRAFI - 500K.
- NON-STRUCTURAL SITE CONCRETE SHALL BE 3000 PSI BREAKING STRENGTH AT 28 DAYS. COMPLY WITH GENERAL PROVISIONS OF DIVISION 3 CONCRETE SPECIFICATIONS.

2.2 EQUIPMENT

- COMPACTING SHALL BE ACCOMPLISHED BY MECHANICAL MEANS. LARGER AREA SHALL BE COMPACTED BY SHEEPS FOOT, VIBRATOR OR RUBBER TIRE ROLLERS WEIGHING AT LEAST FIVE TONS. WATER TREATMENT MAY BE REQUIRED TO OBTAIN COMPACTION. SMALLER AREAS SHALL BE COMPACTED BY POWER-DRIVE, HAND HELD TAMPERS.

3.1 INSPECTIONS

LOCAL BUILDING INSPECTION SHALL BE NOTIFIED NO LESS THAN 48 HOURS IN ADVANCE OF CONCRETE POURS.

3.2 PREPARATION

- PRIOR TO OTHER EXCAVATION AND CONSTRUCTION EFFORTS GRUB ORGANIC MATERIAL TO A MINIMUM OF SIX INCHES BELOW ORIGINAL GROUND LEVEL.
- UNLESS OTHERWISE INSTRUCTED BY THE OWNER, REMOVE TREES, BRUSH AND DEBRIS FROM THE PROPERTY TO AN AUTHORIZED LANDFILL.
- PRIOR TO PLACEMENT OF FILL OR BASE MATERIALS, REMOVE SOFT SPOTS AND COMPACT TO 95% STANDARD PROCTOR.
- WHERE UNSTABLE SOIL CONDITIONS ARE ENCOUNTERED, LINE THE GRUBBED AREAS WITH STABILIZER MAT PRIOR TO REPLACEMENT OF FILL OR BASE MATERIAL.

VENDOR:



405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-8134



COMPANIES LLC

PRODUCED BY:



SPECIALTY TELECOMMUNICATIONS
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PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7157
CDA #5499

SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801

ENGINEER:



NO	DATE	DESCRIPTION	BY
1	05/13/20	PRELIMINARY ISSUE	BDH
2	06/16/20	CONSTRUCTION ISSUE	BDH
3	06/30/20	PRELIM CONST ISSUE	JMW

SHEET TITLE:
GENERAL NOTES

SHEET NUMBER: PROJECT # 180
GN1

BY: JMW
JUN

REVISION: 1

NO	DATE	DESCRIPTION
A	05/13/20	PRELIMINARY ISSUE
D	06/16/20	CONSTRUCTION ISSUE
1	6/30/20	PRELIM CONST ISSUE

SHEET TITLE:

GENERAL NOTES

SHEET NUMBER	PROJECT #:	REVISION
GN2	180	1
	BY: CKD BY: JWA	

ELECTRICAL NOTES

SCOPE

1. SHALL INCLUDE ALL LABOR, MATERIALS AND APPLIANCES REQUIRED FOR THE FURNISHING, INSTALLING AND TESTING, COMPLETE AND READY FOR OPERATION OF ALL WORK SHOWN ON THE DRAWING AS SPECIFIED HEREIN.

- | | |
|------------------------|-------------------------------|
| 1. ELECTRIC SERVICE | 4. MISCELLANEOUS MATERIALS |
| 2. CONDUIT AND RACEWAY | 5. TELEPHONE CONDUITS |
| 3. CONDUCTORS | 6. LIGHTNING ARRESTING SYSTEM |

CODES

1. THE INSTALLATION SHALL COMPLY WITH ALL APPLICABLE LAWS AND CODES. THESE INCLUDE BUT ARE NOT LIMITED TO THE LATEST EDITIONS OF:
- | | |
|---|---|
| A. THE NATIONAL ELECTRICAL SAFETY CODE | C. LOCAL AND STATE AMENDMENTS |
| B. THE NATIONAL ELECTRIC CODE - NFPA-70 | D. REGULATIONS OF THE SERVING UTILITY COMPANY |

2. ALL PERMITS REQUIRED SHALL BE OBTAINED BY THE CONTRACTOR.

3. AFTER COMPLETION AND FINAL INSPECTION OF THE WORK, THE OWNER SHALL BE FURNISHED A CERTIFICATE OF COMPLETION AND APPROVAL.

TESTING

1. UPON COMPLETION OF THE INSTALLATION, OPERATE AND ADJUST ALL EQUIPMENT AND SYSTEMS TO MEET SPECIFIED PERFORMANCE REQUIREMENTS. ALL TESTING SHALL BE DONE BY QUALIFIED PERSONNEL.

GUARANTEE

1. IN ADDITION TO THE GUARANTEE OF THE EQUIPMENT BY THE MANUFACTURER, EACH PIECE OF EQUIPMENT SPECIFIED HEREIN SHALL ALSO BE GUARANTEED FOR DEFECTS OF MATERIAL OR WORKMANSHIP OCCURRING DURING A PERIOD OF ONE (1) YEAR FROM FINAL ACCEPTANCE OF THE WORK BY THE OWNER. WITHOUT EXPENSE TO THE OWNER ALL WARRANTY CERTIFICATES & GUARANTEES FURNISHED BY THE MANUFACTURERS SHALL BE TURNED OVER TO THE OWNER.

CO-ORDINATION

1. CONTRACTOR SHALL COORDINATE ALL WORK WITH THE POWER AND TELEPHONE COMPANIES AND SHALL COMPLY WITH ALL SERVICE REQUIREMENTS OF EACH UTILITY COMPANY.

EXAMINATION OF SITE

1. PRIOR TO BEGINNING WORK, THE CONTRACTOR SHALL VISIT THE SITE OF THE JOB AND SHALL FAMILIARIZE HIMSELF WITH ALL CONDITIONS AFFECTING THE PROPOSED ELECTRICAL INSTALLATION AND SHALL MAKE PROVISIONS AS TO THE COST THEREOF. FAILURE TO COMPLY WITH THE INTENT OF THIS PARAGRAPH WILL IN NO WAY RELIEVE THE CONTRACTOR OF PERFORMING ALL WORK NECESSARY FOR A COMPLETE AND WORKING SYSTEM OR SYSTEMS.

CUTTING, PATCHING AND EXCAVATION

1. COORDINATION OF ALL SLEEVES, CHASES, ETC., WILL BE REQUIRED PRIOR TO THE CONSTRUCTION OF ANY PORTION OF THE WORK. ALL CUTTING AND PATCHING OF WALLS, PARTITIONS, FLOORS, AND CHASES IN CONCRETE, WOOD, STEEL OR MASONRY SHALL BE DONE AS PROVIDED ON THE DRAWINGS.
2. ALL NECESSARY EXCAVATIONS AND BACKFILLING INCIDENTAL TO THE WORK UNLESS SPECIFICALLY NOTED OTHERWISE ON THE DRAWING SHALL BE PROVIDED BY THIS CONTRACTOR.
3. SEAL ALL PENETRATION THROUGH WALL AND FLOORS WITH APPROVED GROUT.

EXTERIOR CONDUIT

1. ALL EXPOSED CONDUIT SHALL BE NEATLY INSTALLED AND RUN PARALLEL OR PERPENDICULAR TO STRUCTURAL ELEMENTS. SUPPORTS AND MOUNTING HARDWARE SHALL BE HOT DIPPED GALVANIZED STEEL.

RACEWAYS

1. ALL CONDUCTORS SHALL BE INSTALLED IN CONDUIT. ALL CONDUIT SHALL BE RIGID STEEL, EMT OR SCH 40 PVC AS INDICATED ON THE DRAWINGS.
2. WHERE INSTALLED ON EXTERIORS AND EXPOSED TO DAMAGE, ALL CONDUIT SHALL BE RIGID STEEL. ALUMINUM CONDUIT SHALL NOT BE ALLOWED.
3. CONCEALED CONDUIT IN WALLS OR INTERIOR SPACES ABOVE GRADE MAY BE EMT.
4. UNDERGROUND CONDUITS SHALL BE RIGID STEEL OR SCHEDULE 40 PVC AS INDICATED ON THE DRAWINGS.
5. ALL CONDUIT RUNS SHALL USE APPROVED COUPLINGS AND CONNECTORS. PROVIDE INSULATED BUSHING FOR ALL CONDUIT TERMINATIONS. ALL CONDUIT RUNS IN A WET LOCATION SHALL HAVE WATERPROOF FITTINGS.
6. PROVIDE SUPPORTS FOR ALL CONDUITS IN ACCORDANCE WITH NEC REQUIREMENTS. ALL CONDUITS SHALL BE SIZED AS REQUIRED BY NEC.
7. BURIAL DEPTH OF ALL CONDUITS SHALL BE AS REQUIRED BY CODE FOR EACH SPECIFIC CONDUIT TYPE AND APPLICATION.
8. CONDUIT ROUTES ARE SCHEMATIC. CONTRACTOR SHALL FIELD VERIFY BEFORE BID. COORDINATE ROUTE WITH WIRELESS CARRIER AND BUILDING OWNER.

EQUIPMENT

1. ALL DISCONNECT SWITCHES SHALL BE SERVICE ENTRANCE RATED, HEAVY DUTY TAPE.
2. NEW CIRCUIT BREAKERS SHALL BE RATED TO WITHSTAND THE MAXIMUM AVAILABLE FAULT CURRENT AS DETERMINED BY THE LOCAL UTILITY. CONTRACTOR SHALL VERIFY MAXIMUM AVAILABLE FAULT CURRENT, AND COORDINATE INSTALLATION WITH THE LOCAL UTILITY BEFORE STARTING WORK.

CONDUCTORS

1. FURNISH AND INSTALL CONDUCTORS CALLED FOR IN THE DRAWINGS. ALL CONDUCTORS SHALL HAVE TYPE THHN (MIN) (75° C) INSULATION, RATED FOR 600 VOLTS.
2. ALL CONDUCTORS SHALL BE COPPER. THE USE OF ALUMINUM CONDUCTORS SHALL NOT BE ALLOWED. ALL CONDUCTORS SHALL BE UL LISTED AND SHALL BE PROVIDED AND INSTALLED AS FOLLOWS:
- A. MINIMUM WIRE SIZE SHALL BE #12 AWG.
- B. ALL CONDUCTORS SIZE #8 AND LARGER SHALL BE STRANDED. CONDUCTORS SIZED #10 AND SMALLER MAY BE SOLID OR STRANDED.
- C. CONNECTION FOR #10 AWG AND SMALLER SHALL BE BY TWISTING TIGHT AND INSTALLING INSULATED PRESSURE OR WIRE NUT CONNECTIONS.
- D. CONNECTION FOR #8 AWG AND LARGER SHALL BE BY USE OF STEEL CRIMP-ON SLEEVES WITH NYLON INSULATOR.
3. ALL CONDUCTORS SHALL BE COLOR CODED IN ACCORDANCE WITH NEC STANDARDS.
4. THE RACEWAY SYSTEM SHALL BE COMPLETE BEFORE INSTALLING CONDUCTORS.

PENETRATIONS

1. CONTRACTOR SHALL COMPLY WITH UL PENETRATIONS DETAILS FOR PENETRATIONS OF ALL RATED WALLS, ROOF, ETC.

GROUNDING

1. ALL ELECTRICAL NEUTRALS, RACEWAYS AND NON-CURRENT CARRYING PARTS OF ELECTRICAL EQUIPMENT & ASSOCIATED ENCLOSURES SHALL BE GROUNDED IN ACCORDANCE WITH NEC ARTICLE 250. THIS SHALL INCLUDE NEUTRAL CONDUCTORS, CONDUITS, SUPPORTS, CABINETS, BOXES, GROUND BUSSES, ETC. THE NEUTRAL CONDUCTOR FOR EACH SYSTEM SHALL BE GROUNDED BY ONE POINT ONLY.
2. PROVIDE GROUND CONDUCTOR IN ALL RACEWAYS.
3. PROVIDE BONDING AND GROUND TO MEET NFPA 780 - LIGHTNING PROTECTION AS A MINIMUM.
4. PROVIDE GROUNDING SYSTEM AS INDICATED ON THE DRAWINGS, AS REQUIRED BY THE NATIONAL ELECTRIC CODE AND RADIO EQUIPMENT MANUFACTURER.
5. ALL GROUNDING SYSTEM CONDUCTORS AND CONNECTIONS BELOW GRADE SHALL BE THERMAL WELDS AT GROUND RODS AND AT A MIN. OF 30" BLOW GRADE.
6. ALL INSTALLATIONS SHALL BE VERIFIED.
7. ALL GROUND WIRE SHALL BE #2 AWG BARE SOLID TINNED COPPER UNLESS NOTED OTHERWISE.
8. ALL GROUND WIRES SHALL PROVIDE A STRAIGHT DOWNWARD PATH TO GROUND RING WITH GRADUAL BEND AS REQUIRED. GROUND WIRES SHALL NOT BE LOOPED OR SHARPLY BENT.
9. THE CONTRACTOR SHALL COORDINATE INSTALLATION OF GROUND RODS AND GROUND RING WITH FOUNDATION AND UNDER GROUND CONDUIT.
10. EACH EQUIPMENT CABINET SHALL BE CONNECTED WITH (2) #2 AWG INSULATED SOLID TINNED COPPER WIRE TO GROUND BAR. EQUIPMENT CABINETS SHALL EACH HAVE (2) CONNECTIONS.
11. ANTENNA GROUND KITS SHALL BE FURNISHED BY TBD AND INSTALLED BY ELECTRICAL CONTRACTOR.
12. KOPR-SHIELD ANTI-OXIDATION COMPOUND SHALL BE USED ON ALL GROUNDING CONNECTIONS.
13. ALL EXOTHERMIC CONNECTIONS SHALL BE INSTALLED UTILIZING THE PROPER CONNECTION/MOLD AND MATERIAL FOR THE PARTICULAR APPLICATION.
14. ALL BOLTED GROUNDING CONNECTIONS SHALL BE INSTALLED WITH A LOCK WASHER UNDER THE NUT. HARDWARE FOR BOLTED CONNECTIONS SHALL BE A MINIMUM OF 3/8" AND SHALL BE STAINLESS STEEL.
15. GROUNDING WIRE SHALL NOT BE INSTALLED OR ROUTED THROUGH HOLES IN ANY METAL OBJECTS OR SUPPORTS TO PRECLUDE ESTABLISHING A "CHOKE" POINT.
16. PLASTIC CLIPS OR METAL CLIPS WHICH DO NOT COMPLETELY SURROUND THE GROUNDING CONDUCTORS SHALL BE USED TO FASTEN AND SUPPORT GROUNDING CONDUCTORS. FERROUS METAL CLIPS WHICH COMPLETELY SURROUND THE GROUNDING CONDUCTOR SHALL NOT BE USED.
17. STANDARD BUSS BARS (CIGBE AND MIGB) SHALL BE FURNISHED AND INSTALLED. THEY SHALL NOT BE FABRICATED OR MODIFIED IN THE FIELD.
18. THE GROUNDING CONNECTION TO THE POWER AND TELCO SECTIONS OF THE PPC CABINET SHALL BE MADE BY CONNECTION A CONDUCTOR FROM THE GROUND RING TO THE FACTORY FURNISHED BUSS BAR IN EACH COMPARTMENT.
19. THE CONTRACTOR SHALL SUPPLY TBD WITH RESULTS FROM PRE-CONSTRUCTION (CO-LOCATION ONLY) AND POST-CONSTRUCTION OHM TESTING (GROUND) RESULTS.
20. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE A "FALL OF POTENTIAL" TEST ON THE NEW SUPPLEMENTAL GROUND FIELD PRIOR TO FINAL CONNECTION OF THE GROUNDING SYSTEM TO EQUIPMENT. THE TEST SHALL BE PERFORMED BY A QUALIFIED AND CERTIFIED TESTING AGENT, PROVIDE INDEPENDENT TEST RESULTS TO THE PROJECT MANAGER FOR REVIEW. THE GROUND SYSTEM RESISTANCE TO EARTH SHALL NOT EXCEED 5 OHMS. IF THE GROUND TEST EXCEEDS THE MAX. OF 5 OHMS, THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE ADDITIONAL GROUND CONNECTIONS AS REQUIRED TO MEET THE 5 OHMS MAX.
21. IF COAX ON ICE BRIDGE IS MORE THAN 6'-0" FROM A GROUND AB AT THE BASE OF THE TOWER, A SECOND GROUND BAR WILL BE NEEDED AT THE END OF THE ICE BRIDGE RUN TO GROUND THE COAX GROUND KIT AND THE IN-LINE SURGE ARRESTOR (SURGE ARRESTORS INSTALLED BY LUCCENT ONLY HAVE A 6'-0" LEAD).
22. CONTRACTOR SHALL REPAIR/REPLACE EXISTING GROUNDING SYSTEM COMPONENTS DAMAGED DURING CONSTRUCTION AT THE CONTRACTORS EXPENSE.

VENDOR:



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(405) 753-7167
COA #5499

SITE NAME:

SHAWNEE HARRISON

SITE NUMBER:

OKL01984

SITE ADDRESS:

801 N. HARRISON AVE
SHAWNEE, OK 74801

ENGINEER:



NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BDH
D	05/16/20	CONSTRUCTION ISSUE	BDH
T	05/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:

GENERAL NOTES

SHEET NUMBER:	PROJECT #:	REVISION:
GN3	180	1
BY: JWM	CRD BY: JWM	

14897404 ACT05.552470 316795672 Detektiv John Lee A. Connerization Drawing dated - Sept 04 - Jan 30, 2020 - 12.11pm

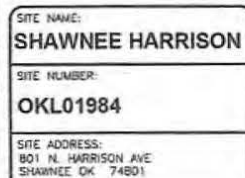
1. ALL REFERENCES TO THE OWNER IN THESE DOCUMENTS SHALL BE CONSIDERED TBO OR ITS DESIGNATED REPRESENTATIVE.
2. ALL WORK PRESENTED ON THESE DRAWINGS MUST BE COMPLETED BY THE CONTRACTOR UNLESS NOTED OTHERWISE. THE CONTRACTOR SHALL HAVE CONSIDERABLE EXPERIENCE IN PERFORMANCE OF WORK SIMILAR TO THAT DESCRIBED HEREIN. BY ACCEPTANCE OF THIS ASSIGNMENT, THE CONTRACTOR IS ATTESTING THAT HE DOES HAVE SUFFICIENT EXPERIENCE AND ABILITY, THAT HE IS KNOWLEDGEABLE OF THE WORK TO BE PERFORMED AND THAT HE IS PROPERLY LICENSED AND PROPERLY REGISTERED TO DO THIS WORK IN THE STATE OF OK.
3. WORK SHALL BE COMPLETED IN ACCORDANCE WITH THE IBC 2015.
4. UNLESS SHOWN OR NOTED OTHERWISE ON THE CONTRACT DRAWINGS, OR IN THE SPECIFICATIONS, THE FOLLOWING NOTES SHALL APPLY TO THE MATERIALS USED HEREIN, AND THE PROCEDURES TO BE USED ON THIS PROJECT.
5. ALL HARDWARE ASSEMBLY MANUFACTURER'S INSTRUCTIONS SHALL BE FOLLOWED EXACTLY AND SHALL SUPERSEDE ANY CONFLICTING NOTES ENCLOSED HEREIN.
6. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO DETERMINE ERECTION PROCEDURE AND SEQUENCE TO INSURE THE SAFETY OF THE STRUCTURE AND ITS COMPONENT PARTS DURING ERECTION AND/OR FIELD MODIFICATIONS. THIS INCLUDES BUT IS NOT LIMITED TO, THE ADDITION OF TEMPORARY BRACING, GUYS OR ICE DOWNS THAT MAY BE NECESSARY. SUCH MATERIAL SHALL BE REMOVED AND SHALL REMAIN THE PROPERTY OF THE CONTRACTOR AFTER THE COMPLETION OF THE PROJECT.
7. ALL DIMENSIONS, ELEVATIONS, AND EXISTING CONDITIONS SHOWN ON THE DRAWINGS SHALL BE FIELD VERIFIED BY THE CONTRACTOR PRIOR TO BEGINNING ANY MATERIALS ORDERING, FABRICATION OR CONSTRUCTION WORK ON THIS PROJECT. CONTRACTOR SHALL NOT SCALE CONTRACT DRAWINGS IN LIEU OF FIELD VERIFICATIONS. ANY DISCREPANCY SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER AND THE OWNER'S ENGINEER. THE DISCREPANCIES MUST BE RESOLVED BEFORE THE CONTRACTOR IS TO PROCEED WITH THE WORK. THE CONTRACT DOCUMENTS DO NOT INDICATE THE METHOD OF CONSTRUCTION, THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK AND SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES. OBSERVATION VISITS TO THE SITE BY THE OWNER AND/OR THE ENGINEER SHALL NOT INCLUDE INSPECTION OF THE PROTECTIVE MEASURES OR THE PROCEDURES.
8. ALL MATERIALS AND EQUIPMENT FURNISHED SHALL BE NEW AND OF GOOD QUALITY, FREE FROM FAULTS AND DEFECTS AND IN CONFORMANCE WITH THE CONTRACT DOCUMENTS, ANY AND ALL SUBSTITUTIONS MUST BE PROPERLY APPROVED AND AUTHORIZED IN WRITING BY THE OWNER AND ENGINEER PRIOR TO INSTALLATION. THE CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE AS TO THE KIND AND QUALITY OF THE MATERIALS AND EQUIPMENT BEING SUBSTITUTED.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INITIATING, MAINTAINING, AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT THIS PROJECT AND RELATED WORK COMPLIES WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL SAFETY CODES AND REGULATIONS GOVERNING THIS WORK.
10. ACCESS TO THE PROPOSED WORK SITE MAY BE RESTRICTED. THE CONTRACTOR SHALL COORDINATE INTENDED CONSTRUCTION ACTIVITY, INCLUDING WORK SCHEDULE AND MATERIALS ACCESS, WITH THE RESIDENT LEASING AGENT FOR APPROVAL.
11. ALL PERMITS THAT MUST BE OBTAINED ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR WILL BE RESPONSIBLE FOR ASKING BY ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.
12. IN APPLICABLE, ALL CONCRETE WORK SHALL COMPLY TO LOCAL CODES AND THE ACI 318-08, "BUILDING REQUIREMENTS FOR STRUCTURAL CONCRETE."
13. 24 HOURS PRIOR TO THE BEGINNING OF ANY CONSTRUCTION, THE CONTRACTOR MUST NOTIFY THE APPLICABLE JURISDICTIONAL (STATE, COUNTY, OR CITY) ENGINEER.
14. ALL MATERIALS AND WORKMANSHIP SHALL BE WARRANTED FOR ONE YEAR FROM ACCEPTANCE DATE.
15. ALL TOWER DIMENSIONS SHALL BE VERIFIED WITH THE PLANS (LATEST REVISION) PRIOR TO COMMENCING CONSTRUCTION. WHEN THE ENGINEER IMMEDIATELY ADVISES ANY DISCREPANCIES ARE DISCOVERED, THE OWNER SHALL HAVE A SET OF APPROVED PLANS AVAILABLE AT THE SITE AT ALL TIMES WHILE WORK IS BEING PERFORMED, A DESIGNATED RESPONSIBLE EMPLOYEE SHALL BE AVAILABLE FOR CONTACT BY GOVERNING AGENCY INSPECTORS.
16. ALL TOWER MODIFICATION WORK SHALL BE IN ACCORDANCE WITH TIA-1010-A STANDARD FOR INSTALLATION, ALTERATION AND MAINTENANCE OF ANTENNA SUPPORTING STRUCTURES AND ANTENNAS.

ABBREVIATIONS

A - AMPERE	PNL - PANEL
AFG - ABOVE FINISHED GRADE	PNLBO - PANEL BOARD
ATS - AUTOMATIC TRANSFER SWITCH	PVC - SCH 40 RIGID NON-METALLIC CONDUIT
AWG - AMERICAN WIRE GAUGE	RG5 - RIGID GALVANIZED STEEL CONDUIT
BCW - BARE COPPER WIRE	SW - SWITCH
BFG - BELOW FINISHED GRADE	1GB - TOWER GROUND BAR
BKR - BREAKER	UL - UNDERWRITERS LABORATORIES
C - CONDUIT	V - VOLTAGE
CKT - CIRCUIT	W - WATTS
DISC - DISCONNECT	XFMR - TRANSFORMER
EGR - EXTERNAL GROUND RING	XMITR - TRANSMITTER

LEGEND

GPS - GLOBAL POSITIONING SYSTEM	---UGP---	UNDERGROUND ELECTRICAL CONDUIT
GRD - GROUND	---UGT---	UNDERGROUND TELEPHONE CONDUIT
IGB - ISOLATED GROUND BAR		KILOWATT - HOUR METER
IGR - INTERIOR GROUND RING (HALO)	-----	UNDERGROUND BONDING AND GROUNDING CONDUCTOR
KW - KILOWATTS		GROUND ROD
NEC - NATIONAL ELECTRIC CODE		CADWELD
PCS - PERSONAL COMMUNICATION SYSTEM		GROUND ROD WITH INSPECTION WELL
PH - PHASE		MECHANICAL CONNECTION



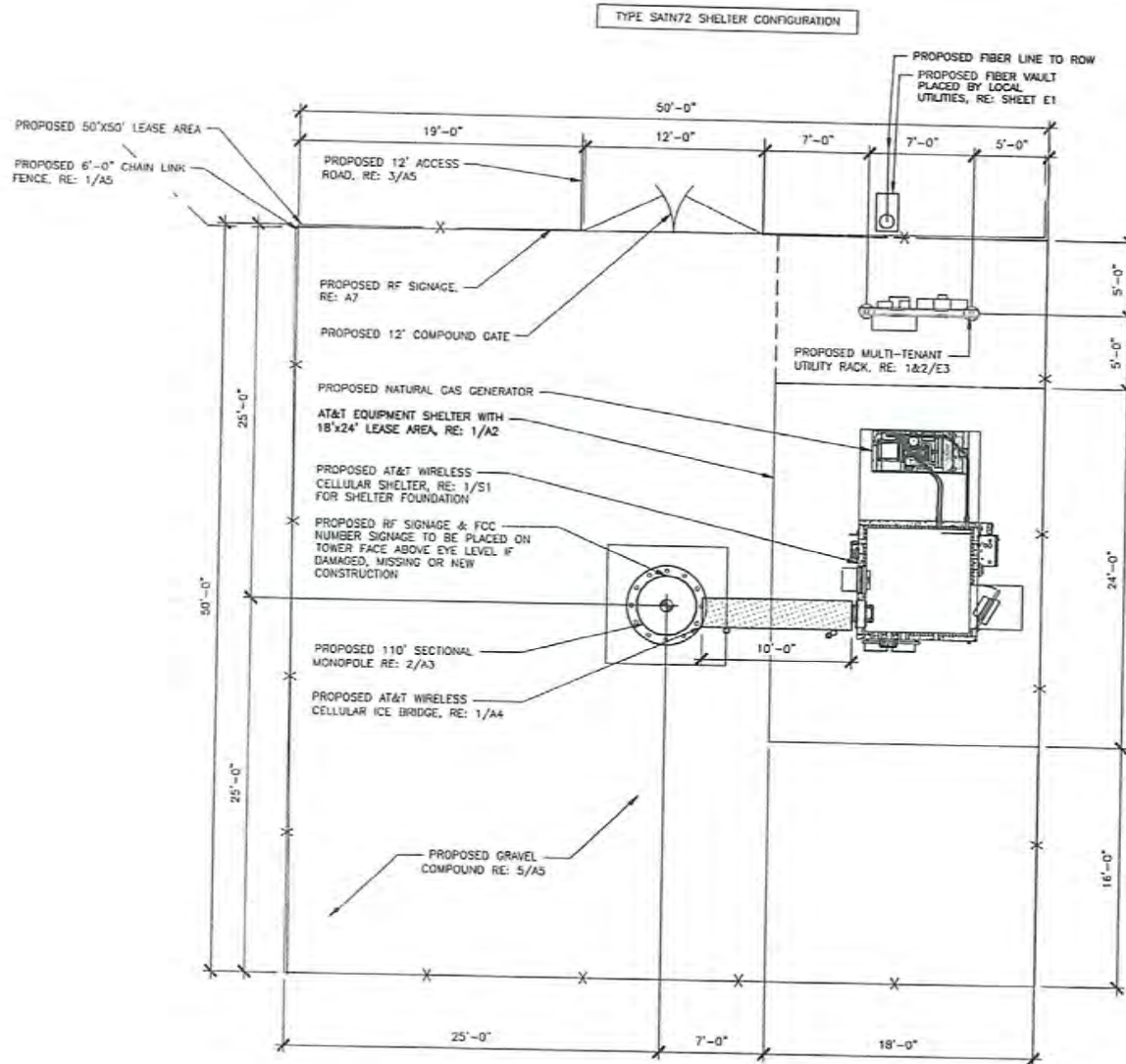
NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BGM
D	06/16/20	CONSTRUCTION ISSUE	BGM
1	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:

GENERAL NOTES

SHEET NUMBER:	PROJECT #:	REVISION:
GN4	TBD	1
	BY: JWM CKD BY: JWM	

14437504.A1203101203 318740007 041884 108 Rev. A Construction Documents Set - Electrical - 10/15/2020 - 17.11m



SEE SHEET A6 FOR CIVIL DETAILS

VENDOR:

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SITE NAME:
SHAWNEE HARRISON
 SITE NUMBER:
OKL01984
 SITE ADDRESS:
 801 N. HARRISON AVE
 SHAWNEE OK 74801

ENGINEER:

 PREPARED BY: JWM
 DATE: 6/30/2021

NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BDM
B	06/16/20	CONSTRUCTION ISSUE	BDM
1	6/30/20	PRELIM CONST ISSUE	JWM

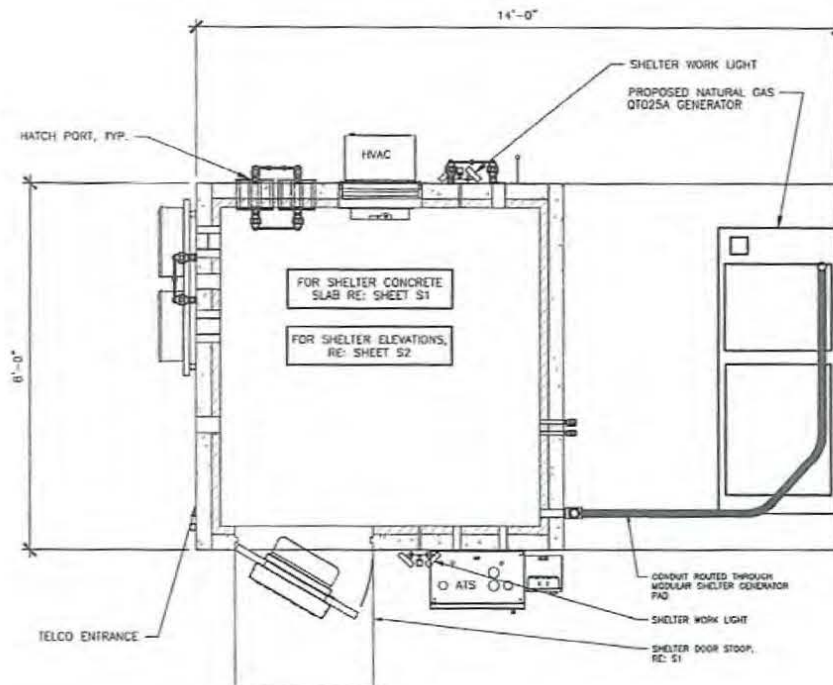
SHEET TITLE:
COMPOUND PLAN
 SHEET NUMBER: PROJECT #: REVISION:
A1 BY: JWM CKD BY: JWM **1**

1 COMPOUND PLAN

SCALE: 0 5 10 20 30

TRUE NORTH
 (3° 41.5' E)
 MAG

TYPE SATN72 SHELTER



1 EQUIPMENT LAYOUT

SCALE: 0' 1' 2' 10'

VENDOR:



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COMPANIES LLC

STRUCTURAL STEEL
CONCRETE & MASONRY WORK
GENERAL CONTRACTORS
AIRPORTS

PRODUCED BY:



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SITE NAME:
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SHAWNEE OK 74801

ENGINEER:



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1	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
EQUIPMENT SHELTER PLAN

SHEET NUMBER: A2	PROJECT #: T80	REVISION: 1
BY: JWM	CHECKED BY: JWM	

THESE DRAWINGS ARE NOT INTENDED TO REFLECT THE STRUCTURAL INTEGRITY OF THE TOWER. THE PROPOSED ANTENNAS AND TRANSMISSION LINES SHOWN ARE REPRESENTATIVE IN NATURE AND DO NOT REFLECT THE ACTUAL CONFIGURATIONS REQUIRED. THE CONTRACTOR SHALL REFER TO THE STRUCTURAL ANALYSIS OF THIS TOWER SITE FOR THE APPROVED LOCATION AND CONFIGURATION OF ALL ANTENNAS AND TRANSMISSION LINES. ALL ANTENNAS MUST BE MOUNTED AND THE TRANSMISSION LINES CONFIGURED IN STRICT ACCORDANCE WITH THE STRUCTURAL ANALYSIS (TOWER BY OTHERS)

NOTES:
SUB-CONTRACTOR TO COMPLY WITH ALL FCC AND FAA REGULATIONS ON THIS PROJECT

NOTES:
NO MODIFICATION OF TOWER ADDITIONS SHALL BE MADE WITHOUT APPROVED STRUCTURAL ANALYSIS PREPARED BY OTHERS

NOTES:
THESE DRAWINGS HAVE BEEN PREPARED TO DEPICT PROPOSED OVERALL TOWER HEIGHT DIMENSION AND SHALL NOT BE USED FOR CONSTRUCTION CONTRACTOR TO VERIFY TRUE HEIGHT WITH TAPE DROP

GENERAL CONTRACTOR TO OBTAIN LATEST RFDS BEFORE CONSTRUCTION FOR EQUIPMENT VERIFICATION

REFER TO STRUCTURAL ANALYSIS TO DETERMINE FEEDLINE PLACEMENT

ALL STEEL SHALL BE HOT-DIPPED GALVANIZED

ANTENNA ARRAY MOUNTING HARDWARE MAY BE PROVIDED BY TOWER MANUFACTURER, CONTRACTOR TO BID SEPARATELY

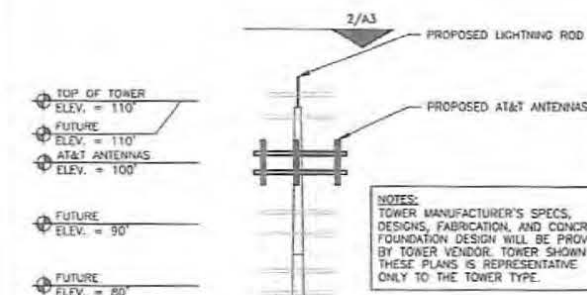
REFER TO RFDS FOR ANTENNA MOUNTING HEIGHTS, MODEL NUMBER, AZIMUTHS, ETC.

NOTES:
GENERAL CONTRACTOR TO COMPLY WITH NTP PACKAGE PROVIDED BY TOWER OWNER

ANTENNA CABLE AND ACCESSORY NOTES AND REQUIREMENTS:

- GENERAL: PROVIDE ALL LABOR, EQUIPMENT, AND MATERIALS NECESSARY FOR RECEIVING, CONNECTIONS AT THE BASE TRANSMISSION SYSTEM (BTS). THIS SHALL INCLUDE ALL EQUIPMENTS SHOWN OR REQUIRED FOR A COMPLETE OPERATING SYSTEM, ANTENNA, ANTENNA CABLES, CONNECTORS, AND FITTING SHALL BE THIRD PARTY FURNISHED COMPONENTS AS SHOWN ON THE BILL OF MATERIALS.
- MATERIALS:
 - ANTENNA CABLES: AS SCHEDULED
 - ANTENNA CONNECTORS: AS SCHEDULED
 - CABLE HANGERS: INSTALLED AT A MAXIMUM 4' SPACING
 - GROUND KITS-AS SPECIFIED
- INSTALLATION:
 - ANTENNA CABLE LENGTHS SHALL BE FIELD MEASURED. INSTALLER SHALL NOTIFY AT&T PRIOR TO PURCHASE OF CABLES OF THE OVERALL LENGTH REQUIRED.
 - CABLES SHALL BE LABELED IN ACCORDANCE WITH AT&T ELECTRICAL MATERIALS AND METHODS SPECIFICATIONS.
 - ALL CABLE CONNECTIONS OUTSIDE SHALL BE COVERED WITH WEATHERPROOFING TAPE.
 - THE MINIMUM BENDING RADIUS FOR ALL ANTENNA CABLES SHALL BE AS SHOWN BELOW OR PER THE MANUFACTURER, WHICHEVER IS MORE CONSERVATIVE:

CABLE	IN AIR OR CABLE TRAY	IN CONDUIT
1/2"	5"	10"
7/8"	10"	18"
1 5/8"	20"	28"
- CABLES SHALL BE INSTALLED WITH THE MINIMUM NUMBERS OF BENDS. CABLE SHALL NOT BE LEFT UN-TERMINATED IN THE FIELD.
- GROUND KITS- AFTER INSTALLATION OF GROUND STRAPS, THE CONNECTIONS SHALL BE MADE WEATHER TIGHT USING WEATHERPROOF KITS AS IDENTIFIED ABOVE. GROUND PIGTAILS SHALL BE BROUGHT OUT IN THE DOWNWARD DIRECTION FROM THE CONNECTION TO THE ANTENNA CABLE WITHOUT ANY SHARP BENDS (MINIMUM RADIUS 10") AND CONNECTION SHALL BE MADE TO GROUNDING SYSTEM.



CABLE NOTE:
1. CABLE ATTACHMENTS SHOULD FOLLOW MANUFACTURER SPECIFICATIONS FOR ATTACHMENT AND HANGING SPECS.
2. ROUTE COAX UP TOWER PER STRUCTURAL ANALYSIS.

NOTES:
1. SIZE, HEIGHT AND DIRECTION OF THE ANTENNA SHALL BE ADJUSTED TO MEET AT&T SUPPLIED RFDS.
2. CONTRACTOR SHALL VERIFY HEIGHT AND DIRECTION OF ANY MICROWAVE DISHES WITH PROJECT MANAGER
3. ALL ANTENNA AZIMUTH TO BE FROM TRUE NORTH.

(9) PROPOSED AT&T ANTENNA RE: LATEST RFDS
(9) PROPOSED AT&T RRU's RE: LATEST RFDS

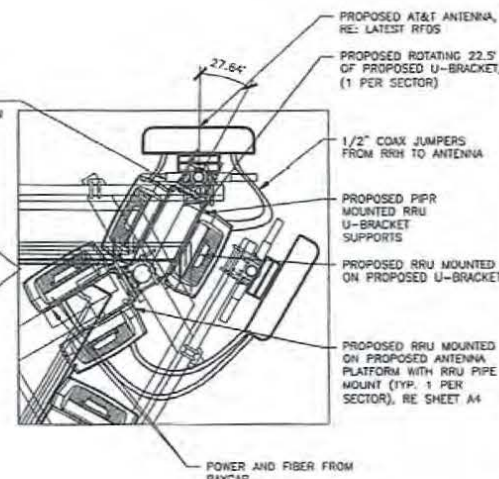
TBD 110' SECTIONAL MONOPOLE, RE: 2/A3

(3) PROPOSED AT&T RAYCAP SURGE SUPPRESSOR DC9-48-60-24-BC-EV RE: LATEST RFDS

PROPOSED 12' HD PLATFORM WITH COLLAR & ENHANCED SUPPORT RAIL, RE: SHEET A4

JUMPER SUPPORT STAND-OFF WITH CUSHION HANGERS OR STEEL BRACKET WITH SNAP-IN HANGER

PROPOSED CABLES:
(9) POWER CABLES
(3) 1/2" FIBER LINES
(#) RET CABLE



NOTES:
ONLY ONE SECTOR OF ANTENNA RRU'S SHOWN FOR CLARITY. ALL SECTOR WILL BE IDENTICAL. REFER TO LATEST RFDS

1 TOWER ELEVATION
SCALE: N.T.S.

2 TYPICAL ANTENNA AZIMUTH PLAN (TOP VIEW)
SCALE: N.T.S.



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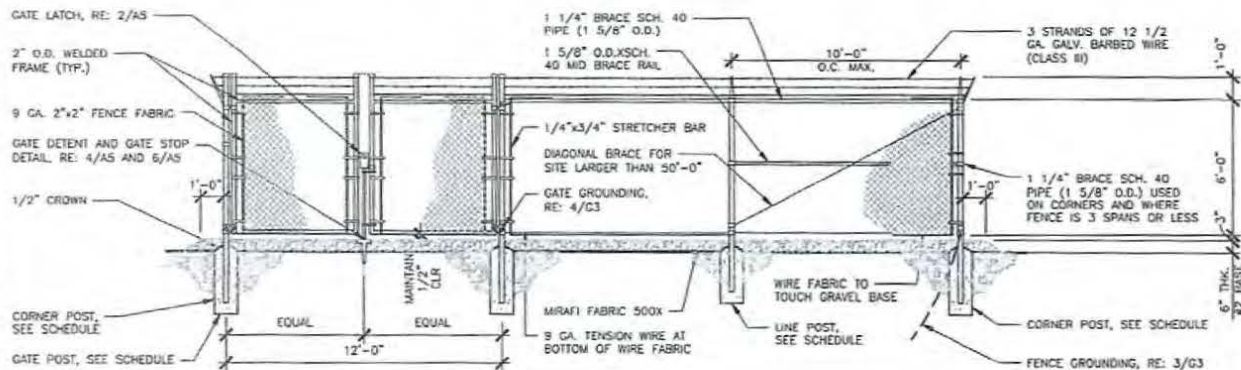
SHEET TITLE:
TOWER ELEVATION, ORIENTATION & DETAILS
SHEET NUMBER: PROJECT #: REVISION:
A3 BY: JWM CKD BY: JWM 1



1

REFER TO FENCING
GENERAL NOTES TO GN2

CONCRETE WILL BE MIXED PRIOR TO
INSERTION INTO FENCE POST HOLE

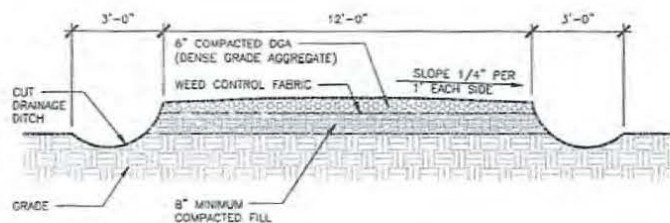


1 PROPOSED FENCING DETAIL

SCALE: N.T.S.

NOTE:

- CONTRACTOR TO HAVE A TBD REPRESENTATIVE TO VERIFY PREVENTATIVE WEED CONTROL MATERIAL HAS BEEN INSTALLED IN COMPOUND AND ACCESS ROAD PRIOR TO PLACEMENT OF ROCK AGGREGATE.

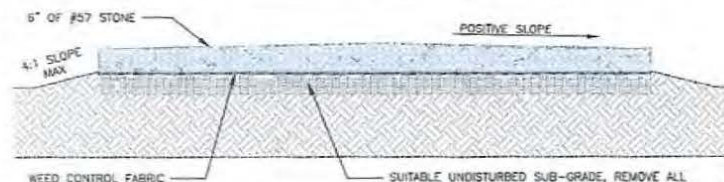


3 PROPOSED ROAD DETAIL

SCALE: N.T.S.

NOTE:

- CONTRACTOR TO HAVE A TBD REPRESENTATIVE TO VERIFY PREVENTATIVE WEED CONTROL MATERIAL HAS BEEN INSTALLED IN COMPOUND AND ACCESS ROAD PRIOR TO PLACEMENT OF ROCK AGGREGATE.

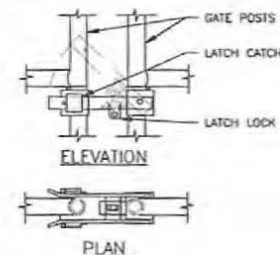


5 PROPOSED COMPOUND DETAILS

SCALE: N.T.S.

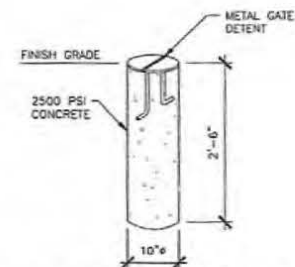
TYPICAL FENCING SIZES

6\"/>



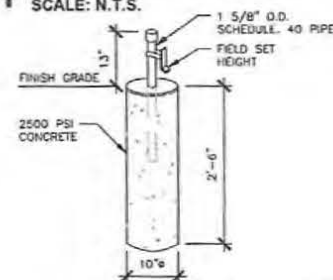
2 GATE LATCH DETAIL

SCALE: N.T.S.



4 GATE DETENT DETAIL

SCALE: N.T.S.



6 GATE STOP/KEEPER DETAIL

SCALE: N.T.S.

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COA #5489

SITE NAME:

SHAWNEE HARRISON

SITE NUMBER:

OKL01984

SITE ADDRESS:

801 N. HARRISON AVE
SHAWNEE, OK 74801

ENGINEER:

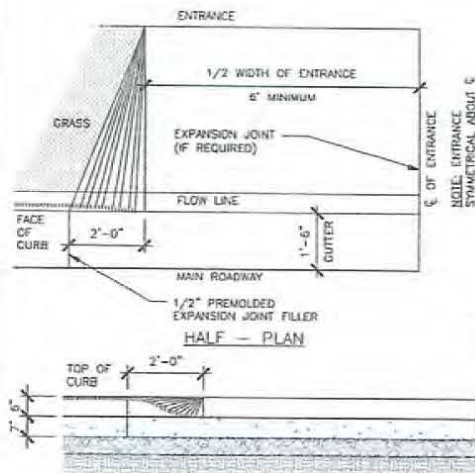


NO	DATE	DESCRIPTION	BY
A	03/13/20	PRELIMINARY ISSUE	BOH
O	06/16/20	CONSTRUCTION ISSUE	BOH
1	06/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:

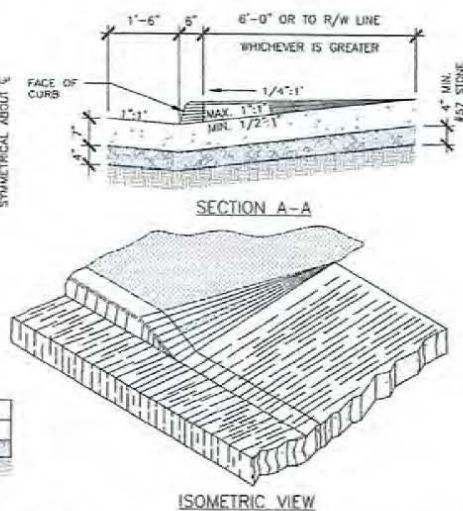
COMPOUND DETAILS

SHEET NUMBER:	PROJECT #:	REVISION
A5	TBD	1
BY: JWM	CHKD BY: JWM	



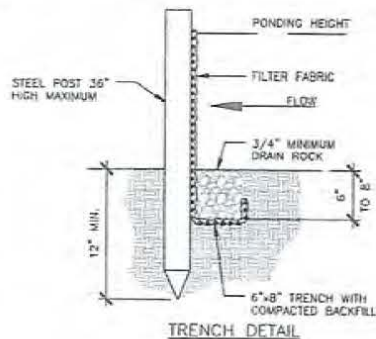
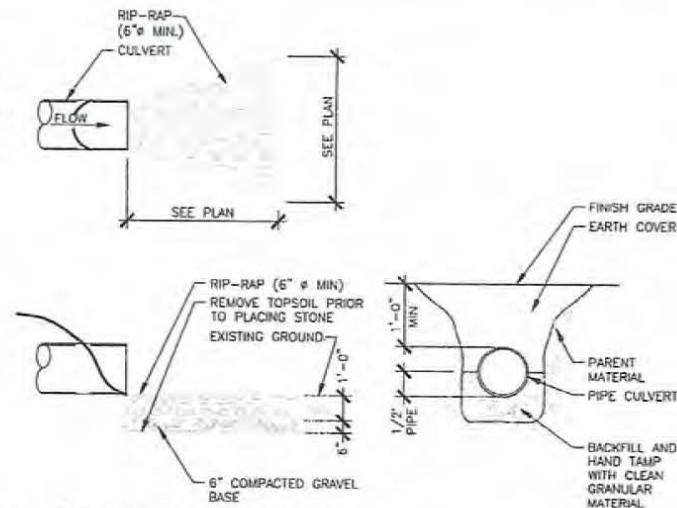
SECTION ELEVATION AT GUTTER LINE

1 STANDARD ENTRANCE APRON (AS REQUIRED) SCALE: N.T.S.

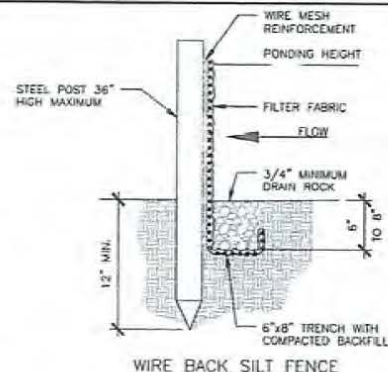


ISOMETRIC VIEW

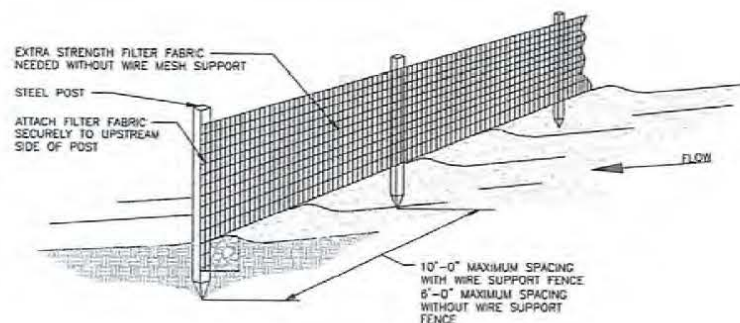
2 RIP-RAP DETAIL (IF REQUIRED) SCALE: N.T.S.



TRENCH DETAIL



WIRE BACK SILT FENCE



INSPECTION AND MAINTENANCE:

1. INSPECT SILT FENCE EVERY SEVEN (7) DAYS WITHIN 24 HOURS AFTER EACH RAINFALL EVENT THAT PRODUCES 1/2" OR MORE OF PRECIPITATION. CHECK FOR AREAS WHERE RUN-OFF HAS ERODED A CHANNEL BENEATH THE FENCE, OR WHERE THE FENCE WAS CAUSED TO SAG OR COLLAPSE BY RUNOFF OVER TOPPING THE FENCE.
2. IF THE FENCE FABRIC TEARS, BEGINS TO DECOMPOSE, OR IN ANY OTHER WAY BECOMES INEFFECTIVE, REPLACE THE AFFECTED SECTION OF THE FENCE IMMEDIATELY.
3. SEDIMENT MUST BE REMOVED WHEN IT REACHES APPROXIMATELY 1/3 OF THE HEIGHT OF THE FENCE, ESPECIALLY IF HEAVY RAINS ARE EXPECTED.
4. SILT FENCE SHOULD BE REMOVED WITHIN 30 DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER TEMPORARY BMP'S ARE NO LONGER NEEDED. TRAPPED SEDIMENT SHOULD BE REMOVED OR STABILIZED ON SITE. DISTURBED AREAS RESULTING FROM FENCE REMOVAL SHALL BE PERMANENTLY STABILIZED.
5. SILT FENCE MUST BE INSTALLED PROPERLY TO AVOID NOTICE OF VIOLATION.

SILT FENCE INSTALLATION:

1. THE FENCE SHOULD BE PLACED ACROSS THE SLOPE ALONG A LINE OF UNIFORM ELEVATION (PERPENDICULAR TO THE DIRECTION OF THE FLOW). THE FENCE SHOULD BE LOCATED AT LEAST 10' FROM THE TOE OF STEEP SLOPES TO PROVIDE SEDIMENT STORAGE AND ACCESS FOR MAINTENANCE AND CLEAN OUT.
2. DRIVE THE STEEL POST AT LEAST 18" INTO THE GROUND, SPACING THEM NO FURTHER THAN 6'-0" APART.
3. POST SHOULD BE INSTALLED, WITH 1" TO 2" OF THE POST PROTRUDING ABOVE THE TOP OF THE FABRIC AND NO LESS THAN 3'-0" OF THE POST SHOULD PROTRUDE ABOVE THE GROUND. THE MINIMUM FENCE HEIGHT (HEIGHT OF FILTER FABRIC ABOVE GRADE) SHALL BE 24". THE MAXIMUM FENCE HEIGHT (HEIGHT OF FILTER FABRIC ABOVE GRADE) SHALL BE 36".
4. THE FILTER FABRIC SHOULD BE PURCHASED IN A CONTINUOUS ROLL AND CUT TO LENGTH OF THE BARRIER TO AVOID THE USE OF JOINTS. WHEN JOINTS ARE NECESSARY, FILTER CLOTH SHOULD BE WRAPPED TOGETHER ONLY AT A SUPPORT POST WITH BOTH ENDS SECURELY FASTENED TO THE POST, WITH A MINIMUM 6" OVERLAP.
5. EXTRA-STRENGTH FILTER CLOTH (50 POUND/LINEAR INCH MINIMUM TENSILE STRENGTH) SHOULD BE USED. A 2" WIDE LATHE SHALL BE STAPLED OVER THE FILTER FABRIC TO SECURELY FASTEN IT TO THE UPSLOPE SIDE OF THE POSTS. THE STAPLES USED SHOULD BE 1.5" HEAVY-DUTY WIRE STAPLES SPACED AT A MAXIMUM OF 8" OVERLAP.
6. PLACE THE BOTTOM 16" OF THE FILTER FABRIC INTO THE 12" DEEP TRENCH. EXTENDING THE REMAINING 4" TOWARDS THE UPSLOPE OF THE TRENCH AND BACK FILL THE TRENCH WITH SOIL OR GRAVEL AND COMPACTED.

3 SILT FENCE DETAIL (PER JURISDICTION) SCALE: N.T.S.

VENDOR:
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OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

PRODUCED BY:
 s/s
SPECIALTY TELECOMMUNICATIONS
SERVICES, PLLC
PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

SITE NAME:
SHAWNEE HARRISON
SITE NUMBER:
OKL01984
SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801

ENGINEER:
 SAMUEL MOORE
REGISTERED PROFESSIONAL ENGINEER
OKLAHOMA
#22174
6/30/2021

NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BDH
O	06/16/20	CONSTRUCTION ISSUE	BDH
1	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
CIVIL DETAILS

SHEET NUMBER:	PROJECT #:	REVISION:
A6	TBD	
BY: JWM	CKD BY: JWM	1

INFORMATION

ACTIVE ANTENNAS ARE MOUNTED

ON THE OUTSIDE OF THIS BUILDING
BEHIND THIS PANEL
ON THIS STRUCTURE

STAY BACK A MINIMUM OF 3
FEET FROM THESE ANTENNAS

Contact AT&T Mobility at 800-638-2622
and follow their instructions prior to performing
any maintenance or repairs closer than 3 feet
from the antennas.

This is AT&T Mobility site:
OKL01984

INFORMATION

AT&T Mobility provides telecommunications services at this location.
Antennas at this site may emit radio frequency (RF) energy and are not
shielded from the general public.

Obey all posted signs at this location. Do not enter the site unless
you are authorized to do so. Do not touch the antennas.

For more information, please call 800-638-2622 or visit
att.com/okl01984

INFORMACION

AT&T Mobility proporciona servicios de telecomunicaciones en este
ubicación. Las antenas en este sitio pueden emitir energía de radio
frecuencia (RF) y no están blindadas del público en general.

Obedezca todos los señalamientos en esta ubicación. No entre al sitio
a menos que esté autorizado para hacerlo. No toque las antenas.

Para obtener más información, llame al 800-638-2622 o visite
att.com/okl01984

FOR AT&T-OWNED CELL TOWERS AND OTHER-OWNED TOWERS
WHERE AT&T MOBILITY IS PERMITTED TO POST RF SAFETY
SIGNAGE, THE TYPICAL RF EXPOSURE SIGNAGE CONSISTS OF AN
"INFORMATION" SIGN INSTALLED ON ENTRANCE GATES OR
ADJACENT TO THE "CAUTION" SIGNS REQUIRED TO BE INSTALLED
AT ACCESSES TO EACH CLIMBING LADDER AT THE TOWER.
"INFORMATION" SIGNS ARE NO LONGER PERMITTED TO BE
INSTALLED ON EQUIPMENT CABINETS OR BUILDINGS.

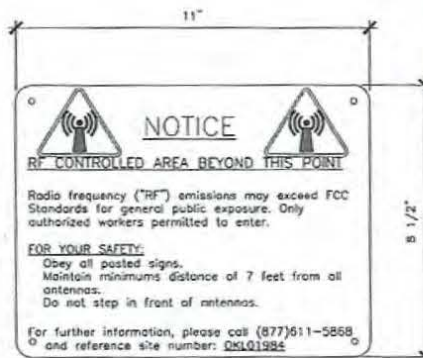
GLASS MAIN ENTRY DOORS MAY BE "BRANDED" WITH AT&T
MOBILITY LOGO PROVIDING THIS IS NOT A LIGHTED / "MARQUEE"
SIGN. IN CERTAIN CASES WHERE A SITE IS UNMANNED,
EXTERIOR DOOR SIGNS MAY BE OMITTED TO PREVENT DRAWING
UNDUE ATTENTION TO THE SITE. FOR THESE TYPES OF SITES,
THE MARKET MAY ELECT TO HARDEN SECURITY IN A MORE
INVISIBLE MANNER. IT IS THE RESPONSIBILITY OF THE MARKET
TO MAKE PRUDENT DECISIONS FOR UNMANNED CORE SITES ON
A CASE BY CASE BASIS

Property of AT&T
Authorized
Personnel Only

800-638-2622
OKL01984

NOTES:

1. SIGNS TO BE MOUNTED ON THE OUTSIDE OF
ACCESS GATE TO THE EXISTING COMPOUND



RF NOTICE SIGN
(WHITE METAL SIGN W/ BLACK LETTERING)



3 SIGNAGE DETAIL
SCALE: N.T.S.

1 SIGNAGE DETAIL
SCALE: N.T.S.

2 SIGNAGE DETAIL
SCALE: N.T.S.



4 SIGNAGE DETAIL
SCALE: N.T.S.



5 TOWER SIGNAGE DETAIL
SCALE: N.T.S.

VENDOR:



405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-6134



OKLAHOMA CITY, OK 73102
PH: (405) 529-6134

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PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

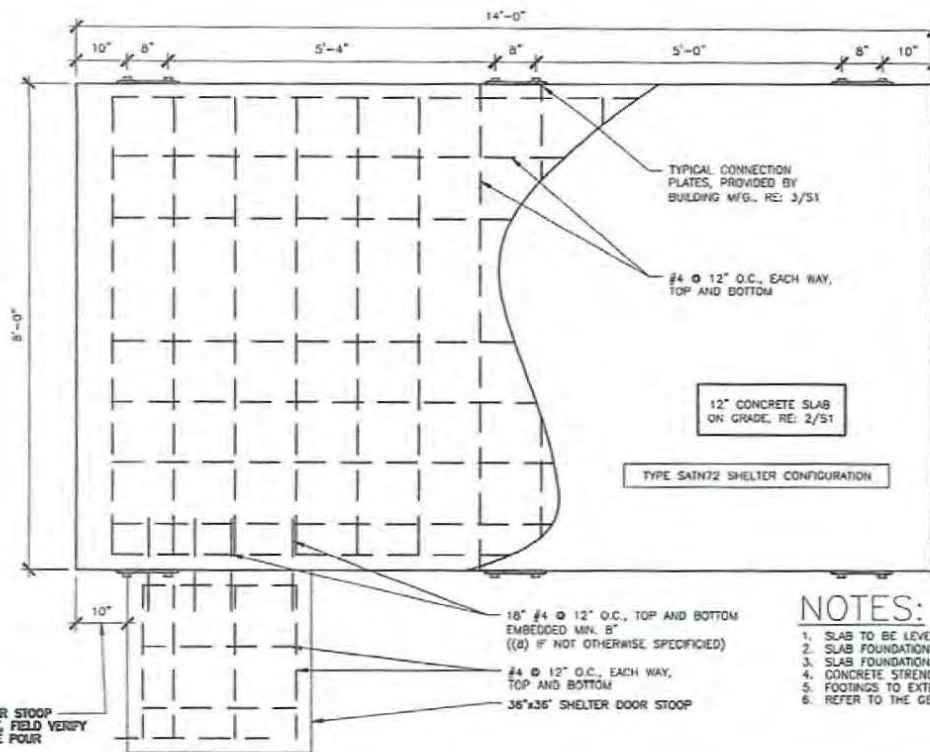
SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801



NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BDH
O	06/16/20	CONSTRUCTION ISSUE	BDH
1	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
SIGNAGE DETAILS

SHEET NUMBER: PROJECT #: REVISION:
A7 180 1
BY: JWM CKD BY: JWM

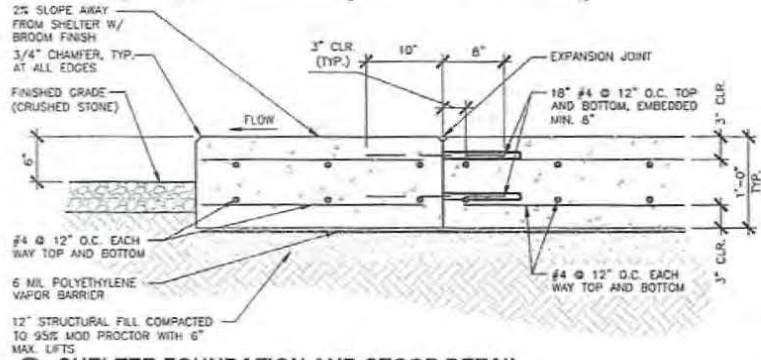


NOTES:

1. SLAB TO BE LEVEL $\pm 1/4"$.
2. SLAB FOUNDATION DESIGNED ASSUMING ALLOWABLE SOIL BEARING PRESSURE OF 2000 PSF.
3. SLAB FOUNDATION DESIGNED ASSUMING MAXIMUM SOIL PLASTICITY INDEX OF 27 PER NCBC.
4. CONCRETE STRENGTH FOR FOUNDATION DESIGN SHALL BE A MINIMUM OF 3000 PSI AT 28 DAYS.
5. FOOTINGS TO EXTEND BELOW UNDISTURBED SOIL PER SITE SPECIFIC DESIGN.
6. REFER TO THE GENERAL NOTES FOR ADDITIONAL NOTES.

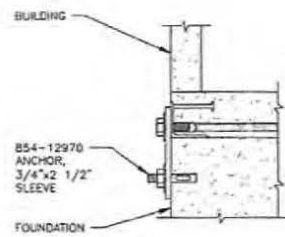
1 TYPICAL SHELTER FOUNDATION AND STOOP PLAN

SCALE: 1" = 5'-0"



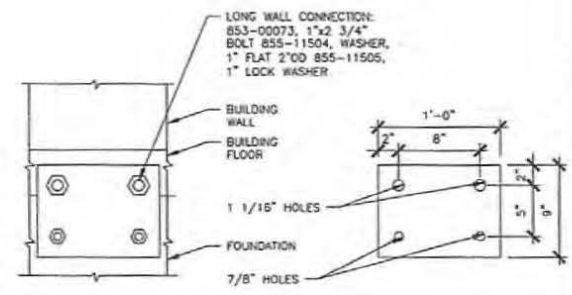
2 SHELTER FOUNDATION AND STOOP DETAIL

SCALE: N.T.S.



3 SHELTER ATTACHMENT DETAIL

SCALE: N.T.S.



DETAIL PROVIDED BY SHELTER MFG

VENDOR:

405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC

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OKLAHOMA CITY, OK 73114
(405) 753-7167
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801 N. HARRISON AVE
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ENGINEER:

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D	06/16/20	CONSTRUCTION ISSUE	BDH
1	6/30/20	PRELIM CONST ISSUE	JWM

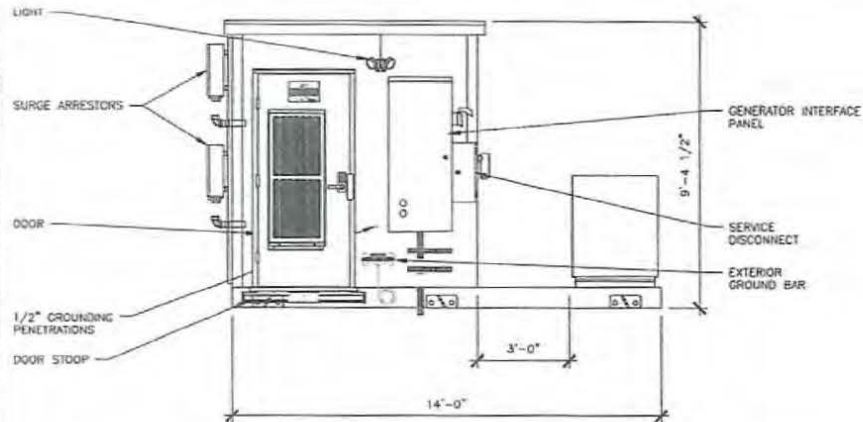
SHEET TITLE:
SHELTER FOUNDATION DETAILS

SHEET NUMBER: **S1** PROJECT #: **180** REVISION: **1**
BY: **JWM** CHK BY: **JWM**

NOTE:
ALL HATCH PORTS ARE SHIPPED WITH
BLANK COVER PLATES. COAX PORT HATCH
PLATE IS SHIPPED LOOSE WITH SHELTER.
(INSTALLED BY G.C.)

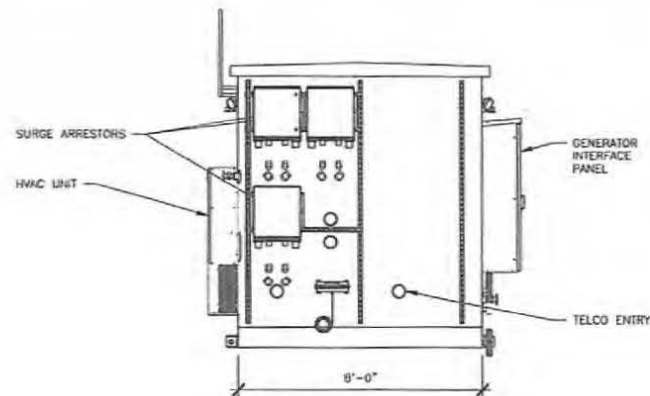
SHELTER NOTES:
PRE-CAST CONCRETE SHELTER EXPOSED
AGGREGATE EXTERIOR
OVERALL COLOR = TAN
ACCENTS = TAN

NOTE:
GROUND BAR AND CANOPY ARE SHIPPED
LOOSE WITH SHELTER. (INSTALLED BY G.C.)



1 EQUIPMENT SHELTER ELEVATION

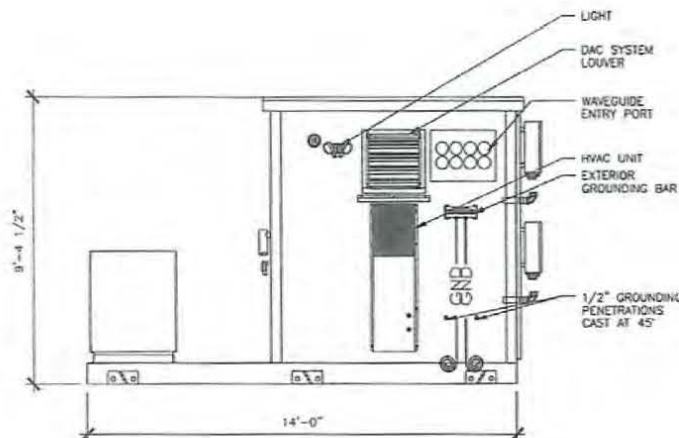
SCALE: 0' 1' 5' 10' 15'



2 EQUIPMENT SHELTER ELEVATION

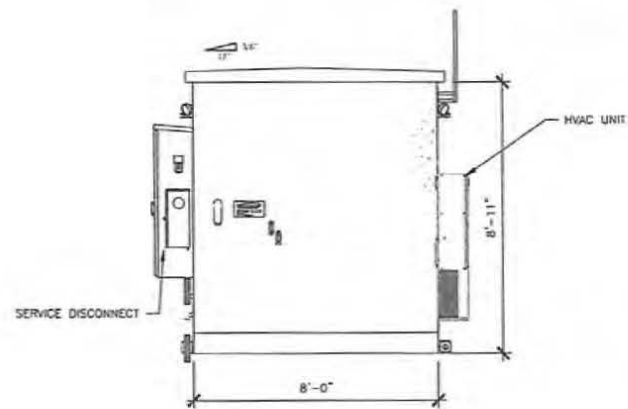
SCALE: 0' 1' 5' 10' 15'

TYPE SATN72 SHELTER CONFIGURATION



3 EQUIPMENT SHELTER ELEVATION

SCALE: 0' 1' 5' 10' 15'



4 EQUIPMENT SHELTER ELEVATION

SCALE: 0' 1' 5' 10' 15'

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OKLAHOMA CITY, OK 73102
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COMPANIES LLC

13431 N. BROADWAY, SUITE 120
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CDA #5499

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PROFESSIONAL ENGINEERS
AND CONSULTANTS
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OKLAHOMA CITY, OK 73114
(405) 753-7167
CDA #5499

SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801

ENGINEER:



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D	06/16/20	CONSTRUCTION ISSUE	BDH
1	06/30/20	PRELIM CONST ISSUE	JWM

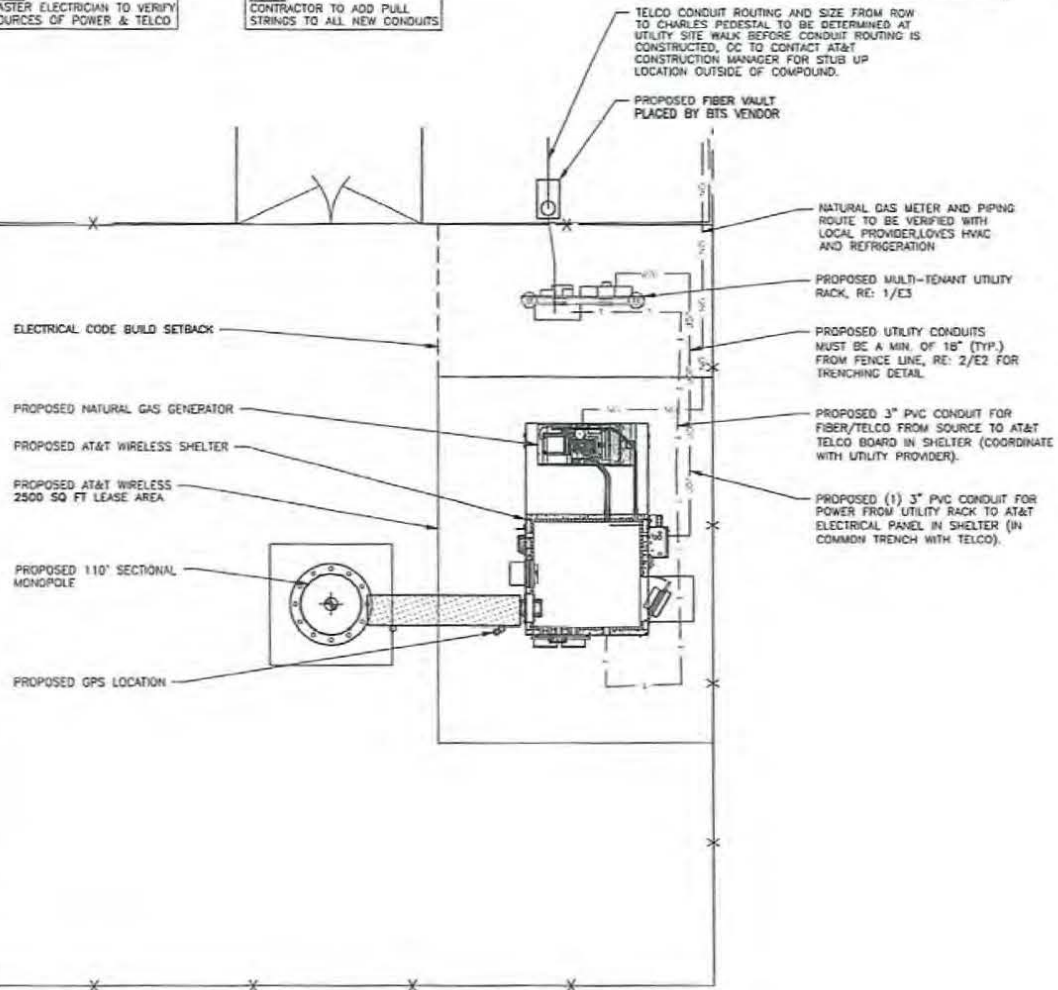
SHEET TITLE: SHELTER ELEVATION DETAILS		
SHEET NUMBER: S2	PROJECT #: 190	REVISION: 1
BY: JWM	CKD BY: JWM	

LOVES HVAC AND
REFRIGERATION
IS GAS PROVIDER AT SITE

1. CONTRACTOR TO STUB-UP REQUIRED CONDUITS PRIOR TO POURING CONCRETE PER EQUIPMENT CABINET INSTRUCTIONS.

NOTES:
MASTER ELECTRICIAN TO VERIFY
SOURCES OF POWER & TELCO

NOTES:
CONTRACTOR TO ADD PULL
STRINGS TO ALL NEW CONDUITS



VENDOR:

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PH: (405) 529-8134


COMPANIES LLC
10000 WILLOW CREEK DRIVE
SUITE 1000
DALLAS, TEXAS 75243
214.444.4444
www.companiesllc.com

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PROFESSIONAL ENGINEERS
AND CONSULTANTS
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OKLAHOMA CITY, OK 73114
(405) 753-7187
CDA #5499

SITE NAME: SHAWNEE HARRISON
SITE NUMBER: OKL01984
SITE ADDRESS: 801 N. HARRISON AVE SHAWNEE OK 74801

NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BOH
D	06/16/20	CONSTRUCTION ISSUE	BOH
1	6/30/20	PRELIM CONST ISSUE	JWM

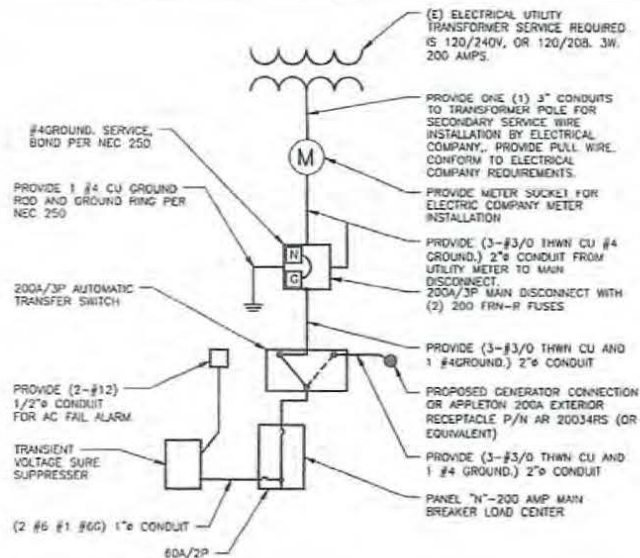
SHEET TITLE:
UTILITY PLAN AND DETAILS

SHEET NUMBER:	PROJECT #:	REVISION
E1	TBO	1
	BY: JAM	CHK BY: JAM

1 UTILITY ROUTING PLAN

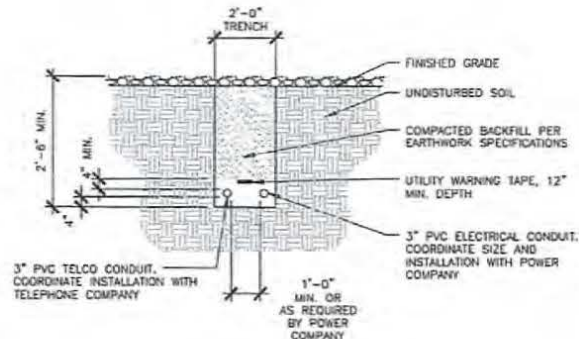
SCALE:



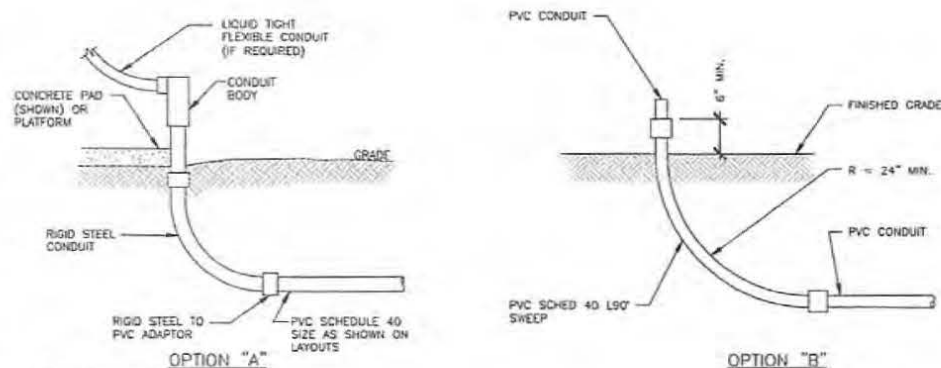


1 ONE LINE DIAGRAM
SCALE: N.T.S.

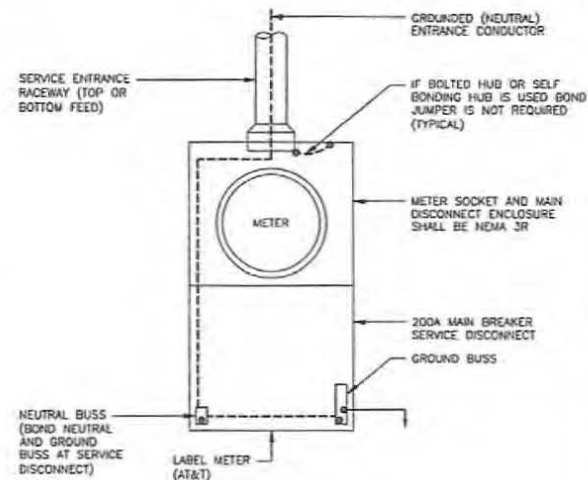
DETAIL PROVIDED BY OWNER



2 TRENCH DETAIL
SCALE: N.T.S.



3 CONDUIT DETAILS
SCALE: N.T.S.



4 SERVICE ENTRANCE GROUNDING
SCALE: N.T.S.

VENDOR:

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OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC

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OKLAHOMA CITY, OK 73114
(405) 753-7167
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OKLAHOMA CITY, OK 73114
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SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE, OK 74801

ENGINEER:

NO	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BOH
D	06/16/20	CONSTRUCTION ISSUE	BOH
1	6/30/20	PRELIM CONST ISSUE	JMM

SHEET TITLE:
ELECTRICAL DETAILS

SHEET NUMBER: PROJECT #:
E2 **TBD**

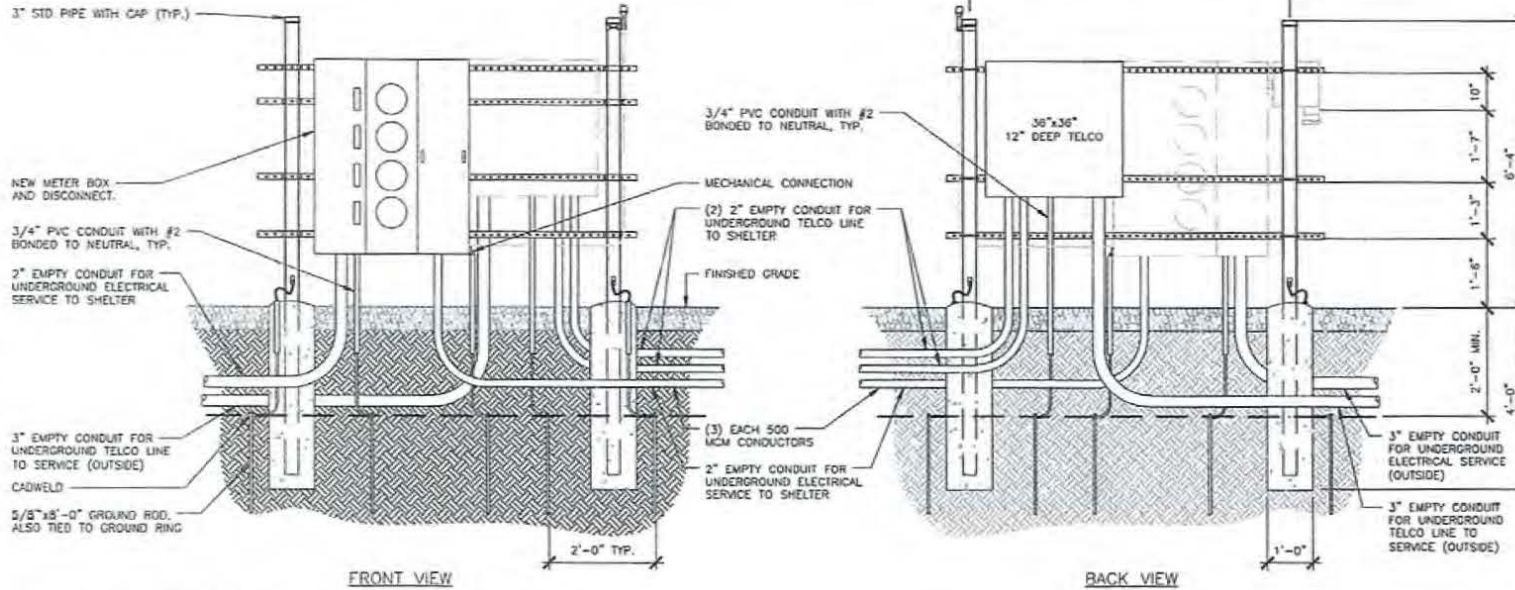
BY: CKD BY: **1**
JMM JMM

NOTES:

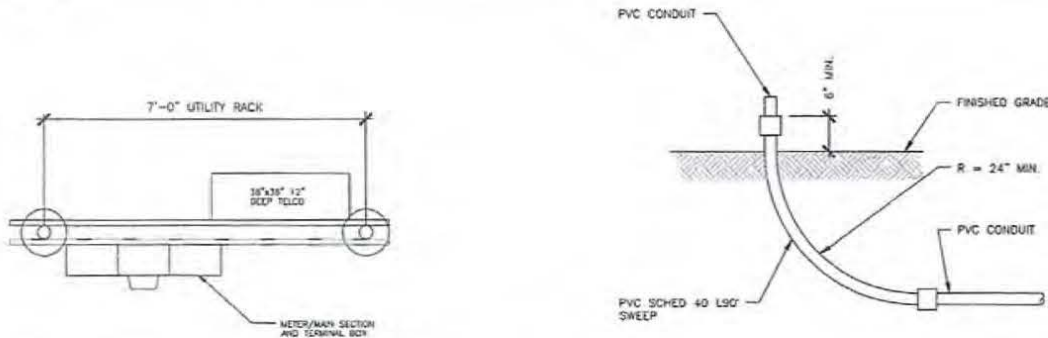
1. ALL EXPOSED ELECTRICAL CONDUIT MUST BE RIGID.
2. THREADLESS CONNECTORS ARE NOT ALLOWED.
3. USE SQUARE "O" 200A FUSIBLE DISCONNECT.
4. EMT CONDUIT CAN ONLY BE USED INSIDE.
5. USE ONLY COMPRESSION TYPE FITTINGS ON EMT CONDUIT.
6. USE ONLY STRANDED CONDUCTIONS FOR ALL ELECTRICAL WIRING. (EXCEPT TELCO AND THERMOSTAT).
7. USE SCHEDULE 80 CONDUIT UNDER DRIVEWAYS AND/OR ANY VEHICLE CROSSING ARE.

ELECTRICAL COMPANY NOTE:

ELECTRICAL PROVIDER SHALL COORDINATE WITH TBO CONSTRUCTION MANAGER TO DETERMINE TOTAL AMOUNT OF NMPS THAT WILL BE PROVIDED TO PROPOSED UTILITY RACK



1 FOUR GANG UTILITY RACK ELEVATIONS
SCALE: N.T.S.



2 UTILITY RACK PLAN
SCALE: N.T.S.

3 CONDUIT DETAIL
SCALE: N.T.S.

VENDOR:



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ENGINEER:



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SHEET TITLE:
UTILITY RACK DETAILS

SHEET NUMBER:	PROJECT #:	REVISION
E3	TBO	1
BY: JWM	CRD BY: JWM	

RE: 5/G2 FOR TYPICAL
CADWELD DETAILS

GROUNDING LEGEND:

SYMBOL	DESCRIPTION
	EXOTHERMIC WELD (CADWELD)
	#2 AWG BCW
	MECHANICAL CONNECTION
	#2 STRANDED INSULATED (FROM EQUIPMENT TO MGB)
	GROUND TEST WELL AT GROUND ROD
	CHAIN LINK FENCE
	5/8" x 8'-0" COPPER CLAD GROUND ROD AT 15'-0" MAX. SPACING, PER CM

GROUNDING NOTES:

- CONTRACTOR SHALL VERIFY THAT GROUNDING ELECTRODES SHALL BE CONNECTED IN A RING USING #2 AWG BARE THINNED COPPER WIRE. THE TOP OF THE GROUND RODS AND THE RING CONDUCTOR SHALL BE 3 FEET BELOW FINISHED GRADE. GROUNDING ELECTRODES SHALL BE DRIVEN ON 15'-0" CENTERS (PROVIDE AND INSTALL AS REQUIRED PER PLAN BELOW).
- BONDING OF THE GROUNDED CONDUCTOR (NEUTRAL) AND THE GROUNDING CONDUCTOR SHALL BE AT THE SERVICE DISCONNECTING MEANS. BONDING JUMPER SHALL BE INSTALLED PER N.E.C. ARTICLE 250.30.
- GROUND RING CONNECTION CONDUCTORS SHALL BE OF EQUAL LENGTH, MATERIAL, AND BONDING TECHNIQUE.
- CONTRACTOR SHALL ENSURE GROUND RING IS WITHIN 12 TO 36 INCHES OF THE EQUIPMENT PAD. PROVIDE AND INSTALL GROUNDING CONNECTIONS SHOWN BELOW AS NEEDED PER EXISTING SITE GROUNDING SYSTEM. CONTRACTOR SHALL VERIFY ALL EXISTING SITE GROUNDING CONDITIONS BEFORE STARTING WORK OR PURCHASING EQUIPMENT.
- BOND GROUND BAR TO EXTERNAL GROUND RING WITH 1 RUN OF #2 BARE, TINNED, SOLID COPPER CONDUCTOR IN PVC. CONNECT BAR END WITH 2 HOLE LUG, AND "CADWELD" THE OTHER END TO THE EXTERNAL GROUND ROD.
- ALL DOWN CONDUCTORS MUST GO DOWN.

COPPER GROUND ROD,
RE: 1/G2

PROPOSED INDEPENDENT
GROUND WIRE AND GROUND
ROD

PROPOSED MULTI-TENANT
UTILITY RACK

#2 AWG GROUND WIRE
PICKUPS FOR PROPOSED
GENERATOR

PROPOSED NATURAL GAS
GENERATOR

5/8" COPPER CLAD GROUND
ROD AT EACH CORNER AND
MID-POINT, RE: 1/G2

SHELTER PORT ENTRY,
RE: 1/G3

PROPOSED SHELTER GROUND
RING, RE: 3/G2

PROPOSED AT&T WIRELESS
CELLULAR ICE BRIDGE ELEVATION,
RE: 2/G3

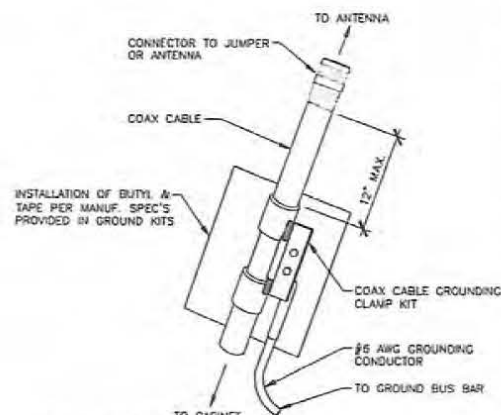
PROPOSED TOWER
GROUND RING

PROPOSED 110' SECTIONAL
MONOPOLE

PROPOSED TOWER
GROUND BAR, RE: 1/G4

PROPOSED GROUND TEST WELL, RE: 2/G2

#2 AWG BARE SOLID TINNED
COPPER CABLE TO GROUNDING
SYSTEM (TYP.), RE: 4/G2



TRUE NORTH
(3° 4.13' E)
MAG

2 CONNECTION OF CABLE GROUND KIT TO ANTENNA CABLE

SCALE: N.T.S.

1 COMPOUND GROUNDING PLAN

SCALE: 1" = 10'

VENDOR:

at&t
Your World. Delivered.

405 N. BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC

13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

PRODUCED BY:

sts

SPECIALTY TELECOMMUNICATIONS
SERVICES, PLLC
PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

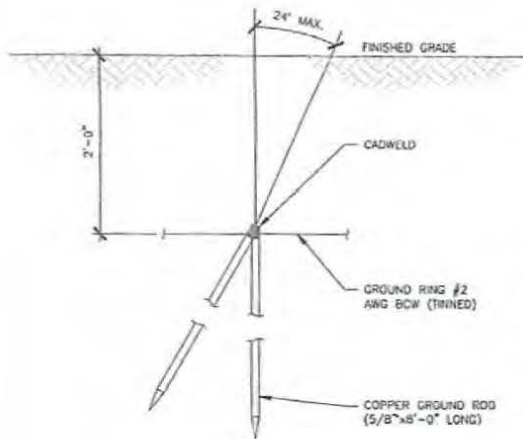
SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE, OK 74801

ENGINEER:

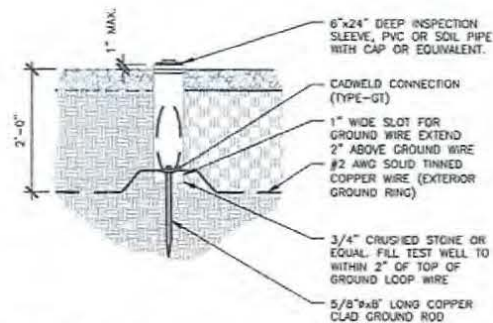
NO.	DATE	DESCRIPTION	BY
1	05/13/20	PRELIMINARY ISSUE	BDH
2	06/16/20	CONSTRUCTION ISSUE	BDH
3	06/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
**COMPOUND
GROUNDING PLAN**

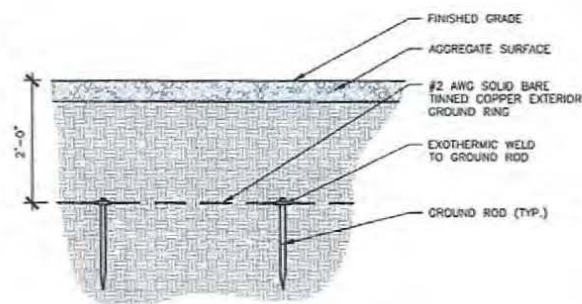
SHEET NUMBER: PROJECT #180 REVISION:
G1 BY: CKD BY: JWM 1



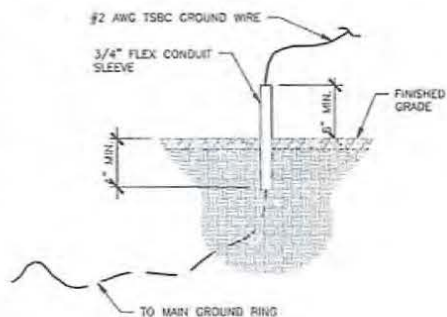
1 ANTENNA CABLE GROUNDING DETAIL
SCALE: N.T.S.



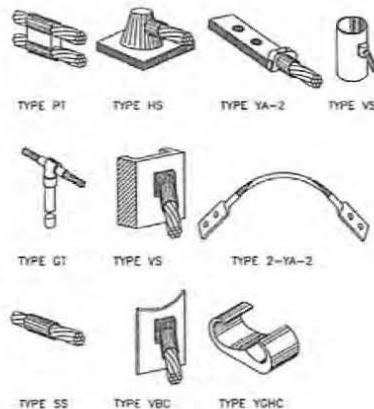
2 GROUND TEST WELL DETAIL
SCALE: N.T.S.



3 GROUND RING DETAIL
SCALE: N.T.S.



4 STUB UP DETAIL
SCALE: N.T.S.



5 TYPICAL CADWELD DETAILS
SCALE: N.T.S.

VENDOR:

at&t
Your World. Delivered.
405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-8134


COMPANIES LLC
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
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PRODUCED BY:

SPECIALTY TELECOMMUNICATIONS SERVICES, PLLC
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13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
COA #5499

SITE NAME:
SHAWNEE HARRISON
SITE NUMBER:
OKL01984
SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801

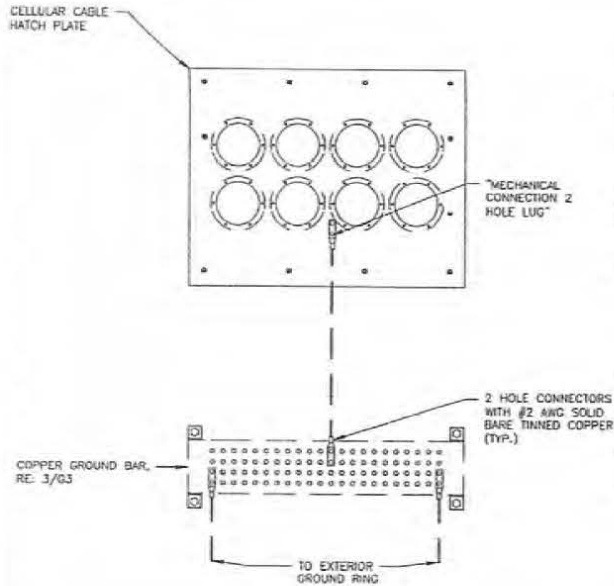
ENGINEER:

6/30/2021

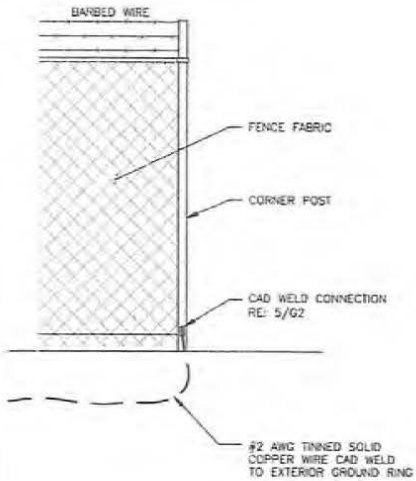
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0	06/16/20	CONSTRUCTION ISSUE	BOH
1	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
GROUNDING DETAILS

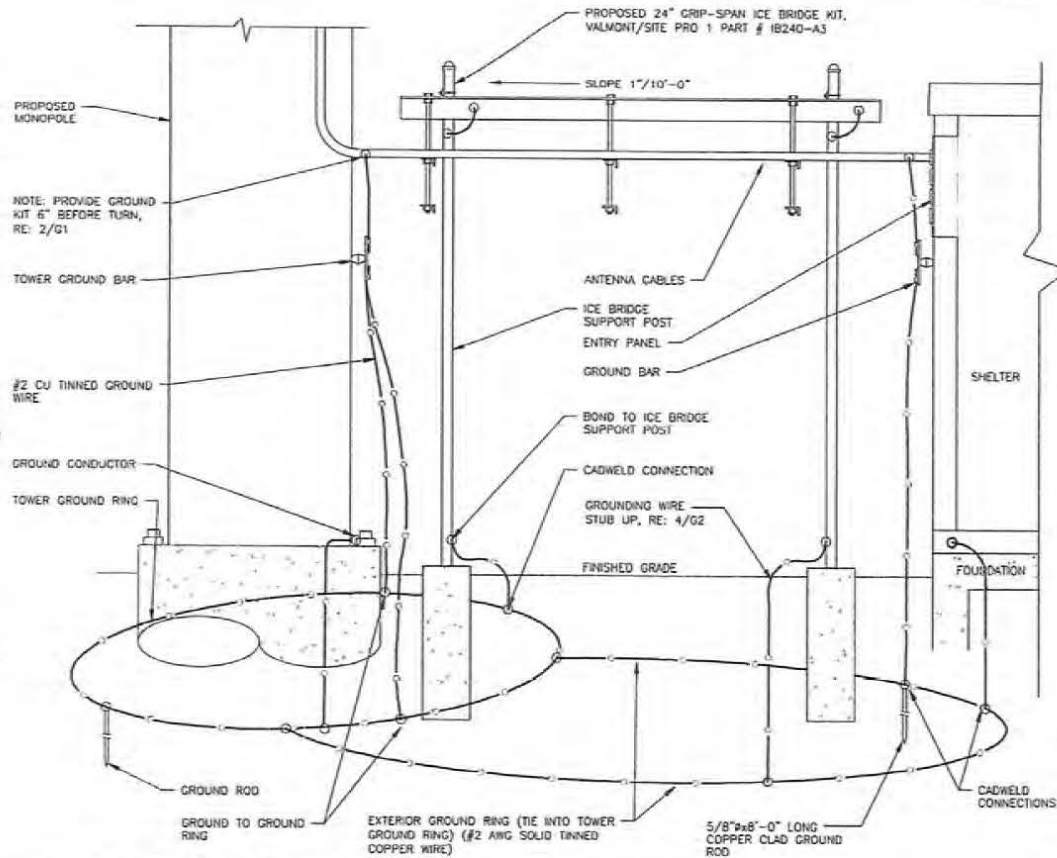
SHEET NUMBER: G2	PROJECT #: TBD	REVISION:
BY: JWM	CHK BY: JWM	1



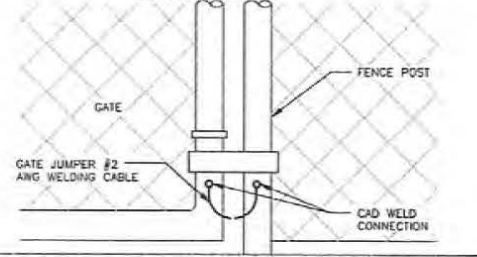
1 EXTERIOR HATCH PLATE GROUNDING AT BUILDING
SCALE: N.T.S.



3 FENCE GROUNDING DETAIL
SCALE: N.T.S.



2 TYPICAL ICE BRIDGE AND ANTENNA CABLE DETAIL
SCALE: N.T.S.



4 TYPICAL GATE GROUNDING
SCALE: N.T.S.

VENDOR:

405 N BROADWAY, 7TH FLOOR
OKLAHOMA CITY, OK 73102
PH: (405) 529-8134

COMPANIES LLC

PRODUCED BY:

SPECIALTY TELECOMMUNICATIONS SERVICES, PLLC
PROFESSIONAL ENGINEERS AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167
CDA #5499

SITE NAME:
SHAWNEE HARRISON

SITE NUMBER:
OKL01984

SITE ADDRESS:
801 N. HARRISON AVE
SHAWNEE OK 74801

ENGINEER:

NO.	DATE	DESCRIPTION	BY
A	05/13/20	PRELIMINARY ISSUE	BOH
O	06/16/20	CONSTRUCTION ISSUE	BOH
T	6/30/20	PRELIM CONST ISSUE	JWM

SHEET TITLE:
GROUNDING DETAILS

SHEET NUMBER: G3	PROJECT #: TBD	REVISION:
BY: JWM	CKD BY: JWM	1



ORDINANCE NO. _____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: PARENT TRACT: DESCRIPTION A TRACT OF LAND DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW/4 SW/4 SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE N89°28'24"E ALONG THE NORTH LINE OF SAID SW/4 SW/4 A DISTANCE OF 659.20 FEET TO THE EAST LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (N/2 NW/4 SW/4 SW/4); THENCE S00°46'35"E ALONG SAID EAST LINE A DISTANCE OF 109.70 FEET; THENCE S 89°28'24"W A DISTANCE OF 659.20 FEET TO THE WEST LINE OF SAID SW/4 SW/4; THENCE N00°46'41"W ALONG SAID WEST LINE A DISTANCE OF 109.70 FEET TO THE POINT OF BEGINNING. CONTAINING 1.66 ACRES MORE OR LESS. (JOINT TENANCY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.) AND A PARCEL OF LAND BEGINNING AT THE SOUTHWEST CORNER OF WHAT WAS FORMERLY KNOWN AS ELMWOOD ADDITION TO THE CITY OF SHAWNEE, OKLAHOMA, RUNNING THENCE NORTH 160 FEET; THENCE EAST 330 FEET; THENCE SOUTH 160 FEET; THENCE WEST 330 FEET TO THE PLACES OF BEGINNING; BEING OTHERWISE FULLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 30 FEET NORTH AND 33 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 NW/4 SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, RUNNING EAST 330 FEET; THENCE NORTH 160 FEET; THENCE WEST 330 FEET; THENCE SOUTH 160 FEET TO THE PLACE OF BEGINNING. ALL OF THE ABOVE LAND BEING IN THE SW/4 OF THE NW/4 OF THE SW/4 OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST. (WARRANTY DEED AS RECORDED IN INSTRUMENT# 200500017294, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.) LEASE SITE DESCRIPTION: A TRACT OF LAND LYING IN AND BEING A PART OF THE SW/4 OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST, INDIAN BASE AND MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA AND BEING FURTHER DESCRIBED IN INSTRUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA; SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A MAG NALL FOUND FOR THE SOUTHWEST CORNER OF SAID SW/4; THENCE N 00°46'39" W ON THE WEST LINE OF SAID SW/4, A DISTANCE OF 1,238.17 FEET TO A POINT ON SAID WEST LINE; THENCE N 89°13'21" E PERPENDICULAR TO SAID WEST LINE, A DISTANCE OF 275.34 FEET TO A CALCULATED CORNER FOR THE SOUTHWEST CORNER, SAID CORNER BEING THE POINT OF BEGINNING; THENCE N 00°25'43" W A DISTANCE OF 50.00 FEET TO A 1/2" IRON ROD WITH CAP SET FOR THE NORTHWEST CORNER; THENCE N 89°34'17" E A DISTANCE OF 50.00 FEET TO A CALCULATED CORNER FOR THE NORTHEAST CORNER; THENCE S 00°25'43" E A DISTANCE OF 50.00 FEET TO A 1/2" IRON ROD WITH CAP SET FOR THE SOUTHEAST CORNER; THENCE S 89°34'17" W A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING, CONTAINING 2,500.00 SQUARE FEET OR 0.057 ACRES, MORE OR LESS FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 21st day of September, 2020, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: PARENT TRACT DESCRIPTION A TRACT OF LAND DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW/4 SW/4 SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE N89°28'24"E ALONG THE NORTH LINE OF SAID SW/4 SW/4 A DISTANCE OF 659.20 FEET TO THE EAST LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (N/2 NW/4 SW/4 SW/4); THENCE S00°46'35"E ALONG SAID EAST LINE A DISTANCE OF 109.70 FEET; THENCE S 89°28'24"W A DISTANCE OF 659.20 FEET TO THE WEST LINE OF SAID SW/4 SW/4; THENCE N00°46'41"W ALONG SAID WEST LINE A DISTANCE OF 109.70 FEET TO THE POINT OF BEGINNING. CONTAINING 1.66 ACRES MORE OR LESS. (JOINT TENANCY WARRANTY DEED AS RECORDED IN DOCUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.) AND A PARCEL OF LAND BEGINNING AT THE SOUTHWEST CORNER OF WHAT WAS FORMERLY KNOWN AS ELMWOOD ADDITION TO THE CITY OF SHAWNEE, OKLAHOMA, RUNNING THENCE NORTH 160 FEET; THENCE EAST 330 FEET; THENCE SOUTH 160 FEET; THENCE WEST 330 FEET TO THE PLACES OF BEGINNING; BEING OTHERWISE FULLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 30 FEET NORTH AND 33 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 NW/4 SW/4) OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, RUNNING EAST 330 FEET; THENCE NORTH 160 FEET; THENCE WEST 330 FEET; THENCE SOUTH 160 FEET TO THE PLACE OF BEGINNING. ALL OF THE ABOVE LAND BEING IN THE SW/4 OF THE NW/4 OF THE SW/4 OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST. (WARRANTY DEED AS RECORDED IN INSTRUMENT# 200500017294, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA.) LEASE SITE DESCRIPTION A TRACT OF LAND LYING IN AND BEING A PART OF THE SW/4 OF SECTION SEVENTEEN (17), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST, INDIAN BASE AND MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA AND BEING FURTHER DESCRIBED IN INSTRUMENT NUMBER 202000002616, DEED RECORDS OF POTTAWATOMIE COUNTY, OKLAHOMA; SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A MAG NALL FOUND FOR THE SOUTHWEST CORNER OF SAID SW/4; THENCE N 00°46'39" W ON THE WEST LINE OF SAID SW/4, A DISTANCE OF 1,238.17 FEET TO A POINT ON SAID WEST LINE; THENCE N 89°13'21" E PERPENDICULAR TO SAID WEST LINE, A DISTANCE OF 275.34 FEET TO A CALCULATED CORNER FOR THE SOUTHWEST CORNER, SAID CORNER BEING THE POINT OF BEGINNING; THENCE N 00°25'43" W A DISTANCE OF 50.00 FEET TO A 1/2" IRON ROD WITH CAP SET FOR THE NORTHWEST CORNER; THENCE N 89°34'17" E A DISTANCE OF 50.00 FEET TO A CALCULATED CORNER FOR THE NORTHEAST CORNER; THENCE S 00°25'43" E A DISTANCE OF 50.00 FEET TO A 1/2" IRON ROD WITH CAP SET FOR THE SOUTHEAST CORNER; THENCE S 89°34'17" W A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING, CONTAINING 2,500.00 SQUARE FEET OR 0.057 ACRES, MORE OR LESS FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 21st day of September, 2020.

(SEAL)
ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 21st day of September, 2020.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

9.

Meeting Date: 09/21/2020

P15-20 Rezoning

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 6-20 West MacArthur Street, containing 1.29-acres, from C-3 (Highway Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit) for the purpose of an outdoor gathering space containing food trucks, on-premise sale and consumption of alcohol, pop-up shops, and restrooms. Case No. P15-20, Applicant: GCR Sunset Enterprises, LLC. (*Deferred from the September 8, 2020 City Commission meeting.*)(*Deferred by the Planning Commission to the October 7, 2020 meeting.*)

Attachments

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Gary & Charlotte Barnett on behalf of GCR
Sunset Enterprises, LLC

FOR: P15-20-Rezoning from C-3 to C-3 with CUP
(Conditional Use Permit)

LOCATION: 6-20 W. MacArthur

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: C-3 (Highway Commercial)

REQUESTED CLASSIFICATION: C-3 (Highway Commercial) with CUP (Conditional Use Permit)

PROPOSED PROPERTY USE: Outdoor gathering space containing food trucks, on-premise sale
and consumption of alcohol, pop-up shops and restrooms

PLANNING COMMISSION RECOMMENDATION: September 17th, 2020

REQUEST APPROVED:

☐

REQUEST DENIED:

☐

OTHER RECOMMENDATION: **X** Deferred to next regular Planning Commission meeting of October 7th, 2020 to draft document, produce site and conceptual plans

VOTE OF THE PLANNING COMMISSION: *MEMBERS PRESENT* 5

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
WALKER	X		X			
LOFTIS-WALTON			X			
DEEM (VICE CHAIR)			X			
ENGLES		X	X			
ROWELL			X			
VACANCY						
VACANCY						

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM
PLANNING DIRECTOR

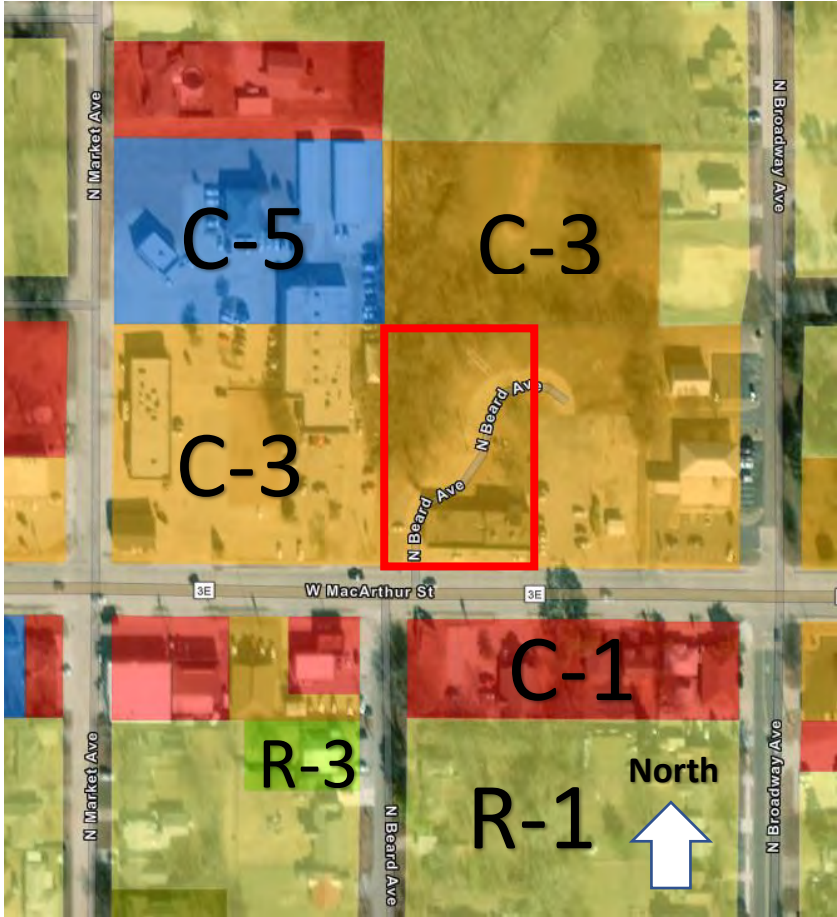
ACTION BY CITY COMMISSION:

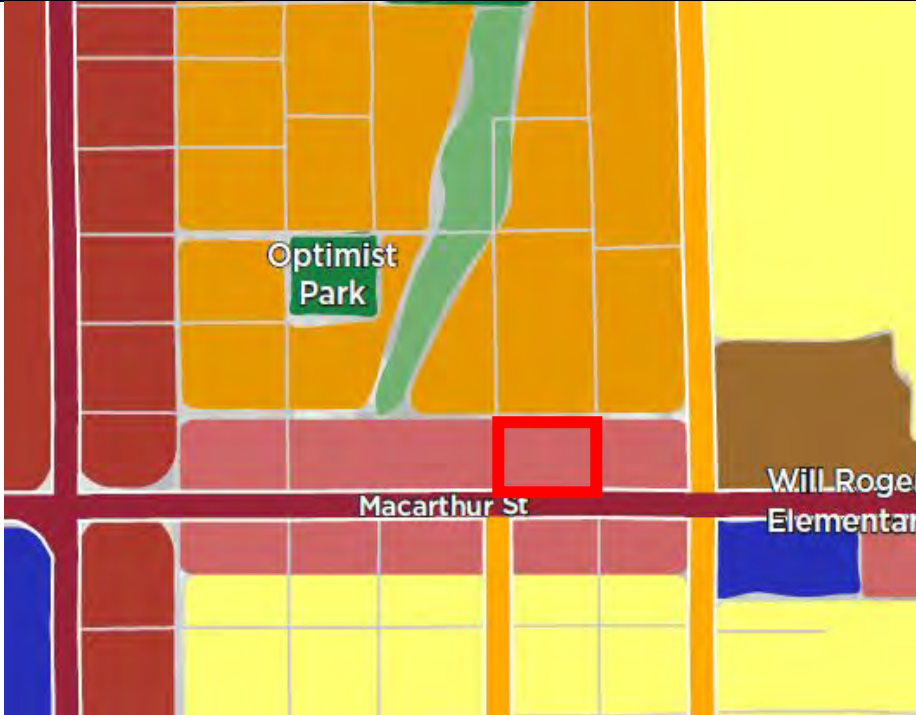
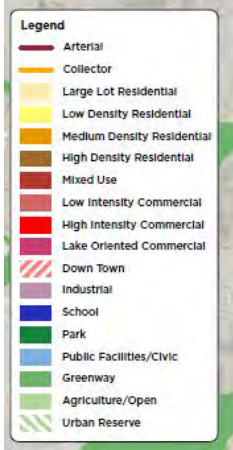
PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

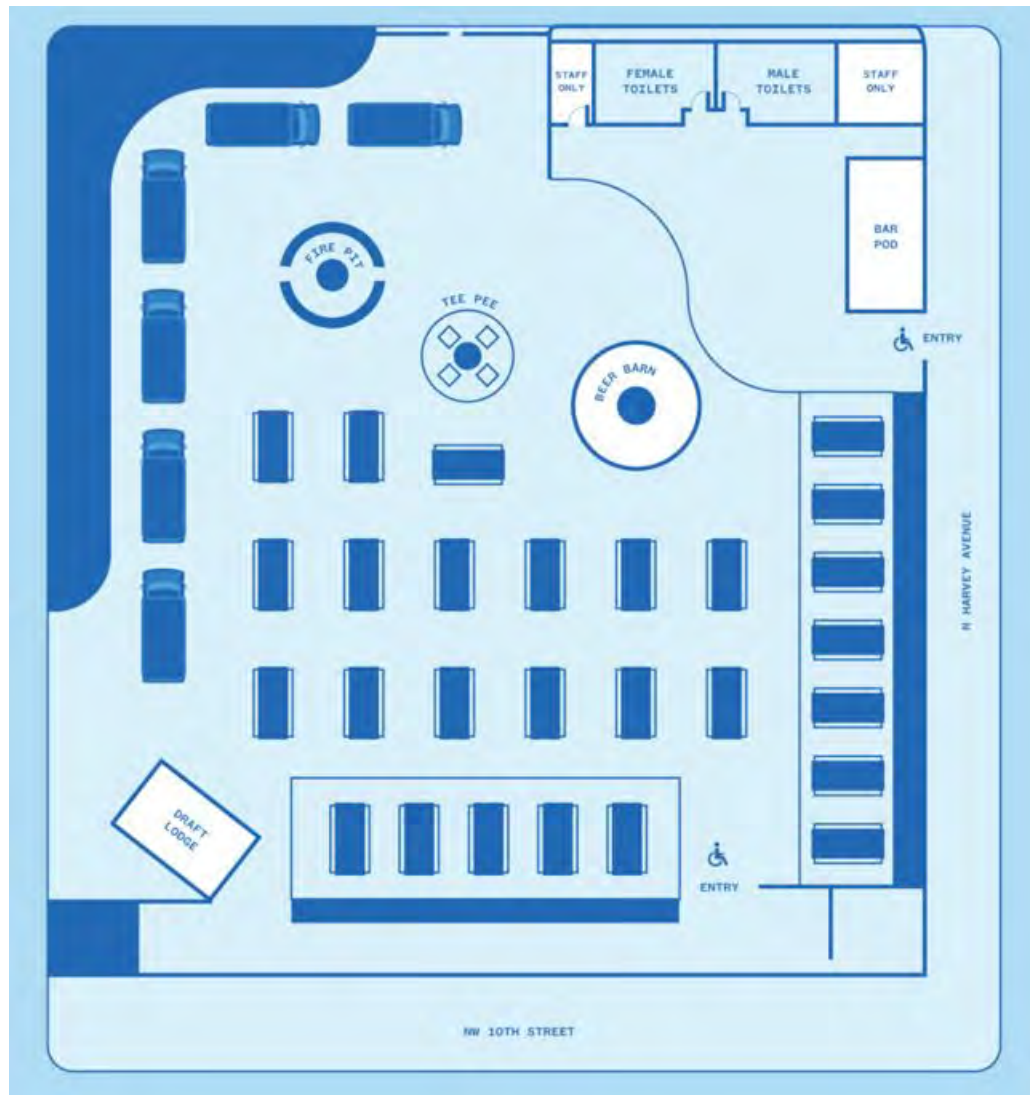
ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org		CASE # P15-20 PUBLIC HEARING DATE: September 2nd, 2020 CITY COMMISSION DATE: September 8th, 2020
APPLICANT: Charlotte Barnett, GCR Sunset Enterprise, LLC	6-20 W. MacArthur Street	Ford98@swbell.net
PROPERTY ADDRESS/LOCATION: 6-20 W. MacArthur Street		
The applicant, Charlotte Barnett of GCR Sunset Enterprise, LLC, is requesting a rezoning from C-3 to C-3 with CUP (Conditional Use Permit) for an outdoor gathering space serving alcohol for on-site consumption, hosting food trucks and pop-up shops, etc. inspired by Bleu Garten in OKC on a 1.29-acre property located at 6-20 W. MacArthur.		

	 			
EXISTING ZONING: C-3 (Highway Commercial)	EXISTING LAND USE: Vacant	SURROUNDING ZONING & LAND USE: R-1 (Single Family Residential) C-1 (Neighborhood Commercial) C-3 (Highway Commercial)	SUBDIVISION: Wyant's Addition	PROPERTY SIZE: 1.29 acres

STAFF RECOMMENDATION

The 2040 Comprehensive Plan has this area designated for the future use of low intensity commercial. This front of this site is currently being used as retail and includes a health shop, hair salon and an adult boutique. The vacant property behind this retail



BLEU GARTEN SITE PLAN



center is the proposed location for this outdoor gathering place. Historically, it was a mobile home park, which is now vacant with concrete and hookups still intact. The seasonal use of this proposal would not violate the Comprehensive Plan. A written letter of correspondence received has concerns including litter, noise, and portable restrooms. Staff would like to lay out framework for items needed to make this project feasible. Permanent bathrooms versus port-a-potties should be considered for health and sanitation concerns. Port-a-potties are allowed for one day or weekend duration events or shorter timespan events such as 5k runs. Also, the applicant is asking to use shipping containers. This would require an engineered design to state it can withstand the use it is for. This also goes against our façade requirement for commercial districts, but staff would be open to supporting a variance application if public art in the form of murals was used for covering. A buffer or partial enclosure should be considered for ambiance and acoustics to create space and be respectful to neighboring residents. Curfew hours should be set. Staff would like a document drafted for the conditions of this development if approval is considered. Staff would like the opportunity to bring back a potential drafted document back to Planning Commission to review and provide feedback on based on the commentary from this application's first meeting.

APPROVE

APPROVE WITH CONDITIONS

DENY

One letter in opposition to this development has been received at this time.

ATTACHMENTS:
(CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING
PETITION/
APPLICATION
FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

RECEIVED

AUG 03 2025

PLANNING COMMISSION APPLICATION

PLANNING / CODE



City of
Shawnee
OKLAHOMA

City of Shawnee
Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number:

P15-20

Project Number:

200794

Date Filed:

Planning Commission Secretary

REQUEST:

☐ Rezoning☐ Rezoning w/Conditional Use Permit☒ Conditional Use Permit☐ Planned Unit Development

Have alcohol for sell onsite

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from _____ District to _____ District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 6420 W. MacArthur St

LEGAL DESCRIPTION: Block 3 Wyant's 1st Addition

PROPERTY OWNER (S): GCR Sunset Enterprise LLC

PROPERTY AGENT (APPLICANT): Charlotte Barnett

APPLICANT'S ADDRESS: 11 E MacArthur

CITY: Shawnee

STATE: OK

ZIP: 74804

EMAIL ADDRESS: Ford98@swbell.net

TELEPHONE NUMBER: (405) 388-6864

CONTACT NUMBER: ()

DIMENSIONS OF PROPERTY: AREA: 2.08 Acres

WIDTH: 285.04

LENGTH: 202.53

FRONTAGE: 275.00

CURRENT ZONING: C3

CURRENT USE: Retail

PROPOSED ZONING: C3 w/cap

PROPOSED USE: Retail - Food Trucks

Alcohol sales on premises

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02446225

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION:

DATE:

CITY COMMISSION ACTION:

DATE:

PLACE ON ZONING MAP:

ORDINANCE NO.:

CONTRACTORS: MUST HAVE CONTRACTORS INFORMATION BEFORE PERMIT IS ISSUED

BUILDER meek Construction
ADDRESS _____
PHONE _____
CELL/PAGER _____

ELECTRICAL _____
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

HEAT & AIR _____
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

PLUMBING _____
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

LEGAL DESCRIPTION OF PROPERTY: (OR PROVIDE COPY OF DEED)

LOT _____ BLOCK Block 3 SUBDIVISION Wyant's 1st Addition

BUILDING CHARACTERISTICS FOR NEW BUILDINGS/REMODEL/ADDITIONS:

PRINCIPAL TYPE OF FRAME:

☐ WOOD FRAME ☐ BRICK WALL ☐ MASONRY WALL ☐ REINFORCED CONCRETE ☒ STRUCTURAL STEEL

OTHER (SPECIFY): Shipping Container

NUMBER OF BEDROOMS: —
NUMBER OF BATHROOMS: 2

NUMBER OF STORIES: 1
NUMBER OF DWELLING UNITS: —

SITE INFORMATION

CORNER LOT ☐ INTERIOR LOT ☒
EXISTING NUMBER OF BUILDINGS ON LOT 2 STREET FRONTAGE No
PROPOSED NUMBER OF BUILDINGS ON LOT 3
EXISTING USE OF BUILDINGS ON LOT Strip Mall Sno Cone Stand

Type of Abutting Street (if unknown, refer to map in planning office)

ARTERIAL ☐ COLLECTOR ☐ LOCAL ☒

PERCENT OF LOT COVERAGE

NEW STRUCTURES: 253 SQ.FT.
EXISTING STRUCTURES: 1 SQ.FT. 7803
PROPOSED ADDITION: _____ SQ.FT.
TOTAL COVERAGE: _____ SQ.FT.

SETBACK NEW BUILDINGS/ADDITIONS

FRONT YARD: N S E W FT. 120'
(L)SIDE YARD: N S E W FT. 130'
(R)SIDE YARD: N S E W FT. 130'
REAR YARD: N S E W FT. 56'

APPROACHES 2 SEALED SURFACE ASPHALT ☒
CONCRETE ☒

PARKING # OF PARKING SPACES 40
OF SPACES PROPOSED 0

NUMBER OF TAPS: WATER 0 SEWER 0

CONSTRUCTION TYPE CLASSIFICATION PER IBC BUILDING CODE:

SEWER LOCATION: STREET ☐ ALLEY ☒ WATER LOCATION: STREET ☐ ALLEY ☒
SEWER SYSTEM: CITY ☒ PRIVATE ☐ WATER SYSTEM: CITY ☒ PRIVATE ☐
BUILDING SEWER SIZE: 4" ☒ 6" ☐ 8" ☐ WATER METER SIZE: 5/8" ☐ 3/4" ☒ 1" ☐ 1 1/2" ☐

ALL INFORMATION THAT APPLIES TO THE PROJECT MUST BE PROVIDED FOR THE PERMIT TO BE PROCESSED!!

Invoice



SMITH BROTHERS
ABSTRACT

118 N. Broadway Avenue, Shawnee, OK 74801
Phone: (405)273-9820 Fax: (405)273-9813
www.smithbrothersabstract.com

Billed To:

Charlotte Barnett
20 W MacArthur and 6 W MacArthur
Shawnee, OK 74804
Attn:

Deliver To:

Attn:

Customer File No:

Invoice No: 564874

Invoice Date: 07/31/2020

Buyer: Charlotte Barnett,

Address:

20 W MacArthur and 6 W MacArthur, Shawnee, OK 74804

Brief Legal:

The East 112 feet of the West 300 feet of Block Three (3),
WYANT'S ADDITION
AND
Part of the West 188 feet of the West 300 feet of Block
Three (3), WYANT'S ADDITION

DESCRIPTION**AMOUNT**

300' Radius Report

\$400.00

Total amount due:

\$400.00

Please remit payment to: 4500 West Houston, Broken Arrow, OK 74012

paid 7/31/20
check # 1070
Melanie Britton

THANK YOU FOR YOUR BUSINESS

Smith Brothers Abstract
118 N. Broadway
Shawnee, OK 74801



SMITH BROTHERS

ABSTRACT

118 N. Broadway Avenue

Shawnee, OK 74801

Phone: (405)273-9820 Fax: (405)273-9813

State of Oklahoma
County of Pottawatomie

} SS

SPECIAL CERTIFICATE

IN RE: The East 112 feet of the West 300 feet of Block Three (3), WYANT'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

AND

The West 188 feet of the West 300 feet of Block Three (3), WYANT'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof. LESS AND EXCEPT a tract of land described as beginning at the Southwest Corner of said Block 3; thence Northerly along the West Lot line of said Block 3 a distance of 7.0 feet to Point of Beginning; thence continuing Northerly along the said West Lot line a distance of 15.0 feet; thence Southeasterly on a 45° angle a distance of 21.21 feet to a point; thence westerly, parallel to the South line of said Block 3, a distance of 15.0 feet to the Point of Beginning.

The undersigned a duly bonded and qualified abstract company within and for Pottawatomie County, Oklahoma, hereby certifies that the current year's tax rolls in the office of the Pottawatomie County Treasurer shows the names and addresses of the owners of the property abutting and within 300 feet in any direction of the before described real estate as follows, to-wit:

NAME AND ADDRESS

LEGAL DESCRIPTION

Bison Federal Credit Union
2 W. MacArthur
Shawnee, OK 74801

WYANT'S FIRST E124' BLK 3

Jeffrey Sutton and Angela Sutton
45802 River Rd.
Shawnee, OK 74801

WYANT'S FIRST BEG SW/C BLK 4 N102' E100' S102'
W100' POB

The Primax Group, Inc.
120 W. MacArthur, Suite 121
Shawnee, OK 74804

MACARTHUR PARK ADDITION BLK 1 LOT 1
and
MACARTHUR PARK ADDITION BLK 1 LOT 2

Mark W. Acock and Malinda S. Acock
2026 N. Beard Ave
Shawnee, OK 74804

MACARTHUR PARK ADDITION BLK 1 LOT 3

David E. Bade
2821 N. Market
Shawnee, OK 74804

WYANT'S 2ND N100' BLK 3

Kevin Kalies
13204 Coker Rd.
Shawnee, OK 74801

Kalies Properties, LLC
13204 Coker Rd
Shawnee, OK 74804

Deborah Haffey and Todd & Shawna Rigney
2804 N. Broadway
Shawnee, OK 74804

Jimmy R VanAntwerp and Kimi R VanAntwerp
1206 Cambridge Dr
Shawnee, OK 74804

Karen S Meshew
2803 N. Broadway
Shawnee, OK 74804

Richard A Palomares and Joy K Palomares
2804 N. Broadway
Shawnee, OK 74804

Jerry Donal Newsom and Virginia Diane Newsom
2824 N Bell
Shawnee, OK 74804

Joyce Mae Wood
2808 N. Bell Ave
Shawnee, OK 74804

Susan McGowan
800 E. Dimond Boulevard, #193-501
Anchorage, AK 99515

Lighthouse Commercial I, LLC
1710 W. Wilow, Suite 200
Enid, OK 73703

Valentine Real Estate, LLC
6 E. MacArthur
Shawnee, OK 74804

Sharon Sue & Charlotte Louise Boone and Andrew &
Linda Belford
16 Cedar Creek Dr
Shawnee, OK 74804

WYANT'S 2ND ALL BLK 4 & THE N/2 OF VACATED
32ND STREET & ALL 33RD STREET BETWEEN
BROADWAY STREET & BEARD STREET & THAT
PART OF THE E/2 OF BEARD STREET LYING WEST
OF & ADJACENT TO BLOCK 11 LESS N225' OF E142'
& LESS THE EAST 208' OF THE SOUTH 75' OF
BLOCK 4 & THE NORTH 30' OF THE EAST 208' OF
VACATED N/2 OF 32SN STREET
and
WYANT'S 2ND BEG NE/C BLK 4 S75' W142' N75' E142'
POB

WYANT'S 2ND BEG 75'S NE/C BLK 4 E & W 142' X N &
S 50'

WYANT'S 2ND BEG 125'S NE/C BLK 4 W142' S100'
E142' N100' POB

WYANT'S 2ND THE EAST 208' OF THE SOUTH 75' OF
BLOCK 4 & THE NORTH 30' OF THE EAST 208' OF
VACATED N/2 OF 32SN STREET

WYANT'S 2ND PART OF THE W1/2 BLK 5 BEG SW/C
BLK 5 N147.86' E217' S147.73' W217' PON

WYANT'S 2ND PART OF BLK 5 BEG NW/C BLK 5
E180' S151.48' E37' S61.27' W217' N212.73' POB

WYANT'S 2ND BEG NE/C BLK 5 S121' W180' N121'
E180' POB & S30' VAC 33RD ST ADJ PROP ON
NORTH

WYANT'S 2ND BEG 121'S NE/C OF VAC BLK 5 S85'
W143' N85' E143' POB

WYANT'S 2ND BEG 206'S NE/C VAC BLK 5 S124' TO
CENTER OF VAC 32ND ST W ALG CENTER LINE OF
STREET 143' N124' E143' POB

XPRESS ADDITION LOT 1
and
XPRESS ADDITION LOT 2

WYANT'S FIRST W1/2 S1/2 BLK 2 LESS S7' OF W75'
TO CITY & LESS S7' OF E100' TO CITY

WYANT'S FIRST W1/2 OF N1/2 BLK 2

Thompson Legacy, LLC
3 E. MacArthur
Shawnee, OK 74804

CT Commercial Properties, LLC
2621 N. Broadway
Shawnee, OK 74804

Michael B Lawson and Cheryl Ann Lawson
2618 N. Broadway
Shawnee, OK 74804

DBZ Properteis, Inc.
25 W. MacArthur St.
Shawnee, OK 74804

Pottawatomie County Investment Properties, LLC
25 W. MacArthur
Shawnee, OK 74804

Hinson Property Investments
PO Box 960
Ada, OK 74821

Oklahoma Land Co., LLC
5101 S. Shields Boulevard
Oklahoma City, OK 73129

Rudy I. Harvey
2615 N. Beard
Shawnee, OK 74804

Brandy Martin
802 S. Broadway Ave
Shawnee, OK 74801

Virginia L. Floyd
2606 N. Broadway
Shawnee, OK 74804

Lloyd Dean Yell and Rhonda Gail Yell
7301 N Leo
Shawnee, OK 74804

MacArthur 66, Inc.
101 W. MacArthur
Shawnee, OK 74804

Rick D Thompson and Becky G Thompson
PO Box 1486
Shawnee, OK 74802

ROSE GARDEN BLK 2 LOTS 6 THRU 14

ROSE GARDEN BLK 2 LOTS 15 THRU 18

ROSE GARDEN BLK 3 LOTS 1 & 2 & VAC ALLEY
and
GARDEN BLK 3 LOTS 1 & 2 & VAC ALLEY
and
ROSE GARDEN BLK 3 LOTS 36 & 37
and
ROSE GARDEN BLK 3 LOTS 38 & 39

ROSE GARDEN BLK 3 LOTS 5 & 6

ROSE GARDEN BLK 3 LOT 7
and
ROSE GARDEN BLK 3 LOT 8

ROSE GARDEN BLK 3 LOTS 9 THRU 15

ROSE GARDEN BLK 3 LOTS 16 & 17

ROSE GARDEN BLK 3 LOT 18 THRU 22

ROSE GARDEN BLK 3 LOTS 23 THRU 25

ROSE GARDEN BLK 3 N1/2 LOT 33 & ALL LOTS 34 &
35

ROSE GARDEN BLK 4 LOTS 1 THRU 4 LESS N107'
LOT 5 & LESS N107' OF E9' & ALL LOT 6 & E19' LOT 7

ROSE GARDEN BLK 4 N107' LOTS 1 THRU 4 & N107'
OF E9' OF LOT 5

ROSE GARDEN BLK 4 LOT 7 W6' & ALL LOTS 8-10

Jeffrey S Dunn and Heather R Dunn
349600 E 970 Rd
Sparks, OK 74869

June E Snodgrass
2619 N Market
Shawnee, OK 74804

Dorcie A Bryce, Jr and Nancy K Bryce
2626 N. Beard
Shawnee, OK 74804

William A Warren and Jane C Warren
401 E. Georgia
Shawnee, OK 74804

ROSE GARDEN BLK 4 LOTS 11 THRU 13

ROSE GARDEN BLK 4 LOTS 14 & 15

ROSE GARDEN BLK 4 LOTS 29 THRU 33

ROSE GARDEN BLK 4 LOTS 34 & 35

IN WITNESS WHEREOF, We have hereunto set our hand and seal at office in the City of Shawnee, Oklahoma,
this 30th day of July, 2020 at 07:00 AM.

ATTEST:

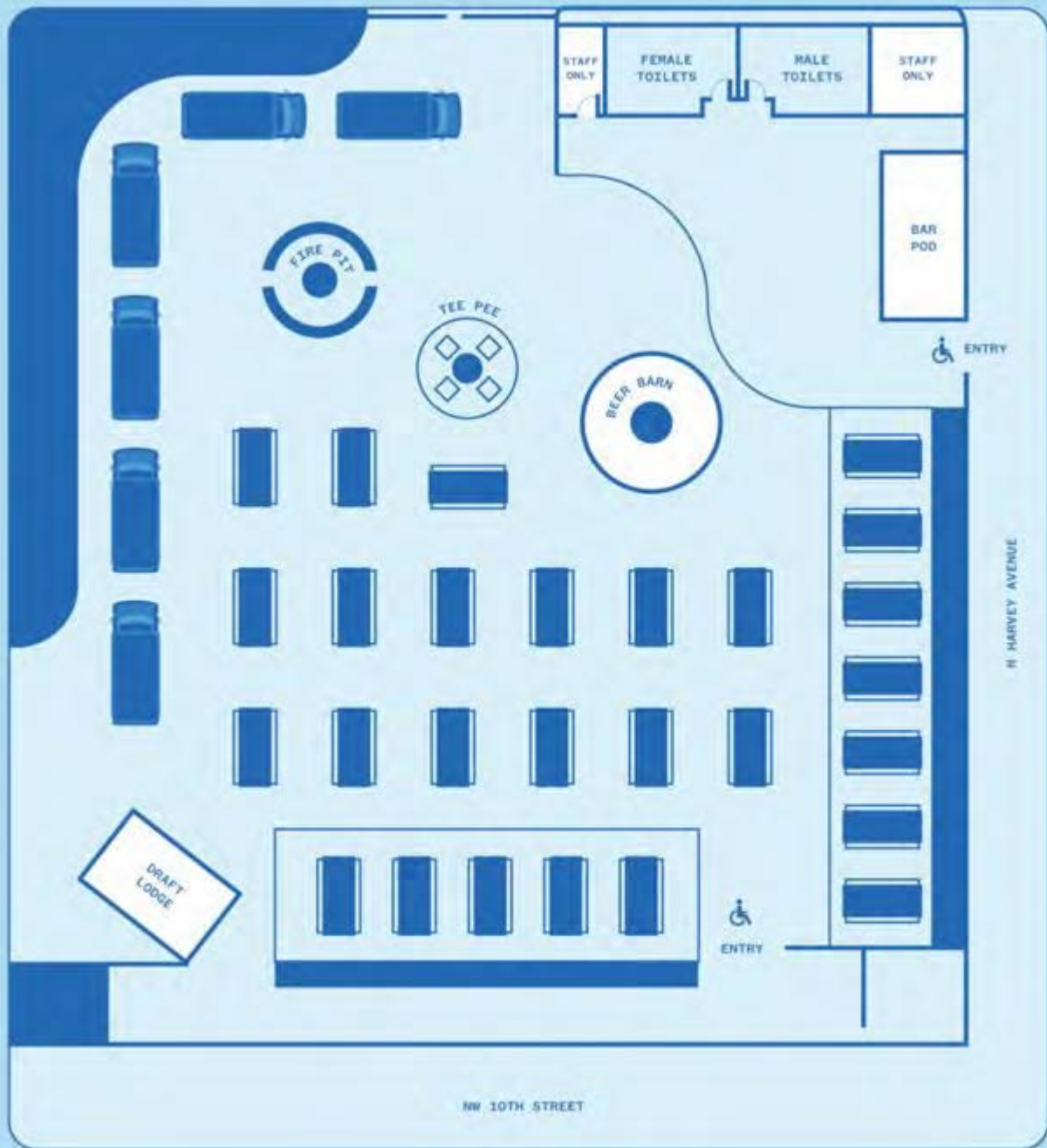


David Thrailkill,
Abstractor License No.: 3211

Smith Brothers Abstract & Title Co., LLC



President
Abstractor License No.: 1725





Michael B. and Cheryl A. Lawson
2618 N. Broadway
Shawnee, OK 74804
August 24, 2020

Rebecca Blaine, AICP
Planning Director
222 N. Broadway Ave.
Shawnee, OK 74801

RE: Rezone Request within 300 Feet of Our Property

Dear Ms. Blaine:

We have received your letter dated August 10, 2020, regarding the request of **GCR Sunset Enterprise, LLC** to rezone from **C-3 to C-3 with a CUP** located at approximately **6-20 W. MacArthur Street**.

For the last forty-six years, we have owned and operated our women's retail clothing store, Mayme's Miss & Mrs., on MacArthur Street. Since 1984, our business has been located at 1 W. MacArthur which is at the southwest corner of Broadway Street and MacArthur Street.

Through these years, MacArthur Street has developed into what it is today: a fine area with retail shops, a credit union, a bank, restaurants, insurance offices, a dental office, chiropractic offices, an eye institute, and an emergency medicine office to name but a few. As business people, we are proud of the positive progress MacArthur Street has experienced the last forty-six years.

The rezone request for **the purpose of creating an outdoor gathering space containing food trucks, on-premise sale and consumption of alcohol, pop-up shops and restrooms** does not, in our opinion, fit the image that has been created on MacArthur Street to date. Occasionally, a passerby will throw trash on our property which we are left to pick up. We can only image the wrappers, bottles, and cups, when combined with the Oklahoma wind, that will litter our property from the proposed site. Portable restrooms are unthinkable!

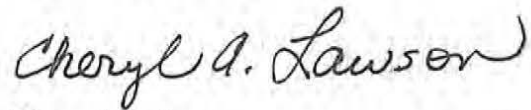
Not only do we own 1 and 3 W. MacArthur, our home is located directly behind these parcels. The noise created, both day and night, will have a disturbing impact on us and the rest of the neighborhood.

We cannot imagine how this rezone request should be approved, and we respectfully ask that it be denied.

Sincerely yours,

A handwritten signature in black ink that reads "Michael B. Lawson". The script is cursive and fluid.

Michael B. Lawson

A handwritten signature in black ink that reads "Cheryl A. Lawson". The script is cursive and fluid.

Cheryl A. Lawson









ORDINANCE NO. _____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: THE EAST 112 FEET OF THE WEST 300 FEET OF BLOCK THREE (3), WYANT'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. AND THE WEST 188 FEET OF THE WEST 300 FEET OF BLOCK THREE (3), WYANT'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. LESS AND EXCEPT A TRACT OF LAND DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID BLOCK 3; THENCE NORTHERLY ALONG THE WEST LOT LINE OF SAID BLOCK 3 A DISTANCE OF 7.0 FEET TO POINT OF BEGINNING; THENCE CONTINUING NORTHERLY ALONG THE SAID WEST LOT LINE A DISTANCE OF 15.0 FEET; THENCE SOUTHEASTERLY ON A 45° ANGLE A DISTANCE OF 21.21 FEET TO A POINT; THENCE WESTERLY, PARALLEL TO THE SOUTH LINE OF SAID BLOCK 3, A DISTANCE OF 15.0 FEET TO THE POINT OF BEGINNING. FROM ZONING CLASSIFICATION C-3 (HIGHWAY COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 21st day of September, 2020, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-3 (Highway Commercial District) to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District) with a CUP (Conditional Use Permit).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: THE EAST 112 FEET OF THE WEST 300 FEET OF BLOCK THREE (3), WYANT'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. AND THE WEST 188 FEET OF THE WEST 300 FEET OF BLOCK THREE (3), WYANT'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. LESS AND EXCEPT A TRACT OF LAND DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID BLOCK 3; THENCE NORTHERLY ALONG THE WEST LOT LINE OF SAID BLOCK 3 A DISTANCE OF 7.0 FEET TO POINT OF BEGINNING; THENCE CONTINUING NORTHERLY ALONG THE SAID WEST LOT LINE A DISTANCE OF 15.0 FEET; THENCE SOUTHEASTERLY ON A 45° ANGLE A DISTANCE OF 21.21 FEET TO A POINT; THENCE WESTERLY, PARALLEL TO THE SOUTH LINE OF SAID BLOCK 3, A DISTANCE OF 15.0 FEET TO THE POINT OF BEGINNING. FROM ZONING CLASSIFICATION C-3 (HIGHWAY COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 21st day of September, 2020.

ED BOLT, MAYOR

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 21st day of September, 2020.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

10.

Meeting Date: 09/21/2020

P16-20 Rezoning

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property at 2124 West Benedict Street, containing 1.00-acres, from A-1 (Rural Agricultural District) to C-3 (Highway Commercial District) for the purpose of indoor cultivation of medical marijuana. Case No. P16-20, Applicant: Executive Home Rentals, LLC. *(Applicant withdrew application.) (Deferred from the September 8, 2020 City Commission meeting.)*

Attachments

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Kevin Hanna on behalf of Executive Home Rentals, LLC

FOR: P16-20-Rezoning from A-1 to C-3

LOCATION: 2124 W. Benedict Street

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: A-1 (Rural Agriculture)

REQUESTED CLASSIFICATION: C-3 (Highway Commercial)

PROPOSED PROPERTY USE: Indoor cultivation of medical marijuana

PLANNING COMMISSION RECOMMENDATION: September 17th, 2020

REQUEST APPROVED: ☐

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☒ Applicant withdrew application after citizen opposition

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 5

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
WALKER						
LOFTIS-WALTON						
DEEM (VICE CHAIR)						
ENGLES						
ROWELL						
VACANCY						
VACANCY						

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM
PLANNING DIRECTOR

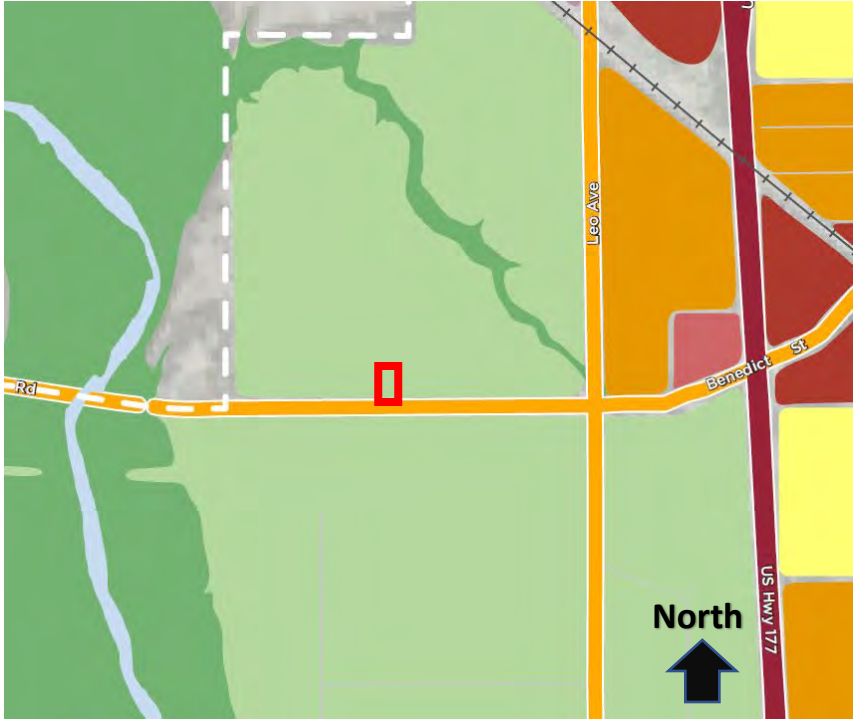
ACTION BY CITY COMMISSION:

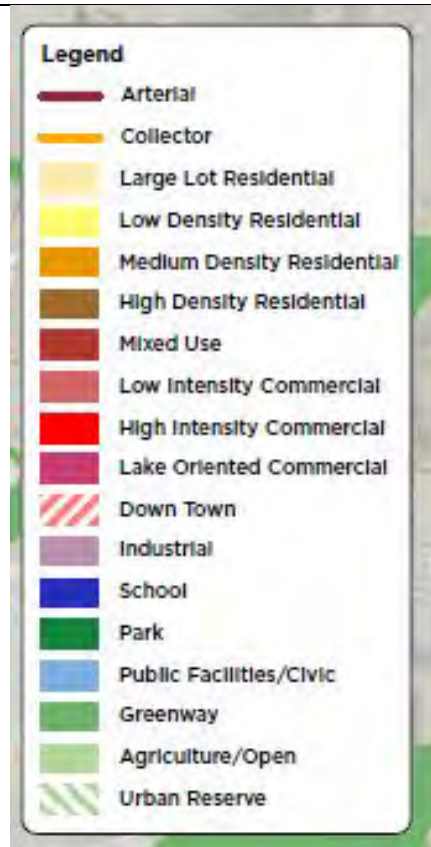
PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org		CASE # P16-20 PUBLIC HEARING DATE: September 2nd, 2020 CITY COMMISSION DATE: September 8th, 2020
APPLICANT: Kevin Hanna of Executive Home Rentals, LLC	P.O. Box 3861 Shawnee, OK 74801 Welcomehomerentals555@gmail.com	
PROPERTY ADDRESS/LOCATION: 2124 W. Benedict Street		
The applicant, Kevin Hanna of Executive Home Rentals, LLC, is requesting a rezoning from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the purpose of indoor cultivation of medical marijuana on a 1.00-acre property located at 2124 W. Benedict Street.	 	



This property is an illegal, nonconforming lot comprised of one acre within city limits. A-1 (Rural Agricultural District) property requires a minimum of five acres or more to hold this zoning designation. The City has no record of the split of this acre off the larger 7.23-acre property. In the scenario that a lot split application had been submitted, a rezoning would have been required to go through the approval process before it would have been approved. Also, a minimum street frontage and width of 330' are required for all A-1 lots. This lot is estimated to have only 130' of frontage and width. Under current ordinance, medical marijuana can be grown indoors within C-3 and higher intensity commercial districts as well as all industrial districts. Per the Comp Plan which reserves this area as greenway, agriculture/open space, the rezone of this property would be a poor deviation without justification from the Comprehensive Plan. As our zoning districts are today, there are ample existing properties already designated within these districts appropriate for medical marijuana businesses. A letter of written opposition was received and is included in your packet noting concerns about odor, increased traffic, theft and trespassing.

EXISTING ZONING: A-1 (Rural Agricultural)	EXISTING LAND USE: Burned down home with accessory building	SURROUNDING ZONING & LAND USE: Majority A-1 with one R-1 parcel and two spot zonings: one C-1 (Neighborhood Commercial) and one C-3 (Highway Commercial) parcel	SUBDIVISION: N/A	PROPERTY SIZE: 1.00 acre
STAFF RECOMMENDATION				
APPROVE	APPROVE WITH CONDITIONS	DENY		
One letter in opposition to this development has been received at this time.				
ATTACHMENTS: (CIRCLE)	SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM	LEGAL NOTICE	LEGAL DESCRIPTION
PUBLIC COMMENTS	AGENCY COMMENTS	RESPONSE TO STANDARDS		

RECEIVED

AUG 04 2020

PLANNING / CODE



City of
Shawnee
OKLAHOMA

PLANNING COMMISSION APPLICATION

Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

RECEIVED

AUG 07 2020

PLANNING / CODE

For Office Use Only

Case Number:

P16-20

Project Number:

200813

Date Filed:

Planning Commission Secretary

REQUEST:

☐ Rezoning☐ Conditional Use Permit☒ Rezoning w/Conditional Use Permit☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from agricultural District to commercial District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 2124 W. Benedict St.LEGAL DESCRIPTION: See attachedPROPERTY OWNER (S): Executive Home Rentals, L.L.C.PROPERTY AGENT (APPLICANT): Kevin HannaAPPLICANT'S ADDRESS: P.O. Box 3861CITY: Shawnee STATE: OK ZIP: 74802EMAIL ADDRESS: welcomehome rentals 555@gmail.comTELEPHONE NUMBER: (405) 878-6404 CONTACT NUMBER: (405) 878-6404

DIMENSIONS OF PROPERTY:

AREA: _____ WIDTH: _____

LENGTH: _____ FRONTAGE: _____

CURRENT ZONING: A-1 CURRENT USE: residential/commercialPROPOSED ZONING: C-3 PROPOSED USE: indoor cultivation

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OFFICIAL OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

BEGINNING FOUR HUNDRED AND TWENTY NINE FEET (429) WEST of the SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, THENCE NORTH 330 FEET; WEST 132 FEET; SOUTH 330 FEET; EAST 132 FEET TO THE POINT OF BEGINNING to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

A.K.A 2124 WEST BENEDICT, Shawnee, Oklahoma

CERTIFICATE OF BONDED ABTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA)
) §:
COUNTY OF POTTAWATOMIE)

The undersigned bonded abstractor in and for Pottawatomie County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

BEG 429' W OF SE/C SW4 SE4 14-10N-1E, N330' W132' S330' E132' TO POB.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (1), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: July 27, 2020 at 7:30 AM

First American Title Insurance Company

By: 
Julie Jordan
Abstractor License No. 4071
OAB Certificate of Authority # 017
File No. 2536873-SH99

OWNERSHIP LIST

ORDER NO. 2536873-SH99

DATE PREPARED: August 6, 2020

EFFECTIVE DATE: July 27, 2020 at 7:30 am

OWNER	LOT	BLK	ADDITION
EXECUTIVE HOME RENTALS LLC P O BOX 3861 SHAWNEE, OK 74802			BEG 429'W SE/C SW SE N330' W132' S330' E132' POB (14-10N-3E)
VARNER ROGER & ANNA 1004 RIVIERA DUNES WAY PALMETTO, FL 34221			BEG SW/C SE N1320' E660' S1320' W530' N200' W100' S200' W50' POB (14-10N-3E)
CARTER ROBERT & LISA 2128 W BENEDICT SHAWNEE, OK 74801			E 7 AC OF W 27 AC OF S/2 SE LESS BEG 429'W SE/C SW SE N330' W132'S330'E132' (14-10N-3E)
MARCHANT KENNETH RW & SAMATHA 2120 W BENEDICT ST SHAWNEE, OK 74801			BEG SW/C SE SE N1320' W429' S1320' E429' POB (14-10N-3E)
COLE LECIL & ELIZABETH 2127 W BENEDICT SHAWNEE, OK 74801	1	11	COCHRAN BEG NE/C BLK 11 W214' S407' SE ALG N R/W OF OCA & A RR A DIST 214' N414' POB
MCCOLLAUM SAMUEL 2125 W BENEDICT SHAWNEE, OK 74801	Pt 1	1	A TR BEG NW/C LOT 1 COCHRANE ADDN TH S ALG W LN LOT 1 414' TH EAST- ERLY ALG RW LN 104.77' TH N418.39' TO N LINE LOT 1 TH W 104.67' TO POB
MCDONALD JAMES RUSSELL & ELIZABETH ANN 2121 W BENEDICT SHAWNEE, OK 74801	Pt 1	1	COCHRAN BLK 1 BEG NW/C LOT 1 S414' E484.5' N403' E159' N33' W TO POB LESS 1 AC DES AS BEG NW/C LOT 1 TH S414' ON N RW RR TH EASTERLY ALG RW 104.77' TH N 418.39' TO N LINE OF LOT 1 TH W 104.67' POB & COCHRAN 1.5A IN BEG 33'S NE/C LOT 1 W159' S403' TO RR R/W SE ALG R/W TO E LINE LOT 1 N421' PB TOD TO CHARLES ALAN HALL 2009-15844

8-25-2020

Ref. Rezone Request from A1 Rural ag
to C3 Hwy Commercial @
2124 W Benedict St.

To Planning Commission

We oppose this request to re-zone.
We live at 2121 W Benedict St.

for 20 1/2 years. We chose here
because of the rural ag zone.

This is a family oriented neighborhood,
with small children.

We are in fear of higher traffic,
theft, trespassing, smell, unsavory
individuals. Again, we do not
want this rezoned.

Elizabeth Ann McDonald Thank you
James R. McDonald

8-25-20

8-25-20

RECEIVED

AUG 26 2020

PLANNING / CODE
5B



WINDOWS

ORDINANCE NO. _____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: BEGINNING FOUR HUNDRED AND TWENTY NINE FEET (429) WEST OF THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, THENCE NORTH 330 FEET; WEST 132 FEET; SOUTH 330 FEET; EAST 132 FEET TO THE POINT OF BEGINNING TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 21st day of September, 2020, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification A-1 (Rural Agricultural District) to C-3 (Highway Commercial District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: BEGINNING FOUR HUNDRED AND TWENTY NINE FEET (429) WEST OF THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, THENCE NORTH 330 FEET; WEST 132 FEET; SOUTH 330 FEET; EAST 132 FEET TO THE POINT OF BEGINNING TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 21st day of September, 2020.

ED BOLT, MAYOR

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 21st day of September, 2020.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

11.

Meeting Date: 09/21/2020

Sales Tax and Budget Report

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and Budget Report.

Attachments

Sales Tax Report

Budget Report



Date: September 21, 2020
To: Honorable Mayor and City Commissioners
From: Ashley Neel, CPA, Finance Director and City Treasurer
Subject: September Sales and Use Tax Deposit

Sales and Use Tax Collections: The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in September consist of August estimates and July final reported collections. Any taxes collected for months prior to July will include accrued late penalties and interest.

Sales Tax Collection Allocated by Fund:

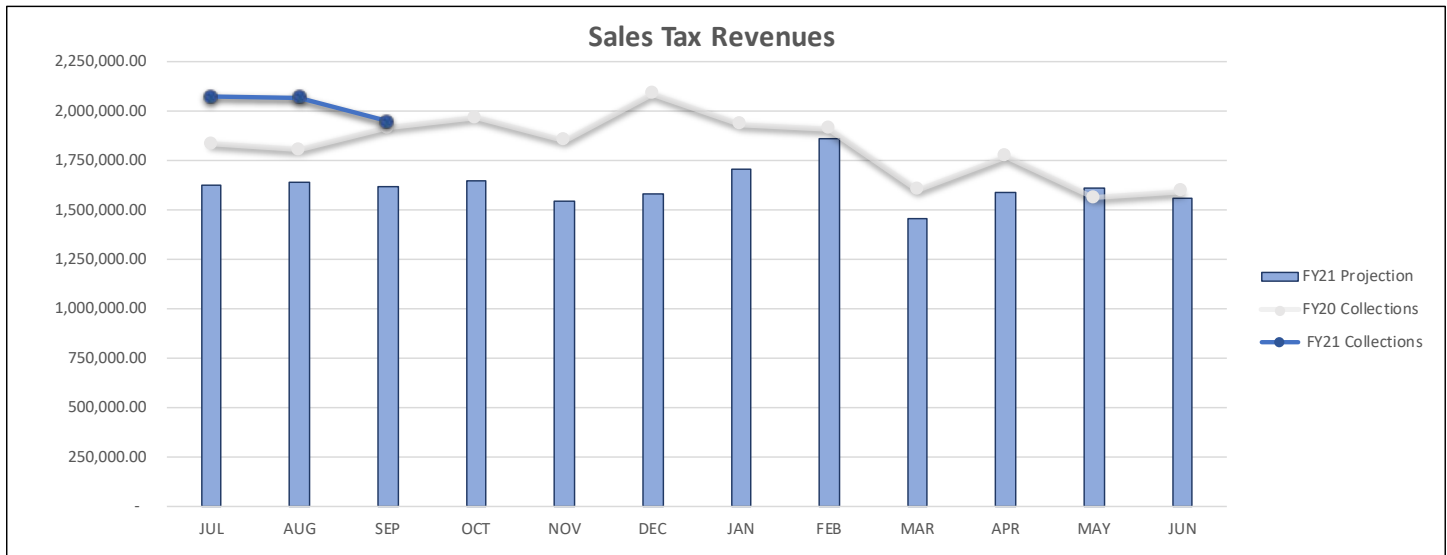
The September sales tax deposit was \$1,949,947.57, including interest of \$1,747.20, to be allocated as follows:

<u>Fund</u>	<u>Allocation</u>
General Fund	\$ 1,114,255.75
2018 Capital Improvements Fund	278,563.94
Capital Improvements Fund	215,887.06
Street Improvements Fund	243,743.44
Economic Development Fund	27,856.40
Police Sales Tax Fund	34,820.49
Fire Sales Tax Fund	<u>34,820.49</u>
Total Sales Taxes Collected	<u><u>\$ 1,949,947.57</u></u>

Finance Department Report:

Sales and use tax collections totaled \$2,132,785.74 for September 2020. It should be noted the sales tax estimate for FY 20-21 was based on a 12.5% reduction compared to the prior year budget. For the year, sales tax collections are up \$1,199,334 or 24.51%, over the projected budget year-to-date. Use tax collections are up approximately \$27,472, or 4.74%, over the projected budget year-to-date.

Fiscal Year 2021 Sales Tax Collections and Performance:

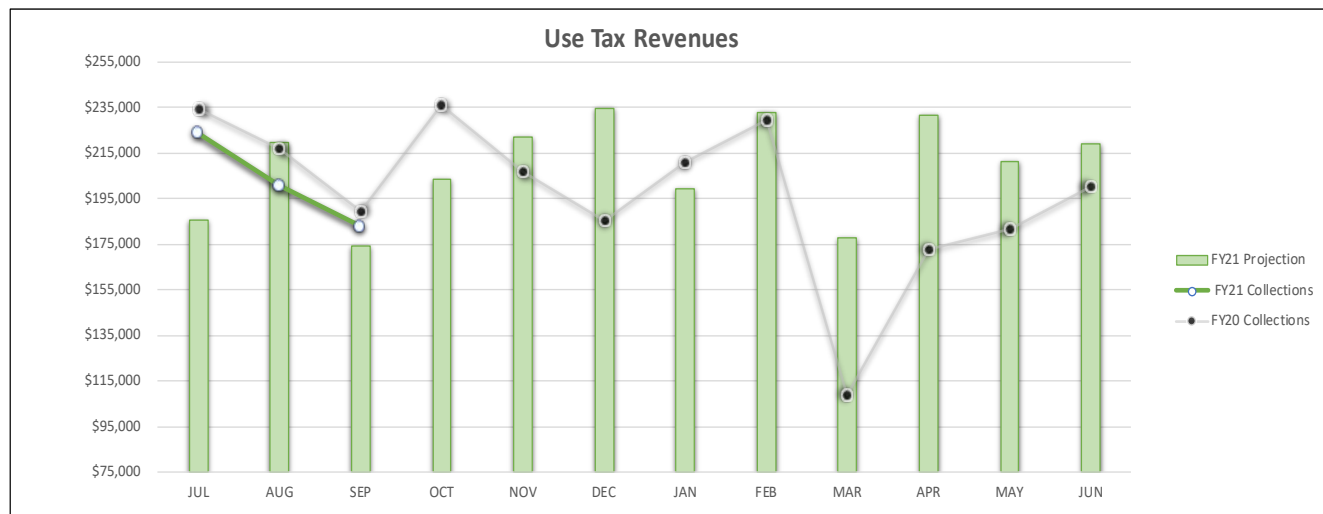


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts (September 2020):	\$ 1,620,024	\$ 1,949,948	\$ 329,924	20.37%
Sales Tax Receipts (year-to-date):	\$ 4,892,865	\$ 6,092,198	\$ 1,199,334	24.51%

	September 2020	September 2019	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 1,949,948	\$ 1,915,770	\$ 34,177	1.78%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 6,092,198	\$ 5,557,140	\$ 535,058	9.63%

Fiscal Year 2021 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (September 2020):	\$ 174,078	\$ 182,838	\$ 8,760	5.03%
Use Tax Receipts (year-to-date):	\$ 579,687	\$ 607,159	\$ 27,472	4.74%

	September 2020	September 2019	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 182,838	\$ 189,314	\$ (6,475)	-3.42%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 607,159	\$ 640,382	\$ (33,223)	-5.19%



August 17, 2020

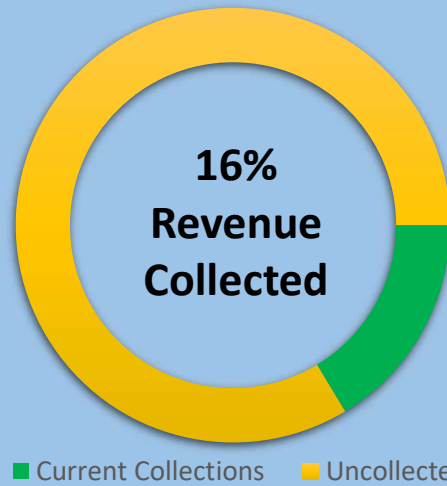
Prepared by Shawnee Finance Department

August 2020 Budget Report

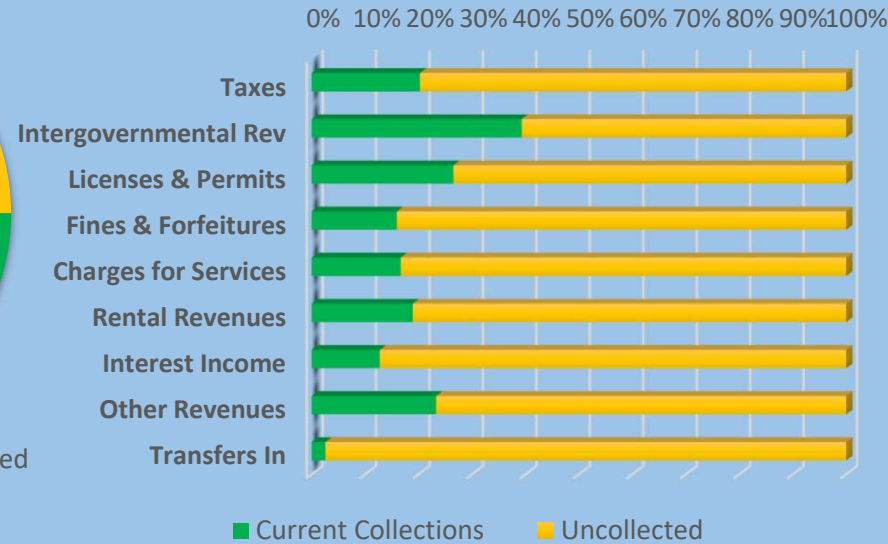
General Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	3,805,630.21
Expenditures:	3,511,518.66
Difference	294,111.55

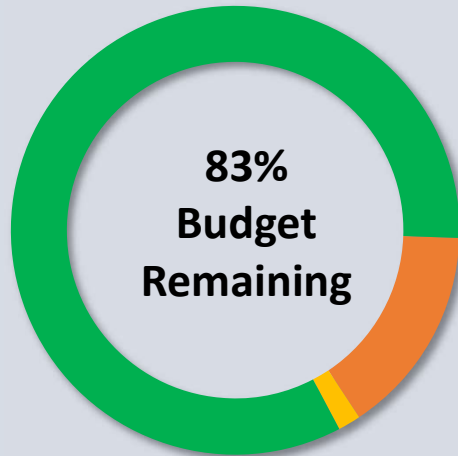
Revenues:



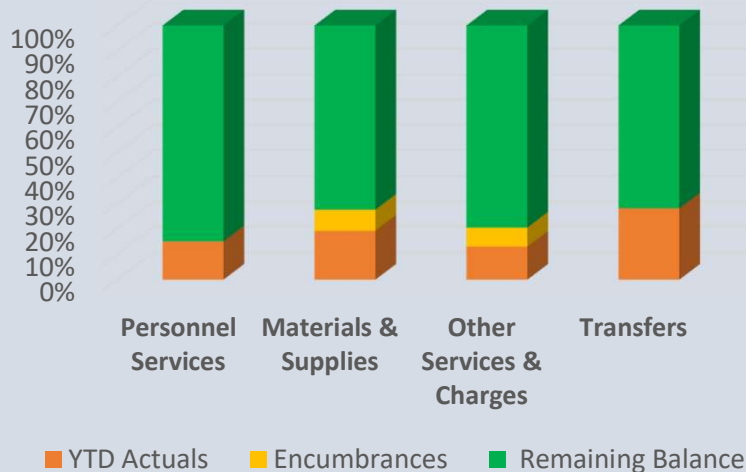
Revenue by Source



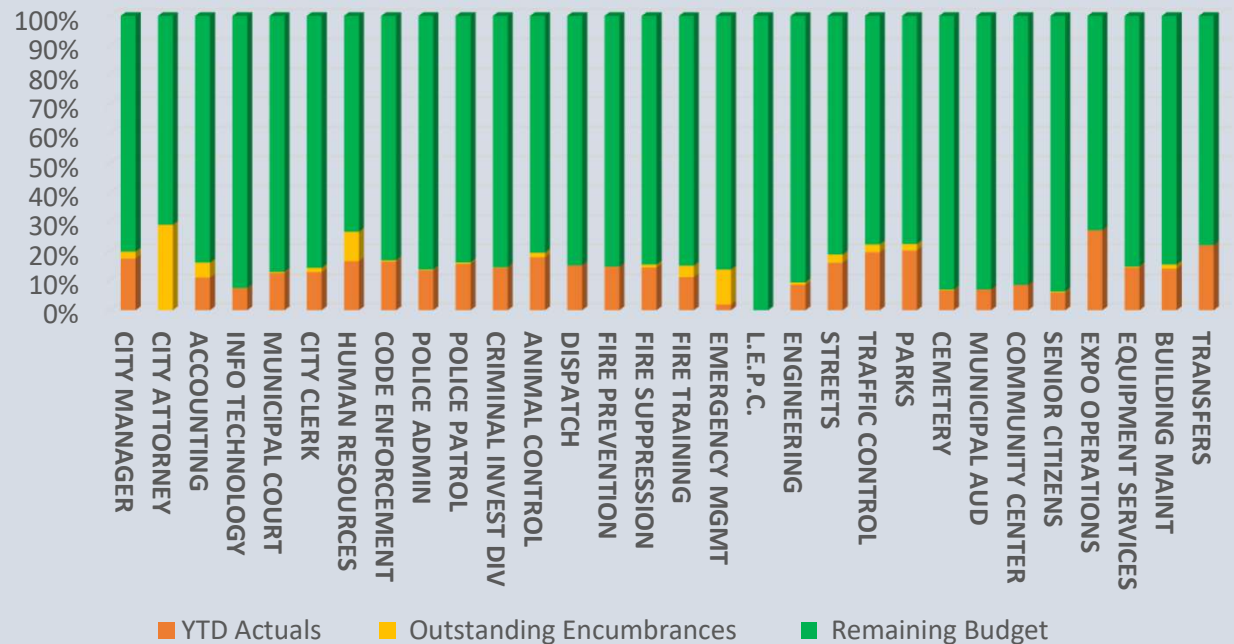
Expenditures:



Breakdown by Account Group



Breakdown by Department



Street & Alley Fund

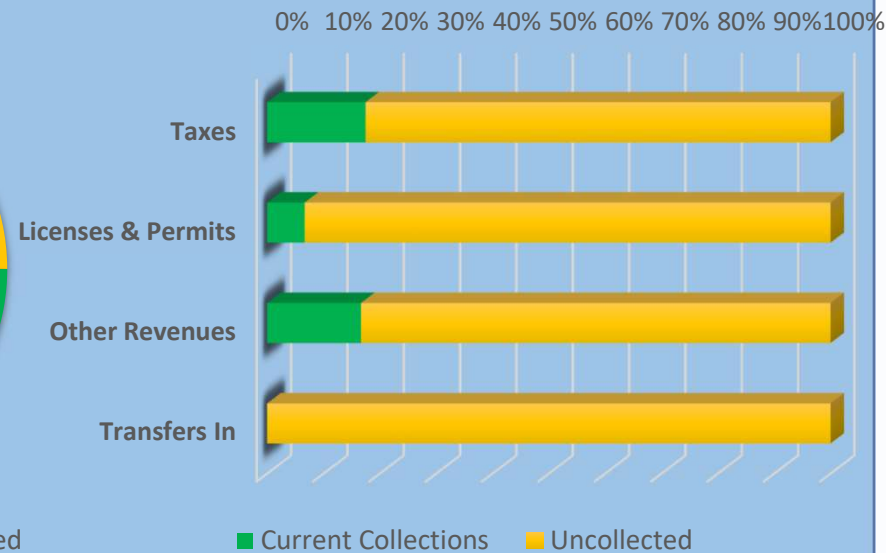
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	49,214.18
Expenditures:	68,861.65
Difference	(19,647.47)

Revenues:

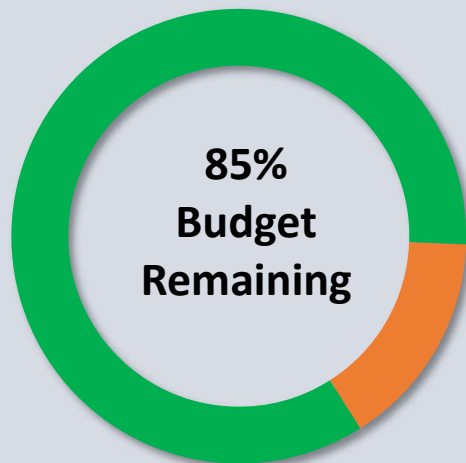


■ Current Collections ■ Uncollected

Revenue by Source

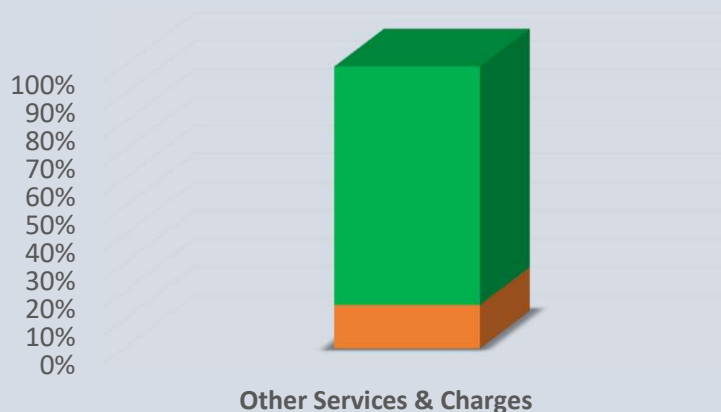


Expenditures:



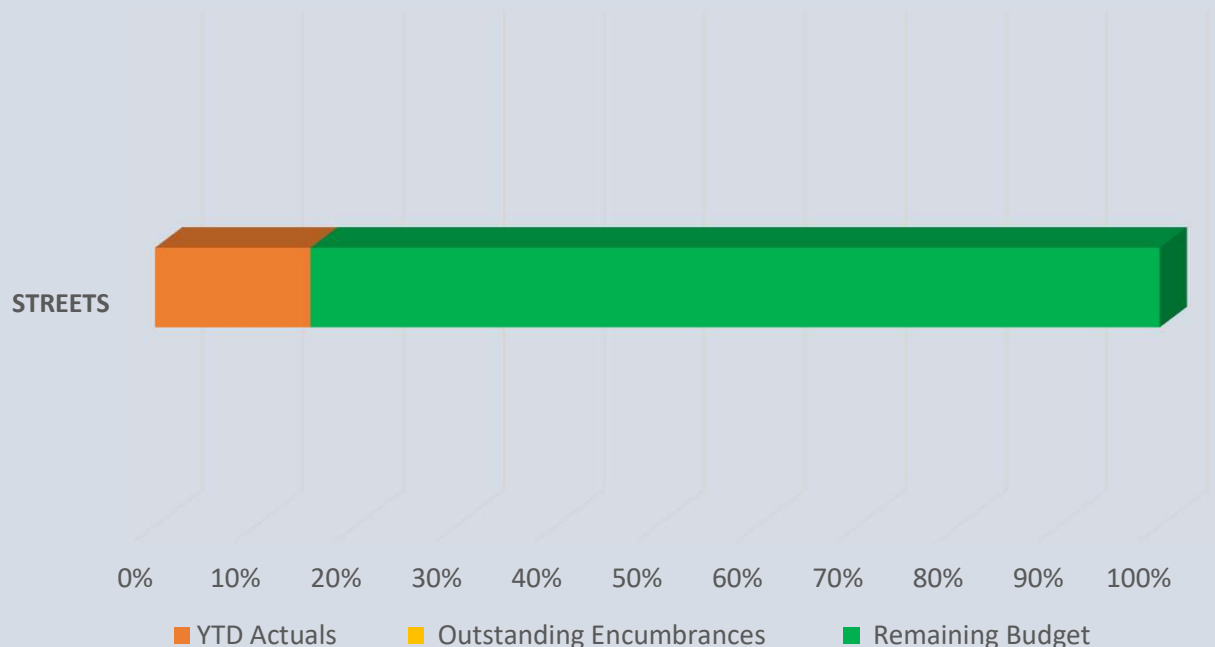
■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

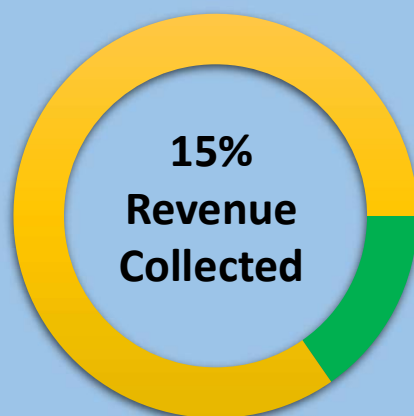
Breakdown by Department



E-911 Fund

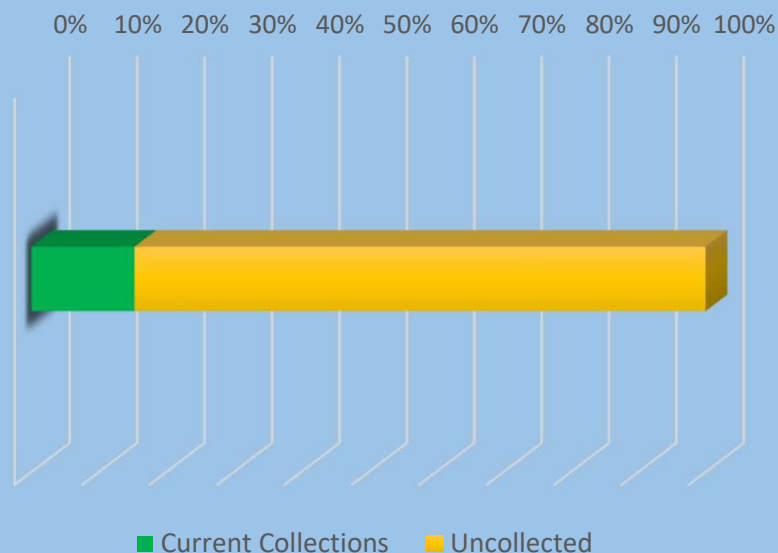
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	46,666.32
Expenditures:	45,094.39
Difference	1,571.93

Revenues:

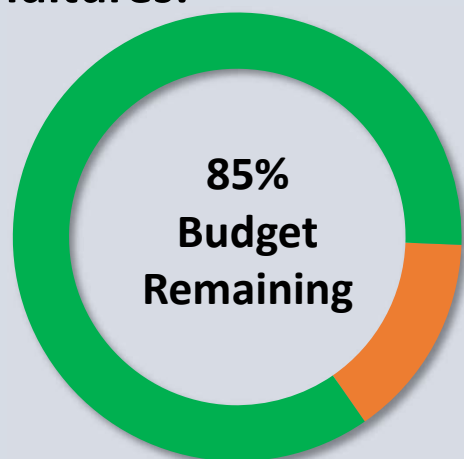


■ Current Collections ■ Uncollected

Revenue by Source

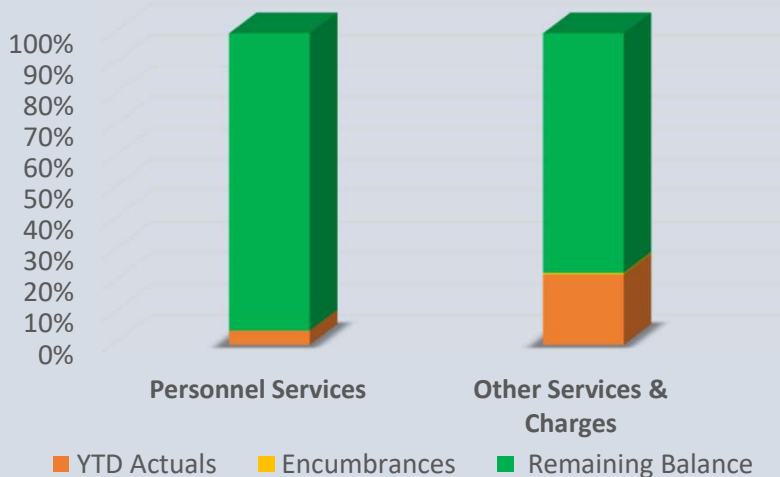


Expenditures:

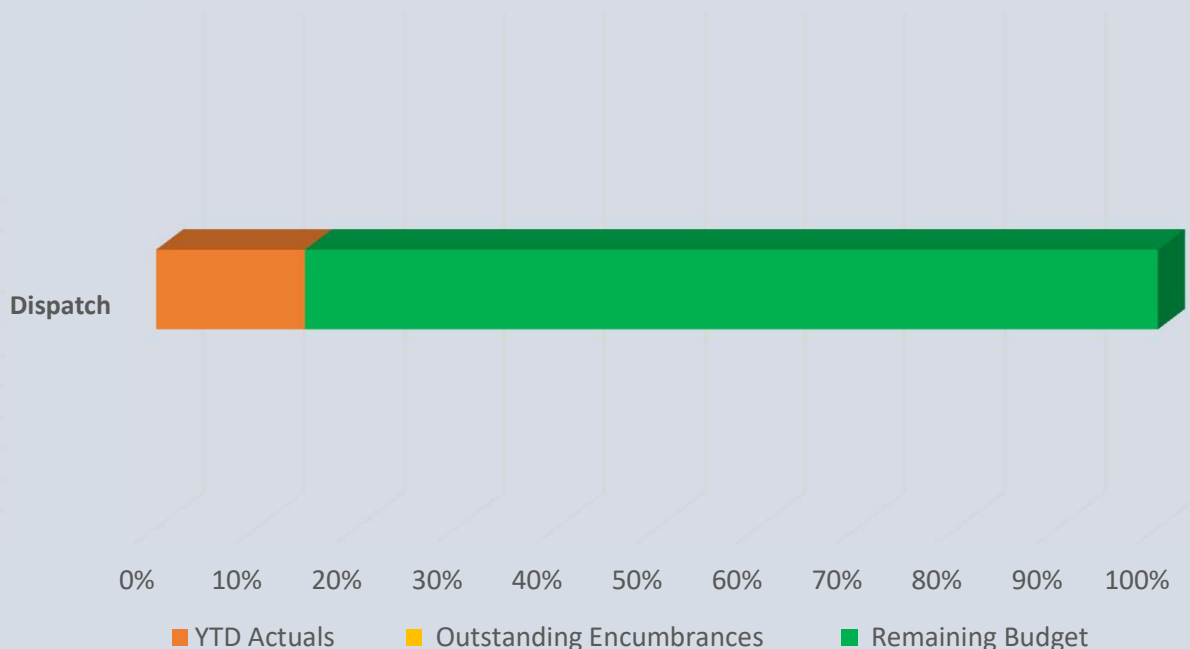


■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



Breakdown by Department



Revolving Oil & Gas Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	0.00
Expenditures:	0.00
Difference	0.00

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

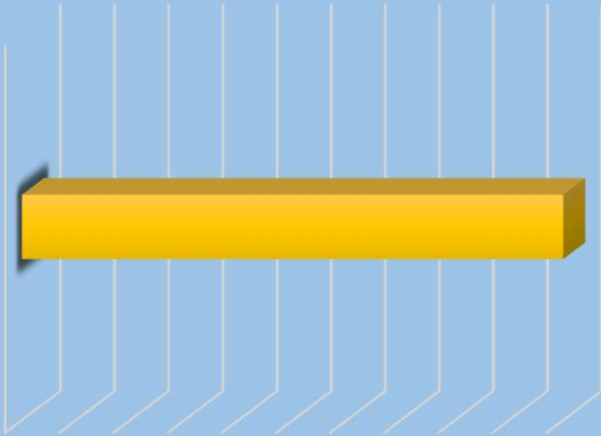
Revenues:



■ Current Collections ■ Uncollected

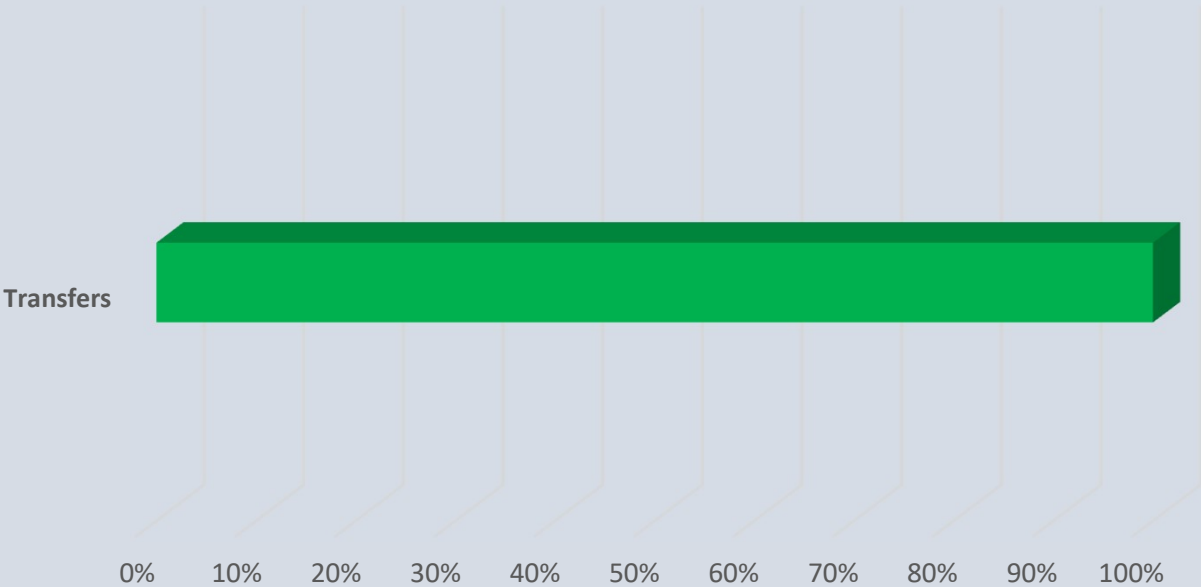
Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%



■ Current Collections ■ Uncollected

Breakdown by Department

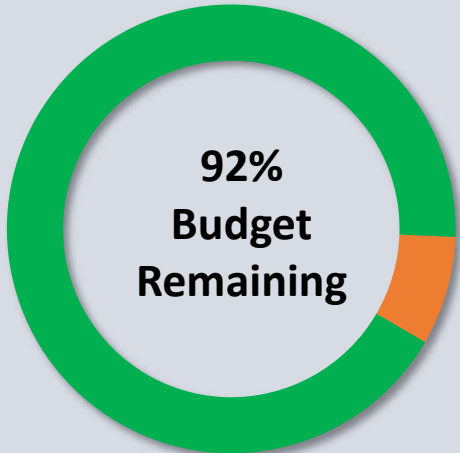


■ YTD Actuals ■ Outstanding Encumbrances ■ Remaining Budget

Economic Development Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	59,175.02
Expenditures:	21,449.70
Difference	37,725.32

Expenditures:



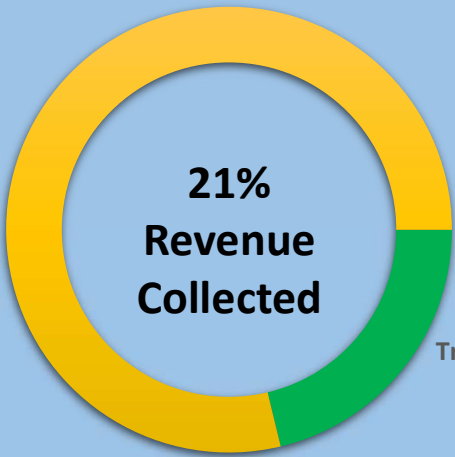
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



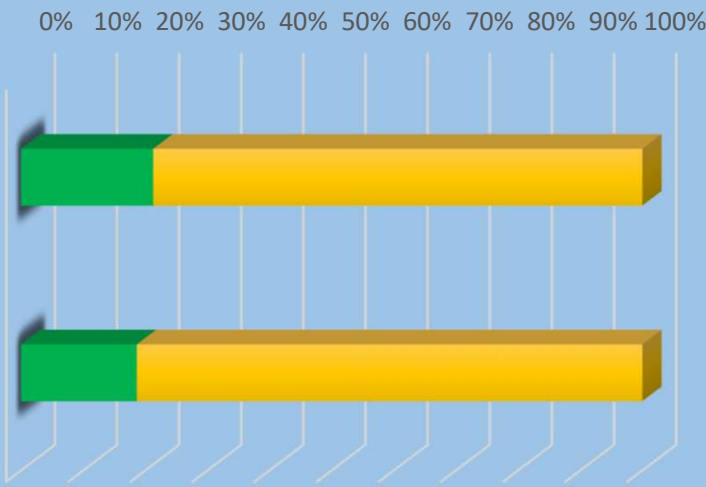
YTD Actuals Encumbrances Remaining Balance

Revenues:



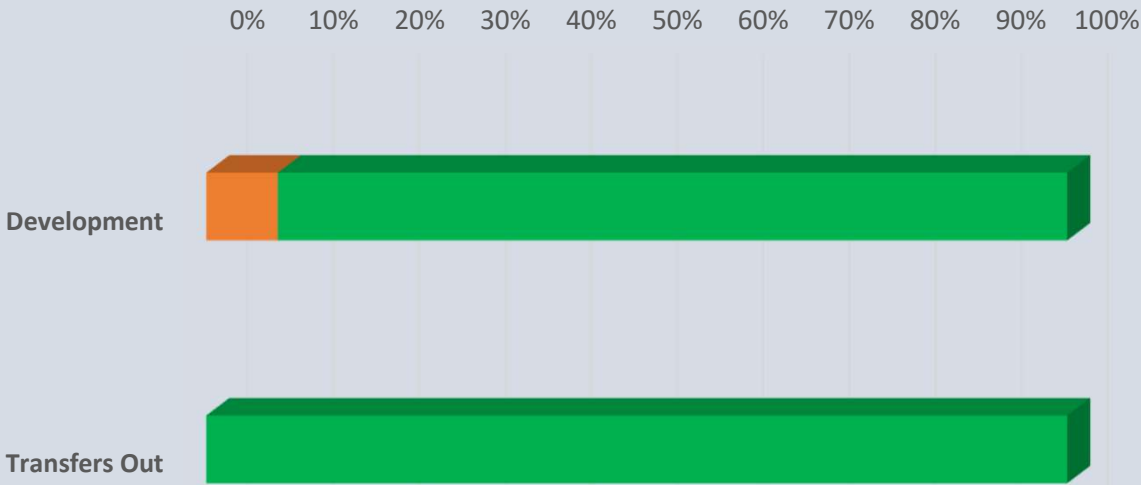
Current Collections Uncollected

Revenue by Source



Current Collections Uncollected

Breakdown by Department

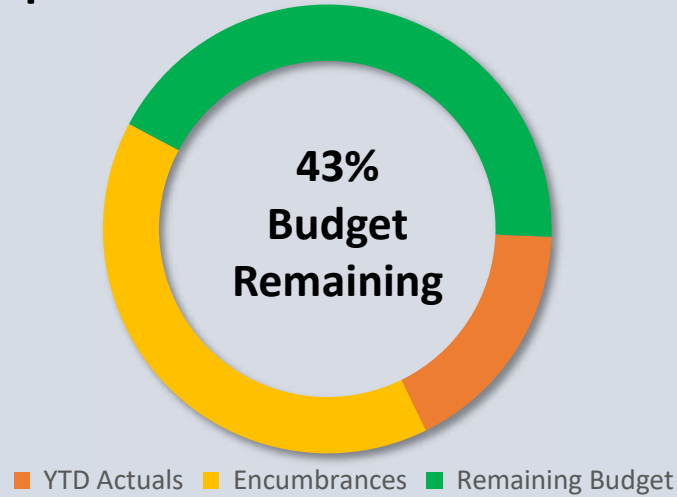


YTD Actuals Outstanding Encumbrances Remaining Budget

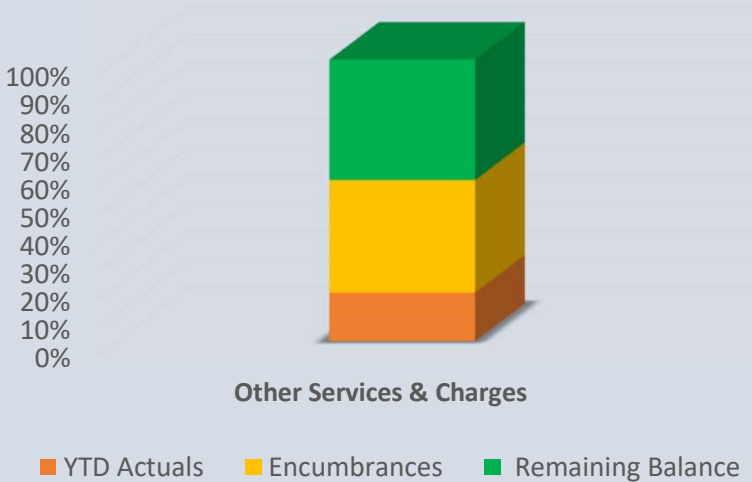
Spay/Neuter Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	875.00
Expenditures:	430.00
Difference	445.00

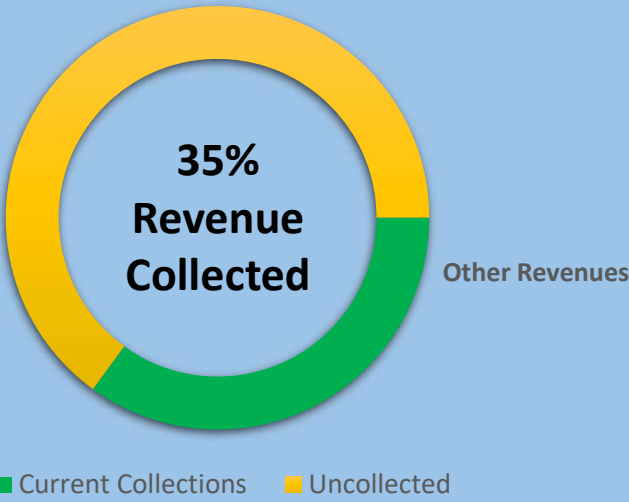
Expenditures:



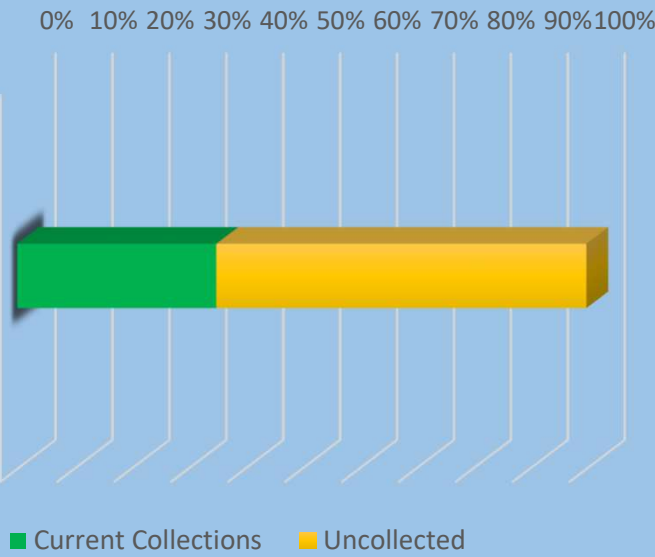
Breakdown by Account Group



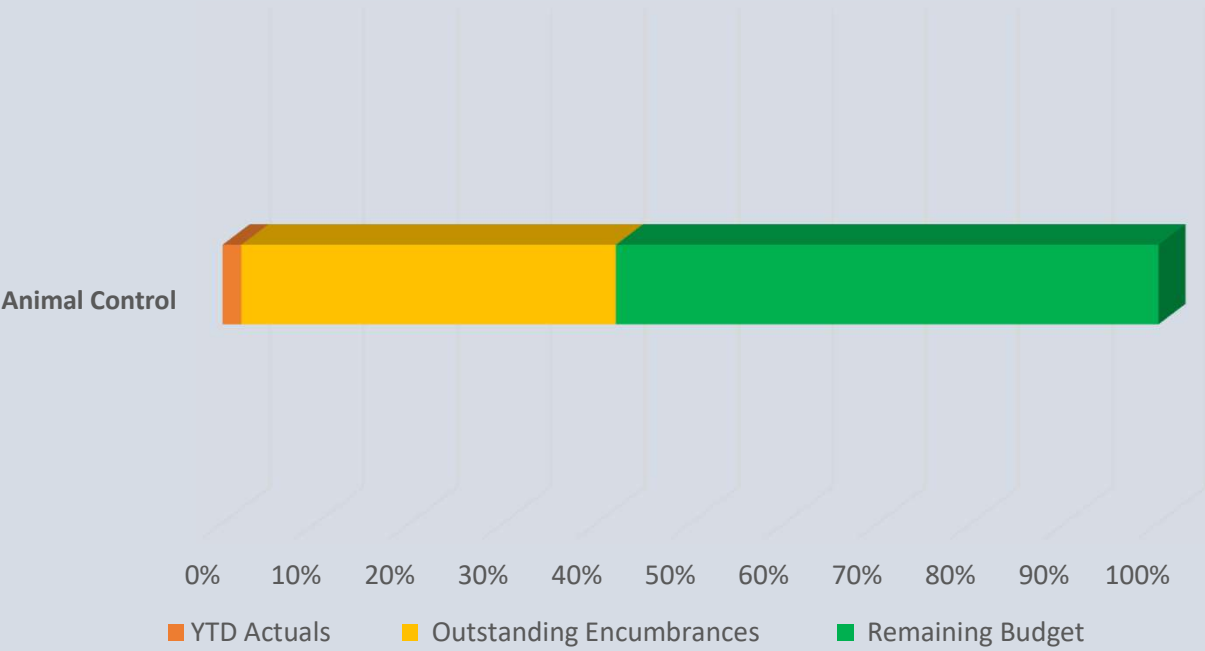
Revenues:



Revenue by Source



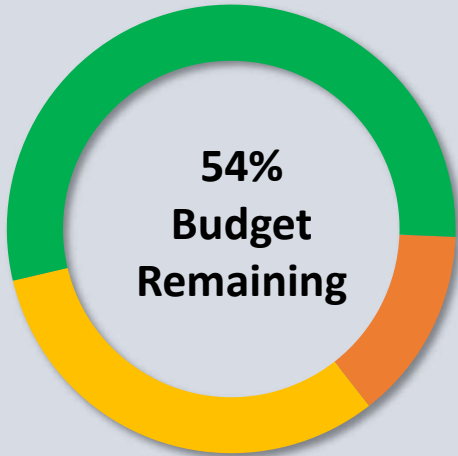
Breakdown by Department



Hotel/Motel Surcharge Fund

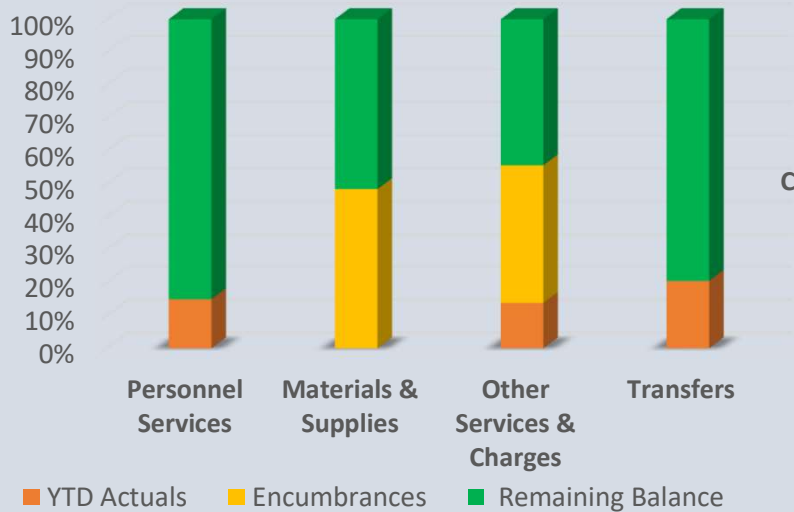
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	88,950.34
Expenditures:	59,846.41
Difference	29,103.93

Expenditures:

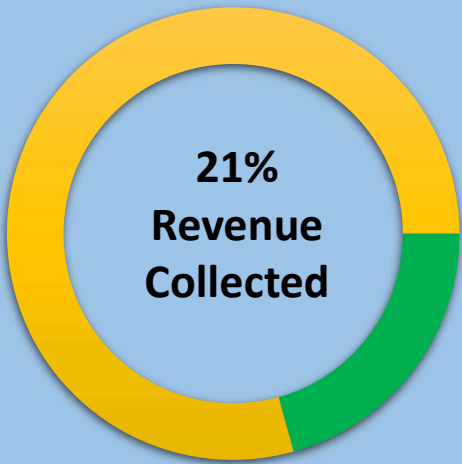


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



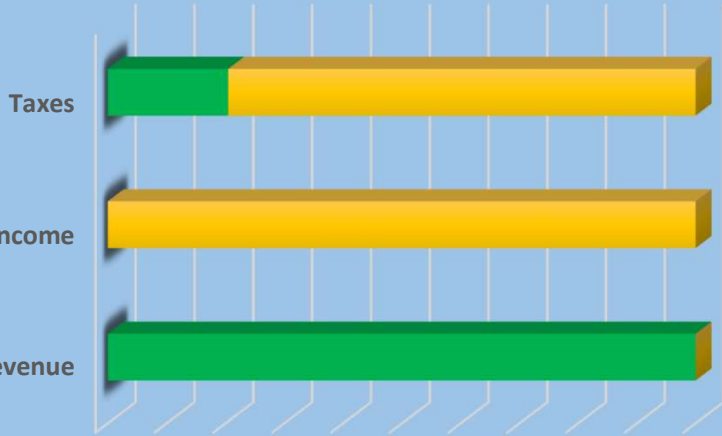
Revenues:



Current Collections Uncollected

Revenue by Source

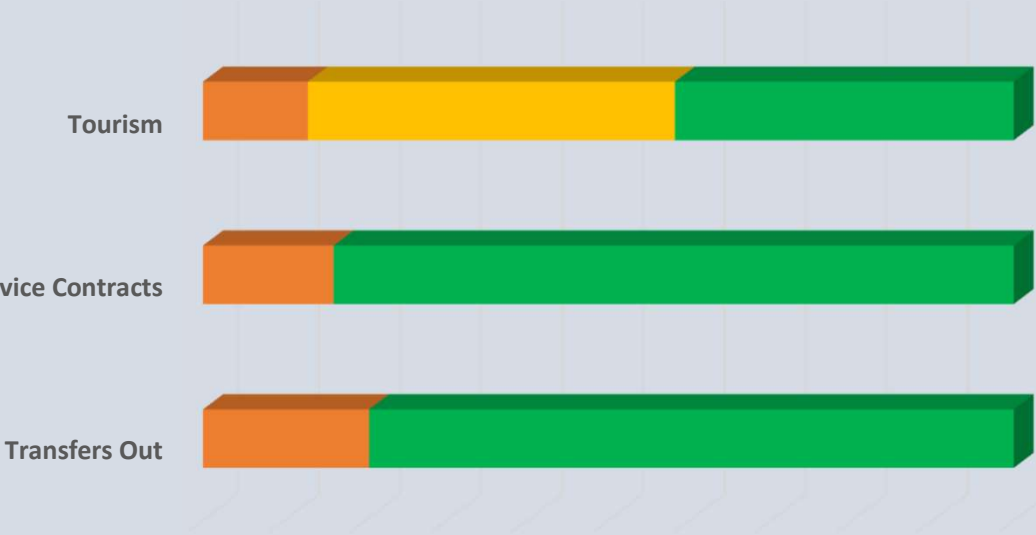
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%



Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

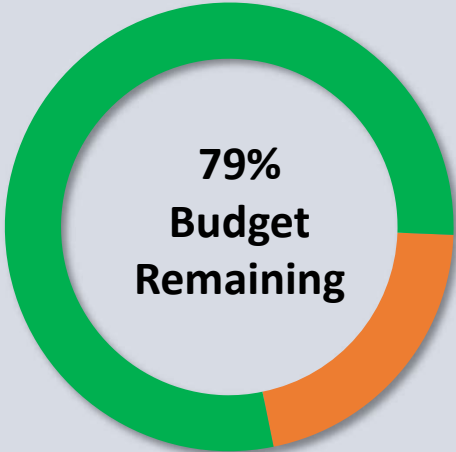


YTD Actuals Outstanding Encumbrances Remaining Budget

Police Sales Tax Fund

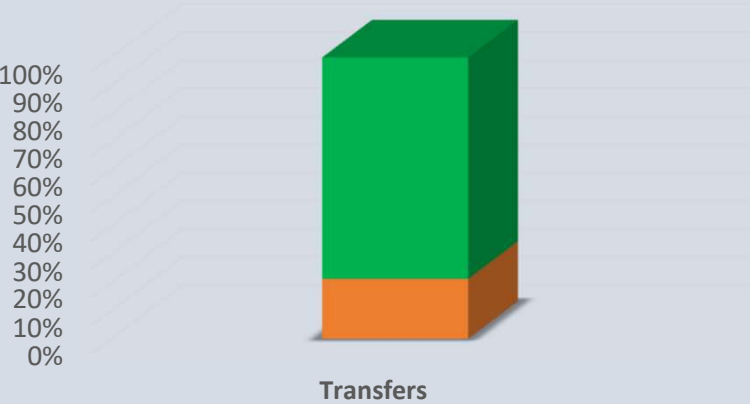
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	73,968.75
Expenditures:	73,968.75
Difference	0.00

Expenditures:



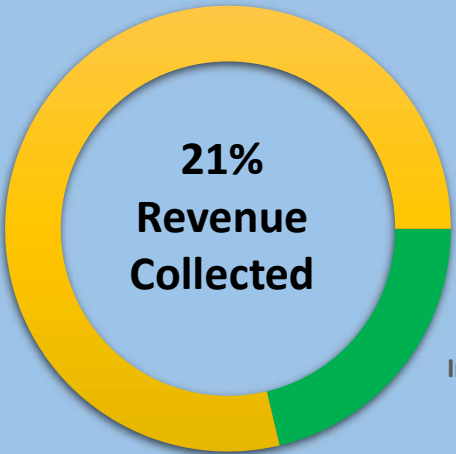
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



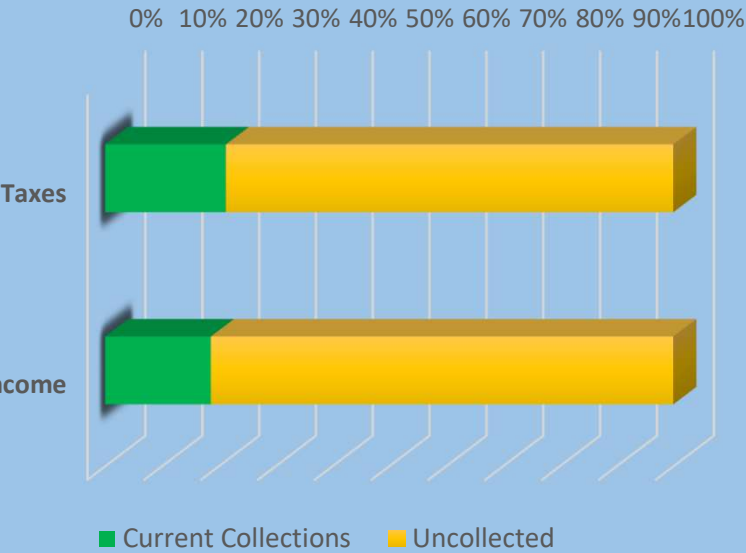
YTD Actuals Encumbrances Remaining Balance

Revenues:

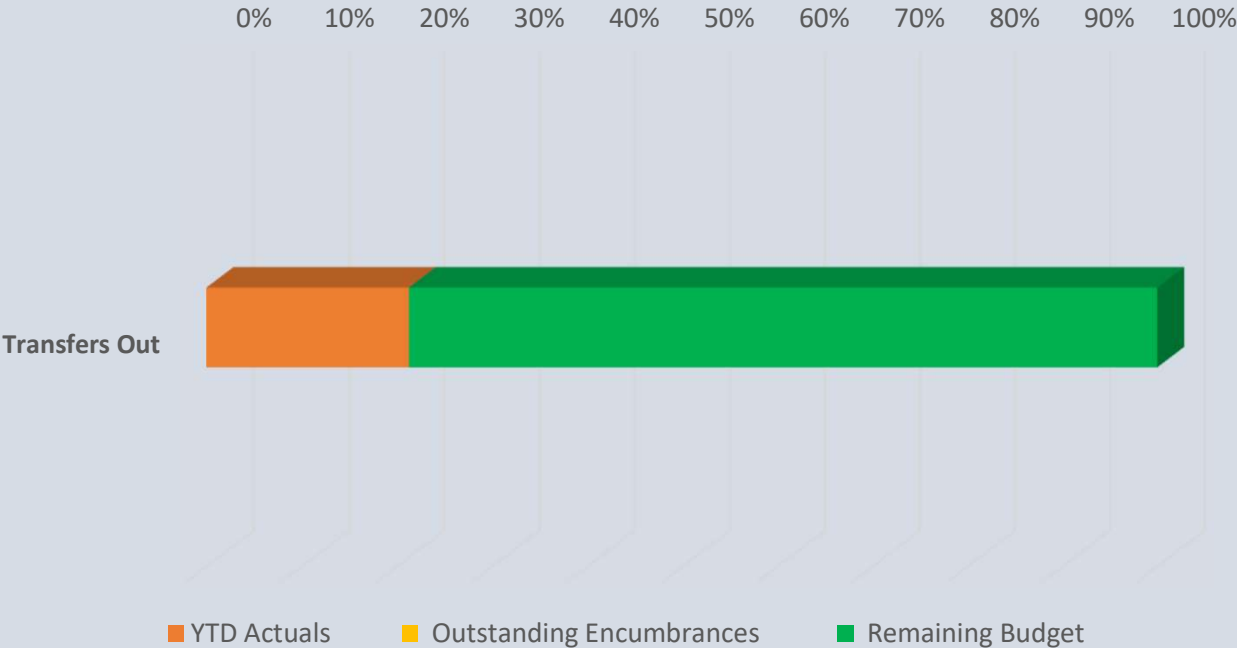


Current Collections Uncollected

Revenue by Source



Breakdown by Department

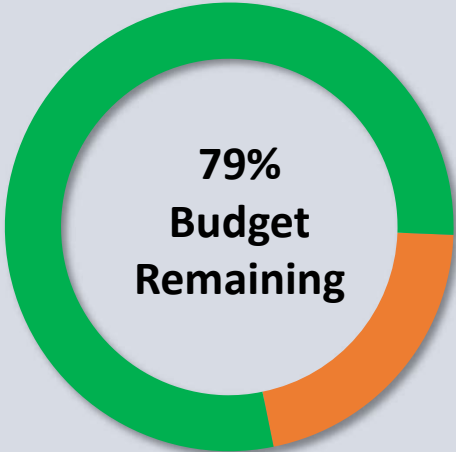


YTD Actuals Outstanding Encumbrances Remaining Budget

Fire Sales Tax Fund

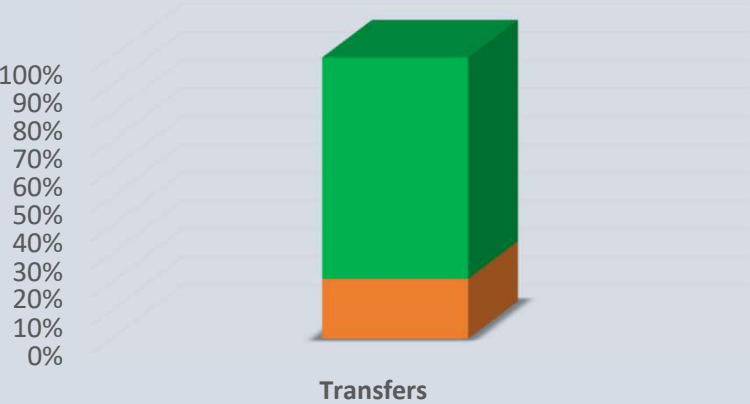
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	73,968.75
Expenditures:	73,968.75
Difference	0.00

Expenditures:



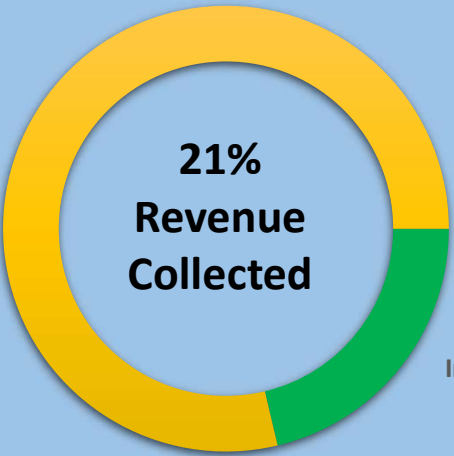
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



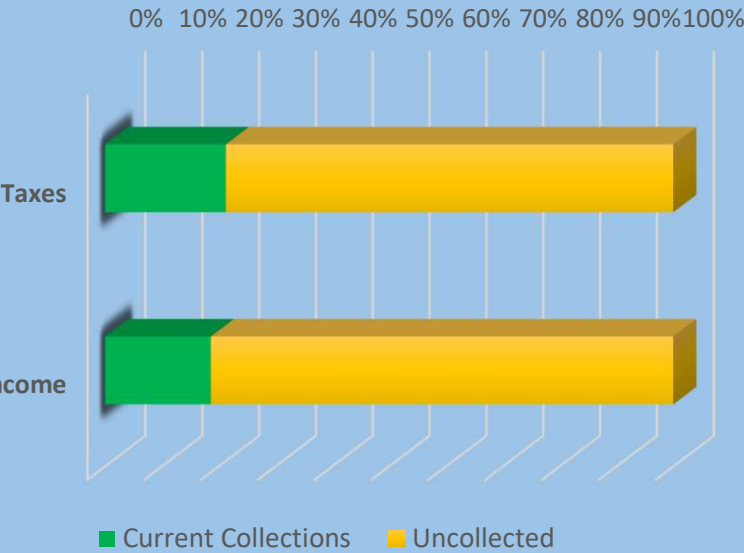
YTD Actuals Encumbrances Remaining Balance

Revenues:

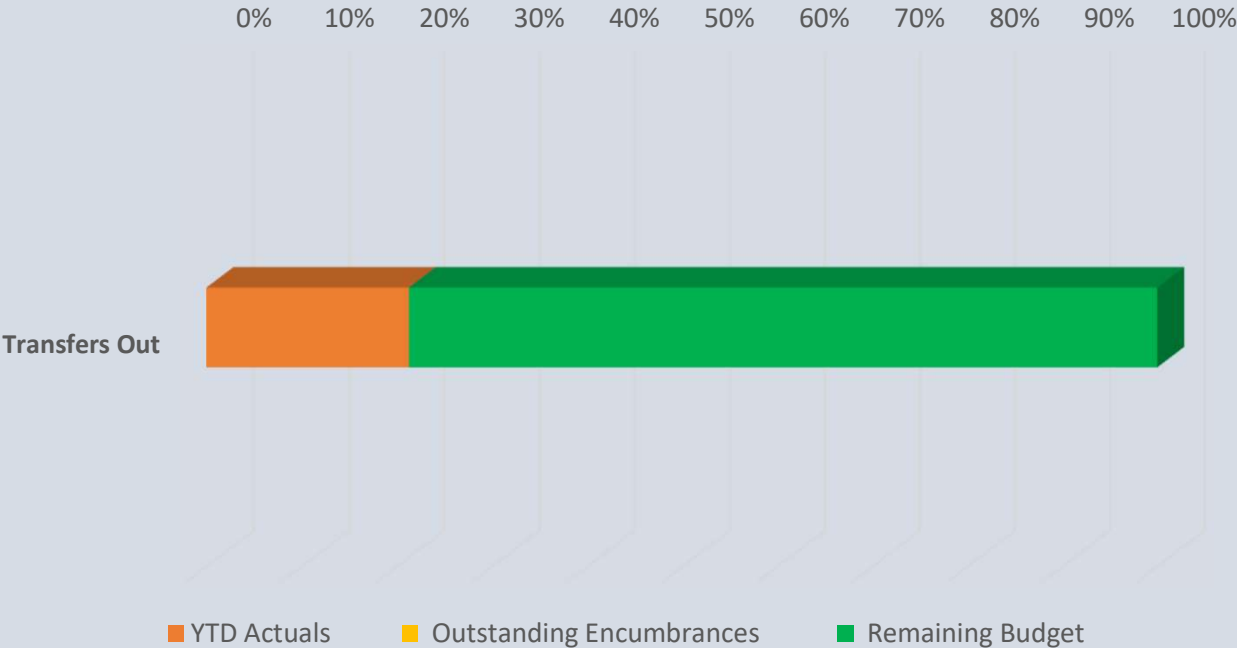


Current Collections Uncollected

Revenue by Source



Breakdown by Department



YTD Actuals Outstanding Encumbrances Remaining Budget

Tax Increment Finance Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	14,004.00
Expenditures:	0.00
Difference	14,004.00

Expenditures:



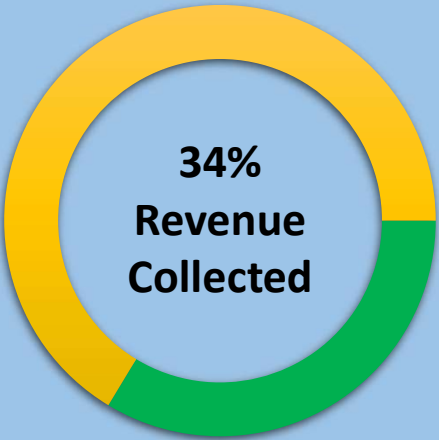
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



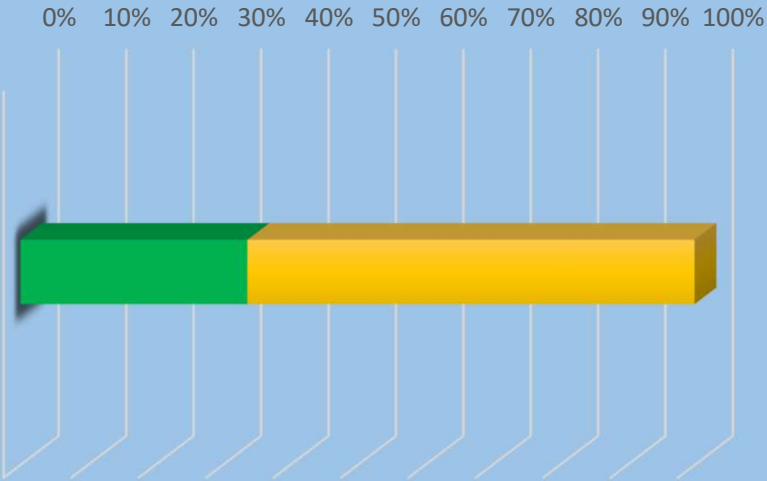
YTD Actuals Encumbrances Remaining Balance

Revenues:



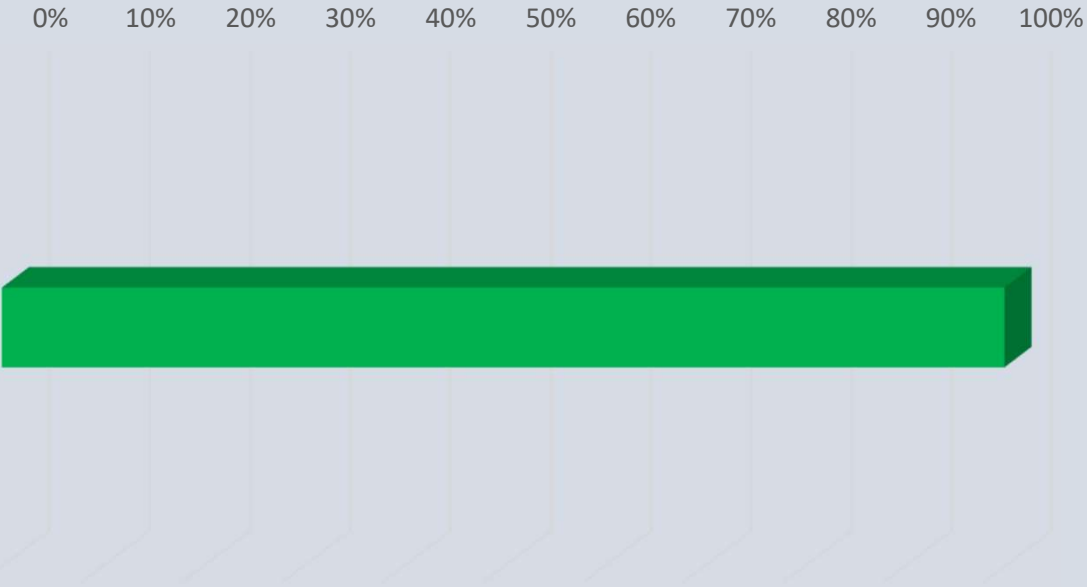
Current Collections Uncollected

Revenue by Source



Current Collections Uncollected

Breakdown by Department

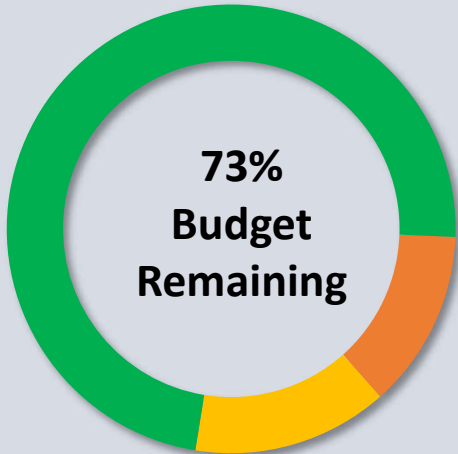


YTD Actuals Outstanding Encumbrances Remaining Budget

Drug Forfeiture Fund

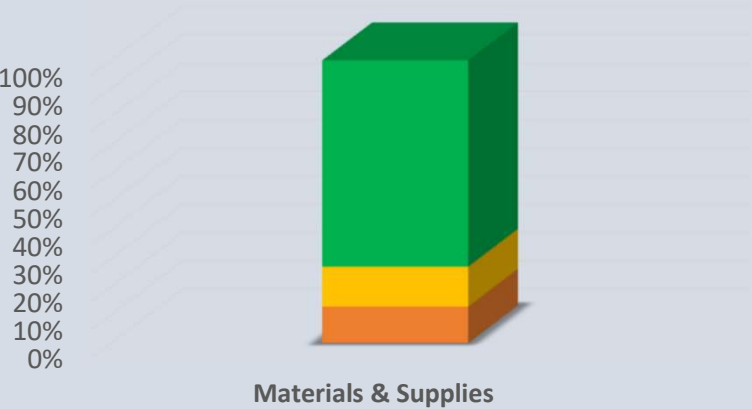
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	0.00
Expenditures:	1,545.15
Difference	(1,545.15)

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



YTD Actuals Encumbrances Remaining Balance

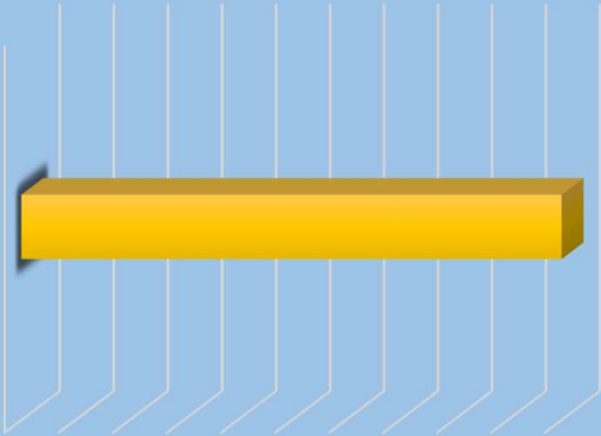
Revenues:



Current Collections Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%



Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Police Patrol

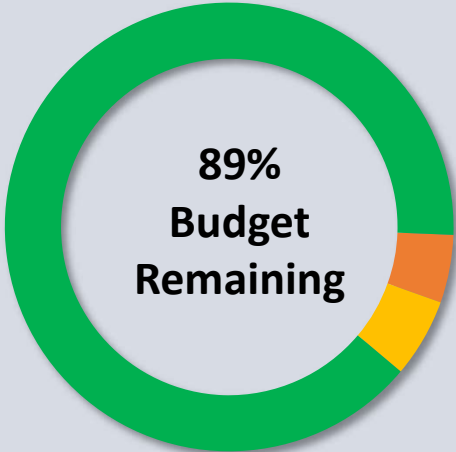


YTD Actuals Outstanding Encumbrances Remaining Budget

CDBG Grants

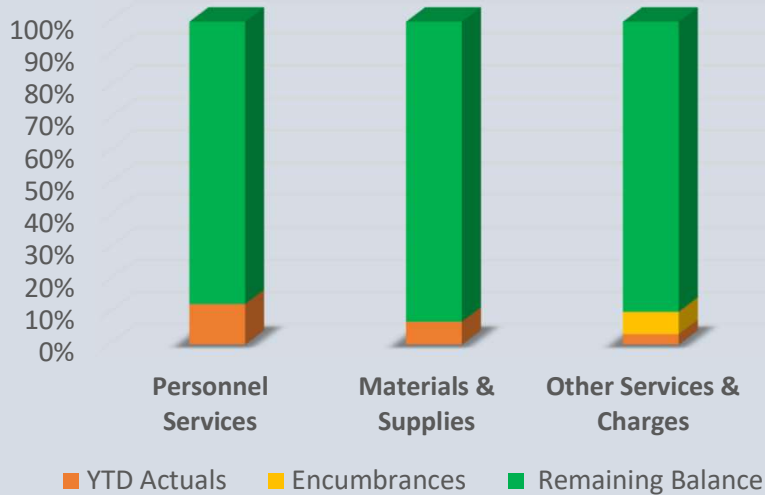
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	66,013.68
Expenditures:	33,039.60
Difference	32,974.08

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



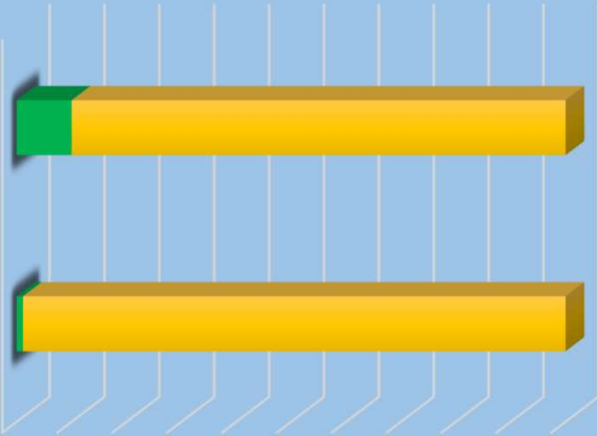
Revenues:



Current Collections Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%



Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

CDBG Administration



CDBG Housing Rehab

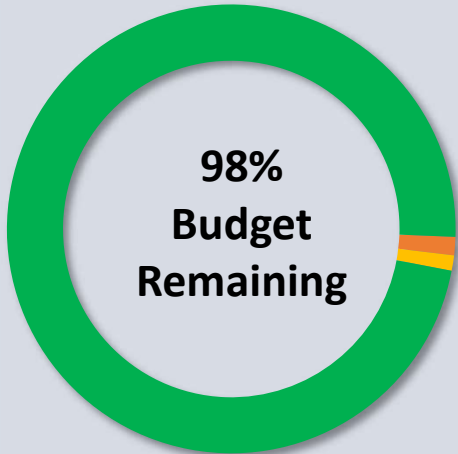


YTD Actuals Outstanding Encumbrances Remaining Budget

Capital Improvement Fund

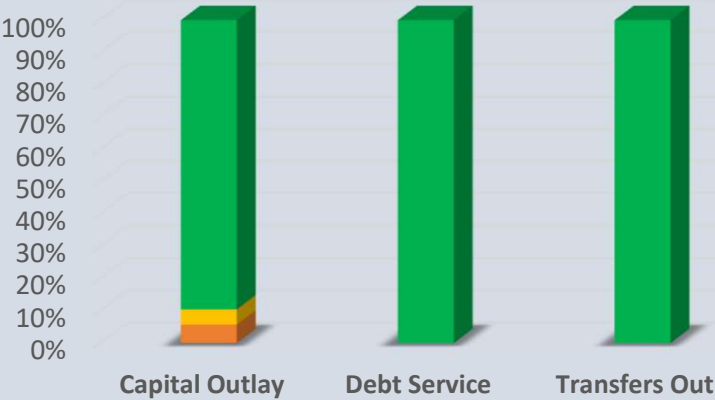
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	485,396.37
Expenditures:	28,495.39
Difference	456,900.98

Expenditures:



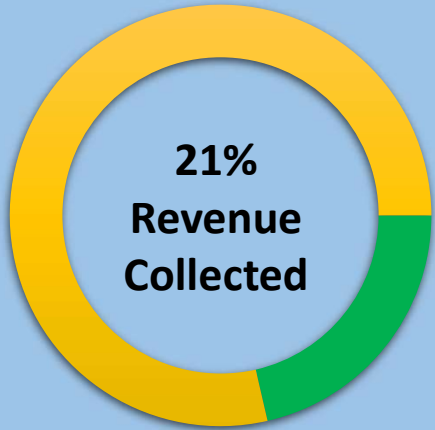
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



YTD Actuals Encumbrances Remaining Balance

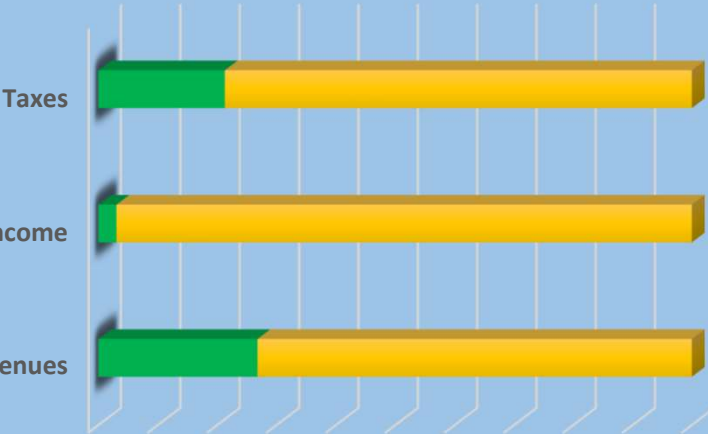
Revenues:



Current Collections Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%



Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

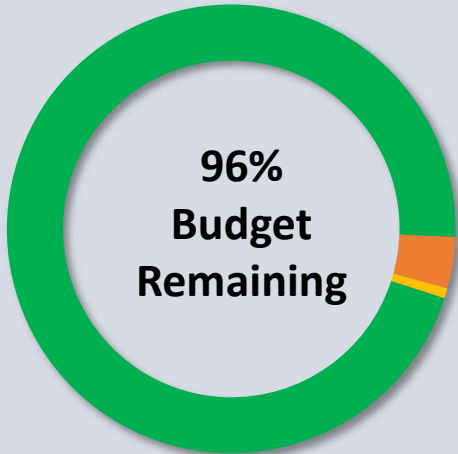


YTD Actuals Outstanding Encumbrances Remaining Budget

Street Improvement Fund

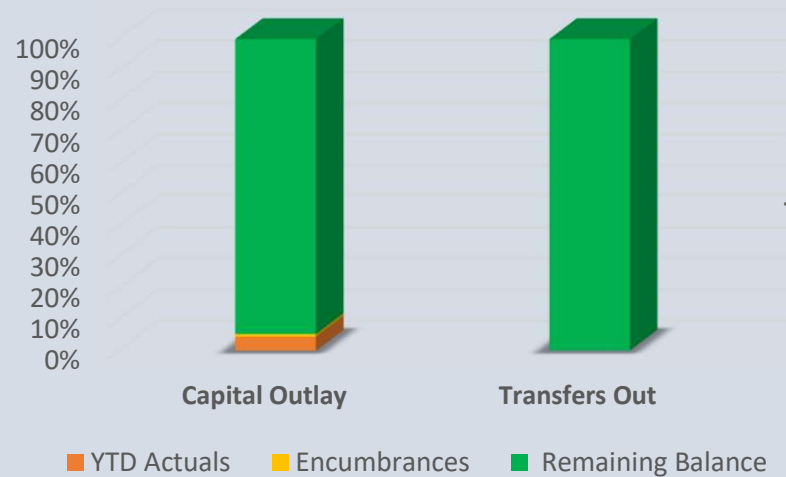
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	650,205.11
Expenditures:	268,444.89
Difference	381,760.22

Expenditures:

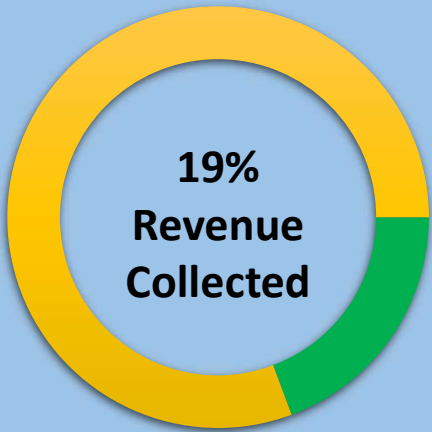


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

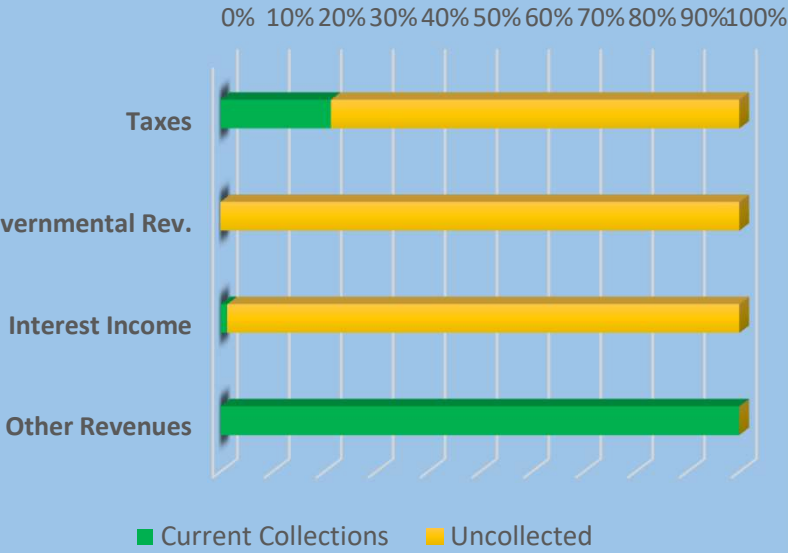


Revenues:

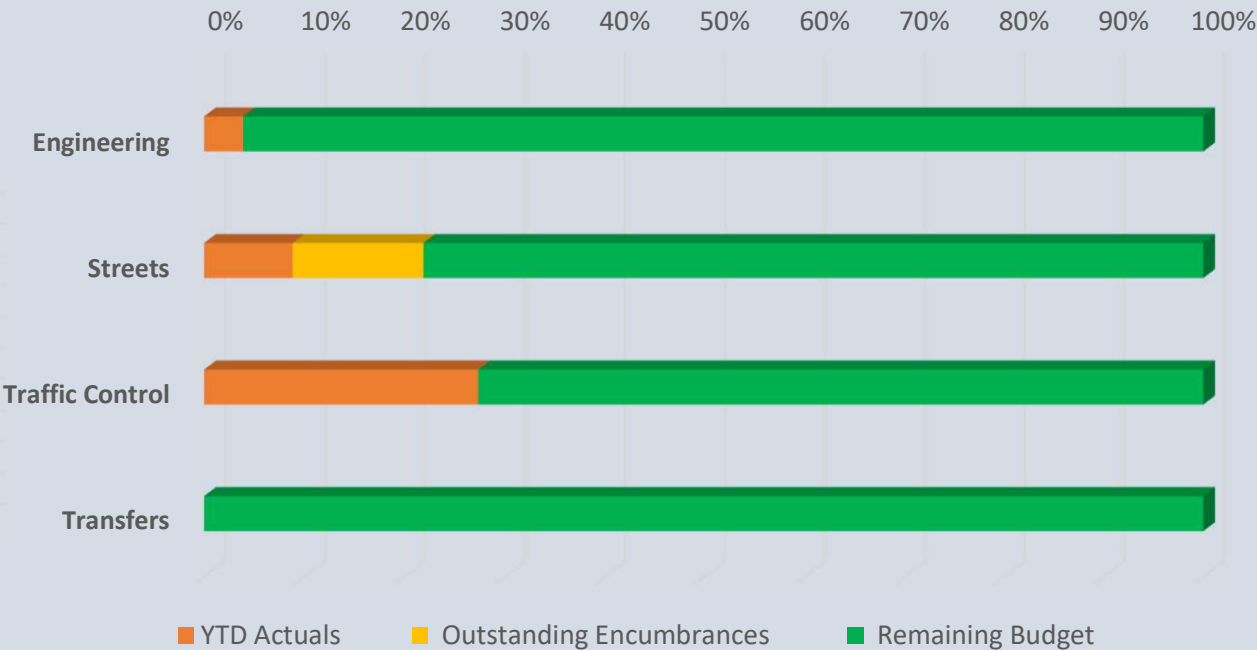


Current Collections Uncollected

Revenue by Source



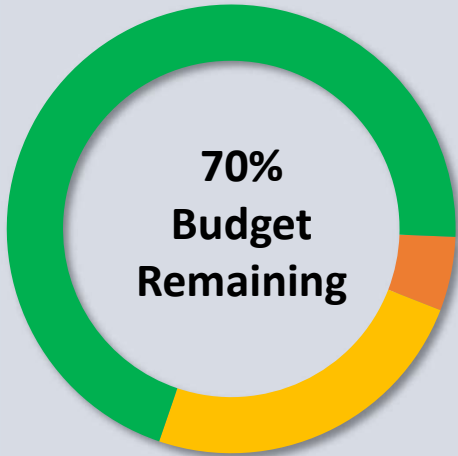
Breakdown by Department



2018 Capital Improvement Fd

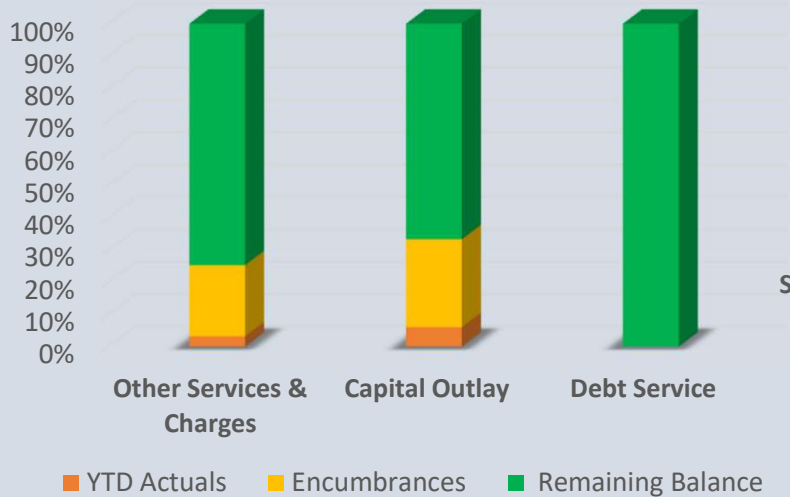
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	591,750.13
Expenditures:	476,589.71
Difference	115,160.42

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

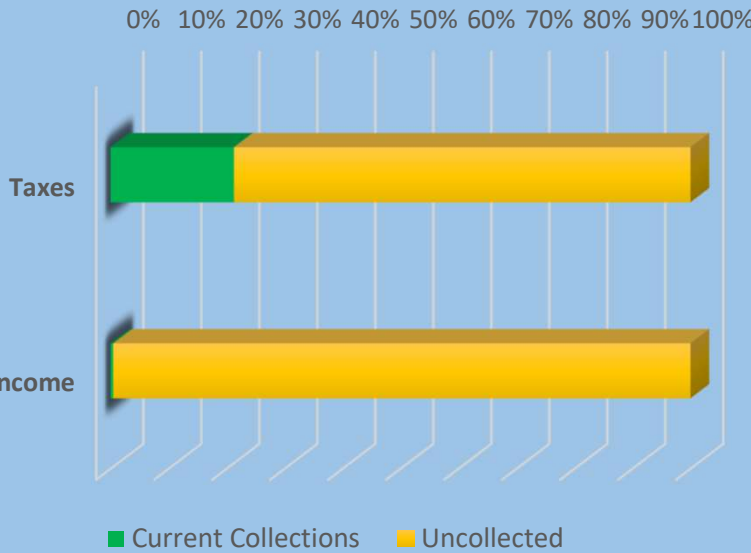


Revenues:

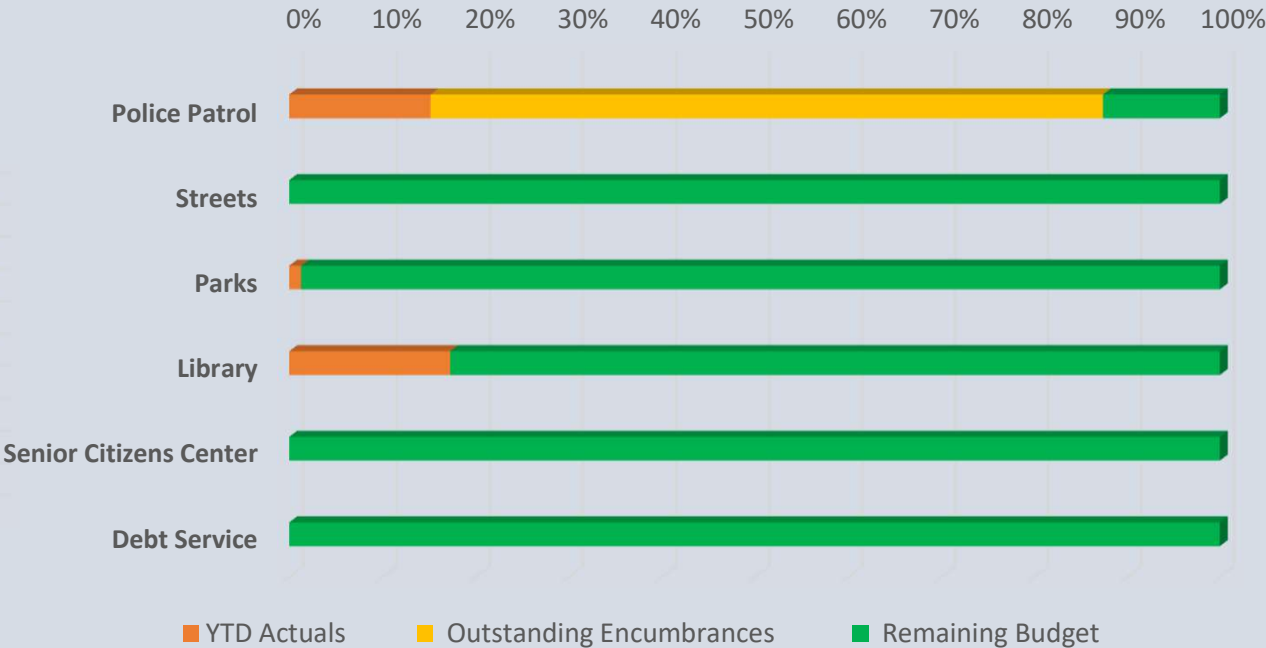


Current Collections Uncollected

Revenue by Source



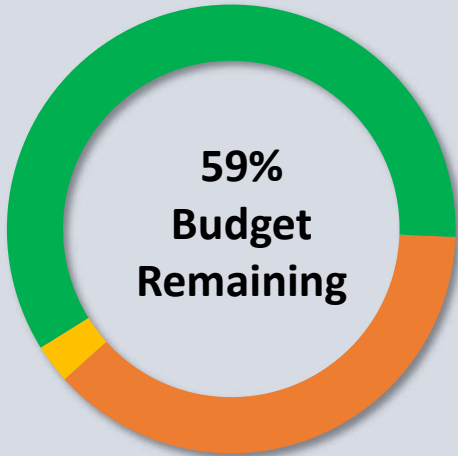
Breakdown by Department



Aquatic Center

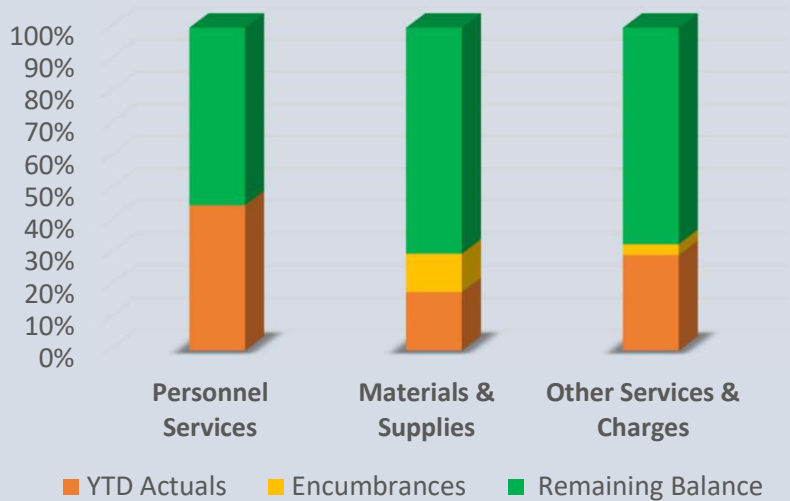
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	136,577.28
Expenditures:	133,758.30
Difference	2,818.98

Expenditures:

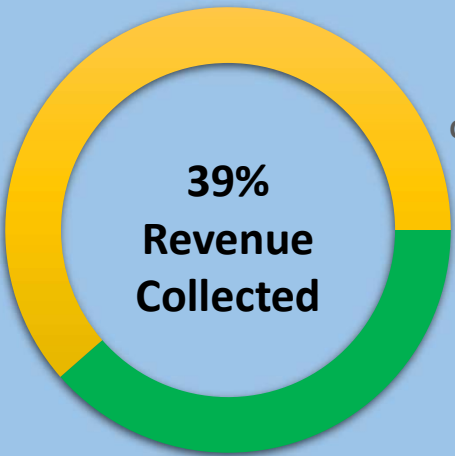


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



Revenues:



Current Collections Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%

Charges for Services

Rental Revenues

Other Revenues

Transfers In

Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Pool

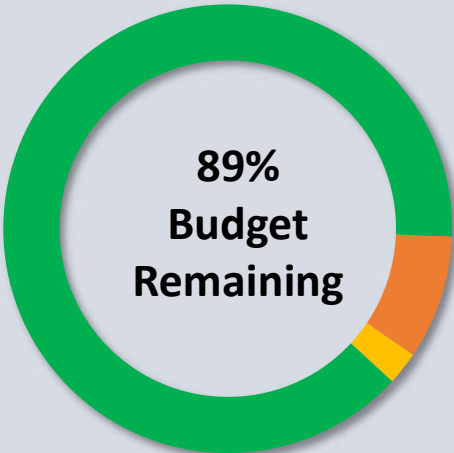


YTD Actuals Outstanding Encumbrances Remaining Budget

Shawnee Municipal Authority

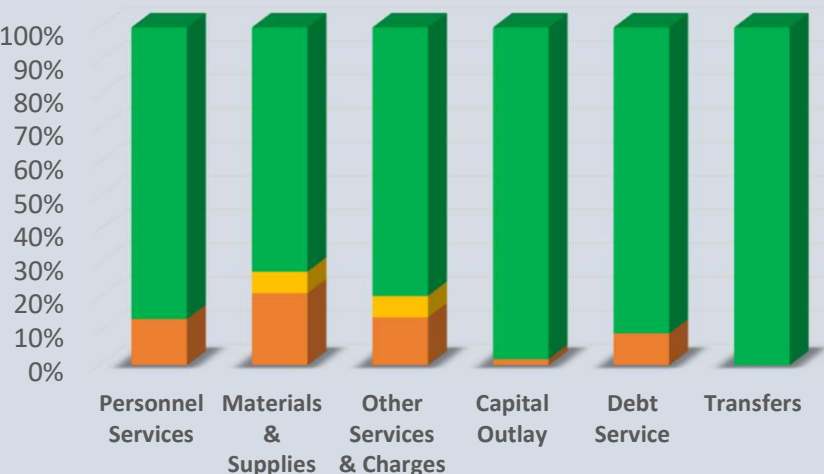
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	2,702,159.48
Expenditures:	1,789,866.51
Difference	912,292.97

Expenditures:



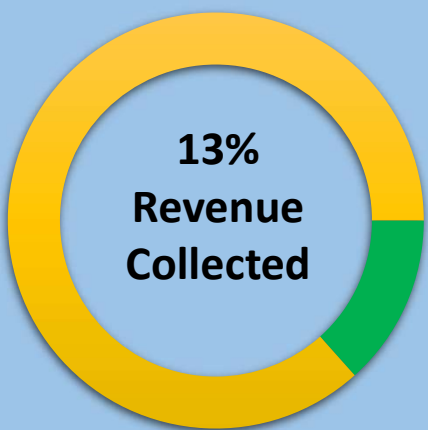
YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



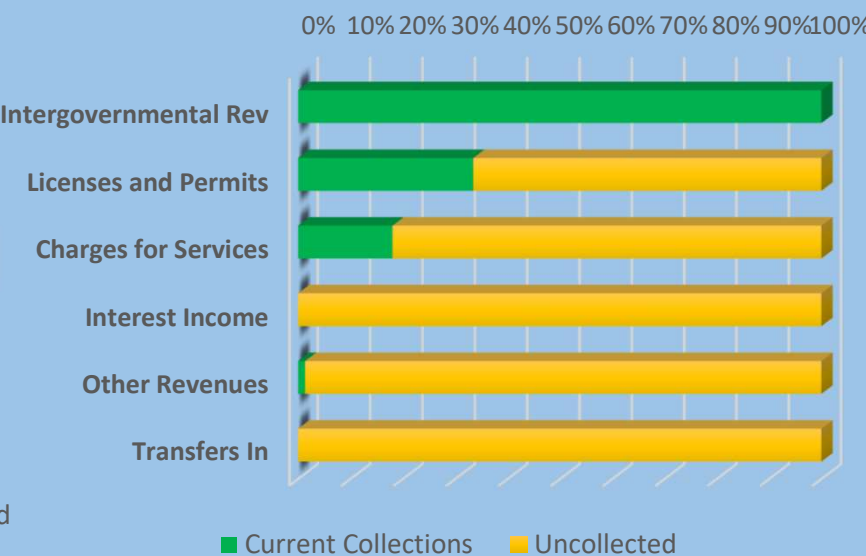
YTD Actuals Encumbrances Remaining Balance

Revenues:

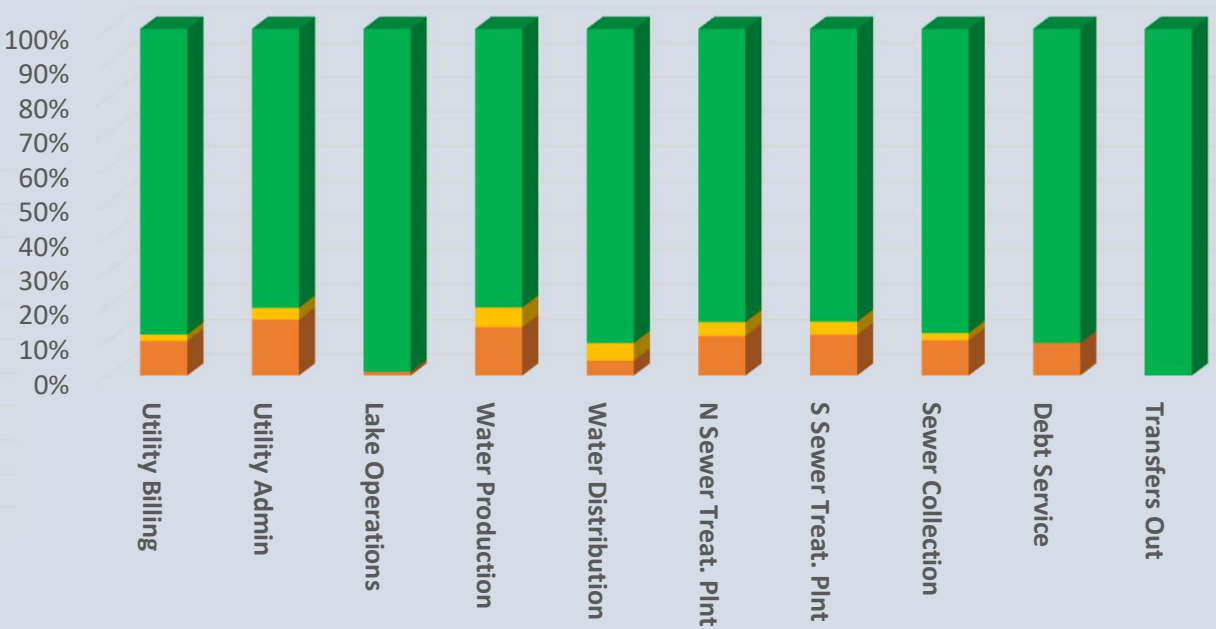


Current Collections Uncollected

Revenue by Source



Breakdown by Department

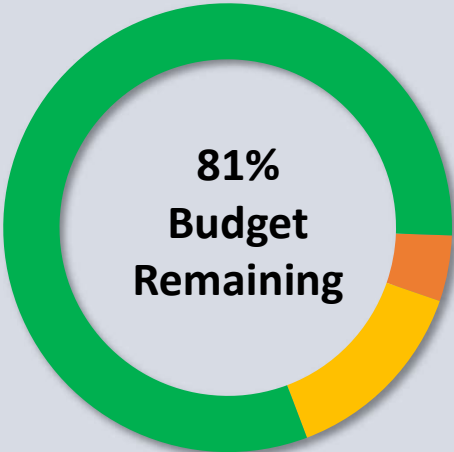


YTD Actuals Outstanding Encumbrances Remaining Budget

Shawnee Airport Authority

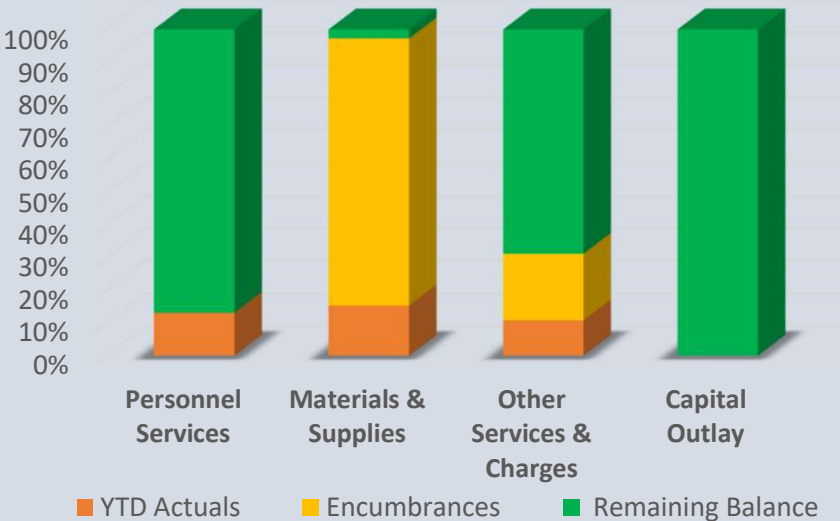
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	118,480.94
Expenditures:	76,958.30
Difference	41,522.64

Expenditures:

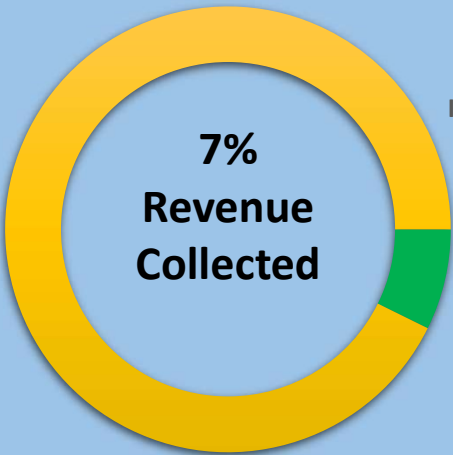


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

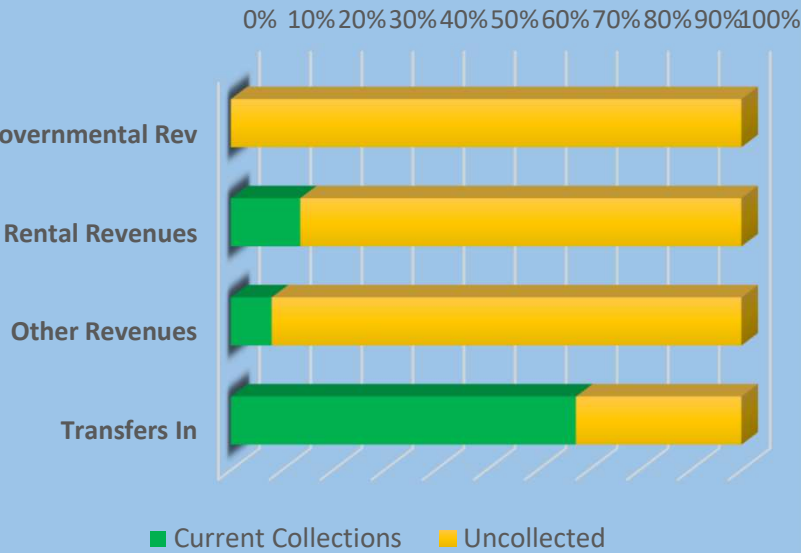


Revenues:

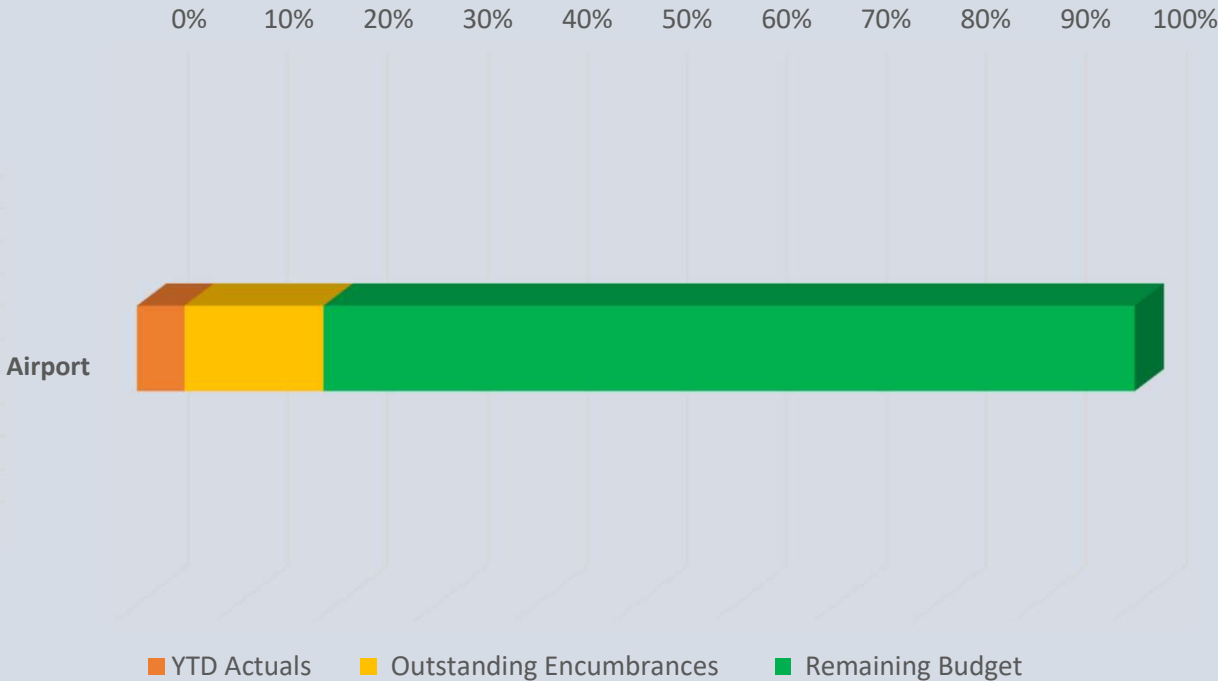


Current Collections Uncollected

Revenue by Source



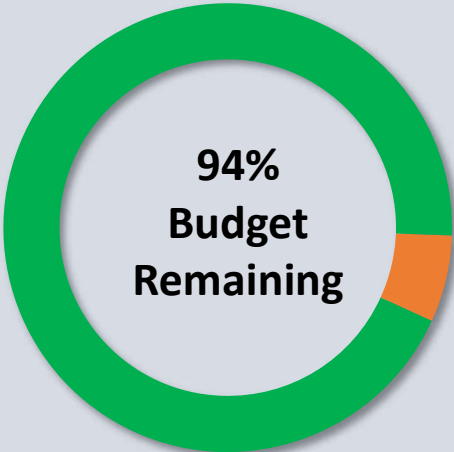
Breakdown by Department



Workers' Compensation
Self-Insurance Fund

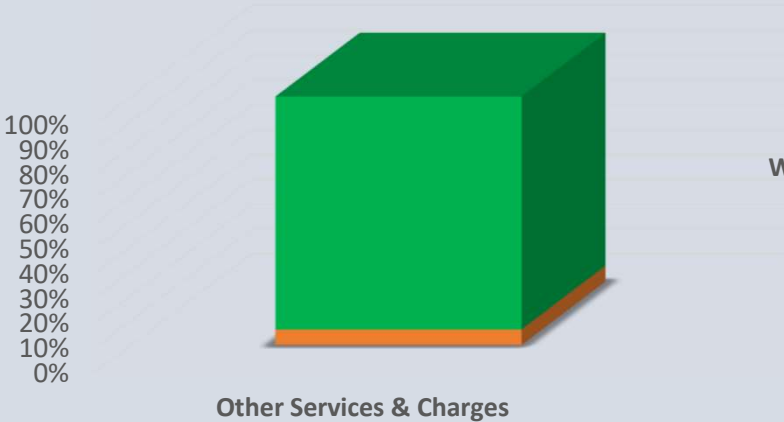
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	50,869.26
Expenditures:	50,718.15
Difference	151.11

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



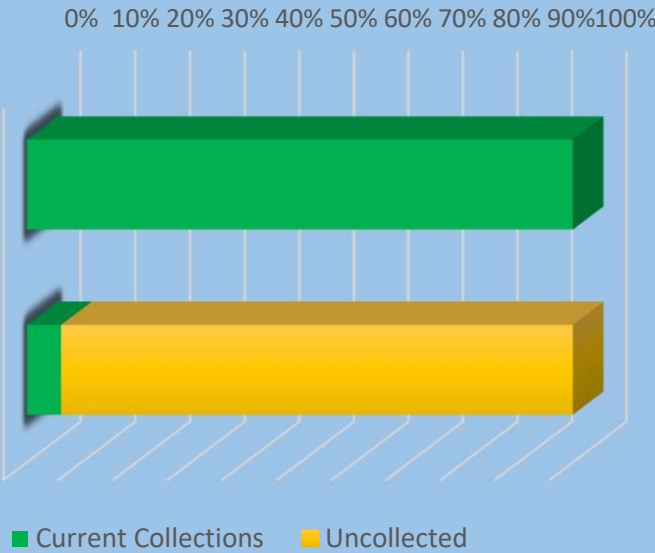
YTD Actuals Encumbrances Remaining Balance

Revenues:



Current Collections Uncollected

Revenue by Source



Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Workers' Comp Self- Insurance Fund

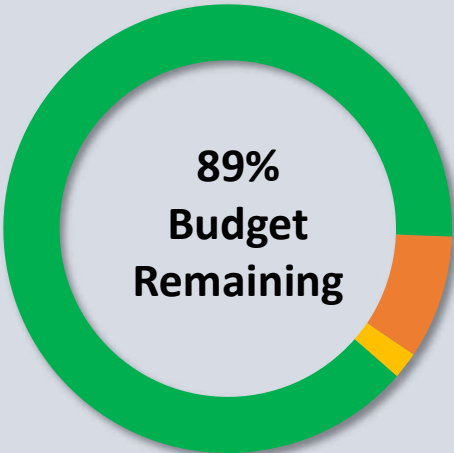


YTD Actuals Outstanding Encumbrances Remaining Budget

Library Fund

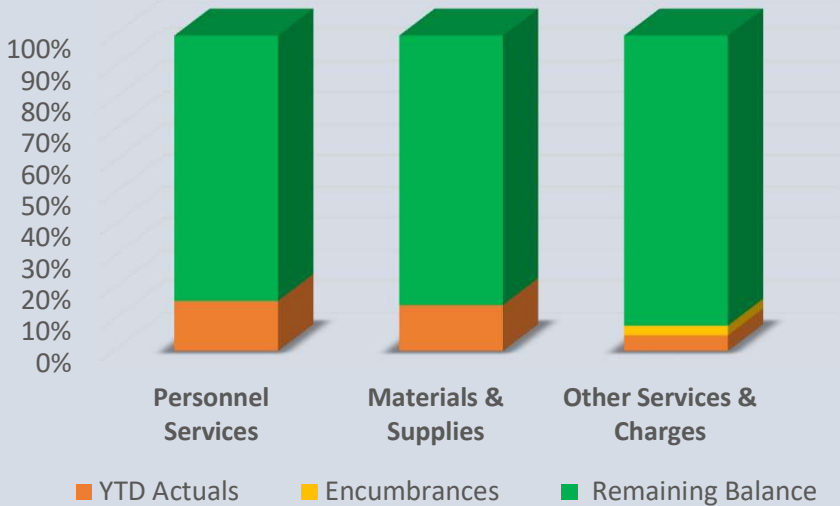
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	15,000.00
Expenditures:	8,723.10
Difference	6,276.90

Expenditures:

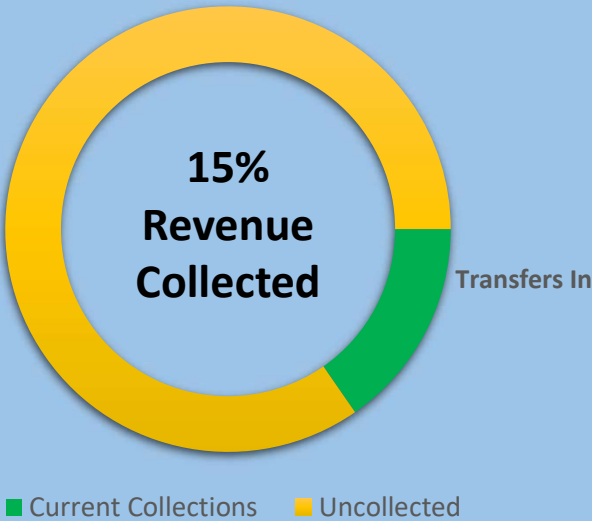


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

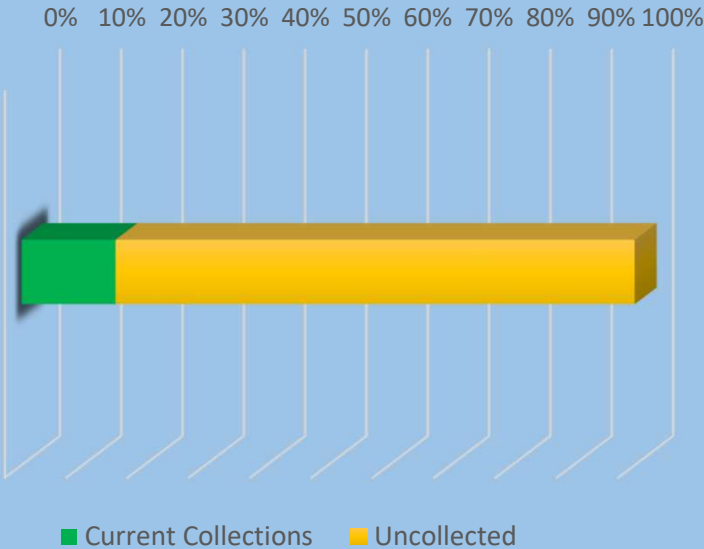


Revenues:

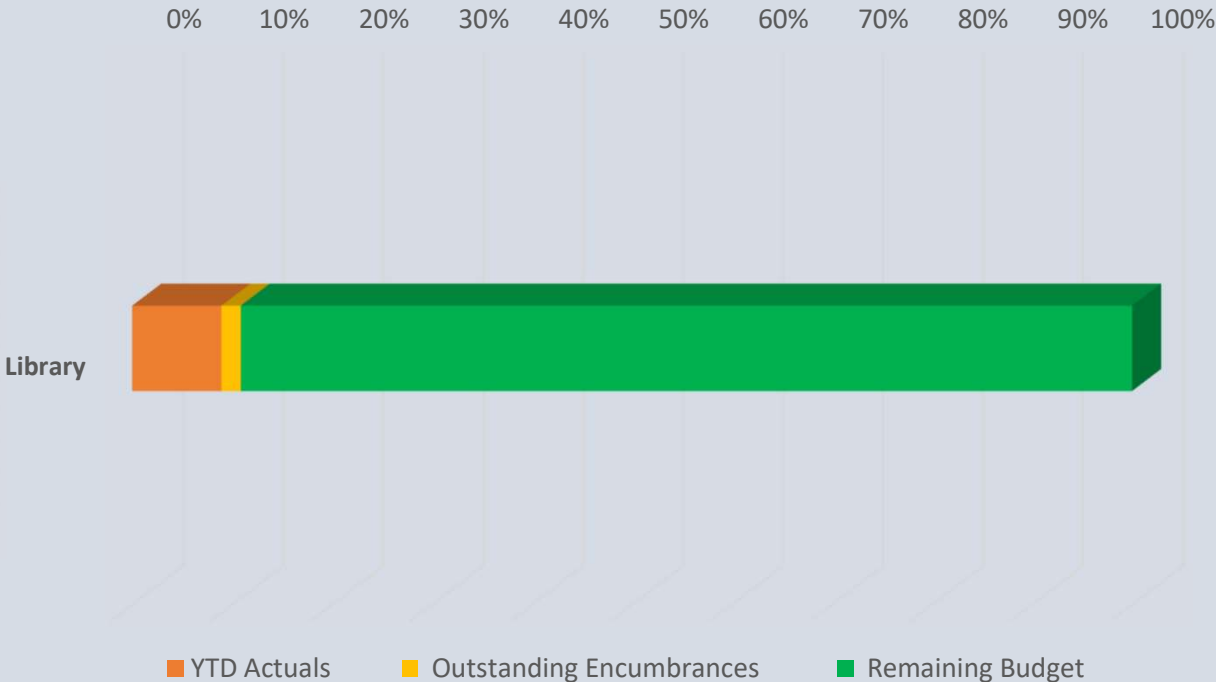


Current Collections Uncollected

Revenue by Source



Breakdown by Department



Cemetery Perpetual Fund

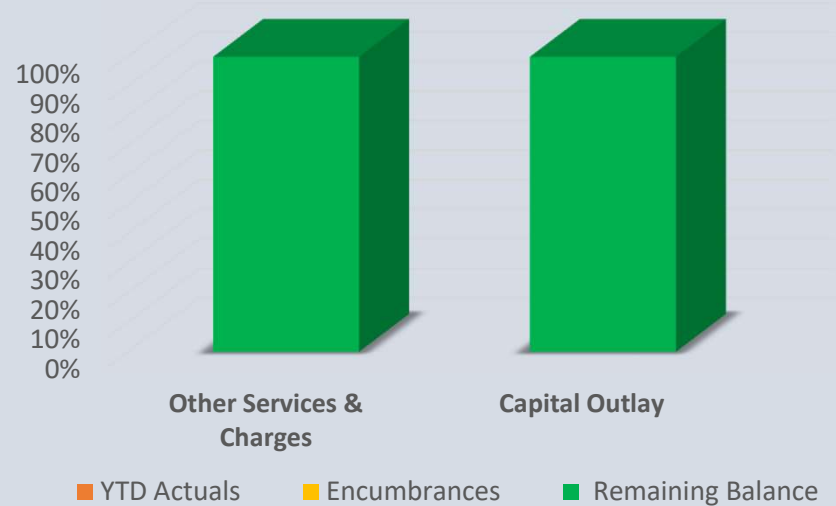
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	1,462.50
Expenditures:	0.00
Difference	1,462.50

Expenditures:

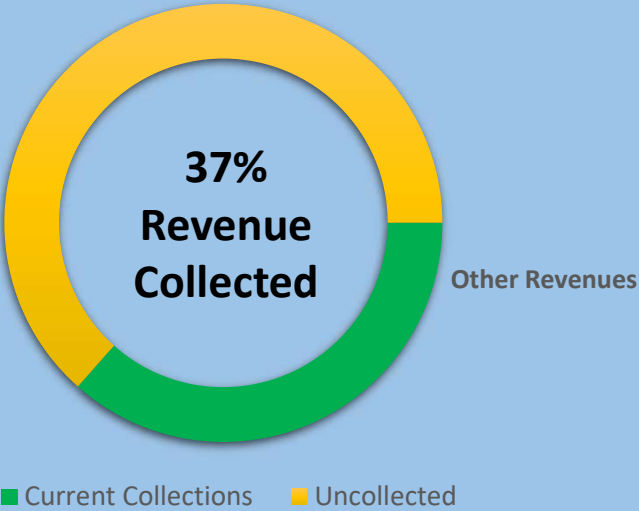


YTD Actuals Encumbrances Remaining Budget

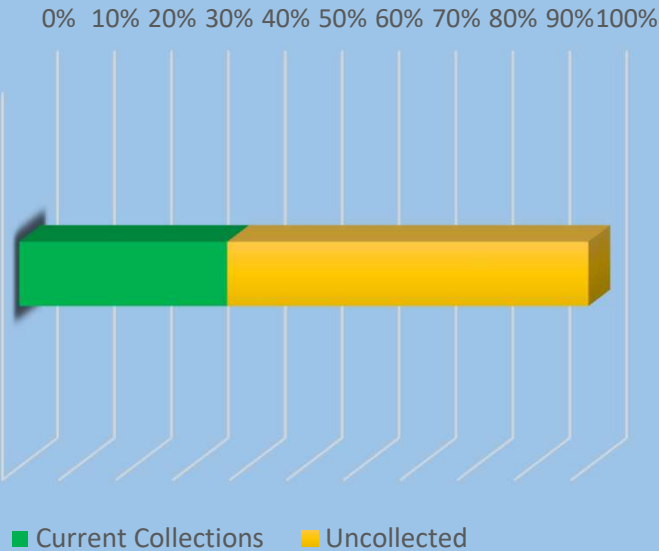
Breakdown by Account Group



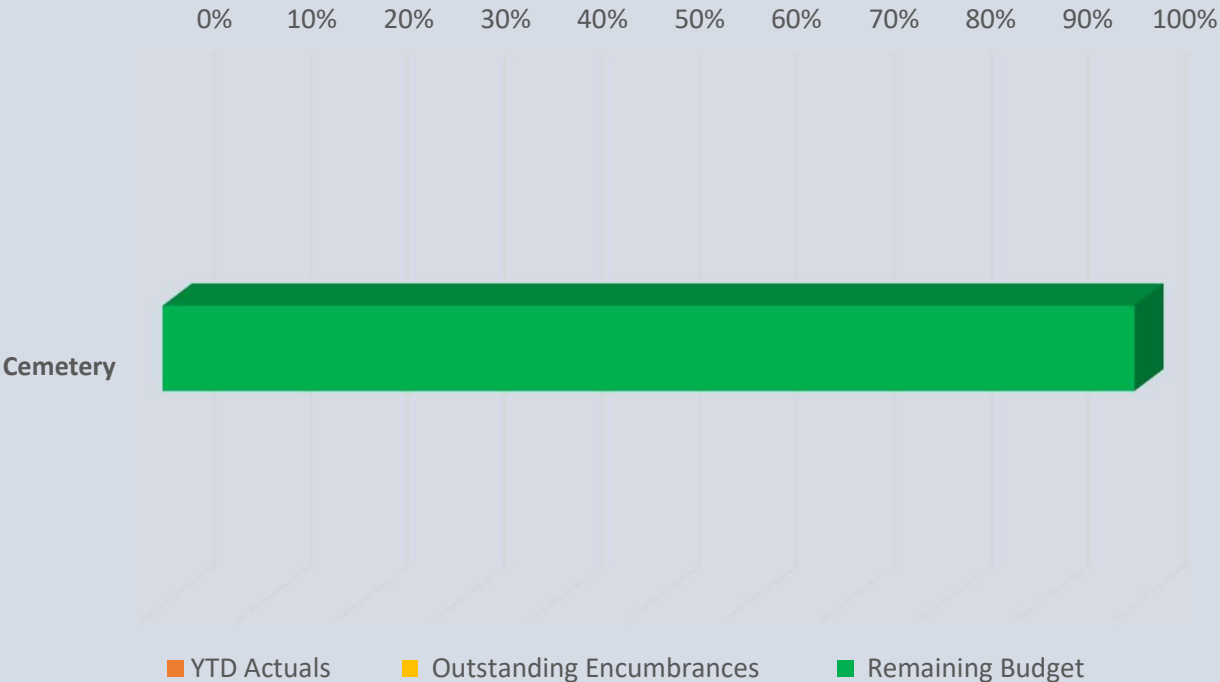
Revenues:



Revenue by Source



Breakdown by Department



Gifts & Contributions Fund

Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	991.97
Expenditures:	0.00
Difference	991.97

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



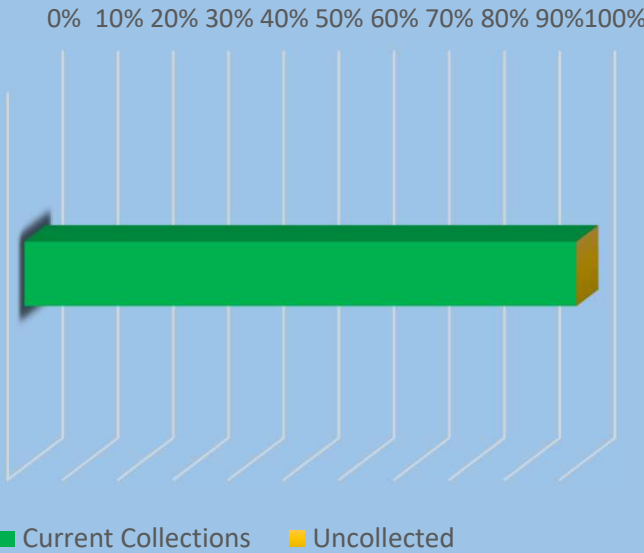
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Revenues:

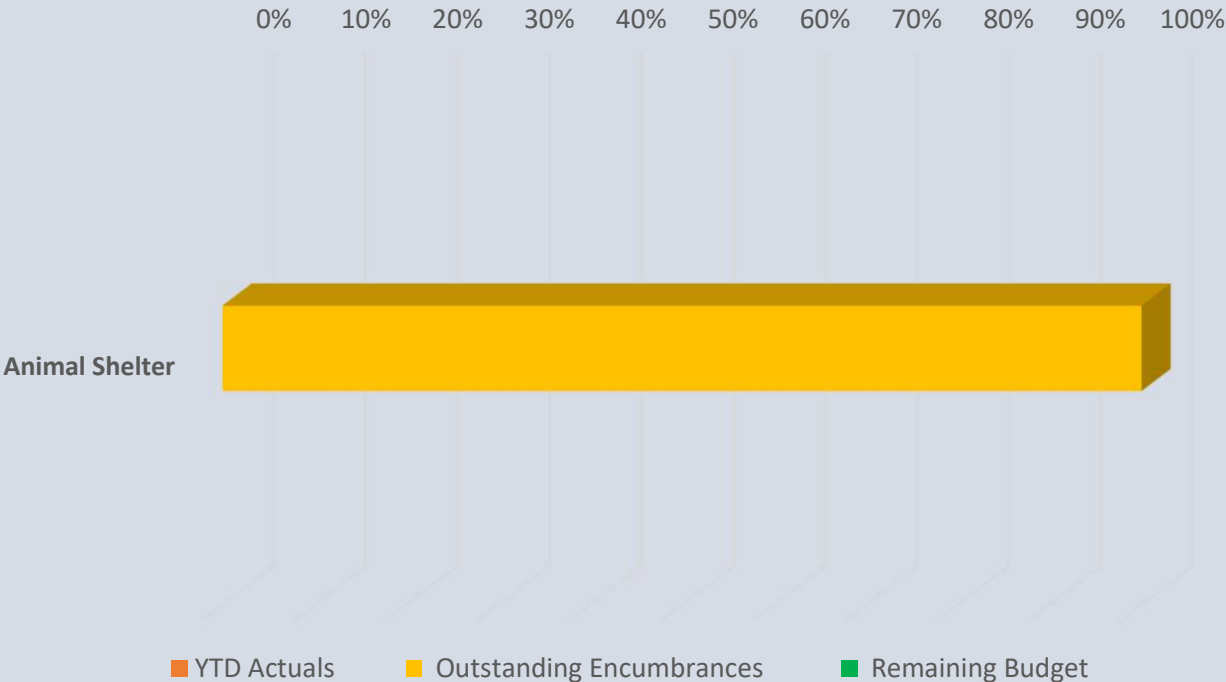


■ Current Collections ■ Uncollected

Revenue by Source



Breakdown by Department



Sister Cities Fund

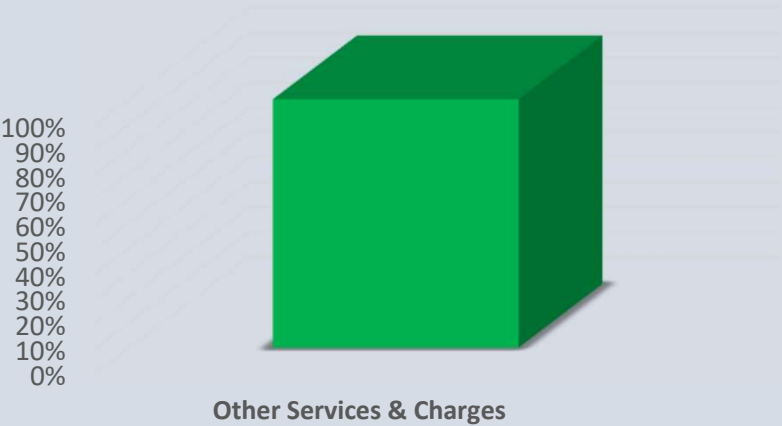
Revenues Vs Expenditures Summary 2020 Actuals YTD	
Revenues:	0.00
Expenditures:	0.00
Difference	0.00

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Revenues:



■ Current Collections ■ Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Other Revenue

Transfers In

■ Current Collections ■ Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Sister Cities



■ YTD Actuals ■ Outstanding Encumbrances ■ Remaining Budget

Numbers Behind the Graphs

General Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	15,498,198.95	3,142,267.88	12,355,931.07
Intergovernmental Rev	718,900.00	282,583.19	436,316.81
Licenses & Permits	229,650.00	60,953.34	168,696.66
Fines & Forfeitures	505,985.00	80,670.38	425,314.62
Charges for Services	8,234.16	1,372.36	6,861.80
Rental Revenues	162,020.00	30,683.75	131,336.25
Interest Income	19,500.00	2,487.95	17,012.05
Other Revenues	230,015.00	53,627.38	176,387.62
Transfers In	5,876,263.26	150,983.98	5,725,279.28
Total	23,248,766.37	3,805,630.21	19,443,136.16

General Fund cont.

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	2,669,015.53	141,228.99	553,814.14	147,460.00	\$ 3,511,518.66
Encumbrances	5,232.55	60,746.00	319,114.11		\$ 385,092.66
Remaining Budget	15,037,309.99	531,815.01	3,379,205.00	377,309.36	\$ 19,325,639.36
Total Budget	\$ 17,711,558.07	\$ 733,790.00	\$ 4,252,133.25	\$ 524,769.36	\$ 23,222,250.68

Breakdown by Department

Department	YTD Actuals	Encumbrances	Remaining Budget	Total Budget
City Manager	85,670.40	11,637.68	390,803.79	\$ 488,111.87
City Attorney	60.00	58,000.00	141,940.00	\$ 200,000.00
Accounting	67,764.15	31,444.62	513,732.02	\$ 612,940.79
Information Systems	47,970.67	666.19	598,700.78	\$ 647,337.64
Municipal Court	52,109.94	1,480.65	358,607.01	\$ 412,197.60
City Clerk	37,726.07	4,196.98	249,211.41	\$ 291,134.46
Human Resources	45,461.28	27,245.00	200,010.40	\$ 272,716.68
Code Enforcement	119,731.14	3,166.10	602,103.67	\$ 725,000.91
Police Administration	83,996.26	1,752.45	533,625.60	\$ 619,374.31
Police Patrol	890,120.09	30,208.19	4,752,079.44	\$ 5,672,407.72
Criminal Investigation Division	171,325.27	2,104.01	1,014,115.77	\$ 1,187,545.05
Animal Control	29,978.19	2,627.48	134,161.46	\$ 166,767.13
Dispatch	101,818.34	200.00	566,628.60	\$ 668,646.94
Fire Prevention	93,637.67	200.00	540,991.51	\$ 634,829.18
Fire Suppression	713,998.24	50,283.63	4,152,390.94	\$ 4,916,672.81
Fire Training	22,698.04	7,849.60	171,281.77	\$ 201,829.41
Emergency Management	6,701.84	40,033.11	290,533.45	\$ 337,268.40
L.E.P.C.			1,000.00	\$ 1,000.00
Engineering	22,120.11	2,250.00	232,655.41	\$ 257,025.52
Streets	134,573.31	26,301.80	673,766.55	\$ 834,641.66
Traffic Control	48,088.08	11,478.94	184,580.39	\$ 244,147.41
Parks	151,188.95	17,053.00	575,794.66	\$ 744,036.61
Cemetery	35,068.79	1,485.80	484,878.25	\$ 521,432.84
Municipal Auditorium	4,013.73		52,569.36	\$ 56,583.09
Community Center	3,604.35		38,066.71	\$ 41,671.06
Senior Citizens	4,863.51	328.74	76,491.81	\$ 81,684.06
Expo Operations	150,467.23		402,532.77	\$ 553,000.00
Equipment Services	35,552.44	700.00	208,553.25	\$ 244,805.69
Building Maintenance	27,968.52	2,846.74	167,297.22	\$ 198,112.48
Transfers Out	307,233.19		1,082,096.17	\$ 1,389,329.36
Shared Costs (Allocated)	16,008.86	58,052.05	(74,060.91)	\$ -
Total Budget	\$ 3,511,518.66	\$ 393,592.76	\$ 19,317,139.26	\$ 23,222,250.68

Street & Alley Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	275,000.00	48,054.18	226,945.82
Licenses & Permits	1,500.00	100.00	1,400.00
Other Revenues	6,360.00	1,060.00	5,300.00
Transfers In	162,140.00		162,140.00
Total	\$ 445,000.00	\$ 49,214.18	\$ 395,785.82

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	68,861.65	\$ 68,861.65
Encumbrances		\$ -
Remaining Budget	376,138.35	\$ 376,138.35
Total Budget	\$ 445,000.00	\$ 445,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Streets	68,861.65		376,138.35	\$ 445,000.00
Total	\$ 68,861.65	\$ -	\$ 376,138.35	\$ 445,000.00

E-911 Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	305,000.00	46,666.32	258,333.68
Total	\$ 305,000.00	\$ 46,666.32	\$ 258,333.68

Expenditures:

Breakdown by Account Group

	Personal Services	Other Services & Charges	Total
YTD Actuals	6,060.38	39,034.01	\$ 45,094.39
Encumbrances		906.00	\$ 906.00
Remaining Budget	125,939.62	133,059.99	\$ 258,999.61
Total Budget	\$ 132,000.00	\$ 173,000.00	\$ 305,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Dispatch	45,094.39	906.00	258,999.61	\$ 305,000.00
Total	\$ 45,094.39	\$ 906.00	\$ 258,999.61	\$ 305,000.00

Revolving Oil & Gas Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Licenses & Permits	13,750.00	-	13,750.00
Total	\$ 13,750.00	\$ -	\$ 13,750.00

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	310,729.00	\$ 310,729.00
Total Budget	\$ 310,729.00	\$ 310,729.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	-	-	310,729.00	\$ 310,729.00
Total	\$ -	\$ -	\$ 310,729.00	\$ 310,729.00

Economic Development Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	277,815.99	59,123.21	218,692.78
Interest Income	277.82	51.81	226.01
Total	\$ 278,093.81	\$ 59,175.02	\$ 218,918.79

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Transfers	Total
YTD Actuals	21,449.70	-	\$ 21,449.70
Encumbrances			\$ -
Remaining Budget	236,303.10	15,000.00	\$ 251,303.10
Total Budget	\$ 257,752.80	\$ 15,000.00	\$ 272,752.80

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Economic Development	21,449.70	-	236,303.10	\$ 257,752.80
Transfers Out	-	-	15,000.00	\$ 15,000.00
Total	\$ 21,449.70	\$ -	\$ 251,303.10	\$ 257,752.80

Spay/Neuter Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	2,500.00	875.00	1,625.00
Total	\$ 2,500.00	\$ 875.00	\$ 1,625.00

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	430.00	\$ 430.00
Encumbrances	1,000.00	\$ 1,000.00
Remaining Budget	1,070.00	\$ 1,070.00
Total Budget	\$ 2,500.00	\$ 2,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Animal Control	430.00	1,000.00	1,070.00	\$ 2,500.00
Total	\$ 430.00	\$ 1,000.00	\$ 1,070.00	\$ 2,500.00

Hotel/Motel Surcharge Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	\$ 430,000.00	88,081.34	341,918.66
Interest Income	\$ 50.00	0.00	50.00
Other Revenues	\$ -	869.00	(869.00)
Total	\$ 430,050.00	\$ 88,950.34	\$ 341,918.66

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	14,837.95		44,127.65	880.81	\$ 59,846.41
Encumbrances		3,000.00	133,813.53		\$136,813.53
Remaining Budget	84,606.51	3,200.00	142,128.82	3,419.19	\$233,354.52
Total Budget	\$ 99,444.46	\$ 6,200.00	\$ 320,070.00	\$ 4,300.00	\$430,014.46

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Tourism	39,056.80	136,813.53	126,244.13	\$ 302,114.46
Community Service Contracts	19,908.80		103,691.20	\$ 123,600.00
Transfers Out	880.81		3,419.19	\$ 4,300.00
Total	\$ 59,846.41	\$ 136,813.53	\$ 233,354.52	\$ 430,014.46

Police Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	\$ 347,269.87	73,903.99	273,365.88
Interest Income	\$ 347.27	64.76	282.51
Total	\$ 347,617.14	\$ 73,968.75	\$ 273,648.39

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	73,968.75	\$ 73,968.75
Encumbrances	-	\$ -
Remaining Budget	273,648.39	\$ 273,648.39
Total Budget	\$ 347,617.14	\$ 347,617.14

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	73,968.75		273,648.39	\$ 347,617.14
Total	\$ 73,968.75	\$ -	\$ 273,648.39	\$ 347,617.14

Fire Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	\$ 347,269.87	73,903.99	273,365.88
Interest Income	\$ 347.27	64.76	282.51
Total	\$ 347,617.14	\$ 73,968.75	\$ 273,648.39

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	73,968.75	\$ 73,968.75
Encumbrances	-	\$ -
Remaining Budget	273,648.39	\$ 273,648.39
Total Budget	\$ 347,617.14	\$ 347,617.14

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	73,968.75		273,648.39	\$ 347,617.14
Total	\$ 73,968.75	\$ -	\$ 273,648.39	\$ 347,617.14

Tax Increment Finance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	\$ 41,600.00	14,004.00	27,596.00
Total	\$ 41,600.00	\$ 14,004.00	\$ 27,596.00

Expenditures:

Breakdown by Account Group

	Capital Outlay	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	41,600.00	\$ 41,600.00
Total Budget	\$ 41,600.00	\$ 41,600.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Planning	-	-	41,600.00	\$ 41,600.00
Total	\$ -	\$ -	\$ 41,600.00	\$ 41,600.00

Drug Forfeiture Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	4,000.00	-	4,000.00
Total	\$ 4,000.00	\$ -	\$ 4,000.00

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	1,545.15	\$ 1,545.15
Encumbrances	1,696.85	\$ 1,696.85
Remaining Budget	8,758.00	\$ 8,758.00
Total Budget	\$ 12,000.00	\$ 12,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	1,545.15	1,696.85	8,758.00	\$ 12,000.00
Total	\$ 1,545.15	\$ 1,696.85	\$ 8,758.00	\$ 12,000.00

CDBG Grants

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	656,000.00	65,813.68	590,186.32
Other Revenues	17,315.00	200.00	17,115.00
Total	\$ 673,315.00	\$ 66,013.68	\$ 607,301.32

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	15,151.95	35.42	17,852.23	\$ 33,039.60
Encumbrances			38,289.00	\$ 38,289.00
Remaining Budget	105,326.85	464.58	496,194.94	\$ 601,986.37
Total Budget	\$ 120,478.80	\$ 500.00	\$ 552,336.17	\$ 673,314.97

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
CDBG Administration	6,332.04		68,818.33	\$ 75,150.37
CDBG Housing Rehab	26,707.56	38,289.00	533,168.04	\$ 598,164.60
Total	\$ 33,039.60	\$ 38,289.00	\$ 601,986.37	\$ 673,314.97

Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,153,073.56	458,204.83	1,694,868.73
Interest Income	13,153.07	401.54	12,751.53
Other Revenues	100,000.00	26,790.00	73,210.00
Total	\$ 2,266,226.63	\$ 485,396.37	\$ 1,780,830.26

Expenditures:

Breakdown by Account Group

	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	28,495.39	-	-	\$ 28,495.39
Encumbrances	23,798.99	-	-	\$ 23,798.99
Remaining Budget	449,705.62	789,716.50	861,000.00	\$ 2,100,422.12
Total Budget	\$ 502,000.00	\$ 789,716.50	\$ 861,000.00	\$ 2,152,716.50

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Information Systems	9,630.00		140,370.00	\$ 150,000.00
Police Patrol	13,800.00		55,100.00	\$ 68,900.00
Fire Suppression	0.00		95,500.00	\$ 95,500.00
Streets			30,000.00	\$ 30,000.00
Parks	0.00	23,198.99	84,401.01	\$ 107,600.00
Library		600	9,400.00	\$ 10,000.00
Municipal Auditorium			10,000.00	\$ 10,000.00
Community Center			10,000.00	\$ 10,000.00
Senior Center			10,000.00	\$ 10,000.00
Building Maintenance	5,065.39		4,934.61	\$ 10,000.00
Debt Service			789,716.50	\$ 789,716.50
Transfers Out			861,000.00	\$ 861,000.00
Total	\$ 28,495.39	\$ 23,798.99	\$2,100,422.12	\$ 2,152,716.50

Street Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,430,889.38	517,328.01	1,913,561.37
Intergovernmental Rev.	900,000.00	0.00	900,000.00
Interest Income	33,930.88	453.35	33,477.53
Other Revenues	-	132,423.75	(132,423.75)
Total	\$ 3,364,820.26	\$ 650,205.11	\$ 2,714,615.15

Expenditures:

Breakdown by Account Group

	Capital Outlay	Transfers	Total
YTD Actuals	268,444.89		\$ 268,444.89
Encumbrances	52,201.07		\$ 52,201.07
Remaining Budget	5,741,240.71	1,148,713.21	\$ 6,889,953.92
Total Budget	\$ 6,061,886.67	\$ 1,148,713.21	\$ 7,210,599.88

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Engineering	219,237.96		5,392,648.71	\$ 5,611,886.67
Streets	35,498.93	52,201.07	312,300.00	\$ 400,000.00
Traffic Control	13,708.00		36,292.00	\$ 50,000.00
Transfers Out	-		1,148,713.21	\$ 1,148,713.21
Total	\$ 268,444.89	\$ 52,201.07	\$ 6,889,953.92	\$ 7,210,599.88

2018 Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,778,159.35	591,232.02	2,186,927.33
Interest Income	110,778.15	518.11	110,260.04
Total	\$ 2,888,937.50	\$ 591,750.13	\$ 2,297,187.37

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Debt Service	Total
YTD Actuals	5,700.00	470,889.71		\$ 476,589.71
Encumbrances	39,665.00	2,130,732.82		\$ 2,170,397.82
Remaining Budget	134,635.00	5,226,670.62	921,040.00	\$ 6,282,345.62
Total Budget	\$ 180,000.00	\$ 7,828,293.15	\$ 921,040.00	\$ 8,929,333.15

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	456,033.78	2,170,397.82	378,172.55	\$ 3,004,604.15
Streets			4,454,700.00	\$ 4,454,700.00
Parks	5,700.00		437,289.00	\$ 442,989.00
Library	14,855.93		71,144.07	\$ 86,000.00
Senior Citizens Center			20,000.00	\$ 20,000.00
Debt Service			921,040.00	\$ 921,040.00
Total	\$ 476,589.71	\$ 2,170,397.82	\$ 6,282,345.62	\$ 8,929,333.15

Aquatic Center

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Charges for Services	102,500.00	39,809.50	62,690.50
Other Revenues	12,000.00	4,917.15	7,082.85
Interest Income	37,500.00	21,850.63	15,649.37
Transfers In	202,366.73	70,000.00	132,366.73
Total	\$ 354,366.73	\$ 136,577.28	\$ 217,789.45

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	108,904.86	13,358.53	11,494.91	\$ 133,758.30
Encumbrances		8,752.72	1,300.00	\$ 10,052.72
Remaining Budget	132,931.86	51,588.75	26,035.09	\$ 210,555.70
Total Budget	\$ 241,836.72	\$ 73,700.00	\$ 38,830.00	\$ 354,366.72

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Pool	133,758.30	10,052.72	210,555.70	\$ 354,333.04
Total	\$ 133,758.30	\$ 10,052.72	\$ 210,555.70	\$ 354,333.04

Shawnee Municipal Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	-	68,609.89	(68,609.89)
Licenses and Permits	25,460.00	8,521.00	16,939.00
Charges for Services	14,254,668.00	2,572,172.28	11,682,495.72
Interest Income	35,000.00		35,000.00
Other Revenues	3,922,029.80	52,856.31	3,869,173.49
Transfers In	1,979,713.21	-	1,979,713.21
Total	\$ 20,216,871.01	\$ 2,702,159.48	\$ 17,514,711.53

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	391,687.66	148,239.32	989,398.66	39,873.96	220,666.91		\$ 1,789,866.51
Encumbrances		44,107.67	440,524.59				\$ 484,632.26
Remaining Budget	2,482,966.54	502,593.01	5,543,581.40	2,212,169.84	2,125,326.18	4,866,000.00	\$ 17,732,636.97
Total Budget	\$ 2,874,654.20	\$ 694,940.00	\$ 6,973,504.65	\$ 2,252,043.80	\$ 2,345,993.09	\$ 4,866,000.00	\$ 20,007,135.74

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Utility Billing	65,951.33	11,990.96	580,816.51	\$ 658,758.80
Utility Administration	938,153.07	198,822.29	4,679,787.87	\$ 5,816,763.23
Lake Operations	1,677.24		153,172.76	\$ 154,850.00
Water Production	201,806.31	81,333.85	1,159,487.59	\$ 1,442,627.75
Water Distribution	101,371.76	119,466.02	2,130,117.76	\$ 2,350,955.54
North Sewer Treatment Plt	65,450.04	23,141.87	486,142.24	\$ 574,734.15
South Sewer Treatment Plt	87,602.63	28,285.40	630,463.00	\$ 746,351.03
Sewer Collection	107,187.22	21,591.87	921,323.06	\$ 1,050,102.15
Debt Service	220,666.91		2,125,326.18	\$ 2,345,993.09
Transfers Out	-		4,866,000.00	\$ 4,866,000.00
Total	\$ 1,789,866.51	\$ 484,632.26	\$ 17,732,636.97	\$ 20,007,135.74

Shawnee Airport Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	1,023,439.80	-	1,023,439.80
Rental Revenues	284,002.70	38,548.34	245,454.36
Other Revenues	218,350.00	17,472.60	200,877.40
Transfers In	92,460.00	62,460.00	30,000.00
Total	\$ 1,618,252.50	\$ 118,480.94	\$ 1,499,771.56

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	26,397.38	37,822.36	12,738.56		\$ 76,958.30
Encumbrances		201,687.41	23,943.39		\$ 225,630.80
Remaining Budget	174,185.31	6,840.23	80,815.05	1,053,822.00	\$ 1,315,662.59
Total Budget	\$ 200,582.69	\$ 246,350.00	\$ 117,497.00	\$ 1,053,822.00	\$ 1,618,251.69

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Airport	76,958.30	225,630.80	1,315,662.59	\$ 1,618,251.69
Total	\$ 76,958.30	\$ 225,630.80	\$ 1,315,662.59	\$ 1,618,251.69

Workers' Compensation Self-Insurance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	0.00	151.11	(151.11)
Transfers In	809,683.00	50,718.15	758,964.85
Total	\$ 809,683.00	\$ 50,869.26	\$ 758,813.74

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	50,718.15	\$ 50,718.15
Encumbrances		\$ -
Remaining Budget	758,964.79	\$ 758,964.79
Total Budget	\$ 809,682.94	\$ 809,682.94

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Workers' Comp Self- Insurance Fund	50,718.15	-	758,964.79	\$ 809,682.94
Total	\$ 50,718.15	\$ -	\$ 758,964.79	\$ 809,682.94

Library Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	97,802.63	15,000.00	82,802.63
Total	\$ 97,802.63	\$ 15,000.00	\$82,802.63

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	5,078.72	636.43	3,007.95	\$ 8,723.10
Encumbrances			1,894.11	\$ 1,894.11
Remaining Budget	26,963.89	3,743.57	56,477.94	\$ 87,185.40
Total Budget	\$ 32,042.61	\$ 4,380.00	\$ 61,380.00	\$ 97,802.61

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Library	8,723.10	1,894.11	87,185.40	\$ 97,802.61
Total	\$ 8,723.10	\$ 1,894.11	\$ 87,185.40	\$ 97,802.61

Cemetery Perpetual Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	4,000.00	1,462.50	2,537.50
Total	\$ 4,000.00	\$ 1,462.50	\$ 2,537.50

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Total
YTD Actuals	-	-	\$ -
Encumbrances	-	-	\$ -
Remaining Budget	4,500.00	20,000.00	\$ 24,500.00
Total Budget	\$ 4,500.00	\$ 20,000.00	\$ 24,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Cemetery			24,500.00	\$ 24,500.00
Total	\$ -	\$ -	\$ 24,500.00	\$ 24,500.00

Gifts & Contributions Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Gifts and Donations	-	991.97	(991.97)
Total	\$ -	\$ 991.97	\$ (991.97)

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals		\$ -
Encumbrances	3,964.44	\$ 3,964.44
Remaining Budget	(3,964.44)	\$ (3,964.44)
Total Budget	\$ -	\$ -

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Animal Shelter		3,964.44	(3,964.44)	-
Total	-	3,964.44	(3,964.44)	-

Sister Cities Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	15,000.00	-	15,000.00
Transfers In	15,000.00	-	15,000.00
Total	\$ 30,000.00	\$ -	\$ 30,000.00

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	30,000.00	\$ 30,000.00
Total Budget	\$ 30,000.00	\$ 30,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Sister Cities	-	-	30,000.00	\$ 30,000.00
Total	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00