

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
ORIGINALLY SCHEDULED SEPTEMBER 20, 2018 @ 12:30PM
SPECIAL CALL ON SEPTEMBER 27TH, 2018 @ 11:00AM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, SEPTEMBER 20, 2018 AT 12:30P, BUT DUE TO THE LACK OF VOTES FOR A QUORUM, A SPECIAL MEETING FOR SEPTEMBER 27, 2018 @11:00AM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON SEPTEMBER 24, 2018 AT 2:53PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 11:11 AM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
 MR. TIM BARRICK
 MR. LANCE WORTHAM
 MR. ERIC BENSON
 MS. RACHEL MELOT
 MR. CARL PACKWOOD ARRIVED AT 11:20AM

TRUSTEES ABSENT: MR. KARL KOZEL

*ALSO, IN ATTENDANCE FINLEY & COOK ACCOUNTANT SHELLY WELCH.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR
MEETING AUGUST 2018

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MINUTES AS PRESENTED FOR THE AUGUST 2018 REGULAR BOARD MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 6

APPROVAL OF THE MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MELOT TO APPROVE THE MONTHLY FINANCIAL REPORT. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS WITH ADD ONS.

THE MOTION MADE BY TRUSTEE BARRICK SECONDED BY TRUSTEE WORTHAM TO APPROVE THE GENERAL CLAIMS AND WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

General Claims:

A. Arvest-Aug	\$656.37
B. CH+W	\$5.00
C. Hunzicker Brothers	\$321.86
D. AT+T-Aug	\$364.92
E. Staples	\$43.32
F. Personal Plumbing	\$300.00
G. INS	\$734.00
H. ONG	\$43.54
I. ONG	\$100.20
J. ONG	\$8.15
K. ONG	\$45.26
L. ONG	\$51.71
M. ONG	\$155.99
N. ONG	\$75.08
O. ONG	\$116.33
P. ONG	\$130.36
Q. Locke Supply	\$23.65
R. Mettel	\$880.49
S. Express	\$1,063.86
T. Airgas	\$19.88
U. Chuck Jones	\$1,500.00
V. Shawnee Municipal	\$922.23
W. Express	\$1,086.98
X. Vann + Associates	\$1,187.00
Y. Airgas-March	\$19.88
Z. Patriot Heat + Air	\$528.00
AA. Sign Factory	\$196.18
BB. AT+T Mobility	\$55.88
CC. Acme Glass	\$116.28
DD. Locke Supply	\$63.83
EE. Music Unlimited	\$40.00
FF. Hunzicker Brothers	\$56.59
GG. Shawnee Office Systems	\$150.83

HH. Thyssenkrupp	\$1,030.45
II. Fuelman	\$1,937.87
JJ. Ford Audio-Video	\$850.00
KK. Stewart Wholesale	\$28.61
LL. City Grease Trap	\$225.00
MM. Finley + Cook	\$230.00
NN. OK Tax Commission	\$1,765.90
OO. Armstrong Termite + Pest	\$150.00
PP. First United Bank	\$336.68
QQ. Preferred Material Handling	\$175.10
RR. Postmaster	\$214.00
SS. OMAG	\$2,725.50
TT. OG+E-July/Aug	\$16,757.60
UU. OG+E-Sept	\$17,499.90
VV. Constellation	\$56.86
WW. Pitney Bowes-Lease Acct	\$683.28
XX. Pitney Bowes-PP Acct	\$94.96

Add ons:

General Claims:

A. Arvest	\$625.11
B. Marsh Electric	\$318.00
C. Express	\$512.56
D. Communications Services	\$60.00
E. John Deere	\$208.81
F. City of Shawnee-Aug Surcharge	\$250.00
G. Journal Communications-2 nd half	\$1,738.75
H. ONG	\$132.33
I. ONG	\$114.22
J. Staples	\$67.53
K. Buford White's	\$279.04
L. AT+T-Sept	\$364.92
M. Grimsley's	\$393.85

AGENDA ITEM NO.8

APPROVAL OF SPECIAL CLAIMS WITH ADD ONS

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE MELOT TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

Special Claims:

A. Sign Factory	\$60.00
B. A Cut Above	\$500.00
C. Jayda Jameson	\$150.00
D. Relay for Life	\$2,860.00
E. Finley & Cook	\$431.25
F. Vann & Associates	\$1,187.00
G. OG+E-July/Aug	\$16,757.59
H. Copp Media Services	\$9,737.71

Add onsSpecial claims:

A. Environmental Fly	\$1,220.00
B. Midstate Traffic Control, Inc	\$1,196.35

AGENDA ITEM NO. 9

APPROVAL OF SHAVINGS CLAIMS

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE MELOT TO APPROVE THE SHAVINGS CLAIMS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

Shavings Claims:

A. Bucky Harmon	\$100.00
B. Xylo of Oklahoma	\$4,518.00
C. Red Hot Recovery & Towing	\$1,233.33

AGENDA ITEM NO. 10

D, C, PA ON CBEW AUDIT DISCUSSED BY FINLEY & COOK ACCOUNTANT SHELLY WELCH

THE BOARD CONSULTED WITH MIKE CLOVER ABOUT FINLEY & COOK ACCOUNTANT SHELLY WELCH, IF SHE WAS COMFORTABLE PRESENTING THE CBEW 2017 AUDIT. THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE 2017 AUDIT FINDINGS FROM CBEW AUDIT GROUP. -MOTION CARRIED.

AYE: BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD, GILBERT

NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 11

D, C, & PA TO PAYOFF ARVEST & BANK NOTE ON THE SWEEPER.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE TO PAY OFF ARVEST AND BANK NOTE (SWEEPER). -MOTION CARRIED.

AYE: BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD, GILBERT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.12

D, C, & PA TO PURCHASE NEW SKID STEER FOR THE EXPO CENTER

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MELOT TO APPROVE TO PURCHASE A NEW SKID STEER FOR THE EXPO CENTER MOTION INCLUDED KUBOTA W/ CAB & FORKS. CHECK ON ADDING BACK UP CAMERA AND MAKE SURE FORESTRY PACKAGE IS ON AS WELL -MOTION CARRIED.

AYE: BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD, GILBERT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.13

D, C, & PA TO APPROVE THE 2019 MEETING SCHEDULE

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE 2019 MEETING SCHEDULE WITH THE CORRECTION OF JAN 21ST, 2019 CHANGED TO JAN 17TH, 2019. -MOTION CARRIED.

AYE: BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD, GILBERT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 14

IFYR UPDATE

*STEPHANIE AND CHRIS ARE WORKING ON THE 2019 SPONSORSHIPS
*A 2019 IFYR BUDGET IS IN THE WORKS

AGENDA ITEM NO. 15 & 16

COMMITTEE & ADMINISTRATIVE REPORTS

NO COMMITTEE REPORTS

ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING.

*CLEANING AND GENERAL MAINTENANCE HAS BEEN HAPPENING ALL OVER GROUNDS.

*STALL REPAIRS WERE MENTIONS BY CHAIRMAN GILBERT, CHRIS ASSURED HIM THAT WE MAKE EVERY EFFORT TO FIX ANYTHING BROKEN ON STALLS BEFORE THEY ARE SET UP DURING EVENT SETS.

AGENDA ITEM NO. 17 & 18

OLD BUSINESS & NEW BUSINESS

NONE

AGENDA ITEM NO. 19

PUBLIC & TRUSTEE COMMENTS

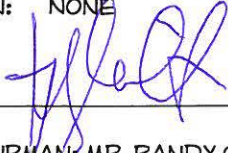
NONE

AGENDA ITEM NO. 20

ADJOURNMENT @12:07PM

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE BARRICK TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, BENSON, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

A handwritten signature in blue ink, appearing to be 'R. Gilbert', written over a horizontal line.

CHAIRMAN: MR. RANDY GILBERT

A handwritten signature in blue ink, appearing to be 'E. Benson', written over a horizontal line.

INTERIM SECRETARY: MR. ERIC BENSON