

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
October 1, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the September 17, 2012 meeting.

2. Consider Bids:

a. THM Analyzer (Open)

b. Replacement Screw Pumps (Open)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC,
Authority Secretary

Shawnee Municipal Authority

1. a.

Meeting Date: 10/01/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the September 17, 2012 meeting.

Attachments

Minutes 9-17-12

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, SEPTEMBER 17, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Smith

ABSENT: Stephens, Winterringer

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the September 4, 2012 meeting.

A motion was made by Trustee Smith, seconded by Trustee Harrod, to approve the Consent Agenda item 1(a). Motion carried 5-0.

AYE: Smith, Harrod, Mainord, Hall, Agee

NAY: None

AGENDA ITEM NO. 2: Presentation from Smith Roberts Baldischwiler, LLC on the development of the Multi-Phase Comprehensive Utility System Master Plan.

Mr. Max Baldischwiler, of Smith Roberts Baldischwiler, LLC gave a presentation on the progress of the Multi-Phase Comprehensive Utility System Master Plan. His firm has been working since July on scanning historical documents provided by the Shawnee Municipal Authority (SMA). These documents will be put on CD's in a PDF format and returned to the SMA. They have begun to make recommendations and are working on software that can be utilized by city employees as changes are needed in the city.

Mayor Mainord questioned whether there would be a priority rating of projects and was advised that the water treatment plant is the main priority and always has been. Commissioner Agee asked if we would have the ability to run the software and was answered yes, our employees would be trained in the usage of any software needed. Mayor Mainord then asked about the completion of the project and the City Manager Brian McDougal advised there was a two (2) year contract for development of this Master Plan.

Commissioner Smith and Mayor Mainord commented that when complete we need to use the new Multi-Phase Comprehensive Utility System Master Plan.

Mr. Baldischwiler's firm will be giving quarterly updates on the progress.

AGENDA ITEM NO. 3: Consider Bids:

a. Midland Water Line Replacement (Award)

Utility Director Jim Bierd announced that six bids were received and after review and consideration it was staff's recommendation to award the bid to Jordan Contractors, Inc. of Tecumseh, Oklahoma in the amount of \$495,871.00.

A motion was made by Trustee Harrod, seconded by Trustee Smith, to accept staff's recommendation and award the bid to Jordan Contractors, Inc. in the amount of \$495,871.00. Motion carried 5-0.

AYE: Harrod, Smith, Agee, Mainord, Hall

NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 5: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 6: Adjournment

A motion was made by Trustee Harrod, seconded by Trustee Smith, to adjourn the Shawnee Municipal Authority. Motion carried 5-0. (7:40 p.m)

AYE: Harrod, Smith, Agee, Mainord, Hall
NAY: None

ATTEST:

(SEAL)

WES MAINORD
CHAIRMAN

DONNA MAYO, DEPUTY
SECRETARY

Shawnee Municipal Authority

2.

Meeting Date: 10/01/2012

Consider Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Consider Bids:

Shawnee Municipal Authority

2. a.

Meeting Date: 10/01/2012

THM Analyzer open

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

THM Analyzer (Open)

Attachments

Notice to Bidders

Bidders List

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, October 1st, 2012, for:

EQUIPMENT BID:
THM ANALYZER

Instructions and BID documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

EQUIPMENT BID:
THM ANALYZER

The purpose of this specification is to provide new THM Analyzer equipment, installation, training and warranty.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, October 1st, 2012.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or



ATTEST:

Phyllis Loftis
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: _____

Brian E. McDougal
Brian E. McDougal, General Manager

BIDDER LIST
PARKER THM ANALYZER PH-THM 1000 OR EQUIVALENT
OCTOBER 1ST, 2012

Andrew Cornick

Territory Manager - Midwest
Analyzer Specialist
Parker Hannifin Corporation
Instrumentation Group
Mobile: 216-835-7029

ePlan

3338 Brown Station Road
Columbia, MO 65202
Office 573-814-1765
Fax: 573-814-1726

Bid Ocean

P.O. Box 40445
Grand Junction, Co. 81504
Office 866-585-7455
Fax 877-356-9704

Bid News Construction Reports

5727 S. Garnett Rd, Suite H
Tulsa, Ok 74146
Office 405-415-2530 Fax 405-415-2534

Southwest Construction News Service

2811 NW 36th Street
Oklahoma City, OK 73112
Phone: 405-948-7474
Fax: 405-948-8455

Reed Construction Data

ATTN: Production
30 Technology Pkwy South, Ste 500
Norcross GA 30092

Shawnee Municipal Authority

2. b.

Meeting Date: 10/01/2012

Replacement Screw Pumps Open

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Replacement Screw Pumps (Open)

Attachments

Notice to Bidders

Bidders List

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, October 1st, 2012, for:

CONTRACT NO. SMA-13-02
REPLACE SCREW PUMPS

Instructions and BID documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held Monday, September 24th, 2012 at 2:00 pm at Public Works Service Center, located at 111 S. Kickapoo.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA-13-02
REPLACE SCREW PUMPS

The purpose of this specification is to provide long term protection and improvement to the operation of Screw Pumps with new equipment at the Northside Wastewater Treatment Plant. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, October 1st, 2012.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.



ATTEST:

Phyllis Loftis
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: _____

Brian E. McDougal
Brian E. McDougal, General Manager

BIDDER LIST

CONTRACT NO. SMA-13-02

REPLACE SCREW PUMPS

October 1st, 2012

Urban Contractors, Inc

7113 N. Bryant Ave.
Oklahoma City, OK 73121
Office 405-478-5370 Fax 405-478-5618

ePlan

3338 Brown Station Road
Columbia, MO 65202
Office 573-814-1765 Fax: 573-814-1726

J. S. Haren Co.

P.O. Box 450
Athens, Tennessee 37371
423-745-5000

Bid Ocean

P.O. Box 40445
Grand Junction, Co. 81504
Office 866-585-7455 Fax 877-356-9704

Wynn Construction

1312 S. Walker
Oklahoma City, OK 73126

Bid News Construction Reports

5727 S. Garnett Rd, Suite H
Tulsa, Ok 74146
Office 405-415-2530 Fax 405-415-2534

Krapff-Reynolds

700 S. Irving
Oklahoma City, OK 73129

Southwest Construction News Service

2811 NW 36th Street
Oklahoma City, OK 73112
Phone: 405-948-7474
Fax: 405-948-8455

Jordan Contractors Inc

123 S. Broadway
Tecumseh, OK 74873

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30 Technology Pkwy South, Ste 500
Norcross GA 30092