

BOARD OF CITY COMMISSIONERS PROCEEDINGS
OCTOBER 3, 2016 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, October 3, 2016 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

Absent
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Micheal Dykstra
Commissioner Ward 6

ABSENT: James Harrod

INVOCATION

The Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 7.
- b. Minutes from the September 6, 2016 (*deferred from September 19, 2016 meeting*) and September 19, 2016 regular meetings.
- c. Mayor's Appointments

Traffic Commission

Reuben Peltier

1st Partial Term

Expires 1/1/2019

Replaces Ronald Gillham, Sr. – Resigned

AYE: Shaw, Rutherford, Dykstra, Bushong, Gillham, Finley
NAY: None

Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Mayor's Proclamation:

Fire Chief Dru Tischer accepted the Mayor's Proclamation for "Fire Prevention Week" presented by Mayor Finley.

Consider a resolution to declare two carbon monoxide euthanasia systems (Serial Numbers 31540601308 and 3841090168) at the Animal Shelter surplus property and authorizing its disposal.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE DISPOSAL OF SAID ITEMS.

Commissioner Dykstra asked if the removal of the euthanasia systems created a safety issue for Animal Control staff and/or the public when dealing with rabid animals. He noted that the use of a euthanasia system might be warranted in the event of a major rabies outbreak.

Commissioner Shaw stated that she appreciated Commissioner Dykstra's concern but was sure the Police Chief and staff had looked into those issues prior to making their recommendation. She also mentioned that she would be visiting the Shawnee Animal Shelter soon and encouraged any interested citizens to do the same.

A motion was made by Commissioner Shaw, seconded by Commissioner Gillham, to approve a resolution to declare two carbon monoxide euthanasia systems (Serial Numbers 31540601308 and 3841090168) at the Animal Shelter surplus property and authorizing its disposal. Motion carried 5-1.

AYE: Shaw, Gillham, Finley, Rutherford, Bushong

NAY: Dykstra

AGENDA ITEM NO. 5:

Discussion, consideration and possible action to grant a partial easement release to the State of Oklahoma, Commissioners of the Land Office in Section 16, T10N, R2E, IM.

City Manager Justin Erickson discussed Agenda Item Nos. 5 and 6. Mr. Erickson stated Agenda Item No. 5 would clarify an easement for a portion of Shawnee Lake No. 1. Approval of this item would facilitate the transfer of the Commissioners of the Land Office (CLO) lake lot leases to private individuals. Item No. 6 approves an exchange of property between the City and the CLO. One current lake lot is split between the City and CLO with the lessee paying the CLO. By deeding the City's interest to this property to the CLO, they will deed to the City a sewer easement in another part of town that is of similar value. Mr. Erickson explained that there would be no budgetary impacts and would provide a savings to the City in the long run. He also noted that staff recommends approval of both agenda items.

A motion was made by Commissioner Rutherford, seconded by Commissioner Bushong, to grant a partial easement release to the State of Oklahoma, Commissioners of the Land Office in Section 16, T10N, R2E, IM. Motion carried 5-1.

AYE: Rutherford, Bushong, Gillham, Finley, Dykstra

NAY: Shaw

AGENDA ITEM NO. 6:

Discussion, consideration and possible action to approve the transfer of property

owned by the City of Shawnee in Section 16, T10N, R2E, IM in exchange for the granting of an easement in the North Half, Section 36, T11N, R3E, IM by the State of Oklahoma, Commissioners of the Land Office.

A motion was made by Commissioner Dykstra, seconded by Commissioner Gillham, to approve the transfer of property owned by the City of Shawnee in Section 16, T10N, R2E, IM in exchange for the granting of an easement in the North Half, Section 36, T11N, R3E, IM by the State of Oklahoma, Commissioners of the Land Office. Motion carried 5-1.

AYE: Dykstra, Gillham, Finley, Rutherford, Bushong
NAY: Shaw

AGENDA ITEM NO. 7: Consider Bids/Request for Qualifications (RFQ):

- a. Park Design RFQ (Open)

Deputy Director of Operations Geoff Garner announced that five (5) qualifications were received. Mr. Garner requested that staff be given time to evaluate each company and negotiate a contract. The proposed contract will be brought before the City Commission for consideration. No action was taken.

AGENDA ITEM NO. 8: Administrative Reports:

- a. Dru Tischer, Fire Chief – Fire Prevention Week (October 10-14, 2016)

Fire Chief Dru Tischer applauded the Fire Clowns in this year's Fire Prevention Clown Program for doing a great job. He noted that Shawnee Fire Department (SFD) clowns have been entertaining and providing information to school children for twenty-five years and are one of the best programs in the state. The Fire Clowns will be performing a community program at the Shawnee Middle School Thursday, October 6, 2016 at 7:00 p.m., as well as eighteen other shows this week.

Also in conjunction with Fire Prevention Week, the Shawnee Fire Marshals will be hosting fire and life safety talks at Project Safe and the Senior Center.

Chief Tischer also announced several events the department will be hosting during Fire Prevention Week:

- Saturday, October 8, 2016, SFD is partnering with Red Cross to go door to door to install 1,000 smoke alarms in local homes;
- Thursday, October 13, 2016, from 2:00 p.m. to 7:00 p.m., SFD will be hosting an Open House at Fire Station No. 1 to give fire and life safety training to the public; and
- Saturday, October 15, 2016 from 9:00 a.m. to 12:00 p.m., SFD will be offering car seat installation training to the public at Fire Station No. 1.

AGENDA ITEM NO. 16:

City Manager Report

City Manager Justin Erickson wanted to recognize the following City of Shawnee employees:

- a. Fireman Scott Killgore saved a six year old child from swift waters while on vacation in Arkansas. Mr. Killgore is a member of the Shawnee Fire Department's Swift Water Rescue Team.
- b. Dispatch Supervisor Christina Brown won the Oklahoma Public Safety Telecommunicator of the Year award.
- c. Police Sergeant George Stafford and Police Officer Robert Barton were instrumental in stopping an individual from jumping off a highway bridge.

AGENDA ITEM NO. 10:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 11:

Commissioners Comments

Commissioner Rutherford said he enjoyed the Air Show and that it was a great success. He also commended the firemen that were present at the Air Show

on their demonstrations of the fire equipment to the children in attendance. Commissioner Rutherford encouraged citizens to attend the Air Show next year.

Commissioner Shaw thanked One Safe Place for their efforts in helping victims. She also thanked First Christian Church for assisting with the program.

Commissioner Dykstra cautioned citizens to be weather aware over the next few days due to the severe storm predictions.

Mayor Finley announced that a Commissioner retreat would be scheduled within the next eight to twelve weeks.

Mayor Finley said that he was able to go with the Avedis Foundation to Albert Lea, Minnesota to see how a Blue Zones project has helped their community.

Mayor Finley also noted that the Good Sam RV Club was staying at the Heart of Oklahoma Exposition Center for a period this week. He encouraged everyone to make them feel welcome.

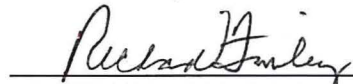
AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:07 p.m.)




PHYLLIS LOFTIS, CMC, CITY CLERK


RICHARD FINLEY, MAYOR