

AGENDA
SHAWNEE SENIOR CITIZENS ADVISORY BOARD
MARCH 14, 2023 AT 9:30 AM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of the Minutes from the February 14, 2023 Shawnee Senior Citizens Advisory Board regular meeting.
2. Staff Updates
3. Program Updates
4. Discussion and possible action on Pottawatomie Sales Tax Expenditure Proposal.
5. Discussion of Board Charter and Purpose
6. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
7. Committee Comments
8. Adjournment

Respectfully submitted,

Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-

eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



Minutes
Senior Citizens of Shawnee Board
February 14, 2023 9:30AM
Shawnee Senior Recreation Center

Roll Call was taken showing the following members present:

		Present	Absent
Chairperson	John Belzer	<u> X </u>	<u> </u>
Vice	Albert Rice	<u> X </u>	<u> </u>
Member	Ann Dowdy	<u> </u>	<u> X </u>
Member	Phyllis Crosswell	<u> X </u>	<u> </u>
Member	Bill Haley	<u> X </u>	<u> </u>
Member	Jeanni Pruitt	<u> X </u>	<u> </u>
Member	Shirley Gregory	<u> X </u>	<u> </u>
Member	Sally Murphy	<u> X </u>	<u> </u>
Member	Janice Orlauski	<u> X </u>	<u> </u>
City Commissioner	Ed Bolt	<u> X </u>	<u> </u>

- AGENDA NO 1** **Call to Order.** Meeting was called to order at 9:30 A.M.
- AGENDA NO 2** **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.
- AGENDA NO 3** **Approval of previous minutes from January 10, 2023.**
A motion to approve was made by Phillis Crosswell. It was 2nd by Albert Rice. Motion carried 9-0.
- Roll Call: Aye: John Belzer, Albert Rice, Phyllis Crosswell, Bill Haley, Jeanni Pruitt, Shirley Gregory, Sally Murphy, Janice Orlauski, Ed Bolt
- Nay: None.
- AGENDA NO 4** **Staff Updates.** Parks and Recreation have a new administrative assistant Jane Wright, she will be joining committee meetings starting in March.
- AGENDA NO 5** **Program Updates.** There are going to be a lot more special programs in the coming months. The Community Center remodel is almost complete. The exercise class that meets at the Community Center will start back up once the Community Center reopens. There will be added programs at the Community Center as well, staff is planning on a full schedule.
- AGENDA NO 6** **Pottawatomie Sales Tax Expenditure Proposal.** Amy presented a Proposal to buy an ice and water dispenser for the Senior Center.
- AGENDA NO 7** **Action on Expenditure Proposal.** A motion to approve was made by Phillis Crosswell. It was 2nd by Jeanni Pruitt. Motion carried 9-0.
- Roll Call: Aye: John Belzer, Albert Rice, Phyllis Crosswell, Bill Haley, Jeanni Pruitt, Shirley Gregory, Sally Murphy, Janice Orlauski, Ed Bolt
- Nay: None.
- AGENDA NO 8** **Discussion of Board Goals and Adjectives for 2023.** The Board would like a copy of the City Charter at the next meeting. The Boards goals and Adjectives will be further discussed at the next meeting.
- AGENDA NO 9** **Public Comments.**
- AGENDA NO 10** **Committee Comments.** Shirley Gregory stated that the Senior Center Program in Shawnee is a great program.

AGENDA NO 11 **Adjournment.** Meeting was Adjourned at 9:56 A.M. A motion was made by Phyllis Crosswell. It was 2nd by Janice Orlauski. Motion carried 8-0.

Roll Call: Aye: John Belzer, Albert Rice, Phyllis Crosswell, Bill Haley, Jeanni Pruitt, Shirley Gregory, Sally Murphy, Janice Orlauski, Ed Bolt

Nay: None.

Date_____

Chairman_____

Pottawatomie County Sales Tax Update and Proposal
March 2023

Newspaper subscriptions for use by seniors in Senior Recreation Center:

- A. Shawnee News-Star – 2 years @ \$268.00
- B. Pottawatomie County CountyWide Newspaper – 2 years @ 64.00

#11
6592

RESOLUTION NO. 6592

A RESOLUTION ESTABLISHING THE SENIOR CITIZENS OF SHAWNEE BOARD FOR THE CITY OF SHAWNEE; SETTING FORTH VARIOUS PROVISIONS AND OFFICIAL DUTIES.

WHEREAS, in 1985 the Shawnee City Commission contracted with the Senior Citizens of Shawnee, Inc. for the oversight of the Shawnee Senior Center.

WHEREAS, the City sees the need to bring the committee in under their control as an advisory Committee.

WHEREAS, there is a desire to formalize the Committee structure and official duties through the passage of a resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION I. CREATION

- A. There is hereby established a SENIOR CITIZENS OF SHAWNEE Board of Directors to help foster and conduct programs for the benefit of older persons in our community, for the purposes of socialization, entertainment, health and fitness, mobilization, senior information and referral for: Advocacy, Volunteerism, Counseling, Financial Guidance, Legal Services, and Employment.
- B. It shall also be the purpose of the SENIOR CITIZENS OF SHAWNEE Board to help evaluate program effectiveness and advance the overall welfare of the organization.
- C. All board members will be appointed and approved by the City Commission.

SECTION II. POWERS AND DUTIES

- A. The SENIOR CITIZENS OF SHAWNEE Board shall make recommendations to the Shawnee City Commission for final consideration but will also help the Center Director with the development of programs.

SECTION III. COMPOSITION AND APPOINTMENT OF SENIOR CITIZENS OF SHAWNEE BOARD MEMBERS

- A. The Senior Citizens of Shawnee Board shall consist of one (1) City Commissioner;
- B. The Senior Citizens of Shawnee Board shall consist of nine (9) at-large members and these members shall be fifty-five (55) years of age or older.

C. Composition.

- a. The Committee will consist of nine (9) at-large Members whom shall only include individuals that are either:
- i. Residents of the City of Shawnee or Pottawatomie County;
 - ii. Business or property owners within the City; or
 - iii. Employed within the City.

D. Members of the original 1985 board that are presently still active board members shall be lifelong members not to be included in the total count of members.

SECTION IV. TERMS OF OFFICE

A. The term of Members shall be three (3) years. In the event that a vacancy shall occur during the term of any member, his/her successor shall be appointed for the unexpired portion of the term. After having held the office of board member for two (2) consecutive terms, a member shall not be eligible for reappointment until a period of not less than twelve (12) months has elapsed after the end of the most recent term for which such member was appointed.

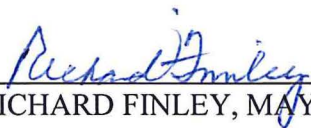
SECTION V: MEETINGS

A. Meetings of the SENIOR CITIZENS OF SHAWNEE Board are open public meetings and shall be posted as such in accordance with the Oklahoma Open Meeting Act.

B. A quorum of six (6) members is required to conduct business.

PASSED AND APPROVED THIS 17th DAY OF June, 2019




RICHARD FINLEY, MAYOR


LISA LASYONE, CMC, CITY CLERK

RESOLUTION NO. 6677

A RESOLUTION CHANGING THE NAME OF THE SENIOR CITIZENS OF SHAWNEE BOARD TO SHAWNEE SENIOR CITIZENS ADVISORY BOARD FOR THE CITY OF SHAWNEE.

WHEREAS, in 1985 the Shawnee City Commission contracted with the Senior Citizens of Shawnee, Inc. for the oversight of the Shawnee Senior Center.

WHEREAS, on June 17, 2019, the Shawnee City Commission established the Senior Citizens of Shawnee Board.

WHEREAS, the City sees the need to bring the committee in under their control as an advisory Committee.

WHEREAS, there is a desire to change the name of the board from *Senior Citizens of Shawnee Board* to *Shawnee Senior Citizens Advisory Board* through the passage of a resolution.

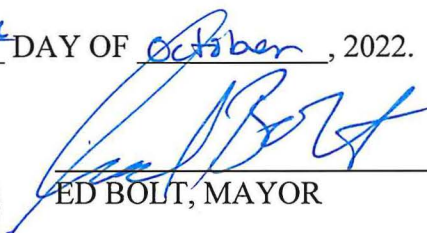
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

The name of the board shall change from *Senior Citizens of Shawnee Board* to *Shawnee Senior Citizens Advisory Board*. All other aspects of Resolution No. 6592 remain the same.

PASSED AND APPROVED THIS 17th DAY OF October, 2022.

ATTEST:
(SEAL)




ED BOLT, MAYOR


LISA LASYONE, CMC, CITY CLERK