

BOARD OF CITY COMMISSIONERS PROCEEDINGS

OCTOBER 5, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, October 5, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 12:13 p.m. on October 2, 2020. Mayor Bolt presided and Ms. Amiyah Spears called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt

Mayor

Daniel Matthews

Commissioner Ward 1

Bob Weaver

Commissioner Ward 2

Travis Flood

Commissioner Ward 3

Darren Rutherford

Commissioner Ward 4-Vice Mayor

Mark Sehorn

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: None

INVOCATION

Pastor Ben Hill, Frontline Church

FLAG SALUTE

Mayor Bolt announced the Oklahoma Baptist University (OBU) state and local government class was in attendance.

AGENDA ITEM NO. 1:

Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Mr. Mike Little spoke regarding the bank building on the corner of Main Street and Broadway Avenue being added to the National Register of Historic Places. He explained the future plans for the building with Central Oklahoma Community Action Agency (COCAA).

Ms. Miriam Bell with United Way of Pottawatomie County provided an update on the 2021 United Way Campaign. Mrs. Bell listed services the United Way program provides. She also thanked the City of Shawnee for their support.

Ms. Erin Stevens with the Heart of Oklahoma Exposition Center thanked the Shawnee community for the ongoing support of recent events. She advised that Halloween Town 2020 will be on Saturday, October 17, 2020 from 2:00 p.m. to 6:00 p.m. at the Fred Humphrey's Pavilion. Ms. Stevens advised that in lieu of an admission fee, they are hosting a food drive in partnership with the Pottawatomie County Community Market.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the September 21, 2020 regular meeting.
- b. Acknowledge the following minutes:
 - Shawnee Community Beautification Committee Minutes from the August 20, 2020 regular meeting
 - Wes Watkins Reservoir Oversight Committee Minutes from the December 5, 2019 regular meeting
- c. Acknowledge receipt of Pioneer Library Systems Revised Budget for July 1, 2020 through June 30, 2021.
- d. Acknowledge receipt of Pioneer Library System Audit for the Year Ended June 30, 2020.
- e. Authorize staff to purchase a concrete walk behind saw for use by the Street Department from Kinnunen Sales and Rental in the total amount of \$27,770.65, plus estimated freight of \$295.00.
- f. Authorize staff to purchase annual deicing materials for use by the Street Department from Central Salt in the total amount of \$30,045.00.
- g. Authorize staff to purchase a 2021 Chevrolet 3500 Crew Cab for primary use by the Shawnee Parks Department from Carter Chevrolet at state bid price in the total amount of \$44,047.00.

- h. Authorize staff to purchase a security system for use at the Shawnee Twin Lakes from Security Lines US in the total amount of \$25,870.00.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2(a-h). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

AGENDA ITEM NO. 3: Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Spoon presented Kodiak, a male canine. She also announced an adoption event being held at Lowe's on Saturday, October 10, 2020 from 9:00 a.m. to 2:00 p.m.

AGENDA ITEM NO. 4: Consider approval of Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office.

Mr. Bryan Logan, CDBG Program Manager, provided a staff report. He advised that the United States Department of Housing and Urban Development (HUD) requires a five-year Consolidated Plan for Housing and Community Development.

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to approve a Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office. Motion carried 7-0.

AYE: Flood, Sehorn, Salter, Matthews, Weaver, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 5: Consider an ordinance relating to the Comprehensive Plan, amending Chapter 22 of the Shawnee Municipal Code by creating a new Article VIII of Chapter 22, providing for the creation and adoption of the Comprehensive Plan; providing for repeal; providing for severability; providing for

codification; and providing for emergency clause.

Ms. Rebecca Blaine, Planning Director, advised the 2040 Comprehensive Plan was adopted last October. She stated the amendment process previously approved was vague. Ms. Blaine noted that an amendment had been made to the draft ordinance in Section 22-728(2)(g)(1) replacing the title City Planner with City Commission for final approval. Ms. Blaine stated that Staff recommended a quarterly amendment review instead of an annual review.

The Commission discussed the proposed requirement of a two-thirds (2/3) vote of the City Commission verses a simple majority vote for approval.

A motion was made by Commissioner Weaver, seconded by Vice Mayor Rutherford, to approve the ordinance as presented with the exception of amending the term City Planner to City Commission in Section 22-728(2)(g)(1) and to strike the language requiring a two-thirds (2/3) majority vote and replace it with a simple majority vote for approval in Section 22-728(2)(g)(5).

Ordinance No. 2701NS was introduced.

AN ORDINANCE RELATING TO THE COMPREHENSIVE PLAN, AMENDING CHAPTER 22 OF THE SHAWNEE MUNICIPAL CODE BY CREATING A NEW ARTICLE VIII OF CHAPTER 22, PROVIDING FOR THE CREATION AND ADOPTION OF THE COMPREHENSIVE PLAN; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR EMERGENCY CLAUSE.

Motion carried 6-1.

AYE: Weaver, Rutherford, Sehorn, Matthews, Flood, Bolt
NAY: Salter

Ordinance No. 2701NS was adopted by the City Commission.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve the emergency clause relating to Ordinance No. 2701NS.
Motion carried 6-1.

AYE: Weaver, Matthews, Flood, Bolt, Rutherford, Sehorn
NAY: Salter

AGENDA ITEM NO. 6:

Consider a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma establishing a fee for the administrative fee for the filing of an application to amend the Comprehensive Plan, pursuant to Chapter 22, Article VIII; and providing for the re-adoption of the City Fee Schedule in whole.

Rebecca Blaine, Planning Director, provided a staff report explaining the administrative fee for the filing of an application to amend the Comprehensive Plan was \$370.00 with an additional fee of \$6.00 per property owner to be notified.

Resolution No. 6622 was introduced.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA ESTABLISHING A FEE FOR THE ADMINISTRATIVE FEE FOR THE FILING OF AN APPLICATION TO AMEND THE COMPREHENSIVE PLAN, PURSUANT TO CHAPTER 22, ARTICLE VIII; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma establishing a fee for the administrative fee for the filing of an application to amend the Comprehensive Plan, pursuant to Chapter 22, Article VIII; and providing for the re-adoption of the City Fee Schedule in whole. Motion carried 5-2.

AYE: Flood, Matthews, Bold, Rutherford, Sehorn

NAY: Weaver, Salter

AGENDA ITEM NO. 7:

Consider Bids/Requests for Qualifications (RFQ):

- a. Santa Fe Depot Historic Roof Project (RFQ) (Award)

RFQ Submittals

- Walker Consultants, Dallas, Texas
- Garver, North Little Rock, Arkansas
- WJE Inc. (Wiss, Janney, Elstner Associates), Irving, Texas

- GH2 Preservation Architects, Tulsa, Oklahoma
- TAP, Oklahoma City, Oklahoma

Mr. James Bryce, Director of Operations, provided a staff report. He advised five Recommendation for Qualifications (RFQ's) were received. Staff has reviewed the RFQ's and recommends GH2 Preservation Architects of Tulsa, Oklahoma for the Santa Fe Depot Historic Roof Project.

A motion was made by Commissioner Sehorn, seconded by Commissioner Weaver, to authorize Staff to begin negotiations with GH2 Preservation Architects to develop a contract for services to design and engineer the replacement of the Santa Fe Depot Historic Roof. Motion carried 7-0.

AYE: Sehorn, Weaver, Flood, Bolt, Rutherford, Salter, Matthews

NAY: None

AGENDA ITEM NO. 8:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 9:

Commissioners Comments

Commissioner Matthews stated he enjoyed tonight's discussion.

Commissioner Weaver apologized to Commission members and Staff. He stated he has a lot of concerns and is serving on the City Commission to make a difference and involve the public.

Commissioner Weaver expressed his appreciation of the Parks Department maintaining areas around the Community.

Commissioner Flood thanked Staff and Planning for preparing the Comprehensive Plan amendment process. He also stated he has noticed grounds and maintenance employees cleaning and taking pride in Shawnee.

Vice Mayor Rutherford expressed his appreciation of getting the Comprehensive Plan amendment process done so quickly. He commented on the improvement of the maintenance of Boy Scout Park.

Commissioner Sehorn also complemented Boy Scout Park. He expressed his approval of the quarterly evaluation of the Comprehensive Plan amendment process.

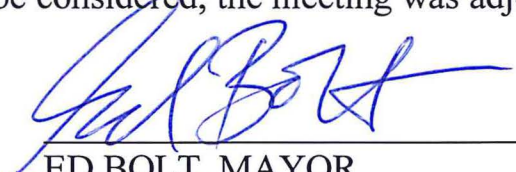
Commissioner Salter echoed previous Commissioners comments regarding the improvements in local parks. He also thanked citizens for participating in the mask mandate.

Mayor Bolt also echoed Commissioners comments regarding the maintenance of local parks. He commented on improvements along Interstate 40. He thanked City Staff for being responsive with the Comprehensive Plan amendment process.

AGENDA ITEM NO. 10:

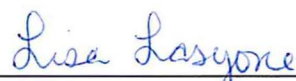
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:59 p.m.)



ED BOLT, MAYOR

ATTEST:



LISA LASYONE, CMC, CITY CLERK

