

BOARD OF CITY COMMISSIONERS PROCEEDINGS
OCTOBER 7, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, October 7, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Vice Mayor Harrod presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Richard Finley

INVOCATION

Don Lynch,
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Correna Wilson-Pickens spoke regarding the alleys in her neighbor and describing them as “trashy” and “filthy” and requesting the City do something about it.

Ms. Taylor Sherkarabi, Project Manager of Blue Zones Project Pottawatomie County, provided an update on the Mayor’s challenge to have local students walk the equivalent distance from Shawnee to Okinawa, Japan. She reported that students have reached the halfway point of this challenge.

Ms. Sherkarabi also addressed the need for a crosswalk at the intersection of Bryan Avenue and Bradley Street by Grove School. She thanked the City for their support.

Ms. Zoe Loeser, Community Renewal of Pottawatomie County, reported on National Night Out. She advised there were thirty (30) block leaders that participated in parties, twenty (20) parties were held, and four hundred and seven (407) neighbors attended parties.

Ms. Miriam Bell, Organization Lead of Blue Zones Project Pottawatomie County, spoke regarding hydration needs in the community. Ms. Bell addressed the issue of not having drinkable water at the Airport Track and Sister Cities Park. She said they are actively seeking volunteers and donors to assist with installing a drinking fountain at this location.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the September 16, 2019 regular meeting.
- b. Acknowledge the following reports and minutes:
 - Planning Commission Minutes from the September 4, 2019 regular meeting
- c. Authorize staff to purchase two 2018 Yamaha FJR 1300 Police motorcycles at \$20,499.00 each for a total of \$40,998.00 from Phil's Cycle and ATV LLC.
- d. Authorize staff to purchase five 2020 Ford Police SUV's at the state bid price of \$34,698.00 each for a total of \$173,490.00 from John Vance Auto Group.
- e. Authorize staff to purchase a 2020 Chevrolet 1500 Crew Cab for Fire Prevention at the state bid price of \$42,885.32 from John Vance Fleet Services.
- f. Mayor's Appointments:

Shawnee Civic and Cultural Development Authority

Mindy Palmer 1st Partial Term Expires: December 31, 2019

Repace Rachael Melot – Resigned

Shawnee Library Board

Jordan Parsons 1st Partial Term Expires: June 30, 2022

Replace Marissa Lightsey – Resigned

Senior Citizens of Shawnee Board

John Belzer 1st Partial Term Expires: July 1, 2022

Appointment to new board

g. Lake Lease Renewal:

RENEWAL:

Lot 45 School Land, 31950 Lake Road

Lessees: Charles B. and Julie Akerman

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve Consent Agenda Item Nos. 2 (a-g). Motion carried 7-0.

AYE: Bolt, Gillham, Harrod, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Kesha Miller presented Twister, a four (4) to six (6) month-old male cat. Twister has been altered. His adoption fee is Ten Dollars (\$10.00) inside the City Limits or Five Dollars (\$5.00) outside the City Limits.

AGENDA ITEM NO. 4:

Discussion regarding advisory boards to the City of Shawnee.

No action taken.

AGENDA ITEM NO. 5:

Consideration of a budget amendment for Capital Improvement Fund 301 – For the reallocation of budget for the purchase of a Chevrolet 1500 Crew Cab for Fire Prevention.

Finance Director Ashley Neel provided a staff report explaining this item is in conjunction with Consent Agenda Item No. 2(e) for the vehicle purchase for Fire Prevention of a Chevrolet 1500 Crew Cab.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve the budget amendment for Capital Improvement Fund 301, for the allocation of budget for the purchase of a Chevrolet 1500 Crew Cab for Fire Prevention. Motion carried 6-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Harrod

NAY: None

AGENDA ITEM NO. 6:

Public hearing and consideration of an ordinance to rezone property located east of North Kickapoo and north of Shawnee Mall, containing 79.85 acres, from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District) for the purpose of a single-family residential development. Case No. P16-19, Applicant: Greg Brown Homes.

City Planner Rebecca Blaine gave a staff report. She explained this property is approximately 80 acres and the proposed use is for a single-family development. She advised that Staff and the Planning Commission both recommend approval as this will meet a housing development need in the area.

Vice Mayor Harrod declared a public hearing in session to consider an ordinance rezoning property from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District) for property located east of North Kickapoo and north of Shawnee Mall, containing 79.85 acres. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve an ordinance to rezone property located east of North Kickapoo and north of Shawnee Mall, containing 79.85 acres, from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District).

Ordinance No. 2677NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: COMMENCING AT THE SOUTHWEST CORNER OF SAID SW/4; THENCE N00°39'02''W ALONG THE WEST LINE OF SAID SW/4 A DISTANCE OF 1319.46 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N00°39'02''W ALONG SAID LINE A DISTANCE OF 1319.46 FEET; N89°04'50''E A DISTANCE OF 2638.42 FEET; THENCE S00°21'54''E A DISTANCE OF 1320.38 FEET; THENCE S89°05'59''W A DISTANCE OF 2631.83 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Gillham, Bolt, Harrod, Rutherford, Sehorn, Salter
NAY: None

Ordinance No. 2677NS was adopted by the City Commission.

AGENDA ITEM NO. 7:

Consideration of an ordinance to approve an administrative rezoning on property located at 430 North Tucker Avenue, containing 0.22 acres, from R-3 (Multi-Family Residential District) to C-3 (Highway Commercial District), and declaring an emergency. Case No. P17-19, Applicant: City of Shawnee.

City Planner Rebecca Blaine stated that this item is a housekeeping item. This item is to honor the zoning use in the past. She advised that the property has been used as commercial for the past forty (40) years or more. She advised that Staff and the Planning Commission approve the rezoning.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve an ordinance to rezone property located at 430 North Tucker Avenue, containing 0.22 acres, from R-3 (Multi-Family Residential District) to C-3 (Highway Commercial District).

Ordinance No. 2678NS was introduced.

AN ORDINANCE APPROVING THE ADMINISTRATIVE REZONING OF A CERTAIN PROPERTY WITHIN THE CITY LIMITS FROM R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) DESIGNATION, AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY TO REFLECT SAID RECLASSIFICATION; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 6-0.

AYE: Bolt, Gillham, Harrod, Rutherford, Sehorn, Salter
NAY: None

Ordinance No. 2678NS was adopted by the City Commission.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve the emergency clause relating to Ordinance No. 2678NS. Motion carried 6-0.

AYE: Gillham, Bolt, Harrod, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 8:

Presentation by RDG Planning and Design, discussion, consideration, and possible action to approve the 2019 Comprehensive Plan.

Ms. Amy Haase, Project Manager with RDG Planning and Design, gave a presentation of the 2019 Comprehensive Plan. She explained the process of the Comprehensive Plan development and how the Plan can be used in the future. Ms. Haase also explained the next steps of the Plan.

Vice Mayor Harrod and Commissioner Salter requested that the approval of the Comprehensive Plan be tabled in order for the Commission to have an opportunity to review the document in more detail.

A motion was made by Commissioner Sehorn, seconded by Commissioner Salter, to table this item to the October 21, 2019 City Commission meeting. Motion carried 6-0.

AYE: Sehorn, Salter, Bolt, Gillham, Harrod, Rutherford
NAY: None

AGENDA ITEM NO. 9:

Consider bids:

- a. Community Center Roofing Project (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
Quality Homes LLC Oklahoma City, OK	\$26,900.00
Heritage Hills Roofing & Construction Edmond, OK	\$29,380.00
Cavins Construction Group Norman, OK	\$34,241.99
Super Roofs & Sheet Metal Inc. Oklahoma City, OK	\$33,400.00

Deputy Director of Operations Geoff Garner read four (4) bids into the record. Mr. Garner requested that the bid award be deferred to review each bid.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to defer the bid award to the October 21, 2019 City Commission meeting to allow staff to review each bid. Motion carried 6-0.

AYE: Gillham, Bolt, Harrod, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 10:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 11:

Commissioners Comments

Commissioner Sehorn announced that "Halloween Town," a trick or treat event, will be held at the Heart of Oklahoma Exposition Center on Monday, October 14, 2019 from 4:00 p.m. to 8:00 p.m. This is a free family event.

Commissioner Gillham warned everyone of scams and to be alert.

Commissioner Bolt spoke of a ride along experience he had with City of Shawnee Police Officer Corporal Richard Ruiz. Commissioner Bolt spoke very highly of Corporal Ruiz and the experience.

Vice Mayor Harrod said he appreciated the hard work on the 2019 Comprehensive Plan.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:50 p.m.)

ATTEST:



Lisa Laszone

LISA LASYONE, CMC, CITY CLERK

James Harrod
JAMES HARROD, VICE MAYOR