AGENDA
SHAWNEE MUNICIPAL AUTHORITY
October 15, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the October 1, 2012 meeting.

2. Consider Bids

   a. THM Analyzer (Award)

   b. Replacement Screw Pumps (Award)

3. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, Authority Secretary

Shawnee Municipal Authority **1. a.**

Meeting Date: 10/15/2012

Minutes 10-1-12

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the October 1, 2012 meeting.

Attachments

Minutes 10-1-15

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, OCTOBER 1, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Agee, Harrod, Mainord, Hall, Winterringer
ABSENT: Smith

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the September 17, 2012 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve the Consent Agenda item 1(a). Motion carried 5-0-1.

AYE: Harrod, Hall, Winterringer, Agee, Mainord
NAY: None
ABSTAIN: Stephens

AGENDA ITEM NO. 2: Consider Bids:

a. THM Analyzer (Open)

BIDDER	**AMOUNT**
Parker Hannifin Corp. Huntsville, AL	$35,760.00

$38,000.00 Budgeted

Utility Director Jim Bierd read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to defer the bid award to the October 15, 2012 City Commission meeting. Motion carried 6-0.

AYE: Harrod, Winterringer, Stephens, Agee, Mainord, Hall
NAY: None

b. Replacement Screw Pumps (Open)

BIDDER	**AMOUNT**
J.S. Haren Company Athens, TN	$234,500.00
Howard Estruct LLC Ardmore, OK	$370,000.00
Wynn Construction Co. Inc. Oklahoma City, OK	$203,000.00
Urban Contractors Inc. Oklahoma City, OK	$259,000.00

$250,000.00 Budgeted

Utility Director Jim Bierd read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to defer the bid award to the October 15, 2012 City Commission meeting. Motion carried 6-0.

AYE: Harrod, Hall, Winterringer, Stephens, Agee, Mainord
NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 4: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 5: Adjournment

A motion was made by Trustee Winterringer, seconded by Trustee Agee, to adjourn the Shawnee Municipal Authority. Motion carried 6-0. (6:58 p.m)

AYE: Winterringer, Agee, Harrod, Mainord, Hall, Stephens
NAY: None

_____
WES MAINORD
CHAIRMAN

ATTEST:

(SEAL)

_____
PHYLLIS LOFTIS, CMC
SECRETARY

Shawnee Municipal Authority **2.**

Meeting Date: 10/15/2012

Consider Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Consider Bids

Shawnee Municipal Authority **2. a.**

Meeting Date: 10/15/2012

Bid Award

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

THM Analyzer (Award)

Attachments

Award Memo

Notice to Bidders

Bidders List

Bid Tab

Jim Bierd
Director

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Date: October 9, 2012
Re: THM Analyzer

Staff recommends awarding the bid for THM Analyzer to Parker Hannifin Corp in the amount of $35,760.

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, October 1st, 2012, for:

EQUIPMENT BID:
THM ANALYZER

Instructions and BID documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

EQUIPMENT BID:
THM ANALYZER

The purpose of this specification is to provide new THM Analyzer equipment, installation, training and warranty.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, October 1st, 2012.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.

SHAWNEE MUNICIPAL AUTHORITY OFFICIAL SEAL OKLAHOMA

(SEAL)

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: _____
Brian E. McDougal, General Manager

ATTEST:

_____
Phyllis Lollis, Authority Secretary

BIDDER LIST

PARKER THM ANALYZER PH-THM 1000 OR EQUIVALENT
OCTOBER 1ST, 2012

Andrew Cornick
Territory Manager - Midwest
Analyzer Specialist
Parker Hannifin Corporation
Instrumentation Group
Mobile: 216-835-7029

ePlan
3338 Brown Station Road
Columbia, MO 65202
Office 573-814-1765
Fax: 573-814-1726

Bid Ocean
P.O. Box 40445
Grand Junction, Co. 81504
Office 866-585-7455
Fax 877-356-9704

Bid News Construction Reports
5727 S. Garnett Rd, Suite H
Tulsa, Ok 74146
Office 405-415-2530 Fax 405-415-2534

Southwest Construction News Service
2811 NW 36th Street
Oklahoma City, OK 73112
Phone: 405-948-7474
Fax: 405-948-8455

Reed Construction Data
ATTN: Production
30 Technology Pkwy South, Ste 500
Norcross GA 30092

BID TABULATION SHEET

THM Analyzer

October 1, 2012

BIDDER	AMOUNT
PARKER HANNIFIN CORP Huntsville, AL	$35,760

$38,000 BUDGETED

Shawnee Municipal Authority **2. b.**

Meeting Date: 10/15/2012

Bid Award

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Replacement Screw Pumps (Award)

Attachments

Award Memo

Notice to Bidders

Bidders List

Bid Tab

Jim Bierd
Director

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Date: October 9, 2012
Re: Screw Pump Replacement

Staff recommends awarding the screw pump replacement project at the NWTP to Wynn Construction in the amount of $203,000.

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, October 1st, 2012, for:

CONTRACT NO. SMA-13-02
REPLACE SCREW PUMPS

Instructions and BID documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held Monday, September 24th, 2012 at 2:00 pm at Public Works Service Center, located at 111 S. Kickapoo.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA-13-02
REPLACE SCREW PUMPS

The purpose of this specification is to provide long term protection and improvement to the operation of Screw Pumps with new equipment at the Northside Wastewater Treatment Plant. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, October 1st, 2012.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

(SMA Seal)

By: _____
Brian E. McDougal, General Manager

ATTEST: _____
Phyllis Loftis, Authority Secretary

BIDDER LIST

CONTRACT NO. SMA-13-02
REPLACE SCREW PUMPS
October 1st, 2012

Urban Contractors, Inc
7113 N. Bryant Ave.
Oklahoma City, OK 73121
Office 405-478-5370 Fax 405-478-5618

J. S. Haren Co.
P.O. Box 450
Athens, Tennessee 37371
423-745-5000

Wynn Construction
1312 S. Walker
Oklahoma City, OK 73126

Krapff-Reynolds
700 S. Irving
Oklahoma City, OK 73129

Jordan Contractors Inc
123 S. Broadway
Tecumseh, OK 74873

ePlan
3338 Brown Station Road
Columbia, MO 65202
Office 573-814-1765 Fax: 573-814-1726

Bid Ocean
P.O. Box 40445
Grand Junction, Co. 81504
Office 866-585-7455 Fax 877-356-9704

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2811 NW 36th Street
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Phone: 405-948-7474
Fax: 405-948-8455

Reed Construction Data
ATTN: Production
30 Technology Pkwy South, Ste 500
Norcross GA 30092

BID TABULATION SHEET

Replacement Screw Pumps

October 1, 2012

BIDDER	AMOUNT
J.S. HAREN COMPANY Athens, TN	234,500
HOWARD ESTRUCT LLC Ardmore, OK	370,000
WYNN CONSTRUCTION CO INC Oklahoma City, OK	203,000
URBAN CONTRACTORS INC Oklahoma City, OK	259,000

$250,000 BUDGETED