

AGENDA
SHAWNEE AIRPORT AUTHORITY
October 17, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the October 3, 2016 meeting.
 - b. Airport Advisory Board Minutes from the August 17, 2016 meeting.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority**1. a.**

Meeting Date: 10/17/2016

SAA Minutes 10-03-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the October 3, 2016 meeting.

Fiscal Impact**Attachments**SAA Minutes 10-03-2016

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, OCTOBER 3, 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Finley, Rutherford, Shaw, Dykstra

ABSENT: Harrod

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the September 19, 2016 meeting.

A motion was made by Trustee Shaw, seconded by Trustee Rutherford, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Shaw, Rutherford, Dykstra, Bushong, Gillham, Finley

NAY: None

AGENDA ITEM NO. 2: Discussion, consideration, and possible action on entering into a Memorandum of Understanding with the Shawnee Industrial Authority in order to finance the construction of a ten unit T-hangars facility.

Assistant Airport Manager Keenan English gave details of the Memorandum of Understanding with the Shawnee Industrial Authority. This document is not the official loan documents which will be prepared after the loan has been approved by the Federal Aviation Administration and the City Commission. A new airport taxiway and apron will need to be constructed before any work on the hangars can commence. The loan term will be twelve years with the City of Shawnee providing a guarantee. The loan interest rate will be determined once all approvals have been received and all preliminary work done.

A motion was made by Trustee Shaw, seconded by Trustee Bushong, to authorize staff to enter into a Memorandum of Understanding with the Shawnee Industrial Authority in order to finance the construction of a ten unit T-hangers facility. Motion carried 6-0.

AYE: Shaw, Bushong, Gillham, Finley, Rutherford, Dykstra
NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:15 p.m.)

RICHARD FINLEY
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, SECRETARY

Shawnee Airport Authority

1. b.

Meeting Date: 10/17/2016

AAB Minutes 08-17-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Advisory Board Minutes from the August 17, 2016 meeting.

Fiscal Impact

Attachments

AAB Minutes 08-17-2016

MINUTES
AIRPORT ADVISORY BOARD REGULAR MEETING AUGUST, 17 2016, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

PRESENT: Fogerty, Huddleston, Klaser, Smallwood, Humphreys
Others: Keenan English – Asst. Airport Mgr, Fred Treiber – Airport Supervisor

ABSENT: Klaser, Freeman

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE: Consideration and approval of the consent agenda.

Fogerty motioned to approve the minutes from July 20 2016. Huddleston 2nd the motion. Board unanimously voted in favor of the motion.

2. Minutes from the July 20 2016 meeting

ITEM TWO: Revisit, discuss, and possible action of agreeing to a Memorandum of Understanding with the Shawnee Industrial Authority to finance the construction of T-hangars. **Humphreys motioned to deny the SIA Memorandum of Understanding in its current form and wait to see what other interest rates the airport/city could receive on a loan. Fogerty 2nd the motion. Board unanimously voted in favor of the motion.**

ITEM THREE: Elect Airport Board Chairman and Vice Chairman

Huddleston requested tabling the item until more board members had time to consider and nominate a new chairman.

ITEM FOUR: Staff Report

No staff report

ITEM FIVE: Board Comments

Humphreys inquired on status of selling the airport property Metro Mart sits on and requested staff to make a new effort to see if the FAA would release that property for sale.

ITEM SIX: Citizen Comments

No citizen comments

ITEM SEVEN: New Business

No new business

ITEM EIGHT: Adjournment

Humphreys motioned to adjourned. Smallwood 2nd the motion. Board adjourned at 6:14pm.

