

BOARD OF CITY COMMISSIONERS PROCEEDINGS

OCTOBER 17, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, October 17, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:56 p.m. on October 13, 2022. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Absent
Commissioner Ward 5

Lauren Richter
Commissioner Ward 6

ABSENT: Mark Sehorn

INVOCATION

Commissioner Travis Flood

FLAG SALUTE

AGENDA ITEM NO. 1:

Recognition of the Avedis Foundation featuring the documentary *The Avedis Story "We're Here for Good"* and presentation of a Proclamation.

Ms. Andrea Weckmueller-Behringer, City Manager, spoke regarding the Avedis Foundation and introduced the video *The Avedis Store "We're Here for Good."* The video then played.

The Mayor presented the *Avedis Foundation Ten Year Anniversary* Proclamation to Kathy Laster and members of the Avedis Foundation Board.

AGENDA ITEM NO. 2:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Rob Morris and Mr. Rick Young spoke during Citizens Participation.

AGENDA ITEM NO. 3:

Consider approval of Consent Agenda:

- a. Minutes from the October 3, 2022 regular meeting.
- b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the September 7, 2022 regular meeting.
 - License Payment Report for September 2022
 - Project Payment Report for September 2022
- c. Acknowledge receipt of Pioneer Library System Revised Budget for July 1, 2022 through June 30, 2023.
- d. Acknowledge receipt of Pioneer Library System Audit for the Year Ended June 30, 2022.
- e. Acknowledge the resignation of Amy Loftis-Walton from the Planning Commission.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 3(a-e). Motion carried 6-0.

AYE: Matthews, Rutherford, Richter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 4:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Theresa Touchet introduced a four-and-a-half-week-old puppy. The Animal Shelter currently has twenty (20) dogs up for adoption.

AGENDA ITEM NO. 5:

Consideration of a resolution of support for the appointment of Andrea Weckmueller-Behringer to the District 5 Seat on the Board of Directors of the Oklahoma Municipal League; declaring said appointment to be for the benefit of the City of Shawnee and other municipalities within the District; and declaring the mission of the Oklahoma Municipal League to be for the public purpose.

Ms. Andrea Weckmueller-Behringer, City Manager, provided a Staff report.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve a resolution of support for the appointment of Andrea Weckmueller-Behringer to the District 5 Seat on the Board of Directors of the Oklahoma Municipal League; declaring said

appointment to be for the benefit of the City of Shawnee and other municipalities within the District; and declaring the mission of the Oklahoma Municipal League to be for the public purpose.

Resolution No. 6674 was introduced.

A RESOLUTION OF SUPPORT FOR THE APPOINTMENT OF ANDREA WECKMUELLER-BEHRINGER TO THE DISTRICT 5 SEAT ON THE BOARD OF DIRECTORS OF THE OKLAHOMA MUNICIPAL LEAGUE; DECLARING SAID APPOINTMENT TO BE FOR THE BENEFIT OF THE CITY OF SHAWNEE AND OTHER MUNICIPALITIES WITHIN THE DISTRICT; AND DECLARING THE MISSION OF THE OKLAHOMA MUNICIPAL LEAGUE TO BE FOR THE PUBLIC PURPOSE.

Motion carried 6-0.

AYE: Flood, Engles, Bolt, Rutherford, Richter, Matthews

NAY: None

AGENDA ITEM NO. 6:

Consideration of a resolution of the City of Shawnee ratifying executed Cooperative Purchasing Agreements.

Mr. Jacob Foos, Assistant City Manager, provided a Staff report regarding Cooperative Purchasing Agreements.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve a resolution of the City of Shawnee ratifying executed Cooperative Purchasing Agreements.

Resolution No. 6675 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE RATIFYING EXECUTED COOPERATIVE PURCHASING AGREEMENTS.

Motion carried 6-0.

AYE: Matthews, Flood, Bolt, Rutherford, Richter, Engles

NAY: None

AGENDA ITEM NO. 7:

Consideration of a resolution of the City of Shawnee approving the purchase of a Fire Apparatus-Pumper from Conrad Fire Equipment Inc., under the Cooperative Purchasing Agreement with Houston-Galveston Area Council.

Mr. Jacob Foos, Assistant City Manager and Mr. Tony Wittmann, Fire Chief, provided a Staff report regarding the purchase of the fire apparatus-pumper.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve a resolution of the City of Shawnee approving the purchase of a Fire Apparatus-Pumper from Conrad Fire Equipment Inc., under the Cooperative Purchasing Agreement with Houston-Galveston Area Council.

Resolution No. 6676 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE APPROVING THE PURCHASE OF A FIRE APPARATUS - PUMPER FROM CONRAD FIRE EQUIPMENT INC., UNDER THE COOPERATIVE PURCHASING AGREEMENT WITH HOUSTON-GALVESTON AREA COUNCIL.

Motion carried 6-0.

AYE: Flood, Rutherford, Richter, Matthews, Engles, Bolt

NAY: None

AGENDA ITEM NO. 8:

Consideration of a resolution changing the name of the Senior Citizens of Shawnee Board to Shawnee Senior Citizens Advisory Board for the City of Shawnee.

Mr. Brad Schmidt, Public Works Director, advised that the members of the Senior Citizens of Shawnee Board had requested a board name change to Shawnee Senior Citizens Advisory Board to better reflect the duties of the board.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve a resolution changing the name of the Senior Citizens of Shawnee Board to Shawnee Senior Citizens Advisory Board for the City of Shawnee.

Resolution No. 6677 was introduced.

A RESOLUTION CHANGING THE NAME OF THE SENIOR CITIZENS OF SHAWNEE BOARD TO SHAWNEE SENIOR CITIZENS ADVISORY BOARD FOR THE CITY OF SHAWNEE.

Motion carried 6-0.

AYE: Rutherford, Flood, Bolt, Richter, Matthews, Engles

NAY: None

AGENDA ITEM NO. 9:

Public hearing and consideration of an ordinance to rezone property located at 1910 West Benedict Street from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District). Case No. RZ11-22, Applicant: Chris Gober. *(Deferred from the September 19, 2022 City Commission meeting.)*

Mr. Rian Harkins, Community Development Director, provided a Staff report. He advised that the request is to rezone the property from an A-1 (Rural Agricultural District) to a

R-1 (Single-Family Residential District). Mr. Harkins advised that both the Planning Commission and Staff recommend approval of the rezoning.

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located at 1910 West Benedict Street from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District). Mr. Chris Gober and Ms. Erin Pickens appeared in favor of said rezoning. No one spoke against said rezoning. The public hearing was closed.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an ordinance to rezone property located at 1910 West Benedict Street from A-1 (Rural Agricultural District) to R-1 (Single-Family Residential District).

Ordinance No. 2772NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO WIT: THE EAST HALF OF THE WEST HALF OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (E/2 W/2 W/2 SE/4 SE/4 SE/4) OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA. MORE GENERALLY KNOWN AS 1910 WEST BENEDICT STREET. FROM ZONING CLASSIFICATION, A-1 (RURAL AGRICULTURAL DISTRICT) TO R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Matthews, Rutherford, Richter, Engles, Flood, Bolt

NAY: None

Ordinance No. 2772NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

Public hearing and consideration of an ordinance to rezone property located at 4029 and 4031 North Union Avenue from R-1 (Single-Family Residential District) to C-3 (Highway Commercial District). Case No. RZ12-22, Applicant: David and Amie McDaniel. *(Deferred from the September 19, 2022 City Commission meeting.)*

Mr. Rian Harkins, Community Development Director, provided a staff report and explained Staff and the Planning Commission recommend approval to a C-1 (Neighborhood Commercial District) with a Conditional Use Permit (CUP).

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located at 4029 and 4031 North Union Avenue from R-1 (Single-Family Residential District) to C-3 (Highway Commercial District). Mr. Craig Brackeen appeared in favor of said rezoning. No one spoke against said rezoning. The public hearing was closed.

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve an ordinance to rezone property located at 4029 and 4031 North Union Avenue from R-1 (Single-Family Residential District) to C-1 (Neighborhood Commercial District) with a Conditional Use Permit (CUP).

Ordinance No. 2773NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO WIT: LOTS FIVE (5), SIX (6), SEVEN (7), EIGHT (8), NINE (9), TEN (10), ELEVEN (11), TWELVE (12), THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), BLOCK THIRTY-SEVEN (37), ARMOURDALE ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF. MORE GENERALLY KNOWN AS 4029 AND 4031 NORTH UNION AVENUE. FROM ZONING CLASSIFICATION, R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) WITH A CONDITIONAL USE PERMIT (CUP) TO ALLOW THE USE OF CHILD CARE CENTER. AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Flood, Rutherford, Richter, Matthews, Engles, Bolt

NAY: None

Ordinance No. 2773NS was adopted by the City Commission.

AGENDA ITEM NO. 11:

Consideration of the following budget amendments for Fiscal Year 2022-2023:

- a. Fund 001 General Fund to fund new Public Information Officer position, election costs, salary adjustments for City Management, hazmat suits for Fire Department, annual software agreement for Police Department, transfer to the Aquatic Center fund for security services, and contractual services for the Shawnee Twin Lakes Survey.
- b. Fund 350 Aquatic Center Fund to fund Security Services at Shawnee Splash with an additional transfer from the General Fund.

Ms. Lindsey McNabb-Fox, Finance Director, explained each proposed budget amendment.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve the budget amendments listed in Agenda Item Nos. 11(a-b). Motion carried 6-0.

AYE: Matthews, Flood, Bolt, Rutherford, Richter, Engles

NAY: None

AGENDA ITEM NO. 12:

Acknowledge monthly Sales Tax and Budget Reports.

Ms. Lindsey McNabb-Fox, Finance Director, reported sales tax is up One Million Ninety-Three Thousand Four Hundred Thirty-Four Dollars (\$1,093,434.00) or Thirteen Point Nine Eight Percent (13.98%), over the projected budget year-to-date. She stated that use tax collections are up approximately Seventy-Eight Thousand Five Hundred Seventy-Eight Dollars (\$78,578.00) or Seven Point Five Nine Percent (7.59%), over the projected budget year-to-date.

AGENDA ITEM NO. 13:

Administrative Reports:

- a. Overview of the Tax Increment Finance Districts – Jacob Foos, Assistant City Manager

Mr. Jacob Foos, Assistant City Manager, gave presentation regarding Tax Increment Finance (TIF) Districts. Items discussed involved Understanding TIFs, Project Plan, and Current Status.

- b. Homeless Population and Funding – Andrea Weckmueller-Behringer, City Manager

Ms. Andrea Weckmueller-Behringer, City Manager, gave a presentation regarding the Homeless Population and Funding. Topics discussed include Point-in-Time (PIT) Count, Oklahoma Homeless Population, Shawnee Homeless Population, Homeless Program City Resources, and Grants That Impact Homelessness.

- c. Santa Fe Depot Update – Rian Harkins, Community Development Director

Mr. Rian Harkins, Community Development Director, gave an update on the Santa Fe Depot. He discussed Community Feedback Takeaways, Preferred Functions, Updated Cost Estimates and Other Activities.

AGENDA ITEM NO. 14:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 15:

Commissioners Comments

The Mayor and Commissioners thanked the Avedis Foundation for the past ten (10) years.

Commissioner Richter commented regarding Mr. Rick Young's remarks during Citizen Participation, the land work being done at 45th and Kickapoo and thanked Staff for the administrative reports.

Vice Mayor Rutherford thanked Staff for the administrative reports and sales tax report.

Commissioner Flood commented regarding the Public Information Officer (PIO) position, continued updates from Staff, Santa Fe Depot, and the rezoning items. He also stated that Monsters on Main is this coming weekend.

Commissioner Engles commented on the City being in a good position, including renovating the Santa Fe Depot. She also commented regarding the TIF District.

Commissioner Matthews thanks Staff for being proactive regarding the fire truck and commented on the sales tax report.

Mayor Bolt commented regarding the sales tax report, the PIO position and Monsters on Main.

AGENDA ITEM NO. 16:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:01 p.m.)

ATTEST:

Lisa Laszone
LISA LASYONE, CMC, CITY CLERK



Ed Bolt
ED BOLT, MAYOR