

BOARD OF CITY COMMISSIONERS PROCEEDINGS

OCTOBER 18, 2021 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, October 18, 2021 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:57 p.m. on October 14, 2021. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Absent
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Absent
Commissioner Ward 6

ABSENT: Cami Engles, Ben Salter

INVOCATION

Commissioner Flood

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Rob Morris spoke regarding the proposed ordinances regarding panhandling and bicycles, grant funds, the Lake Advisory Committee, and the Santa Fe Depot roof.

Ms. Anna Owens addressed her concerns with shopping cart theft at local businesses.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the October 4, 2021 regular meeting.
- b. Acknowledge the following reports:
 - License Payment Report for September 2021
 - Project Payment Report for September 2021
- c. Acknowledge receipt of Pioneer Library System Audit for the Year Ended June 30, 2021.
- d. Acknowledge receipt of Pioneer Library System Revised Budget for July 1, 2021 through June 30, 2022.
- e. Acknowledge the resignation of Cami Engles from the Planning Commission.
- f. Acceptance of a Temporary Grading and Permanent Drainage Easement for Cedar Ridge Investments, LLC, located in the southwest quarter of the northwest quarter of Section 5, Township 10 North, Range 4 East.
- g. Lake Lease Transfer:

TRANSFER:

Lot 6 Eckel Tract, 15305 Eckel Road

From: Patrick and Judith Henderson

To: Patrick and Judith Henderson, Levi Cain Weems

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2(a-g). Motion carried 5-0.

AYE: Matthews, Rutherford, Sehorn, Flood, Bolt

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officers Brandy Spoon and Wendy Cole introduced Mojo, a four- to five-year-old female canine. Mojo is currently up for adoption. Her adoption fee is \$40.00, including the City tag fee.

Officer Spoon advised that the Animal Shelter currently has thirty-one dogs and four cats. An adoption event, *Barktober*, will be held at Huntington Fine Jewelers on Saturday, October 30th from 10:00 a.m. to 4:00 p.m.

AGENDA ITEM NO. 4:

Discussion and presentation of services offered by Cityworks.

Public Works Director Brad Schmidt gave a presentation on Cityworks. He then answered questions from the Commission.

AGENDA ITEM NO. 5:

Discussion and consideration of a Contract with Latham Consulting Group and Dunnington Consulting for governmental and community affairs.

City Manager Andrea Weckmueller-Behringer advised that a proposal with Latham Consulting Group and Dunnington Consulting was presented to the City Commission on September 20, 2021. Staff recommends approval of the proposed contract.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve a Contract with Latham Consulting Group and Dunnington Consulting for governmental and community affairs. Motion carried 5-0.

AYE: Rutherford, Sehorn, Matthews, Flood, Bolt

NAY: None

AGENDA ITEM NO. 6:

Discussion and consideration of amendment to an ordinance regulating safe turning movements; signals required for turning, stopping, or decreasing speed.

City Attorney Joe Vorndran explained that Agenda Item Nos. 6 through 12 are housekeeping items to bring the City of Shawnee Code of Ordinances into compliance with State Law, which becomes effective November 1, 2021.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an ordinance regulating safe turning movements; signals required for turning, stopping, or decreasing speed.

Ordinance No. 2729NS was introduced.

AN ORDINANCE AMENDING CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC), ARTICLE IV. – (OPERATION OF VEHICLES) OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE, SO AS TO FURTHER COMPORT WITH STATE LAW 47 O.S. 11-606; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Matthews, Rutherford, Sehorn, Flood, Bolt

NAY: None

Ordinance No. 2729NS was adopted by the City Commission

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2729NS. Motion carried 5-0.

AYE: Matthews, Rutherford, Sehorn, Flood, Bolt

NAY: None

AGENDA ITEM NO. 7:

Discussion and consideration of creation of an ordinance providing regulations and certain exceptions for bicyclists at traffic-control devices within city limits.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to approve an ordinance providing regulations and certain exceptions for bicyclists at traffic-control devices within city limits.

Ordinance No. 2730NS was introduced.

AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 19 AND PROVIDING REGULATIONS AND CERTAIN EXCEPTIONS FOR BICYCLISTS AT TRAFFIC-CONTROL DEVICES WITHIN CITY LIMITS, WHICH SHALL BE ADDED TO CHAPTER 19 [MOTOR VEHICLES AND TRAFFIC] OF THE CITY CODE; AND ALSO PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Sehorn, Rutherford, Matthews, Flood, Bolt

NAY: None

Ordinance No. 2730NS was adopted by the City Commission

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2730NS. Motion carried 5-0.

AYE: Matthews, Rutherford, Sehorn, Flood, Bolt

NAY: None

AGENDA ITEM NO. 8:

Discussion and consideration of creation of an ordinance providing certain prohibitions for the safety of bicyclists within city limits.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve an ordinance providing certain prohibitions for the safety of bicyclists within city limits.

Ordinance No. 2731NS was introduced.

AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 19, PROVIDING CERTAIN PROHIBITIONS FOR THE SAFETY OF BICYCLISTS WITHIN CITY LIMITS, WHICH SHALL BE ADDED TO CHAPTER 19 [MOTOR VEHICLES AND TRAFFIC] OF THE CITY CODE; AND ALSO PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Rutherford, Matthews, Flood, Bolt, Sehorn

NAY: None

Ordinance No. 2731NS was adopted by the City Commission

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2731NS. Motion carried 5-0.

AYE: Flood, Sehorn, Matthews, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 9:

Discussion and consideration of an ordinance amending Section 19-219 of the Municipal Code governing horns and warning devices.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve an ordinance amending Section 19-219 of the Municipal Code governing horns and warning devices.

Ordinance No. 2732NS was introduced.

AN ORDINANCE AMENDING CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC), ARTICLE V. – (EQUIPMENT), SECTION 19-219 OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE, SO AS TO FURTHER COMPORT WITH STATE LAW 47 O.S. 12-401; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn
NAY: None

Ordinance No. 2732NS was adopted by the City Commission

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve the emergency clause relating to Ordinance No. 2732NS. Motion carried 5-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn
NAY: None

AGENDA ITEM NO. 10:

Discussion and consideration of an ordinance amending Section 19-184 of the Municipal Code regulating license plate displays.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve an ordinance amending Section 19-184 of the Municipal Code regulating license plate displays.

Ordinance No. 2733NS was introduced.

AN ORDINANCE AMENDING CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC), ARTICLE IV. – (OPERATION OF VEHICLES), SECTION 19-184 OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE, SO AS TO FURTHER COMPORT WITH STATE LAW 47 O.S. 1151; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Rutherford, Sehorn, Matthews, Flood, Bolt

NAY: None

Ordinance No. 2733NS was adopted by the City Commission

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2733NS. Motion carried 5-0.

AYE: Sehorn, Rutherford, Matthews, Flood, Bolt

NAY: None

AGENDA ITEM NO. 11:

Discussion and consideration of an ordinance amending Section 19-292 of the Municipal Code regulating persons soliciting rides, donations, employment, or business.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an ordinance amending Section 19-292 of the Municipal Code regulating persons soliciting rides, donations, employment, or business.

Ordinance No. 2734NS was introduced.

AN ORDINANCE AMENDING CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC), ARTICLE VII. – (PEDESTRIANS), SECTION 19-292 OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE, SO AS TO FURTHER COMPORT WITH STATE LAW 47 O.S. 11-507; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Matthews, Rutherford, Sehorn, Flood, Bolt
NAY: None

Ordinance No. 2734NS was adopted by the City Commission

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2734NS. Motion carried 5-0.

AYE: Matthews, Sehorn, Flood, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 12: Discussion and consideration of an ordinance amending portions of Chapter 8 of the Municipal Code regulating businesses, permits, and licenses within the city limits of the City of Shawnee.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve an ordinance amending portions of Chapter 8 of the Municipal Code regulating businesses, permits, and licenses within the city limits of the City of Shawnee.

Ordinance No. 2735NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 8 (BUSINESSES, PERMITS AND LICENSES), OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE, SO AS TO FURTHER COMPORT WITH STATE LAW 47 O.S. 11-507; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Rutherford, Matthews, Flood, Bolt, Sehorn
NAY: None

Ordinance No. 2735NS was adopted by the City Commission

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve the emergency clause relating to Ordinance No. 2735NS. Motion carried 5-0.

AYE: Rutherford, Matthews, Flood, Bolt, Sehorn
NAY: None

AGENDA ITEM NO. 13:

Consider Bids:

- a. HOOEC Metal Roof Restoration and Insulation Removal and Spray Foam Replacement Project Heart of Oklahoma Exposition Center Project No. C-21-03D (Award)

The Heart of Oklahoma Exposition Center General Manager Katy Fleming announced that one bid was received. The original bid amount was \$782,208.56 for foam and coatings with a 10-year warranty. Spectra is requesting authorization to award the HOOEC Metal Roof Restoration and Insulation Removal and Spray Foam Replacement Project to Draper Construction of Oklahoma City, Oklahoma, in the amount of \$872,002.91 which includes a 15-year manufacturer's warranty.

A motion was made by Commissioner Sehorn, seconded by Commissioner Flood, to award the bid to Draper Construction and Commercial Roofing in the total amount of \$872,002.91. Motion carried 5-0.

AYE: Sehorn, Flood, Bolt, Rutherford, Matthews
NAY: None

AGENDA ITEM NO. 14:

Acknowledge monthly Sales Tax and Budget Reports.

Assistant Finance Director Jacob Bussell reported sales tax is up \$1,225,972.00, or 17.02%, over the projected budget year-to-date. He stated that use tax collections are up approximately \$232,022.00, or 29.30%, over the projected budget year-to-date.

AGENDA ITEM NO. 15:

Administrative Report

- a. City Manager Update – Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer provided an update on the Homelessness Initiative within the City of Shawnee.

AGENDA ITEM NO. 16:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 17:

Commissioners Comments

Commissioner Matthews thanked City Manager Andrea Weckmueller-Behringer for her comments and update during Agenda Item No. 15.

Commissioner Matthews stated that he received good comments regarding the Pottawatomie County Fair held at the Heart of Oklahoma Exposition Center.

Commissioner Flood stated he was excited to see projects at the Heart of Oklahoma Exposition Center moving forward.

Commissioner Flood addressed Mr. Morris' and Ms. Owens' concerns from Citizens Participation.

Commissioner Flood announced a Bean Dinner would be held Saturday, October 23rd from 11:00 a.m. to 2:00 p.m. at the Community Center hosted by the Dunbar Heights Community Group.

Vice Mayor Rutherford thanked Jacob Bussell, Katy Fleming, and Brad Schmidt for their reports.

Commissioner Sehorn commented on the Sales Tax report and the Cityworks presentation.

Mayor Bolt addressed Mr. Morris' concerns from Citizens Participation. He also thanked City Manager Andrea Weckmueller-Behringer for her update.

AGENDA ITEM NO. 20:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:14 p.m.)



ED BOLT, MAYOR

ATTEST:

Lisa Laszore
LISA LASZORE, CMC, CITY CLERK

