

AGENDA
SHAWNEE AIRPORT AUTHORITY
October 19, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the October 5, 2015 meeting.
 - b. Authorize airport staff to solicit bids for an apron hard-stand. OAC AIP Project SNL-16-S.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 10/19/2015

SAA 10-5-2015 Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the October 5, 2015 meeting.

Attachments

SAA 10-05-2015 Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, OCTOBER 5, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw

ABSENT: Dykstra

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the September 21, 2015 meeting.
- b. Airport Advisory Board minutes from August 19, 2015 meeting.
- c. Approve mortgage of leasehold interest of Vyve Broadband, LLC office located at 707 Saratoga Street, Shawnee Oklahoma to CoBank, ACB with reservation of City right of approval of transfer.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve Consent Agenda Item No. 1(a-c). Motion carried 5-0.

AYE: Hall, Harrod, Mainord, Shaw, Agee

NAY: None

AGENDA ITEM NO. 2: Consideration and approval of a land lease with Delta Wings Equipment, LLC.

Keenan English, Assistant Airport Manager, provided a staff report regarding the Delta Wings Equipment land lease request.

COMMISSIONER DYKSTRA ARRIVED AT 6:51 P.M.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve a land lease with Delta Wings Equipment, LLC. Motion carried 6-0.

AYE: Harrod, Hall, Shaw, Dykstra, Agee, Mainord
NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about
or which could not have been reasonably
foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned
by power of the Chair. (7:00 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

LISA LASYONE, SECRETARY

Shawnee Airport Authority

1. b.

Meeting Date: 10/19/2015

Solicit Bids for Apron

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize airport staff to solicit bids for an apron hard-stand. OAC AIP Project SNL-16-S.

Attachments

Apron Bids Req Memo

Mayor
WES MAINORD



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Shawnee, Oklahoma 74804-1448
(405) 878-1625 Fax (405) 878-1583
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Commissioners

LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHAEL DYKSTRA

Date: October, 19 2015

To: Shawnee Airport Authority

From: Keenan English, Assistant Airport Manager

RE: **Authorization to solicit bids for OAC AIP Project No. SNL-16-S; Apron hard-stand**

Nature of Situation: Airport staff is requesting the permission from the Shawnee Airport Authority to solicit bids for contractors to:

Replace a 50' X 150' portion of the main aircraft parking apron with a concrete hard-stand for heavy aircraft parking.

This project is in reference to Oklahoma Aeronautics Commission (OAC) AIP Project No. SNL-16-S, to which the Shawnee Airport Authority approved at the September 21, 2015 Airport Authority meeting.

Staff Analysis, Considerations: Estimated cost of project is \$250,000

Recommendation: Airport staff recommends approving the bid process.

Budget Consideration:

The cost of the project to the airport after a 95% OAC reimbursement would be \$12,500