

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
October 19, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:

a. Minutes from the October 5, 2015 meeting.

2. Consider Bids:

a. South WWTP Emergency Generator Project, Contract No. SMA-15-05 (Award)

3. Budget Amendment – SMA Fund 501

Money for the generator at the South WWTP

4. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 10/19/2015

SMA 10-05-2015 Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the October 5, 2015 meeting.

Attachments

SMA 10-05-2015 Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY OCTOBER 5, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the September 21, 2015 meeting.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Hall, Harrod, Mainord, Shaw, Dykstra, Agee

NAY: None

AGENDA ITEM NO. 2: Consider Bids:

- a. South WWTP Emergency Generator Project, Contract No. SMA-15-05 (Open)

BIDDER

AMOUNT

Libra Electric Company
Oklahoma City, OK

\$269,690.00

All Phase Electric
Shawnee, OK

\$225,000.00

Fusion Industries LLC
Oklahoma City, OK

\$240,867.50

Utility Department Administrator Assistant, Lyndsay Pickens, read three (3) bids into the record. Ms. Pickens requested that the bid award be deferred to the next City Commission meeting on October 19, 2015 to allow staff to review and check references.

A motion was made by Trustee Shaw, seconded by Trustee Hall, to defer the bid award to allow staff to review and tabulate each bid. Motion carried 6-0.

AYE: Shaw, Hall, Dykstra, Agee, Harrod, Mainord

NAY: None

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:02 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

Shawnee Municipal Authority

2. a.

Meeting Date: 10/19/2015

South WWTP Bid Award

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

South WWTP Emergency Generator Project, Contract No. SMA-15-05 (Award)

Attachments

WWTP Bid Memo

WWTP Bid Notice

WWTP Bid Mailed to List

WWTP Bid Plan Holders List

WWTP Bid Tab

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Brad Schmidt
Deputy Director
405-878-1513

Commissioners
Ward 1 Vacant
Linda Agee
James Harrod
Keith Hall
Lesa Shaw
Micheal Dykstra

MEMORANDUM

To: Justin Erickson, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor, and City Commission. Cindy Sementelli, Finance Director
Date: 10/19/2015
Re: Award South WWTP Backup Generator Capital Project SMA-15-05

Nature of the Request: Staff is respectfully requesting that the City Commission award capital project SMA-15-05 to All Phase Electric in the amount of \$225,000.

Staff Analysis: Considerations: Staff has reviewed the bids submitted. All the bids were submitted correctly with no discrepancies.

Recommendation: After reviewing the bid tabulations coupled with the engineering recommendations, staff is requesting that the City Commission approve the request. (See attached engineering estimate and bid tab)

Budget Consideration:

Engineering Estimate: \$262,000
Budgeted Amount: \$74,500
Remaining Budget Amount: \$69,075
Award Amount: \$225,000

Staff has requested a budget amendment of \$175,000 to complete this project.



SMITH ROBERTS BALDISCHWILER, LLC
engineering.surveying.planning

October 6, 2015

Mr. Steve Nelms, Utility Director
Shawnee Municipal Authority/City of Shawnee
111 S. Kickapoo
Shawnee, OK 74801

RE: RECOMMENDATION OF AWARD
Contract No. SMA-15-05 – South WWTP
Emergency Generator Project

Dear Mr. Nelms:

Enclosed is the bid tabulation for the bids received on **October 5, 2015** for the above referenced project. Following are the apparent bid results.

Engineer's Estimate	\$262,000.00
CONTRACTOR	BASE BID
All Phase Electric, Inc.	\$225,000.00
Fusion Industries, LLC	\$240,867.50
Libra Electric Company	\$269,690.00

Upon review of the bid documents, no discrepancies were noted. Therefore, based on these bid results, award of a contract is recommended in the following amount to the low bidder, **ALL PHASE ELECTRIC, INC.**

TOTAL AWARD AMOUNT\$225,000.00

Should you have any questions or comments, please contact our office.

Sincerely,

Smith Roberts Baldischwiler

Marc A. Long, P.E.
Project Engineer



MAL/edb
cc: File #113487E
Attachment

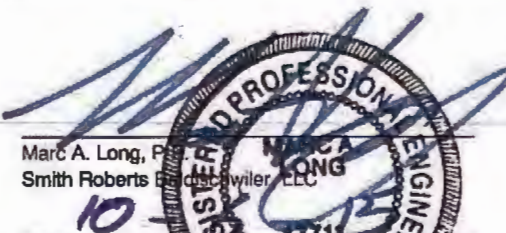
OKLAHOMA CITY
100 N.E. 5th Street, Oklahoma City, OK 73104
Phone: (405) 840-7094 Fax: (405) 840-9116
www.srbok.com



CHICKASHA
104 S. 2nd Street, Chickasha, OK 73018
Phone: (405) 224-1444 Fax: (405) 224-1485
srb@srbok.com

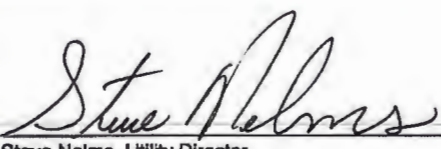
South WWTP Emergency Generator
Shawnee Municipal Authority
City of Shawnee, OK
SMA-15-05
Bid Open'g 4:00 P.M. MON. 10/5/2015

	BIDDERS	BASE BID (LUMP SUM)
	ENGINEER'S ESTIMATE	\$262,000.00
1	All Phase Electric, Inc.	\$225,000.00
2	Fusion Industries, LLC	\$240,867.50
3	Libra Electric Company	\$269,690.00


 Marc A. Long, P.E.
 Smith Roberts Engineering LLC

10
 Date




 Steve Nelms, Utility Director
 Shawnee Municipal Authority/City of Shawnee

10/12/2015
 Date

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, at the City Clerks Office, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., **October 5, 2015** for:

CONTRACT NO. SMA-15-05 SOUTH WWTP EMERGENCY GENERATOR PROJECT

Instructions and BID documents are available at a cost of \$25.00 to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held at 2:00 pm, on September 23, 2015 at the South WWTP, 801 E. Dunbar, Shawnee OK 74801. The Pre-Bid meeting is not mandatory.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed 12" x 15 1/2" envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA-15-05 SOUTH WWTP EMERGENCY GENERATOR PROJECT

The purpose of this specification is to upgrade the South WWTP with an Emergency Generator. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, **October 5, 2015**.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.



SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: Justin Erickson
Justin Erickson, General Manager

ATTEST:
Phyllis Loftis
Phyllis Loftis, Authority Secretary

Notice to Bidders Holder

Emergency Generator PWSC-SMA-15-05

Business Name: ALL PHASE ELECTRIC

Contact: CHARLIE THOMPSON

Email/phone: APEINCE94@SBCGLOBAL.NET/405-550-1601

Address: 901 N. HOBSON

SHAWNEE OK 74801

Business Name: ATLAS GROUP/D&R UNDERGROUND/EWING CABLE

Contact: HOMER T MASON

Email/phone: HOMER.MASON@ATLASGROUP1.COM/405-520-5252

Address:

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 15-05
SOUTHSIDE WASTEWATER TREATMENT PLANT EMERGENCY
GENERATOR PROJECT

Business Name: ALL PHASE ELECTRIC
Contact: CHARLIE THOMSPON
Address: 901 N. HOBSON
SHAWNEE OK 74801
Telephone: 405-550-1601
Fax: _____
E-Mail: APEINCE94SBCGLOBAL.NET
Paid for & Picked Up Specs: 9/10/15 CHECK#17579

Business Name: J.S. HAREN COMPANY
Contact: J.S. HAREN
Address: 1175 HIGHWAY 11 NORTH
ATHENS TN 37303
Telephone: 423-745-5000
Fax: 423-745-5252
E-Mail: BIDDING@JSHAREN.COM
Paid for & Picked Up Specs: MAILED 9/10/15 CHECK#15548

Business Name: LIBRA ELECTRIC
Contact: DAVID WARE
Address: 4634 ENTERPRISE DR
OKC OK 73128
Telephone: 405-949-9371
Fax: 405-949-9373
E-Mail: SALES@LIBRAELECTRIC.NET
Paid for & Picked Up Specs: MAILED 9/10/15 CHECK#200722

Business Name: TEXOMA POWER LLC
Contact: BENTON RAY
Address: 4808 ROCK CREEK MBR
ARDMORE, OK 73401
Telephone: 580-222-7353
Fax: _____
E-Mail: BENTON@TEXOMAPOWER.COM
Paid for & Picked Up Specs: CHECK#207/MAILED 9/24/15

Business Name: FUSION INDUSTRIES LLC
Contact: SAMMY ZOUAOUI
Address: 205 NW 63RD ST SUITE 170
OKLAHOMA CITY, OK 73116
Telephone: 405-248-4041
E-Mail: OZOUAOUI@FUSION-IND.COM
Paid for & Picked Up Specs: CHECK#2815 10/2/15

BID TABULATION SHEET

SOUTH WWTP EMERGENCY GENERATOR PROJECT

CONTRACT NO. SMA-15-05

OCTOBER 5, 2015

BIDDER

AMOUNT

Libra Electric Company

Oklahoma City, OK

\$ 269,690.00

All Phase Electric Inc.

Shawnee, OK

\$ 225,000.00

Fusion Industries LLC

Oklahoma City, OK

240,867.50

Shawnee Municipal Authority

3.

Meeting Date: 10/19/2015

Budget Amend

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Budget Amendment – SMA Fund 501

Money for the generator at the South WWTP

Attachments

Budget Amd

Posted By _____ Date _____ BA# _____ Pkt.# _____