MINUTES
AIRPORT ADVISORY BOARD
OCTOBER 21, 2020
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. John Klaser, Chairman, Mr. Barry Fogerty, Vice Chairman, Mr. Randall Rogers, Mr. Jim Smith

OTHERS PRESENT

Mr. Patrick Barnas, Lochner Engineering Firm
Mr. Dell Kerbs, State Representative
Mr. Darrin Lofton, Pacific Air Holdings/KSNL Aero (*Citizen Comments*)
Mr. Rob Morris
Ms. Kathryn Parker, Airport Line Services Attendant
Ms. Bonnie Wilson, Airport Manager

I. DECLARATION OF A QUORUM

Four members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

II. CONSIDERATION AND APPROVAL OF MINUTES FROM JULY 15, 2020 MEETING

A copy of the Minutes was included in the meeting agenda package. The Chairman called for a Motion to Approve the Minutes.

Mr. Fogerty offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

All Advisory Board members present voted to approve the Motion.

III. CITIZEN COMMENTS

The Chairman recognized Mr. Darrin Lofton of Pacific Air Holdings/KSNL Aero. Mr. Lofton shared an email notifying him of the AAB's intentions to discuss an amendment to to a commercial lease and the response received from staff. Mr. Lofton requested the Board review these documents. The Chairman advised submissions would be reviewed and thanked Mr. Lofton for his comments.

IV. DISCUSSION OF RUNWAY/ TAXIWAY CONTRUCTION PROJECT

Mr. Patrick Barnas of H.W. Lochner (Lochner) provided a project over view including a review of the funding sources and a current schedule of work. Mr. Barnas also described the "pilot" project intended to provide a test area for a new type of seal coating to be applied to the taxilane leading to the T-Hangars. Questions were posed related to the course of work and the life expectancy of the new seal coat. Mr. Barnas suggested the seal coat will likely extend the life of the runway and taxiway surfaces for between five and seven years. Mr. Rogers asked a question about the type of marking paints used for temporary versus permanent markings and was advised that the temporary markings are created with the same materials. The temporary markings are applied on un-cured sealant materials and subject to fade and bleed as the sealing materials out gas. At the end of the cure period, several more coats/layers of paint will be applied to create the permanent markings. Mr. Morris asked about future costs savings based on the results of the pilot test and was advised that there was a potential for the new product to provide greater longevity/protection and that these elements could lead to cost reductions, when and if the materials are approved for use by the FAA.

V. DISCUSSION OF CAPITAL IMPROVEMENT PROGRAM (CIP) SUBMISSION FOR CONSIDERATION OF AIP GRANT FUNDS

Mr. Barnas provided an overview of the DRAFT CIP proposed for submission to the FAA for future funding. Questions were posed and addressed regarding the methods used to determine project priorities, and funding options. Mr. Barnas and Mrs. Wilson discussed the FAA's methods for determining AIP eligible projects, and their priority for addressing/supporting those projects.

VI. DISCUSSION AND CONSIDERATION OF REQUEST FOR RENEWAL OF NON-REVENUE LEASE- HEARTLAND AERONAUTICAL EXPERIAENCE

Staff presented Heartland Aviation's request to renew their aviation display agreement with the Shawnee Airport Authority for one calendar year. Staff noted that Heartland Aviation had complied with the terms and conditions of the existing agreement to date.

A general discussion regarding the display resulted in a request to staff to strongly recommend that Heartland Aviation consider rotating the materials on display with the goal of introducing more technical aeronautical items and fewer of the marketing and information items.

The Chairman called for a motion to approve the renewal of the agreement with the understanding that the recommendation regarding contact be transmitted with the renewal document.

Mr. Smith offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

All members of the Advisory Board present voted to approve the Motion.

VII. STAFF REPORT

VIII. NEW BUSINESS

No New Business was presented by members of the AAB.

IX. BOARD COMMENTS

Mr. Rogers posed a question regarding any written Bylaws governing the activities of the Advisory Board. He was directed to the City of Shawnee Ordinances establishing the AAB.

X. ADJOURNMENT

The Chairman called for a Motion to Adjourn the meeting.
Mr. Rogers made a Motion to Adjourn; Mr. Fogerty provided a Second to the Motion.

The Chairman called the Question and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.

JOHN KLASER, CHAIRMAN — DATE: 12/16/2020

ATTEST:

BONNIE A. WILSON — DATE: 12/16/2020