

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A RESCHEDULED REGULAR SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON FRIDAY, OCTOBER 21, 2022, AT 9:30 A.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:58 P.M. ON OCTOBER 19, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee
Lance Wortham, Trustee

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consideration of approval of minutes from the August 18, 2022 regular meeting.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Barrick, to approve the minutes from the August 18, 2022 regular meeting. Motion carried 5-0.

AYE: Weckmueller-Behringer, Barrick, Packwood, Gilbert, Wortham
NAY: None

AGENDA ITEM NO. 2: Discussion and consideration of event dates for the 2023 and 2024 International Finals Youth Rodeos.

Chairman Gilbert announced the International Finals Youth Rodeo is scheduled for July 9th-14th, 2023 and July 7th-12th, 2024.

A motion was made by Trustee Barrick, seconded by Trustee Packwood, to approve the event dates for the 2023 and 2024 International Finals Youth Rodeos. Motion carried 5-0.

AYE: Barrick, Packwood, Gilbert, Weckmueller-Behringer, Wortham
NAY: None

AGENDA ITEM NO. 3: Discussion and consideration of acknowledgement of the International Finals Youth Rodeo's *Transaction Detail by Account*, attached, showing debits and credits from January 1, 2022 through September 12, 2022.

Trustee Barrick asked Chairman Gilbert if there were any notable items on the presented document. Chairman Gilbert advised there were not, but more checks and remittances are expected, and another *Transaction Detail* will be presented soon. Secretary Weckmueller-Behringer noted a minor category change to page 9; "4 jackets" be moved from *Youth Director Mileage* to *Supplies*.

A motion was made by Trustee Barrick, seconded by Trustee Packwood, to acknowledge the International Finals Youth Rodeo's *Transaction Detail by Account*, attached, showing debits and credits from January 1, 2022 through September 12, 2022; with the correction of "4 jackets" be moved from the *Youth Director Mileage* category to the *Supplies* category. Motion carried 5-0.

AYE: Barrick, Packwood, Gilbert, Weckmueller-Behringer, Wortham

NAY: None

AGENDA ITEM NO. 4: Discussion regarding the mediation between the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority.

Secretary Weckmueller-Behringer suggested each party speak with their respective attorneys to get the next mediation date.

AGENDA ITEM NO. 5: Discussion and consideration to enter into an Engagement Agreement with Arledge and Associates for the 2021 calendar year audit.

Secretary Weckmueller-Behringer explained the Shawnee Civic and Cultural Development Authority (SCCDA) entered into an Engagement Agreement with CBEW Professional Group, LLP for the 2021 calendar year audit in March of 2022. CBEW Professional Group, LLP has advised the City of Shawnee they are unable to perform the audit. Arledge and Associates has provided a proposed Audit Engagement Letter to perform the 2021 calendar year audit. Arledge and Associates price is considerably more, partially due to additional work required for first year audits.

Chairman Gilbert asked if the SCCDA could partner with the City of Shawnee to cover the cost of the audit. Secretary Weckmueller-Behringer asked if accurate SCCDA financials would be available next month, to determine SCCDA's ability to pay for the audit. Chairman Gilbert stated they would be. Trustee Wortham asked if the item could be deferred or if it needed immediate attention. Secretary Andrea Weckmueller-Behringer proposed splitting the cost of the audit 50/50 between the City of Shawnee and the SCCDA since the audit will be used by both parties. Chairman Gilbert explained that the SCCDA currently owes vendors \$40,000.00.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Barrick to accept the Engagement Agreement with Arledge and Associates for the 2021 calendar year audit and for the cost to be split 50/50 between the City of Shawnee and the Shawnee Civic and Cultural Development Authority. Motion carried 5-0.

AYE: Weckmueller-Behringer, Barrick, Packwood, Gilbert, Wortham

NAY: None

AGENDA ITEM NO. 6:

Discussion and consideration of a request to issue a replacement check for Michael Carson Yates from International Finals Youth Rodeo 2005.

Chairman Gilbert explained Ms. Jo Yates, Michael Carson Yates' mother, has submitted a request to have a 2005 International Finals Youth Rodeo prize money check in the amount of \$1,441.18 replaced after it was found in her home. Ms. Yates explained in her request that the check had not been cashed and she would like to provide her son with the money. First United Bank submitted a letter stating they are only required to keep account information for seven years. Discussion was held among the board.

A motion was made by Trustee Barrick, seconded by Trustee Wortham to deny the request to issue a replacement check for Michael Carson Yates from International Finals Youth Rodeo 2005. Motion carried 5-0.

AYE: Barrick, Wortham, Packwood, Gilbert, Weckmueller-Behringer

NAY: None

AGENDA ITEM NO. 7:

New Business

There was no new business.

AGENDA ITEM NO. 8:

Public Comments

Mr. Rob Morris spoke during Public Comments.

AGENDA ITEM NO. 9:

Trustee Comments

There were no Trustee Comments.

AGENDA ITEM NO. 10:

Adjournment

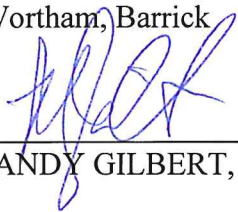
There being no further business to be considered, a motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Packwood, that the meeting be adjourned. Motion carried 5-0. (10:00 a.m.)

AYE: Weckmueller-Behringer, Packwood, Gilbert, Wortham, Barrick

NAY: None

ATTEST:


ANDREA WECKMUELLER-BEHRINGER,
SECRETARY



RANDY GILBERT, CHAIRMAN