

BOARD OF CITY COMMISSIONERS PROCEEDINGS
NOVEMBER 4, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, November 4, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:16 p.m. on October 31, 2019. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

The Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

There was no Citizens Participation.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Municipal Authority Agenda Item No. 3.

- b. Minutes from the October 21, 2019 regular meeting.
- c. Acknowledge the following minutes:
 - Shawnee Community Beautification Committee Minutes from the August 15, 2019 regular meeting
- d. Mayor's Appointments:

Zoning Board of Adjustments

Tim Burg 1st Partial Term Expires: June 1, 2020
Replacing William Kirkland – Resigned

- e. Lake Lease Transfer:
TRANSFER:
Lot 1 Magnino A Tract, 17000 Magnino Road
From: Jerry and Sandra Mutz
To: Jennifer Massey
- f. Authorization for staff to purchase SQL license from CDW Government, LLC in the total amount of \$29,497.95.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve Consent Agenda Item Nos. 2 (a-f). Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt
NAY: None

AGENDA ITEM NO. 3: Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Leathers presented Ellie a female Australian Mix.

AGENDA ITEM NO. 4: Presentation and update by TAP Architecture regarding architectural design services for the renovation of 912 East Independence.

Chris Teehee with TAP Architecture provided an update on architecture for the new Shawnee Police Department located at 912 East Independence. Mr. Teehee highlighted several areas of suggested improvements to the building, including secured parking on the northside of the building, dispatch outside break area, and vehicle inspection bays. He estimated the renovations costs to be at approximately \$2.3 Million.

AGENDA ITEM NO. 5:

Consideration of an ordinance relating to water connection fees of the City of Shawnee, amending section 26-231(c), Division 4, Article III, Chapter 26 of the Code of the City of Shawnee, Oklahoma, providing for the removal, plugging, locking, resetting of city water meters upon the unauthorized taking of city water services, and imposing a fee to administer the same; and providing for codification, repealer, and severability.

City Clerk Lisa Lasyone explained that it is current practice to pull a meter for unauthorized use of water. The new smart meters currently being installed are not pulled when there is unauthorized use, but rather plugged or locked. She stated the proposed ordinance is not a new fee, but is an amendment to Section 26-231(c) that would allow the City to charge the same fee when the meter is plugged or locked as it does when it is pulled.

Ordinance No. 2679NS was introduced.

AN ORDINANCE RELATING TO WATER CONNECTION FEES OF THE CITY OF SHAWNEE, AMENDING SECTION 26-231(C), DIVISION 4, ARTICLE III, CHAPTER 26 OF THE CODE OF THE CITY OF SHAWNEE, OKLAHOMA, PROVIDING FOR THE REMOVAL, PLUGGING, LOCKING, RESETTING OF CITY WATER METERS UPON THE UNAUTHORIZED TAKING OF CITY WATER SERVICES, AND IMPOSING A FEE TO ADMINISTER THE SAME; AND PROVIDING FOR CODIFICATION, REPEALER, AND SEVERABILITY.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve an ordinance relating to water connection fees of the City of Shawnee, amending section 26-231(c), Division 4, Article III, Chapter 26 of the Code of the City of Shawnee, Oklahoma, providing for the removal, plugging, locking, resetting of city water meters upon the unauthorized taking of city water services, and imposing a fee to administer the same; and providing for codification, repealer, and severability. Motion carried 7-0.

AYE: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter

NAY: None

Ordinance No. 2678NS was adopted by the City Commission.

AGENDA ITEM NO. 6:

Consideration of a resolution updating the City Fee Schedule and establishing a fee for the removal, plugging, locking, resetting of city water meters upon the unauthorized taking of city water services, pursuant to Section 26-231(c), Division 4, Article III of Chapter 26 of the Code of the City of Shawnee, Oklahoma, and providing for the re-adoption of the City Fee Schedule in whole.

City Clerk Lisa Lasyone advised that the proposed resolution updates the City Fee Schedule as a whole to include the new language detailed in Agenda Item No. 5.

Resolution No. 6601 was introduced.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA UPDATING THE CITY FEE SCHEDULE AND ESTABLISHING A FEE FOR THE REMOVAL, PLUGGING, LOCKING, RESETTING OF CITY WATER METERS UPON THE UNAUTHORIZED TAKING OF CITY WATER SERVICES, PURSUANT TO SEC. 26-231(C), DIV. 4, ART. III, OF CH. 26 OF THE CITY CODE, AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve a resolution updating the City Fee Schedule and establishing a fee for the removal, plugging, locking, resetting of city water meters upon the unauthorized taking of city water services, pursuant to Section 26-231(c),

Division 4, Article III of Chapter 26 of the Code of the City of Shawnee, Oklahoma, and providing for the re-adoption of the City Fee Schedule in whole. Motion carried 7-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Harrod, Finley
NAY: None

AGENDA ITEM NO. 7:

Consideration of a resolution amending the number of boards, commissions, authorities, and committees a person can serve on at the same time to two (2), excluding the Mayor, City Commissioners, and the City Manager from these service limitations.

City Clerk Lisa Lasyone explained that this resolution will allow individuals to serve on a maximum of two advisory boards at the same time, as long as the boards do not conflict each other.

Resolution No. 6602 was introduced.

A RESOLUTION AMENDING THE NUMBER OF BOARDS, COMMISSIONS, AUTHORITIES AND COMMITTEES A PERSON CAN SERVE ON AT THE SAME TIME TO TWO (2), EXCLUDING THE MAYOR, CITY COMMISSIONERS AND CITY MANAGER FROM THESE SERVICE LIMITATIONS.

A motion was made by Commissioner Bolt, seconded by Commissioner Salter, to approve a resolution amending the number of boards, commissioner, authorities, and committees a person can serve on at the same time to two (2), excluding the Mayor, City Commissioners, and the City Manager from these service limitations. Motion carried 7-0.

AYE: Bolt, Salter, Gillham, Harrod, Finley, Rutherford, Sehorn
NAY: None

AGENDA ITEM NO. 8:

Consideration of a resolution to declare certain items surplus property and authorizing the sale of said items at auction or disposal at the City's discretion.

Director of Operations James Bryce explained that these items will be added to the auction held on November 30, 2019 at the Heart of the Oklahoma Exposition Center.

Resolution No. 6603 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE SALE OF SAID ITEMS BY PUBLIC AUCTION AND, IN THE EVENT ITEMS DO NOT SELL AT PUBLIC AUCTION, DISPOSAL AT THE CITY'S DISCRETION.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve a resolution to declare certain items surplus property and authorizing the sale of said items at auction or disposal at the City's discretion. Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt
NAY: None

AGENDA ITEM NO. 9: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 10: Commissioners Comments

Commissioner Bolt thanked City Staff for their assistance with the Boo on Bell Event.

Commissioner Gillham addressed the new changes at the Senior Citizens Center. He stated it appeared to be a good thing that the City began operations of the Center.

Commissioner Sehorn reminded citizens to shop Shawnee this holiday season.

Commissioner Salter said the Open House at the Senior Center this past week had great turnout with nearly 100 people in attendance.

Mayor Finley reminded everyone that the City is operated much like a small business. The City also allocates resources and much balance services verses improvements.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY AT 6:19 P.M.

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR AT 6:23 P.M.

AGENDA ITEM NO. 11:

Consider entering into Executive Session to discuss the annual evaluation of the Municipal Judge pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

A motion was made by Commissioner Rutherford, seconded by Commissioner Bolt, to enter into Executive Session to discuss the annual evaluation of the Municipal Judge pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee." Motion carried 7-0.

AYE: Rutherford, Bolt, Gillham, Harrod, Finley, Sehorn, Salter
NAY: None

COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT 6:24 P.M. WITH ALL MEMBERS PRESENT.

COMMISSIONERS RETURNED FROM EXECUTIVE SESSION AND RECONVENED OPEN MEETING BY THE POWER OF THE CHAIR AT 6:36 P.M. WITH ALL MEMBERS PRESENT.

AGENDA ITEM NO. 12:

Consider matters discussed in Executive Session regarding the annual evaluation of Municipal Judge pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

No action was taken.

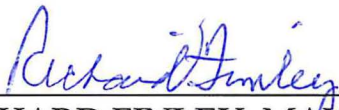
AGENDA ITEM NO. 13:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:37 p.m.)



ATTEST:



RICHARD FINLEY, MAYOR



LISA LASYONE, CMC, CITY CLERK