

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
November 7, 2011 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the October 17, 2011 meeting.
 - b. Confirm action taken by City Commission on Agenda Item Number 2-e regarding Budget Amendment SMA to bring up compensated absences from fund balance to accommodate those who have left through September 30, 2011
 - c. Confirm action taken by City Commission on Agenda Item Number 2-m regarding authorizing SMA staff to request bids for future Emergency Water Line Repairs, if needed.
 - d. Confirm action taken by City Commission on Agenda Item Number 2-n regarding authorizing SMA staff to request bids for annual sewer line replacement projects.
 - e. Confirm action taken by City Commission on Agenda Item Number 2-o authorizing SMA staff to request bids for purchase of a Sewer Line TV Inspection Truck for Wastewater Collection.
 - f. Confirm action taken by City Commission on Agenda Item Number 2-s regarding Board of Commissioners and Authorities meeting schedule for 2012
 - g. Confirm action taken by City Commission on Agenda Item Number 12-c regarding awarding of bid for Tapping Machine, Valve Insertion Equipment.
 - h. Confirm action taken by City Commission on Agenda Item Number 12-d regarding bid award for purchase of Biosolids Land Application Apparatus
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Administrative Reports
4. Adjournment

Respectfully submitted

Phyllis Loftis, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 11/07/2011

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the October 17, 2011 meeting.

Attachments

Minutes 10-17-11

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, OCTOBER 17, 2011, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Sims, Peterson, Collier, Winterringer, Smith

ABSENT: Harrod

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the October 3, 2011 meeting.
- b. Confirm action taken by City Commission on Agenda Item Number 13-a regarding opening of bid on Tapping Machine, Valve Insertion Equipment. *(Bid award deferred to next City Commission meeting).*
- c. Confirm action taken by City Commission on Agenda Item Number 13-b regarding opening of bid for Biosolids Land Application Apparatus. *(Bid award deferred to next City Commission meeting).*

A motion was made by Trustee Sims, seconded by Trustee Collier, to approve the Consent Agenda Items a-c. Motion carried 6-0.

AYE: Sims, Collier, Winterringer, Smith, Stephens, Peterson

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3:

Administrative Reports

There were no administrative reports.

AGENDA ITEM NO. 4:

Adjournment

A motion was made by Trustee Sims, seconded by Trustee Winterringer, to adjourn the Shawnee Municipal Authority. Motion carried 6-0. (7:35 p.m.)

AYE: Sims, Winterringer, Smith, Stephens, Peterson, Collier

NAY: None

ATTEST:

LINDA PETERSON
CHAIRMAN

(SEAL)

PHYLLIS LOFTIS, SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 11/07/2011

Budget Amendment

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 2-e regarding Budget Amendment SMA to bring up compensated absences from fund balance to accommodate those who have left through September 30, 2011

Shawnee Municipal Authority

1. c.

Meeting Date: 11/07/2011

Request Bid for Emergency Water Line Repair

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 2-m regarding authorizing SMA staff to request bids for future Emergency Water Line Repairs, if needed.

Shawnee Municipal Authority

1. d.

Meeting Date: 11/07/2011

Request Bid for annual sewer line repair

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 2-n regarding authorizing SMA staff to request bids for annual sewer line replacement projects.

Shawnee Municipal Authority

1. e.

Meeting Date: 11/07/2011

Request Bid for sewer line tv inspection truck

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 2-o authorizing SMA staff to request bids for purchase of a Sewer Line TV Inspection Truck for Wastewater Collection.

Shawnee Municipal Authority

1. f.

Meeting Date: 11/07/2011

Meeting Schedule

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 2-s regarding Board of Commissioners and Authorities meeting schedule for 2012

Shawnee Municipal Authority

1. g.

Meeting Date: 11/07/2011

Award Bid Tapping Machine

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 12-c regarding awarding of bid for Tapping Machine, Valve Insertion Equipment.

Shawnee Municipal Authority

1. h.

Meeting Date: 11/07/2011

Award Bid Biosolids Land Application Apparatus

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken by City Commission on Agenda Item Number 12-d regarding bid award for purchase of Biosolids Land Application Apparatus
