

AGENDA
BOARD OF CITY COMMISSIONERS
FEBRUARY 21, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Jacob Foos for his Dedication and Commitment to the Community
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Consider approval of Consent Agenda:
 - a. Minutes from the January 17, 2023 regular meeting.
 - b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the January 4, 2023 regular meeting
 - Shawnee Senior Citizens Advisory Board from the January 10, 2023 regular meeting
 - License Payment Report for January 2023
 - Project Payment Report for January 20203
 - c. Mayor's Appointment(s):

Shawnee Housing Authority

Kevin Hall 1st Full Term Expires: February 1, 2026

Replaces Paul Pounds - Term Expired

Thomas Hibben 1st Full Term Expires: February 1, 2026

Replaces Marion McMillan - Term Expired

Shawnee Forward Board of Directors

Cami Engles, Ward 2 Commissioner

Annual appointment

- d. Approve Change Order No. 1 for Kickapoo Sidewalk Project.
- e. Acknowledge receipt of Change Order No. 1, in the amount of \$27,605.50, for the Cammack Street Sewer Project.
- f. Lake Lease Transfers:

Johnston Tract Lots 14 and 15, 16618 Stevens Road

From: Leland Prewitt and Rhonda Renee Berry

To: Agee Family Trust (Elton E. Agee and Linda Agee)

- 4. Presentation of the Pet of the Week by Animal Control.
- 5. Consideration regarding the continued mediation between the Shawnee Civic and Cultural Development Authority, Pottawatomie County, and City of Shawnee, and replacement of Commissioner Salter as City representative.
- 6. Consideration of a resolution to approve an Equipment Lease-Purchase Agreement with Welch State Bank for the purchase of a patch truck for the Public Works Department in the amount of \$298,614.36.
- 7. Consideration of a resolution approving a Project Agreement between the City of Shawnee and the Oklahoma Department of Transportation (ODOT) for bridge and approaches over Shawnee Creek.
- 8. Consideration of an Engineering Amendment 2 Proposal with CEC Corporation for professional design services regarding bridge and roadway design and construction plans for East Main Street over Shawnee Creek.
- 9. Consideration of an appeal of an Administrative Order regarding the

demolition of the structure located at 623 Kickapoo Spur.

10. Consideration of a resolution of the City of Shawnee authorizing the application for an American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board.
11. Consideration of an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 7 “Buildings and Building Regulations”; adopting the 2018 International Building Code, 2020 National Electrical Code, 2018 International Fuel Gas Code, 2018 International Mechanical Code, 2018 International Plumbing Code, 2018 International Residential Code, 2018 Existing Building Code; repealing all Sections in conflict therewith and providing for severability; setting an effective date; and replacing specific dollar-fee amounts throughout the entire Chapter with a reference to the City Fee Schedule.
12. Consideration of a resolution of the City of Shawnee updating the City Fee Schedule by amending portions of Chapter 7 "Buildings and Building Regulations".
13. Consideration of an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 13 "Fire Prevention and Protection"; adopting the 2018 International Fire Code; repealing all sections in conflict therewith and providing for severability; setting an effective date; and replacing specific dollar-fee amounts throughout the entire chapter with a reference to the City Fee Schedule.
14. Consideration of a resolution of the City of Shawnee updating the City Fee Schedule by amending portions of Chapter 13 "Fire and Fire Prevention".
15. Consideration of a resolution authorizing the modification of the security with respect to certain outstanding indebtedness of the Shawnee Municipal Authority, specifically adding one-half of one percent (0.50%) of sales tax revenue to the security pledge; approving and authorizing the execution of a sales tax agreement; and containing other provisions related thereto.
16. Consideration of an ordinance repealing portions of the Shawnee Municipal Code,
Chapter 26 “Utilities,” by repealing a Utility Improvement Fee established by Ordinance No. 2770NS; and providing for repeal; providing for codification;

and providing for severability; and declaring an emergency.

17. Consideration of a resolution updating the City Fee Schedule by removing the monthly rate of the Utility Improvement Fee pursuant to Chapter 26, Article II, Section 26-30, of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.
18. Public hearing and consideration of an ordinance to rezone property located northwest of the intersection of North Harrison Avenue and Garrett's Lake Road, containing approximately 1.7168 acres, from A-1 (Rural Agricultural District) to C-3 (Automotive Commercial District). Case No. RZ02-23, Applicant: Jon Silver.
19. Consideration of the following budget amendment(s) for Fiscal Year 2022 – 2023:
 - a. Fund 001 - General Fund to fund an operational shortfall in the Expo Center with sales tax revenues exceeding budget estimates.
20. Acknowledge Monthly Sales Tax Report.
21. Administrative Report(s):
 - a. Proposed Charter Amendments 2023 - Joe Vorndran, City Attorney and Andrea Weckmueller-Behringer, City Manager
 - b. Request Portal and Citizen Engagement - Seth Barkhimer, Director of Engineering
 - c. Shawnee Police Department Crime Statistics - Mason Wilson, Police Chief
22. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)
23. Commissioners Comments
24. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)