

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
NOVEMBER 15, 2018 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, NOVEMBER 15, 2018 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON NOVEMBER 13, 2018 AT 10:36AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:40PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. TIM BARRICK
MR. LANCE WORTHAM
MS. RACHEL MELOT
MR. CARL PACKWOOD

TRUSTEES ABSENT: MR. KARL KOZEL
MR. ERIC BENSON

*LEADERSHIP SHAWNEE GUESTS ALSO IN ATTENDANCE

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR
MEETING OCTOBER 2018

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MINUTES AS PRESENTED FOR THE OCTOBER 2018 REGULAR BOARD MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 6

APPROVAL OF THE MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MELOT TO APPROVE THE MONTHLY FINANCIAL REPORT. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS WITH ADD ONS.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE GENERAL CLAIMS AND WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT
NAY: NONE
ABSTAIN: NONE

General Claims:

Monthly Bills:

1. MetTel	\$889.96
2. AT&T Mobility	\$56.42
3. OK Tax Commission	\$1,380.60
4. ONG	\$41.89
5. ONG	\$110.19
6. ONG	\$45.80
7. ONG	\$54.48
8. ONG	\$47.53
9. ONG	\$176.23
10. ONG	\$210.46
11. Pitney Bowes	\$17.34

Temp Labor:

1. Express	\$2,917.42
2. Express	\$1,639.00

Office:

1. Finley & Cook	\$460.00
2. Shawnee Office Systems	\$176.40
3. Finley Cleaners	\$1,314.00
4. INS	\$734.00
5. Staples	\$58.85
6. CBEW	\$6,000.00
7. FNB	\$29.37
8. City of Shawnee Surcharge	\$187.50
9. Pitney Bowes-Lease	\$308.48

Marketing:

1. Vann & Associates	\$1,187.00
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Equipment Maintenance:

1. Yort's	\$90.00
2. Herc Rentals	\$462.31
3. CH&W	\$15.40
4. Hunzicker Brothers	\$182.85

Equipment Rental:

1. Rent-A-Tent	\$50.28
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Bldg & Grounds Maintenance:

1. Stewart Wholesale	\$63.67
2. Locke Supply	\$297.74
3. Bradford Supply	\$278.50
4. Marsh Electric	\$459.04
5. Winkler Door	\$327.00

Add ons:

General Claims:

Temp Labor:

1. Express	\$858.24
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Supplies:

1. Grimsley's	\$845.91
2. Sign Factory	\$545.00

Monthly Bills:

1. Constellation	\$98.98
2. *ONG (2)	\$263.35
3. *AT&T	\$365.13

Equipment Maintenance:

1. Fuelman	\$2,527.67
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Bldg & Grounds Maintenance:

1. Fresh Filtered Air	\$760.00
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AGENDA ITEM NO.8

APPROVAL OF SPECIAL CLAIMS WITH ADD ONS

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT
 NAY: NONE
 ABSTAIN: NONE

Special Claims:

Marketing:

1. Vann & Associates	\$1,187.00
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Membership Fees:

1. Vann & Associates	\$650.00
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Med Out Refund:

1. Gracie Henderson	\$150.00
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AGENDA ITEM NO. 9

APPROVAL OF SHAVINGS CLAIMS

THE MOTION MADE BY TRUSTEE PACKWOOD SECONDED BY TRUSTEE WORTHAM TO APPROVE THE SHAVINGS CLAIMS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD
 NAY: NONE
 ABSTAIN: NONE

Shaving Claims:

Xylo

\$5,359.20

AGENDA ITEM NO. 10

D, C, & PA ON RENEWAL OF YANN & ASSOCIATES
MARKETING CONTRACT FOR THE EXPO & IFYR
2019

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO TABLE
DISCUSSION UNTIL DEC BOARD MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 11

D, C, & PA TO DECLARE ITEMS SURPLUS FOR
EXCEL AUCTION NOV 24, 2018.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MELOT TO DECLARE EXPO
ITEMS; HOG PANELS (TUBE & CHAIN LINK), BOBCAT, & BRIGADIER DUMP TRUCK AS SURPLUS FOR THE
EXCEL AUCTION NOV 24, 2018. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 12

IFYR UPDATE

- *WORKING WITH SIRI STEPHENS WITH RODEO NEWS ABOUT IFYR ADVERTISING
- *IN PROCESS OF SETTING UP MEETINGS WITH NFR TO MEET WITH KEVIN HALL & CHRIS NEAL TO
DISCUSS THE PRACTICE PEN AND THE JR AMERICAN FINALS RODEO.
- *SPOKE WITH OTTO BERRY ABOUT SPONSORSHIP FOR THE NFRJSW
- *MEETING WITH AMERICAN HAT COMPANY TO DISCUSS INVESTMENT POSSIBILITIES FOR THE IFYR

AGENDA ITEM NO. 13

COMMITTEE

NO COMMITTEE REPORTS

AGENDA ITEM NO. 14

ADMINISTRATIVE REPORTS

ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING

- *GEL AMERICAN BID PRICING THE LIGHTS IN BOTH EXHIBIT HALLS & PARKING LOT
- *LIGHT POLE FELL ON A TRUCK, WEST SIDE OF FRED HUMPHREY, WORKED WITH OMAG ON CLAIM
- *WORKING WITH JEFF LEE POSSIBLE PRCA RODEO AND CONCERT 1ST WEEK IN MAY
- *RESEARCHING OTHER FACILITIES AND RATES
- *GATHERING SURPLUS ITEMS FOR AUCTION ON NOV 24, 2018
- *WORKED WITH PREFERRED MATERIAL WITH FIXING FORKLIFT
- *WORKING ON SETUP/CLEANUP HOURS TO CUT DOWN MAN HOURS FOR EVENTS
- *IN PROCESS OF CREATING AN APPLICATION WHERE A FREE EVENT MUST BE APPROVED
BY THE BOARD

AGENDA ITEM NO. 14 & 15

OLD BUSINESS & NEW BUSINESS

NO OLD BUSINESS

AGENDA ITEM NO. 16

PUBLIC & TRUSTEE COMMENTS

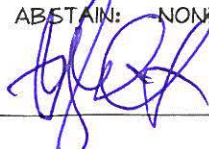
NONE.

AGENDA ITEM NO. 17

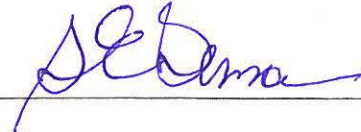
ADJOURNMENT @2:05PM

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD
NAY: NONE
ABSTAIN: NONE

A handwritten signature in blue ink, appearing to be "Randy Gilbert", written over a horizontal line.

CHAIRMAN: MR. RANDY GILBERT

A handwritten signature in blue ink, appearing to be "Eric Benson", written over a horizontal line.

INTERIM SECRETARY: MR. ERIC BENSON