

BOARD OF CITY COMMISSIONERS PROCEEDINGS

NOVEMBER 20, 2017 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, November 20, 2017 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Don Lynch, Emergency Management
Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes for November 2, 2017 Special Call meeting and November 6, 2017 regular meeting.
- b. Acknowledge the following reports and minutes:
 - License Payment Report for October 2017
 - Project Payment Report for October 2017
 - Shawnee Urban Renewal Authority Minutes from August 1, 2017

- c. Authorize the Heart of Oklahoma Exposition Center (Expo) Staff to use \$34,420.00 of the allocated capital money to upgrade the heaters in the barns and Fred Humphrey Building.

A motion was made by Commissioner Shaw, seconded by Commissioner Rutherford, to approve the Consent Agenda Item Nos. 1(a-c). Motion carried 7-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod, Finley
NAY: None

AGENDA ITEM NO. 2: Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Holly Gordon stated that the recent Christmas Tree Lighting event was an amazing occasion and had a large turnout. Ms. Gordon reminded citizens that Saturday, November 25th, is Small Business Saturday and to shop local.

AGENDA ITEM NO. 3: Public hearing for the purpose of providing information, including an analysis of potential positive or negative impacts, and answering questions regarding the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan.

City Manager Justin Erickson provided a background on the Tax Increment Financing (TIF) District and the Amended and Restated Shawnee Downtown Revitalization Project Plan. Mr. Erickson introduced Mr. Jeff Sabin who is with the Center for Economic Development Law.

Mr. Sabin gave a presentation outlining the history of the City's current TIF district. He explained the anticipated tax dollars to be generated by the new TIF district and where those funds would be applied throughout the community. Mr. Sabin noted the more individuals that work and live in the new TIF district will generate additional growth in the area.

Mayor Finley declared a public hearing in session for the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan. No one appeared in favor or against the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan. The public hearing was closed.

AGENDA ITEM NO. 4:

Announcement of December 4, 2017, as the date of the second public hearing for the purpose of giving members of the public an opportunity to be heard prior to any vote on the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan.

City Manager Justin Erickson announced the next public hearing date for the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan was set for Monday, December 4, 2017.

AGENDA ITEM NO. 5:

Discussion, consideration and possible action regarding the annexation of land owned by St. Gregory's University and the Benedictine Fathers of Sacred Heart Mission, Inc., located in Section 2, Township 10 North, Range 3 East; authorizing staff to proceed with Notice and Public Hearing requirements.

A staff report was given by City Manager Justin Erickson explaining that on January 17, 2017 approximately 520 acres owned by St. Gregory's University and the Benedictine Fathers of Sacred Hart Mission, Inc. were detached from the City of Shawnee. The lands were detached to facilitate United States Department of Agriculture (USDA) sponsored financing. The loan application was recently denied; with denial of the loan, a condition has been met within the agreement ancillary and the City Commission may now consider annexation of the property.

Mayor Finley stated that St. Gregory's University has other options for financial stability that they are currently seeking. Mayor Finley noted that Oklahoma Baptist University has been assisting St. Gregory's University with their current students.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to authorize staff to proceed with Notice and Hearing Requirements for the annexation of land owned by St. Gregory's University and the Benedictine Fathers of Sacred Heart Mission, Inc., located in Section 2, Township 10 North, Range 3 East. Motion carried 7-0.

AYE: Harrod, Salter, Bushong, Gillham, Finley, Rutherford, Shaw

NAY: None

AGENDA ITEM NO. 6:

Acknowledge Sales Tax Report received November 2017.

City Manager Justin Erickson reported that October sales tax collected this month was \$1,412,195.00 which is down \$56,091.00 or 3.82% from 2016. For the year the City is up 1.52% which is slightly below budget.

AGENDA ITEM NO. 7:

Consider Bids:

- a. Santa Fe Museum Parking Lot Improvements, Contract No. COS-PW-17-01 (Award)

City Manager Justin Erickson announced that one (1) bid was received. Staff was able to reduce the costs of the Base Bid to \$530,708.60, from \$687,727.65, by reducing the square yardage of brick paving. Commissioner Shaw questioned if any historic renovation grants were available for this project. Mr. Erickson stated there were none at this time.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bushong, to accept staff's recommendation and award the Santa Fe Parking Lot Improvements to Parathon Construction in the negotiated amount of \$530,708.60. Commissioner Shaw stated she appreciates staff efforts; however, she feels she must abstain because other factors need to be considered. Motion carried 6-0-1.

AYE: Harrod, Bushong, Gillham, Finely, Rutherford, Salter

NAY: None

ABSTAIN: Shaw

AGENDA ITEM NO. 8:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 9:

Commissioners Comments

Commissioner Gillham stated that he has noticed more homes being remodeled, and that the renovations are contagious.

Commissioner Rutherford asked City Manager Justin Erickson to give an update on the Household Hazardous Waste Event. Mr. Erickson stated the weather was not favorable with the event, but over one hundred individuals participated in the event.

Commissioner Shaw said she was not able to attend the Christmas Tree Lighting, but is pleased to hear it went well.

Commissioner Shaw expressed appreciation to partners of St. Gregory's University, noting the importance of keeping the University alive.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (7:05 P.M.)

COMMISSIONER GILLHAM LEFT THE CITY COMMISSION MEETING AT 7:05 P.M. AND DID NOT RETURN.

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (7:09 P.M.)

AGENDA ITEM NO. 10:

Consideration and possible vote to enter into executive session for discussion regarding the status of negotiations with the IAFF, Local No. 206 for a new Collective Bargaining Agreement for Fiscal Year 2017-2018 including discussion of a possible Memorandum of Understanding regarding the terms of employment pending an agreement being reached on a new Collective Bargaining Agreement as authorized by 25 O.S. Section 307(B)(2).

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to enter into executive session for discussion regarding the status of negotiations with the IAFF, Local No. 206 for a new Collective Bargaining Agreement for Fiscal Year 2017-2018 including discussion of a possible Memorandum of Understanding regarding the terms of employment pending an

agreement being reached on a new Collective Bargaining Agreement as authorized by 25 O.S. Section 307(B)(2). Motion carried 6-0.

AYE: Harrod, Salter, Bushong, Finley, Rutherford, Shaw
NAY: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 7:10 P.M. WITH ALL MEMBERS PRESENT.

COMMISSION RECONVENED FROM EXECUTIVE SESSION AT 7:36 P.M. WITH ALL MEMBERS PRESENT.

AGENDA ITEM NO. 11:

Consideration and possible action on the item discussion in executive session including possible vote to authorize the City Manager to enter into a mutually agreeable Memorandum of Understanding with Local No. 206 pending a resolution on the terms of a new Collective Bargaining Agreement for Fiscal Year 2017-2018.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Shaw, to authorize the City Manager to enter into a mutually agreeable Memorandum of Understanding with Local No. 206 pending a resolution on the terms of a new Collective Bargaining Agreement for Fiscal Year 2017-2018. Motion carried 6-0.

AYE: Harrod, Shaw, Bushong, Finley, Rutherford, Salter
NAY: None

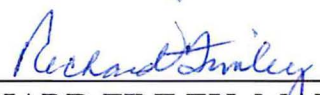
AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:37 p.m.)

ATTEST:


KACIE ECK, DEPUTY CITY CLERK


RICHARD FINLEY, MAYOR