

AGENDA
SHAWNEE AIRPORT AUTHORITY
December 3, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the November 19, 2012 meeting
 - b. Approve Supplemental Agreement No. 2 with Haskell Lemon Construction Company for Project Numbers AIP 3-40-0088-015-2011
COS-PW-11-01
 - c. Acknowledge Acceptance of the Taxiway Realignment/Reconstruction Project (FAA AIP Project 3-40-0088-014-2010, OAC SNL-10-FS, COS-PW-10-01) and placing maintenance bond into effect
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Administrative Reports
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, Authority Secretary

Shawnee Airport Authority

1. a.

Meeting Date: 12/03/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the November 19, 2012 meeting

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, NOVEMBER 19, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Winterringer, Smith

ABSENT: Stephens

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the November 5, 2012 meeting.

b. Budget Amendment –

Last year monies that was not spent on P O for Rehab Project dumps into Fund balance – need to bring it back up

A motion was made by Trustee Harrod, seconded by Trustee Smith, to approve Consent Agenda Items 1(a-b). Motion carried 6-0.

AYE: Harrod, Smith, Agee, Mainord, Hall, Winterringer

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 4:

Adjournment

A motion was made by Trustee Smith, seconded by Trustee Winterringer, to adjourn the Shawnee Airport Authority. Motion carried 6-0. (8:27 p.m.)

AYE: Smith, Winterringer, Agee, Harrod, Mainord, Hall

NAY: None

ATTEST:

(SEAL)

WES MAINORD
CHAIRMAN

DONNA MAYO
DEPUTY CITY CLERK

Shawnee Airport Authority

1. b.

Meeting Date: 12/03/2012

Supplemental Agreement

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Approve Supplemental Agreement No. 2 with Haskell Lemon Construction Company for Project
Numbers AIP 3-40-0088-015-2011
COS-PW-11-01

Attachments

Supplemental Agreement

City of Shawnee Memorandum

To: Brian McDougal, City Manager

CC:

From: Rex B. Hennen, Assistant Airport Manager

Date: November 28, 2012

Re: Supplemental Agreement No. 3 - REHABILITATE RUNWAY 17-35;
GRADE SAFETY AREAS; AND CONSTRUCT CONNECTING
TAXIWAY Project No. COS-PW-11-01, FAA AIP Project No. 3-40-
0088-015-2011 OAC Project No. SNL-12-FS.



Attached is Supplemental Agreement No. 3 for the referenced construction contract. The agreement requests that the contract be increased in the amount of \$2,800.00 for the following items:

- A. At the request of the FAA, install additional bonding connections to the MALSR lighting using Exothermic weld.

95% of the additional costs will be covered in the FAA grant with the city being responsible for \$140.00.

The contract price will be increased from \$3,540,282.00 to \$3,543,082.00.

A copy of the referenced Supplemental Agreement along with supporting documentation from the FAA is attached.

Staff recommends that Supplemental Agreement No. 3 be approved by the City Commission for execution.

If you have any questions, contact me at your convenience.

SUPPLEMENTAL AGREEMENT NO. 3

1. Sponsor's (Public Agency) Name and Address

City of Shawnee

P.O. Box 1448

Shawnee, Oklahoma. 74802-1448

2. Name of Airport

Shawnee Regional Airport

3. Project Numbers

AIP 3-40-0088-015-2011

COS-PW-11-01

4. Date Prepared - Prepared by:

November 12, 2012 - Jed Banks

5. Name and Address of Contractor

Haskell Lemon Construction Co.

P.O. Box 75608, Oklahoma City, Oklahoma 73147-0608

6. Description of Work Included in Contract

"Rehabilitate Runway 17-35; Grade Safety Areas; and Construct Connecting Taxiway"

7. Changes Ordered and Reason Ordered (List individual changes as A, B, C, D etc.)

A. This item has been added due to a request by the FAA after the Final Inspection was completed, and specifically initiated by Shelby Bohmfalk, Civil Engineer, NAVAIDS Engineering Center AJW-C14C. See attached email (received from Ashraf Megalli, FAA Project Engineer) and proposal from Haskell-Lemon.

8. Contract Changes	Bid Item No.	Original Estimated Quantity	Contract Unit Price	Revised Estimated Quantity	Negotiated C.O. Unit Price	Original Estimated Cost	Revised Estimated Cost
A.	Not Originally Bid			1 LS	\$2,800.00		\$2,800.00
					Total:	\$0.00	\$2,800.00

9. Original Contract Amount	\$3,605,177.00
Supplimental Agreement #1	<u>-\$78,195.00</u>
New Contract Amount After SA #1	\$3,526,982.00
Supplimental Agreement #2	<u>\$13,300.00</u>
New Contract Amount After SA #2	\$3,540,282.00
This Change Order	<u>\$2,800.00</u>
New Contract Amount After SA #1	\$3,543,082.00

10.	Contract Time After SA #2:	<u>120 workdays</u>	New Contract time:	<u>120 workdays</u>
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This Change Order Subject to All Original Contract Provisions.

11. ISSUED FOR REASONS
INDICATED ABOVE

Signature

Consultant

Title

11/12/2012

Date _____

12. ACCEPTED BY
SPONSOR

Signature

Title

Date _____

13. ACCEPTED BY
CONTRACTOR

Signature

Title

Date _____

Subject: Fw: GROUNDING - Shawnee, OK MALSR

From: Ashraf.Megalli@faa.gov

Date: 11/5/2012 1:04 PM

To: Jed Banks <jedb@lbok.com>

CC: Rex Hennen <rhennen@shawneeok.org>, Miguel.Negrete@faa.gov, Shelby.Bohmfolk@faa.gov, Erbey.Fernandez@faa.gov, Gregory.Hutsko@faa.gov, Ricardo.E.Salinas@faa.gov, Lana.Logan@faa.gov

Jed,

Please see the attached e-mail.

Please let me know if you have any question.

Regards,

Ashraf Megalli,

Project Engineer, FAA

817-222-4483.

----- Forwarded by Ashraf Megalli/ASW/FAA on 11/05/2012 01:02 PM -----

From: Ashraf Megalli/ASW/FAA
AJW-C14C, NAVAIDS Engineering Center C

To: RL Wise <rickw@lbok.com>

Cc: Rex Hennen <rhennen@shawneeok.org>, Miguel Negrete/ASW/FAA@FAA, Shelby Bohmfalk/ASW/FAA@FAA, Erbey Fernandez/ASW/FAA@FAA, Gregory Hutsko/ASW/FAA@FAA, Ricardo E Salinas/ASW/FAA@FAA, Lana Logan/ASW/FAA@FAA

Date: 11/05/2012 12:17 PM

Subject: Fw: GROUNDING - Shawnee, OK MALSR

Hello Rick,

Refer to FAA STD-019E (section 4.1.1.2.), I am requesting to provide bonding connection using Exothermic weld at the locations shown in the attached pictures.

Please let me know if you have any question.

Regards,

Ashraf Megalli,

Project Engineer, FAA

817-222-4483.

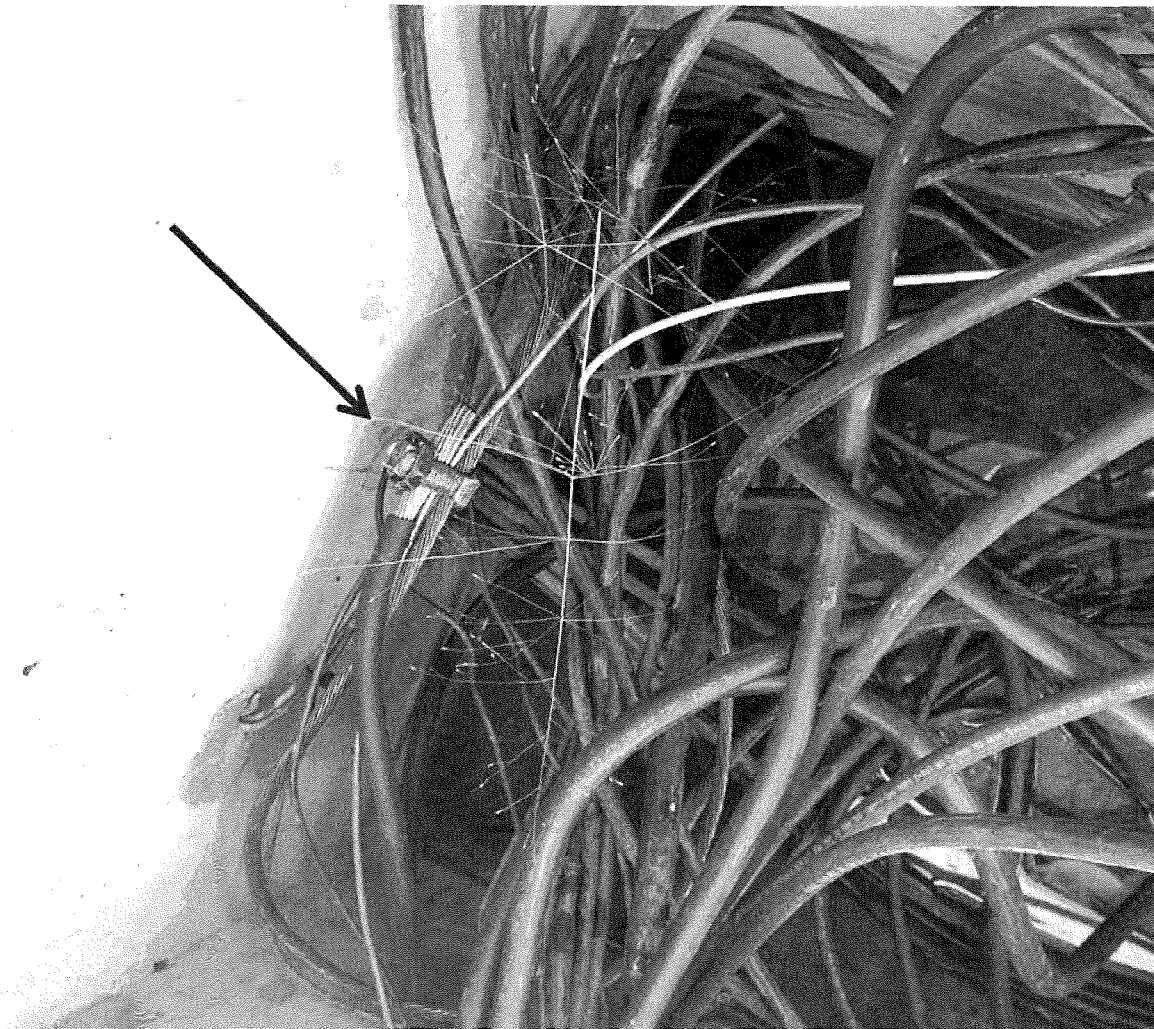
----- Forwarded by Shelby Bohmfalk/ASW/FAA on 11/05/2012 10:49 AM -----

From: "Keith" <Keith@libraelectric.net>

To: Shelby Bohmfalk/ASW/FAA@FAA

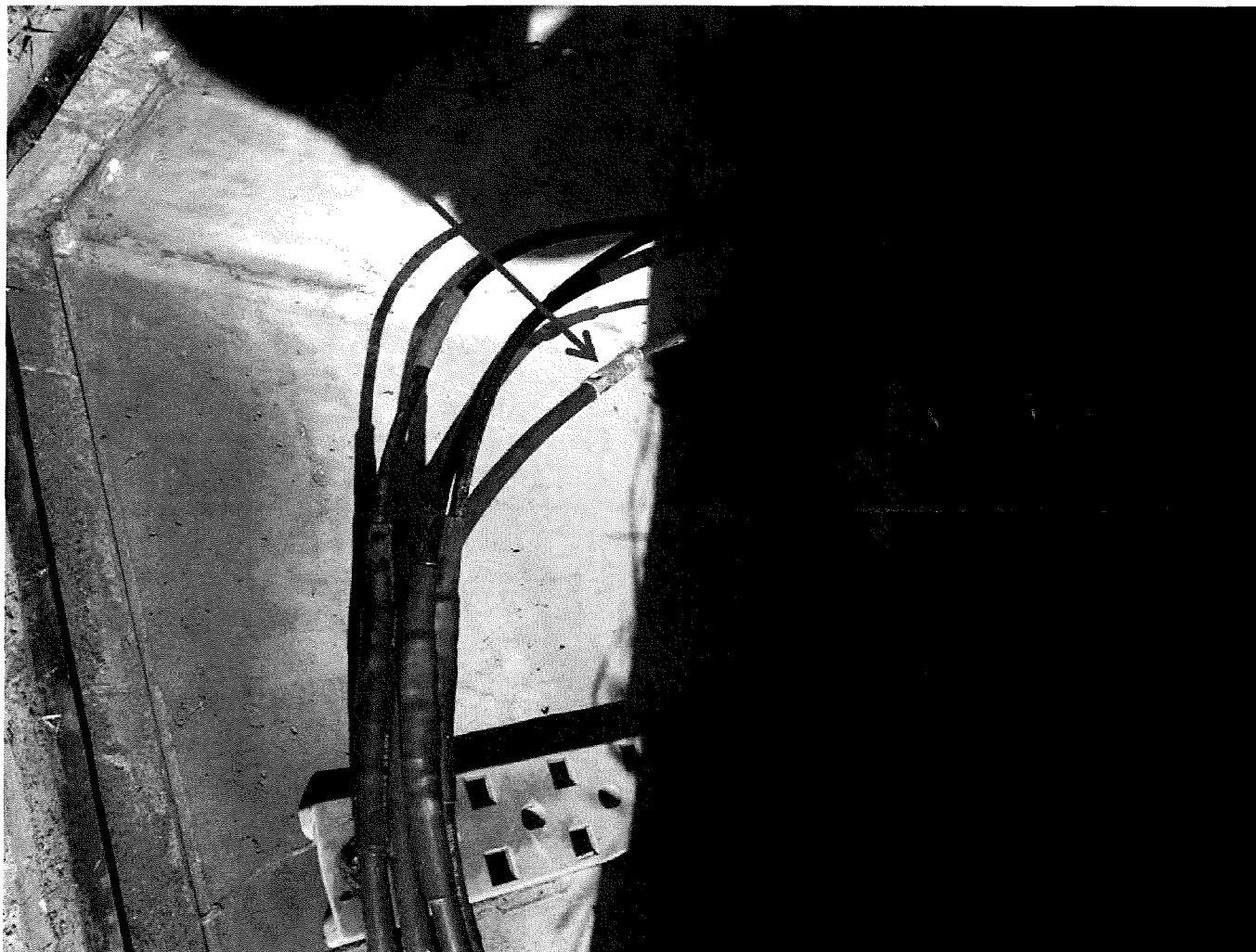
Date: 11/01/2012 12:45 PM

Subject: RE: GROUNDING



MALSR 1000 ft. Bar (Inside Pullbox)

A Kerney was installed to tie the 2/0 Ground to the EES. We would like this to be Cad-Welded. The solid #6 can remain Kerneyed to the BC.



Thank you guys for your help, we appreciate it!

Shelby Bohmfalk

Civil Engineer
NAVAIDS Engineering Center
AJW-C14C

(817)222-4597
Shelby.Bohmfolk@FAA.GOV

— Attachments: —

019E Excerpt.pdf

79.0 KB

Subject:

From: "Jay Lemon" <JLemon@haskelllemon.com>

Date: 11/12/2012 8:20 AM

To: "Jed Banks" <jedb@lbrok.com>, "Rex Hennen" <rhennen@shawneeok.org>, <Mdkh2o@aol.com>

CC: "Linuel Graddy" <LGraddy@haskelllemon.com>, "Casey Hawkins" <Chawkins@haskelllemon.com>, "Jay Lemon" <JLemon@haskelllemon.com>

Good morning,

A couple of weeks ago our electrical subcontractor was contacted about performing some additional work at the Shawnee Airport. This had to do with additional grounding of certain pieces of the MALSR. They can perform this work for a LS amount of \$2,800.00. Please let us know if you wish for us to proceed on this and when.

Thanks,

Jay Lemon

Shawnee Airport Authority

1. c.

Meeting Date: 12/03/2012

Acceptance and Maint Bonds

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Acknowledge Acceptance of the Taxiway Realignment/Reconstruction Project (FAA AIP Project 3-40-0088-014-2010, OAC SNL-10-FS, COS-PW-10-01) and placing maintenance bond into effect

Attachments

Accept and Maint Bonds

City of Shawnee Memorandum

To: Brian McDougal, City Manager

CC:

From: Rex B. Hennen, Assistant Airport Manager

Date: November 28, 2012

Re: Reconstruct and Realign South 4300 Feet of Parallel Taxiway System, Rehabilitate the North Portion of the Taxiway, and Phase 1 - Improve RSA at Runway 17 End (FAA AIP Project 3-40-0088-014-2010, OAC SNL-10-FS, COS-PW-10-01); Final Acceptance



This is to request that the City Commission acting as the Shawnee Airport Authority provide final acceptance of the referenced project, placing the maintenance bond in effect.

The final inspection was performed September 6, 2011, and a punch list of items for correction was developed. All items on the punch list have been corrected to the satisfaction of staff and our airport consultant, LBR. A copy of LBR's letter recommending final acceptance is attached.

Staff recommends final acceptance of the project.

If you have any questions, contact me at your convenience.



LBR Inc. Airport Consultants

October 31, 2012

Rex Hennen, Airport Manager
Shawnee Regional Airport
P.O. Box 1448
Shawnee, Oklahoma 74802

Dear Mr. Hennen,

The Final Inspection, for AIP Project 3-40-0088-014-2010, OAC SNL-10-FS, COS-PW-10-01," Reconstruct and Realign South 4300 Feet of Parallel Taxiway System, Rehabilitate the North Portion of the Taxiway, and Phase 1 – Improve RSA at Runway 17 End" at the Shawnee Regional Airport, was commenced at 1:30 p.m. on Tuesday, September 6, 2011.

A punch list of items requiring correction before acceptance of the project was developed during that final inspection. All items listed on this punch list have now been corrected. This project is ready for Final Acceptance.

We appreciate the opportunity to be a part of this important project that has made such a profound impact on your airport!

Sincerely,

Jed Banks, PE

CC: Jay Lemon, Don Harris, Vivek Khanna