

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
December 3, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the November 19, 2012 meeting.
- b. Budget Amendment

To adjust Dept 1080 Valve Crew – New Department and Underestimated Expenses

2. Consider Bids:

- a. Construction of North Park Block 5 Sewer Line Replacement (Open)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, Authority Secretary

Shawnee Municipal Authority

1. a.

Meeting Date: 12/03/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the November 19, 2012 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, NOVEMBER 19, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Winterringer, Smith

ABSENT: Stephens

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the November 5, 2012 meeting.
- b. Budget Amendment –
Projects that were not completed last year – rolling money over from last year to this year

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to approve the Consent Agenda items 1(a-b). Motion carried 6-0.

AYE: Harrod, Winterringer, Smith, Agee, Mainord, Hall

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 4:

Adjournment

A motion was made by Trustee Smith, seconded by Trustee Winterringer, to adjourn the Shawnee Municipal Authority. Motion carried 6-0. (8:25 p.m.)

AYE: Smith, Winterringer, Agee, Harrod, Mainord, Hall

NAY: None

ATTEST:

(SEAL)

WES MAINORD
CHAIRMAN

DONNA MAYO
DEPUTY CITY CLERK

Shawnee Municipal Authority

1. b.

Meeting Date: 12/03/2012

Budget Amendment

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Budget Amendment

To adjust Dept 1080 Valve Crew – New Department and Underestimated Expenses

Attachments

Budget Amendment

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	4501			WATER SALES	7,250,000.00	26,250.00	7,276,250.00
				Total	7,250,000.00	26,250.00	7,276,250.00

Appropriations

[illegible]

Approved by the City Commission this

Explanation of Budget Amendment:

To adjust dept 1080 valve crew- new department and we undestimated expenses

Approved:

Mayor

Attest:

City Clerk

Posted By _____ Date _____ BA# _____ Pkt.# _____

Shawnee Municipal Authority

2.

Meeting Date: 12/03/2012

Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Consider Bids:

Attachments

Notice to Bidders

Bidders List

Advertisement for Bids

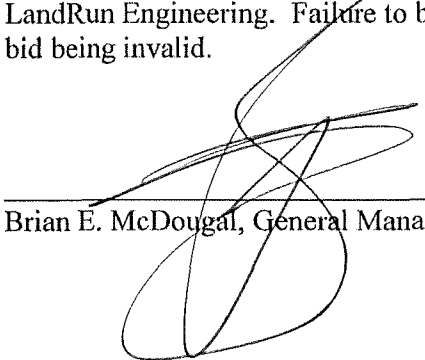
It is the intention of the Shawnee Municipal Authority, Pottawatomie County, Oklahoma, to receive SEALED BIDS for the construction of the **North Park Block 5 Sewer Line Replacement** located in the rear lots of the north half of Block 5 of North Park Addition to the City of Shawnee, which is the block bounded on the east by Union, the west by Broadway, the north by Drummond, and the south by Severn in the City of Shawnee, per technical specifications and drawings.

BIDS mailed or hand carried must be received by 4:00 p.m. on Monday, December 3, 2012 at the office of the City of Shawnee City Clerk located in the City of Shawnee City Hall, 16 West 9th Street, Shawnee, Oklahoma 74801 or P.O. Box 1448 Shawnee, Oklahoma 74802-1448. Bids will be opened and read aloud and tabled in a public meeting of the City Commissioners of the City of Shawnee on Monday, December 3, 2012 at 6:30 p.m. All bids and bidders will be evaluated by LandRun Engineering and the Shawnee Municipal Authority and will be awarded to the best bidder or all will be rejected at the following regularly scheduled meeting.

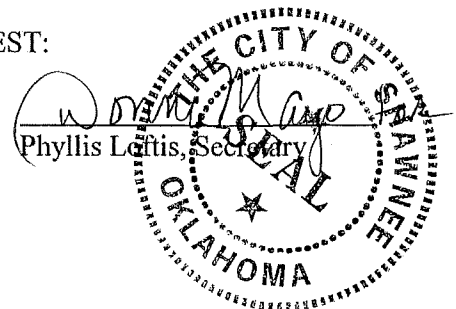
All BIDS must include assurances that the following provisions will be complied with:

- **Equal opportunity Provisions** - Executive Order 11246, as amended, which assures non-discrimination;
- **Minority Business Enterprise and Women Business Enterprise** - provisions that encourage minority owned businesses and women owned businesses to bid on the project.
- **IMPORTANT**- Surety companies executing bonds must appear on the Treasury Department's most current list and be authorized to transact business in the State where the project is located.

The BID DOCUMENTS can be received electronically for \$25.00 or obtained in paper for \$100.00 per set picked up or \$110.00 per set sent via US mail by contacting LandRun Engineering at (405) 273-4222. Bidders **MUST** be on the official plan-holder's list in order to submit a valid bid for this project. In order to be on the list, the bidders must pay the plan fee to LandRun Engineering. Failure to be on the plan-holder's list or to pay the fee will result in the bid being invalid.


Brian E. McDougal, General Manager

ATTEST:



BIDDER'S LIST FOR
CONSTRUCTION OF NORTH PARK BLOCK 5
SEWER LINE REPLACEMENT

DATE TO BE OPENED: 12-03-12

Business Name: JORDON CONTRACTORS

Contact: _____

Address: TECUMSEH OK 74873

Business Name: FRED KRAPFF-REYNOLDS

Contact: _____

Address: OKLAHOMA CITY OK

Business Name: TRI STAR UTILITIES

Contact: _____

Address: INDEPENDENCE KS

Business Name: F T CONSTRUCTION

Contact: _____

Address: OKLAHOMA CITY OK

Business Name: MATTHEWS TRENCHING

Contact: _____

Address: OKLAHOMA CITY OK

Business Name: WEE CONSTRUCTION

Contact: _____

Address: WASHINGTON OK

Business Name: HOLLAND BACKHOE

Contact: _____

Address: HARRAH OK

Shawnee Municipal Authority

2. a.

Meeting Date: 12/03/2012

Open Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Construction of North Park Block 5 Sewer Line Replacement (Open)
