

BOARD OF CITY COMMISSIONERS PROCEEDINGS
DECEMBER 4, 2017 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, December 4, 2017 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

The Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes for November 20, 2017 regular meeting.
- b. Acknowledge the following minutes:
 - Shawnee Beautification Committee Minutes from October 19, 2017
- c. Authorize Staff to purchase a 2018 Chevrolet Tahoe 4x4 with the county sales tax funds in the total amount of \$40,904.95.

- d. Approve agreement with the Housing Authority of the City of Shawnee for supplemental police services.
- e. Authorize a right-of-way easement be given to Canadian Valley Electric Cooperative, Inc. to serve an existing City Lake Lot Lease site at Shawnee Twin Lakes.
- f. Mayor's Appointments

Zoning Board of Adjustment

Ed Bolt 1st Full Term

Expires 6/1/2020

Replaces Tom Bierd – Termed Out

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve the Consent Agenda Item Nos. 1(a-f). Motion carried 7-0.

AYE: Shaw, Harrod, Finley, Rutherford, Salter, Bushong, Gillham

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Holly Gordon announced that the Downtown Christmas Parade will be this Thursday, December 7th.

AGENDA ITEM NO. 3:

City Manager Presentation of Oklahoma Municipal League (OML) certificates to employees with 25 or more years of service with the City of Shawnee.

James Bryce
Steve Leader
Ronnie Wilson

John Krywicki
Mike VanAntwerp

James Bryce and Mike VanAntwerp were present to accept the Oklahoma Municipal League certificates to employees with 25 or more years of service with the City of Shawnee presented by City Manager Justin Erickson.

AGENDA ITEM NO. 4:

Presentation by Michelle Briggs,
President/CEO of Avedis Foundation.

City Manager Justin Erickson spoke of the accomplishments made during the first phase of the five-year partnership with the Avedis Foundation. He mentioned various sidewalk repair or replace projects that have been completed and also spoke of the current sidewalk project along Broadway Street.

Mr. Erickson introduced Michelle Briggs, President/CEO of Avedis Foundation. Ms. Briggs presented the City with an additional \$350,000.00 grant which will provide for the installation or replacement of sidewalks on Broadway Avenue from Highland Street to MacArthur Street, on Kickapoo Street from MacArthur Street to 45th Street and also on Kickapoo Street from 45th Street to the Interstate Parkway.

AGENDA ITEM NO. 5:

Public hearing for the purpose of giving members of the public an opportunity to be heard prior to any vote on the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan.

Mayor Finley declared a public hearing in session for the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan. No one appeared in favor or against the proposed Amended and Restated Shawnee Downtown Revitalization Project Plan. The public hearing was closed.

Commissioner Shaw asked if additional ad valorem tax will be added. City Manager Justin Erickson clarified that there would not be a new ad valorem tax, but anything incurred over the base tax amount would contribute to the Tax Increment Financing (TIF) District. Commissioner Shaw asked for clarification regarding a section that she interpreted as giving the City Manager and the Shawnee Municipal Authority unlimited authority over the TIF District. City Attorney Joe Vorndran stated that their authority would only extend as far as City ordinances and the City Charter allow.

Commissioner Gillham stated he was pleased to see the TIF District and noted the progressiveness of Shawnee is very exciting.

AGENDA ITEM NO. 6:

Consideration of an ordinance approving and adopting the Amended and Restated Shawnee Downtown Revitalization Project Plan pursuant to the Oklahoma Local Development Act; designating and adopting

project area and increment district boundaries; confirming the establishment of a date for the creation of Increment District No. 1, City of Shawnee; establishing a date for the creation of Increment District No. 2, City of Shawnee; adopting certain findings; authorizing the City of Shawnee to carry out and administer the project plan; establishing a tax apportionment fund; declaring apportioned funds to be special funds of the City of Shawnee or the Shawnee Municipal Authority; authorizing the use of increment revenues for the payment of certain project costs; authorizing the Shawnee Municipal Authority to carry out certain provisions of the project plan; ratifying and confirming the actions, recommendations and findings of the Shawnee Downtown Revitalization Project Amendment Review Committee and the Shawnee Planning Commission; directing continuing apportionment; providing for severability; and declaring an emergency.

City Manager Justin Erickson explained that staff and the Planning Commission recommend approval. Mr. Erickson thanked the Shawnee Downtown Revitalization Project Amendment Review Committee for their work on this project.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve an ordinance approving and adopting the Amended and Restated Shawnee Downtown Revitalization Project Plan pursuant to the Oklahoma Local Development Act; designating and adopting project area and increment district boundaries; confirming the establishment of a date for the creation of Increment District No. 1, City of Shawnee; establishing a date for the creation of Increment District No. 2, City of Shawnee; adopting certain findings; authorizing the City of Shawnee to carry out and administer the project plan; establishing a tax apportionment fund; declaring apportioned funds to be special funds of the City of Shawnee or the Shawnee Municipal Authority; authorizing the use of increment revenues for the payment of certain project costs; authorizing the Shawnee Municipal Authority to carry out certain provisions of the project plan;

ratifying and confirming the actions, recommendations and findings of the Shawnee Downtown Revitalization Project Amendment Review Committee and the Shawnee Planning Commission; directing continuing apportionment; providing for severability.

Ordinance No. 2620NS was introduced.

AN ORDINANCE APPROVING AND ADOPTING THE AMENDED AND RESTATED SHAWNEE DOWNTOWN REVITALIZATION PROJECT PLAN PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT ACT; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; CONFIRMING THE ESTABLISHMENT OF A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. 1, CITY OF SHAWNEE; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. 2, CITY OF SHAWNEE; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF SHAWNEE TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF SHAWNEE OR THE SHAWNEE MUNICIPAL AUTHORITY; AUTHORIZING THE USE OF INCREMENT REVENUES FOR THE PAYMENT OF CERTAIN PROJECT COSTS; AUTHORIZING THE SHAWNEE MUNICIPAL AUTHORITY TO CARRY OUT CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE SHAWNEE DOWNTOWN REVITALIZATION PROJECT AMENDMENT REVIEW COMMITTEE AND THE SHAWNEE PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 7-0.

AYE: Shaw, Harrod, Rutherford, Salter, Bushong, Gillham, Finley

NAY: None

Ordinance No. 2620NS was adopted by the City Commission.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve emergency clause relating to Ordinance No. 2620NS. Motion carried 6-0-1.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong

NAY: None

ABSTAIN: Shaw

AGENDA ITEM NO. 7:

Administrative Reports

a. Department of Justice Grant – Police Chief Mason Wilson

Police Chief Mason Wilson announced that the Shawnee Police Department was awarded a \$250,000.00 grant from the Department of Justice's Office of Community Oriented Police Services (COPS). The Shawnee Police Department is one of four Oklahoma agencies to receive funds. The grant will fund two additional full-time officers for the next three years and allow veteran officers to patrol high crime areas.

AGENDA ITEM NO. 8:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 9:

Commissioners Comments

Vice Mayor Harrod said he hoped to see a big crowd at the Downtown Christmas Parade this Thursday night.

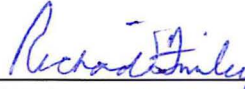
Commissioner Shaw congratulated the Shawnee Police Department on the COPS grant. She also thanked the Avedis Foundation on the second grant for the sidewalk projects. Commissioner Shaw stated she is seeing positive changes in the community and is very thankful.

Mayor Finley said he has received questions from the public regarding whether the City is being premature in re-annexing the land owned by St. Gregory's University. Mayor Finley stated that the City Commission is fulfilling statutory requirements that must be met if the City decides to re-annex the property. These actions by the City will safeguard the rights of the City in the event re-annexation is sought. He noted that the City has made no decision as of yet whether to re-annex the property and will assist St. Gregory's as they continue to reorganize.

AGENDA ITEM NO. 10:

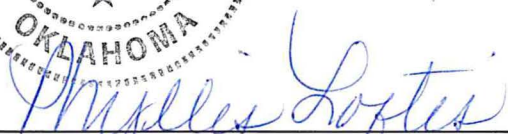
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:45 p.m.)



RICHARD FINLEY, MAYOR





PHYLLIS LOFTIS, CMC, CITY CLERK