

AGENDA
BOARD OF CITY COMMISSIONERS
December 5, 2011 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider recess of Board of City Commissioners to convene Shawnee Municipal Authority.
2. Consider reconvening Board of City Commissioners.
3. Consider approval of Agenda:
4. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 15.
 - b. Minutes from the November 21, 2011 regular meeting.
 - c. Acknowledge the following minutes:
 - Shawnee Civic and Cultural Development Authority minutes from October 20, 2011
 - d. Authorize staff to re-bid the Community Center Fire Suppression System.
 - e. Mayor's appointments:
 - Tourism Advisory Committee
 - Kirit (Kelly) Chandra Re-appointment 2nd term expires 12-31-14
 - Nancy Steward-Jackson Appointment 1st term expires 12-31-14
 - Shawnee Urban Renewal Authority
 - Ron Henderson Appointment 1st term expires 2-2-13
(Filling unexpired term of Sim K. Sims)
 - f. Authorize staff to negotiate contract with Smith Roberts Baldischwiler for Shawnee Municipal Authority Comprehensive Master Plan.

5. Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

6. City Manager Presentation of OKLAHOMA MUNICIPAL LEAGUE certificates to employees with 25 or more years of service with the City of Shawnee.

Michael McClendon

Janice Carr

Rex Hennen

Guadalupe Deleon

Eric Todd Watkins

Curtis Lamastus

Randall Brock

Michael Murrell

7. Consider Lighting Proposal from OG&E to provide decorative lights on MacArthur from Kickapoo to Leo.

8. Presentation and discussion concerning business licensing.

9. Discussion and consideration creating a 3 member Commission Committee to work with staff in examining economic development and tourism options.

10. Consider and take action with respect to an ordinance of the City of Shawnee, Oklahoma, relating to the imposition of a city excise tax (sales tax) of one half of one percent (0.5%) (in addition to any and all other excise taxes now in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the oklahoma sales tax code; providing for the use of the proceeds of said excise tax; providing for the effective date and termination date of said excise tax; providing for no repeal of tax; providing for subsisting state permits; providing for payment of tax; providing that the tax is in addition to taxes currently levied; incorporating certain provisions of prior city ordinances; providing for amendments to this ordinance; providing that the provisions of this ordinance are cumulative and in addition to any and all taxing provisions of other city ordinances; providing for severability of provisions; and containing other provisions related thereto.

11. Consider and take action with respect to an ordinance authorizing the calling and holding of a special election in the City of Shawnee, State of Oklahoma (the "city"), on the 14th day of February, 2012, for the purpose of submitting to the registered qualified electors of said city the question of (I) approval or rejection of Ordinance No. 2463 NS of the city relating to a one half of one percent (0.5%) excise tax (sales tax), in addition to all present city, county and state excise taxes, for capital expenditures for the use and benefit of the city of Shawnee, Oklahoma, or debt service in connection with capital expenditures, as more specifically set out in Ordinance No. 2463 NS of said city; (II) the issuance of the bonds of said city pursuant to Article X, Section 27 of the Oklahoma constitution in an amount not to exceed the sum of nineteen million dollars (\$19,000,000) to be issued in series to provide funds (a) for the purpose of acquiring, constructing, and improving pool facilities at Woodland Veterans Park, all to be owned exclusively by the city, (b) for the purpose of acquiring, constructing, and improving public safety communication systems, all to be owned exclusively by the city, and (c) for the purpose of constructing street improvements, to include right of way acquisition, utility relocation, widening, sidewalks, curb and guttering, signalization, lighting, landscaping, and other related improvements, and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said city sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of principal thereon when due;

and (III) the issuance of the bonds of said city pursuant to Article X, Section 35 of the Oklahoma constitution in an amount not to exceed the sum of seven million dollars (\$7,000,000) to be issued in series to provide funds for the purpose of economic and community development in the city, to include funds for economic development programs, funds for sidewalk construction, and funds for neighborhood redevelopment programs; and levying and collecting a special annual tax, in addition to all other taxes, upon all the taxable property in said city sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due; provided however, that in no event shall the real and personal taxable property in said city be subject to a special tax in excess of five mills on the dollar for all bonds issued pursuant to Section 35, Article X of the Oklahoma constitution; and containing other provisions related thereto.

12. Consider and take action with respect to a resolution approving the incurrence of indebtedness by the Shawnee Municipal Authority (the “authority”) issuing its (I) sales tax revenue note, Series 2011A (the “2011A note”), and (II) sales tax revenue note, taxable series 2011B (the “2011B note”, and together with the 2011A note, the “notes”); providing that the organizational document creating the authority is subject to the provisions of the note indenture, authorizing the issuance of said notes; waiving competitive bidding with respect to the sale of said notes and approving the proceedings of the authority pertaining to the sale of said notes; approving and authorizing execution of a sales tax agreement by and between the City of Shawnee, Oklahoma (the “city”) and the authority pertaining to the year-to-year pledge of certain sales tax revenues; establishing the city’s reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said city in calendar year 2011, and designating the 2011A note as a qualified tax-exempt obligation; declaring an emergency; and containing other provisions relating thereto.
13. An ordinance related to terms of city commissioners and election of the vice mayor, amending Section Four and Section Six of Article III of the charter of the City of Shawnee, Oklahoma, changing the time for the beginning of terms to conform with election dates, setting time for election of vice mayor; setting the effective date and providing for severability.
14. A resolution calling and providing for the holding of a special election in the City of Shawnee, Oklahoma, for the purpose of adopting an ordinance changing the time for the beginning of terms for the mayor and commissioners and for the time of election of the vice mayor; providing for said election to be conducted by the Pottawatomie County Election Board, and providing for voting by absentee ballot.
15. Consider Bids:
 - a. Playground Unit for Dean Wiegant Park (Open)
 - b. Truck Mounted CCTV Multi-Conductor Inspection System (Open)
 - c. Expo Parking Lot Improvements COS-PW-11-04 (Award)
16. New Business
(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
17. Administrative Reports
18. Commissioners Comments

19. Consider an Executive Session for purpose of discussing City of Shawnee v. Modern Oil Co., Pottawatomie County District Court No. CV 2011-70, as authorized by 25 O.S. §307 (B)(4).
20. Consider matters discussed in Executive Session regarding litigation in the case of City of Shawnee v. Modern Oil Co., Pottawatomie County District Court No. CV 2011-70, as authorized by 25 O.S. §307 (B)(4).
21. Adjournment

Respectfully submitted

Phyllis Loftis, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

1.

Meeting Date: 12/05/2011

Recess

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider recess of Board of City Commissioners to convene Shawnee Municipal Authority.

Regular Board of Commissioners

2.

Meeting Date: 12/05/2011

Reconvene

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider reconvening Board of City Commissioners.

Regular Board of Commissioners

4. a.

Meeting Date: 12/05/2011

Open Bids

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 15.

Regular Board of Commissioners

4. b.

Meeting Date: 12/05/2011

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the November 21, 2011 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
NOVEMBER 21, 2011 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, November 21, 2011 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson

Mayor

Pam Stephens

Commissioner Ward 1

Frank Sims

Commissioner Ward 2

James Harrod

Commissioner Ward 3

Billy Collier

Commissioner Ward 4-Vice Mayor

John Winterringer

Commissioner Ward 5

Absent

Commissioner Ward 6

ABSENT: Steve Smith

INVOCATION

Don Lynch, Emergency Management
Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Agenda.

A motion was made by Commissioner Sims, seconded by Vice Mayor Collier, to approve the Agenda. Motion carried 6-0.

AYE: Sims, Collier, Winterringer, Stephens, Harrod, Peterson

NAY: None

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 8.
- b. Minutes from the November 7, 2011 regular meeting and minutes from the November 14, 2011 special called meeting.
- c. Budget Amendment SMA – Rollover from previous year on 30 inch water line
- d. Acknowledge the following minutes and reports:
 - Beautification Committee minutes from September 8, 2011
 - Airport Advisory Board minutes from September 21, 2011
 - License Payment Report October 1-30, 2011
 - Project Payment Report October 1-30, 2011
- e. Acknowledge receipt of applications for board appointments or re-appointments as follows:

Tourism Advisory Committee

Kirit (Kelly) Chandra	Re-appointment 2 nd term
Nancy Steward-Jackson	Appointment 1 st term

Shawnee Urban Renewal Authority

Ron Henderson	Appointment 1 st term
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- f. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Jennifer Young.
- g. Approve Oklahoma Municipal Retirement Fund Early Retirement for Brian Woodall.
- h. Authorize Expo Center staff to advertise for bids on 50 amp electrical up grade in the RV Park.
- i. Authorize Expo Center staff to advertise for bids on remodel of four (4) comfort stations located on Expo grounds.

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to approve the Consent Agenda Items a-i. Motion carried 6-0.

AYE: Harrod, Sims, Peterson, Collier, Winterringer, Stephens

NAY: None

AGENDA ITEM NO. 3:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

Mr. Richard Finley spoke stating that the Chamber of Commerce Past Presidents group is not against bond issues/sales tax. He did express displeasure with the projects priority and funding amounts.

Mr. Finley also spoke in opposition of Agenda Item No. 5, which is discussion and possible action regarding new structure and/or trust for tourism dollars.

COMMISSIONER SMITH ARRIVES AT 6:40 P.M.

Ms. Linda Agee also spoke in opposition of Agenda Item No. 5 and stated that it appears the item is retaliatory.

Also regarding Agenda Item No. 5, Mr. Dane Pollei, curator of Mabee Gerrer Museum, stated his opinion that independent tourism agencies are more effective than agencies that are not independent of municipalities.

Mr. Rocky Barrett, Citizen Potawatomi Nation Chairman, thanked the City Commissioners for their forethought and efforts and offered his assistance in future endeavors.

AGENDA ITEM NO. 4:

City Manager's presentation of Employee of the Month to Brandon Remington, Plant Operator, Water Plant.

Brandon Remington was present to accept the Employee of the Month Certificate presented by City Manager Brian McDougal.

AGENDA ITEM NO. 5:

Discussion and possible action regarding new structure and/or trust for tourism dollars.

Vice Mayor Billy Collier stated that he had asked that this item be placed on the agenda so that he can better understand where the City stands regarding this issue. Vice Mayor Collier stated that because he had not seen the contract he had questions regarding whether the City is proceeding in the right direction or whether there are ways to do things in a more efficient manner. Commissioner Collier said that among the information he is seeking includes how the new hotel being built on Highway 102 will affect the City of Shawnee.

A motion was made by Commissioner Sims, seconded by Vice Mayor Collier, to refer to staff for review of existing structure and explore other options available. Motion Carried 5-2.

AYE: Sims, Collier, Winterringer, Smith, Peterson

NAY: Stephens, Harrod

AGENDA ITEM NO. 6:

Consider annexation request by Kickapoo Tribe for purposes of construction of gaming and other facilities and authorize staff to proceed with Notice and Hearing Requirements.

A motion was made by Commissioner Harrod, seconded by Commissioner Smith, to move forward on the annexation process requested by the Kickapoo Tribe with the condition that staff negotiate with the Kickapoo Tribe regarding payments in lieu of taxes should the tribe establish retail facilities at this location. Motion carried 7-0.

AYE: Harrod, Smith, Stephens, Sims, Peterson, Collier, Winterringer

NAY: None

AGENDA ITEM NO. 7:

Acknowledge Sales Tax report received
November, 2011.

Finance Director Cindy Sementelli reported that the sales tax report received in November showed a revenue increase of \$53,000.00 over the period last year.

AGENDA ITEM NO. 8:

Consider Bids:

- a. Expo Parking Lot Improvements COS-PW-11-04 (Open)

BIDDER

AMOUNT

Nash Construction Company Oklahoma City, OK	\$1,743,619.00 \$257,400.00 - Alternate
Connelly Paving Company Oklahoma City, OK	\$1,707,995.75 \$296,532.50 - Alternate
CGC LLC Edmond, OK	\$1,399,000.00 \$296,950.00 - Alternate
All Roads Paving Inc. Oklahoma City, OK	\$1,591,669.74 No bid - Alternate
T.J. Campbell Construction Co. Oklahoma City, OK	\$1,510,188.40 \$288,770.00 - Alternate
Silver Star Construction Moore, OK	\$1,609,800.00 \$244,605.00 - Alternate
CB Commercial Construction Seminole, OK	\$1,541,214.00 \$235,684.00 - Alternate

Engineering Estimate: \$1,260,000.00

City Engineer John Krywicki read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to defer the bid award to the December 5, 2011 City Commission meeting. Motion carried 7-0.

AYE: Harrod, Sims, Peterson, Collier, Winterringer, Smith, Stephens

NAY: None

b. Community Center Fire Suppression System (Open)

BIDDER

AMOUNT

Trans American Fire Sprinklers

\$109,870.00

Director of Operations James Bryce read the bid into the record and requested that the bid be rejected due to it being over the amount budgeted for this project. He requested to be allowed to rebid at a later date. The budgeted amount was \$80,000.00.

A motion was made by Commissioner Harrod, seconded by Commissioner Smith, to reject the bid and instruct staff to rebid project. Motion carried 7-0.

AYE: Harrod, Smith, Stephens, Sims, Peterson, Collier, Winterringer

NAY: None

c. Removal of Snow and Ice From the Streets of the City of Shawnee Proposal (Award)

Emergency Management Director Don Lynch announced that two bids were received and after review and consideration it was staff's recommendation to award both C-P Integrated Services and BDC Homes contracts as both have different types of equipment that may be needed during an ice or snow event.

A motion was made by Commissioner Sims, seconded by Commissioner Winterringer, to accept staff's recommendation and award contracts to both C-P Integrated Services and BDC Homes per their respective bids. Motion carried 7-0.

AYE: Sims, Winterringer, Smith, Stephens, Harrod, Peterson, Collier

NAY: None

- d. Rebuild One (1) Primary Clarifier and one (1) Intermediate Clarifier (Award)

Manager of Special Projects Greg Price announced that four bids were received and after review and consideration it was their recommendation to award the bid to DPS Equipment Services, Inc. of Byron, Illinois in the amount of \$117,700.00.

A motion was made by Commissioner Sims, seconded by Commissioner Stephens, to accept staff's recommendation and award the bid to DPS Equipment Services, Inc. in the amount of \$117,700.00. Motion carried 7-0.

AYE: Sims, Stephens, Harrod, Peterson, Collier, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 9: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 10: Administrative Reports

Regarding the recent series of earthquakes and aftershocks, Emergency Management Director Don Lynch reported on a recent tour of Lincoln and Pottawatomie Counties by the Federal Emergency Management Agency and the Oklahoma Department of Emergency Management. Mr. Lynch stated that the 25 homes or business must be damaged in order to qualify for Small Business Disaster Declaration. The report from this tour has been forwarded to Governor Fallin and a disaster declaration is expected.

Community Development Director Justin Erickson reminded everyone of the downtown Christmas Parade on December 1, 2011, beginning at 6:30 p.m. State Representative Kris Steele is this year's Grand Marshal.

AGENDA ITEM NO. 11: Commissioners Comments

Commissioner Harrod requested City Attorney Mary Ann Karns to check to see if the City currently has an ordinance that would prohibit a City Commissioner from being employed by the City after they are no longer on the

City Commission.

Commissioner Frank Sims stated that he does not have any interest in heading the Shawnee Convention and Visitors Bureau.

AGENDA ITEM NO. 12: Adjournment

There being no further business to be considered, a motion was made by Commissioner Sims, seconded by Vice Mayor Collier, that the meeting be adjourned. Motion carried 7-0. (7:24 p.m.)

AYE: Sims, Collier, Winterringer, Smith, Stephens, Harrod, Peterson

NAY: None

LINDA PETERSON, MAYOR

ATTEST:

PHYLLIS LOFTIS, CITY CLERK

Regular Board of Commissioners

4. c.

Meeting Date: 12/05/2011

Board Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Acknowledge the following minutes:

- Shawnee Civic and Cultural Development Authority minutes from October 20, 2011

Attachments

SCCDA Minutes

A Meeting of the Shawnee
Civic and Cultural Development Authority
October 20 , 2011
12:30 P.M.
Heart of Oklahoma Exposition Center

The Trustees of the Shawnee Civic and Cultural Development Authority met for their regular meeting Thursday, October 20, 2011 at 12:30 PM at Heart of Oklahoma Exposition Center, pursuant to notice duly posted as prescribed by law. Notice was filed at City Hall on 10/13/2011 at 3:00 PM.

AGENDA ITEM NO.1

Call to Order.

The meeting was called to order at 12:30 PM by Mr. Karl Kozel, Chairman.

AGENDA ITEM NO.2

Roll Call.

TRUSTEES PRESENT: Mr. Karl Kozel
 Mr. Jim Lowe
 Mr. Lance Wortham
 Mr. Casey Bell
 Mr. Brian McDougal

TRUSTEES ABSENT: Mr. Randy Gilbert
 Mr. Carl Packwood

Also in attendance: Michael Jackson, Operations Manager; Mike Clover, Stuart & Clover, Shelly Welch of Finley & Cook, Dale Yerigan IPRA President, Mike McCormick of the Shawnee News Star, and Chris Dunlap, Expo Superintendent.

AGENDA ITEM NO.3

Declaration of a Quorum

Chairman Mr. Karl Kozel, Declared a Quorum.

AGENDA ITEM NO.4

Approval of minutes of Regular
Meeting of September 2011

The motion made by Trustee Lowe, seconded by Trustee Bell that the minutes of the regular meeting of September 2011 are approved. Motion carried.

AYE: Bell, Lowe, Wortham, McDougal, Kozel
NAY: None
ABSTAIN:

AGENDA ITEM NO. 6

Approval of Monthly Financial Report for
September 2011.

The motion made by Trustee Bell, seconded by Trustee Lowe to approve the monthly financial report for September 2011. Motion carried.

AYE: Bell, Lowe, Wortham, McDougal, Kozel
NAY: None
ABSTAIN:

Shawnee Civic & Cultural Development Authority
Claims Submitted for Approval
October 20, 2011

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AGENDA ITEM NO. 7

Approval of Claims for the
General Account.

A.	Oklahoma Natural Gas Monthly Utilities	\$696.48
B.	OneOK Monthly Utilities	\$270.60
C.	Automatic Fire Control Equipment Maintenance	\$550.00
D.	Shawnee Office Systems Equipment Maintenance	\$156.63
E.	Grimsley's Supplies	\$461.25
F.	Titan Security Security	\$210.00
G.	Express Professionals Temp Services	\$2,019.60
H.	Stewart Wholesale Equipment Maintenance	\$475.00
I.	Pitney Bowes Monthly Utilities- Lease	\$153.00
J.	Pitney Bowes Postage	\$319.99
K.	Sparks Heat & Air Equipment Maintenance	\$270.50
L.	Vision Bank Loan Payment	\$576.98
M.	Vision Bank Loan Payment	\$454.04
N.	AT&T Mobility Monthly Utilities	\$47.61
O.	Personal Plumbing Grounds Maintenance	\$77.10
P.	Bobcat of OKC Equipment Maintenance	\$67.41
Q.	Fred's Tire & Battery Equipment Maintenance	\$211.16

Shawnee Civic & Cultural Development Authority
Claims Submitted for Approval
October 20, 2011

Page 3

R.	INS Computer Maintenance	\$666.28
S.	Charley's Golf Carts Equipment Maintenance	\$36.47
T.	FMCA Association Membership Dues	\$40.00
U.	ThyssenKrupp Elevator Equipment Maintenance	\$797.23
V.	RBC Insurance Agency Insurance Policies	\$6,135.82
W.	OG&E Monthly Utilities	\$16,919.24
X.	BancFirst Replenish Shavings Account	\$312.95
Y.	Shawnee CVB Advertising	\$1,487.50
Z.	Hunzicker Brothers Equipment Maintenance	\$215.44
AA.	Chris Dunlap Equipment Maintenance	\$84.00
BB.	City of Shawnee Monthly Utilities	\$516.14
CC.	Fuelman Monthly Utilities	\$1,382.64
DD.	Chuck Jones Grounds Maintenance	\$550.00
EE.	Finley & Cook Accounting Services	\$392.00
FF.	Cintas Uniforms	\$199.46
GG.	Stuart, Clover, Duran, Thomas & Vondran Legal Fees	\$375.00
HH.	NAPA Equipment Maintenance	\$277.79

Shawnee Civic & Cultural Development Authority
Claims Submitted for Approval
October 20, 2011

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II.	Stewart Wholesale Equipment Maintenance	\$125.00
JJ.	Alarm Service Company Equipment Maintenance	\$51.00
KK.	Tennant Equipment Maintenance	\$130.10
LL.	Central Disposal Grounds Services	\$2,100.00
MM.	Bankers Credit Card Services Monthly Utilities	\$1,755.17
NN.	Bankers Credit Card Services Monthly Utilities	\$250.96
OO.	County Wide News Advertising	\$500.00
PP.	Express Professionals Temp Services	\$1,390.50
QQ.	Grimsley's Monthly Utilities	\$96.35
RR.	AT&T Monthly Utilities	\$1,326.47
SS.	DROFFATS Catering Money Due	\$1,462.91
TT.	DROFFATS Catering Money Due	\$3,803.52
UU.	DROFFATS Catering Money Due	\$1,462.90
VV.	OK Tax Commission Taxes Due	\$2,051.07
WW.	City of Shawnee Surcharge	\$1,461.00
XX.	Xylo of OK Shavings	\$7,560.00
AAA.	John Deere Financial Equipment Maintenance	\$488.93

Shawnee Civic & Cultural Development Authority
Claims Submitted for Approval
October 20, 2011

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General Account Add On's

A.	Personal Plumbing Grounds Maintenance	\$ 86.40
B.	Personal Plumbing Grounds Maintenance	\$990.00
C.	Oklahoma Natural Gas Monthly Utilities	\$149.42
D.	Express Professionals Temp Services	\$ 432.00
E.	Buford Whites Supplies	\$ 107.00
F.	Arvest Monthly Payment	\$ 502.69

The motion made by Trustee Lowe, seconded by Trustee Bell to approve the claims on the General Account - .
Motion carried.

AYE: Bell, Lowe, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

AGENDA ITEM NO. 8

Approval of claims for the Special
Account.

A.	Sterling Baylor Camping Refund	\$190.00
B.	Dakota Tawater Entry Over Pd.	\$100.00

Special Account Add On's

NONE

The motion made by Trustee Lowe, seconded by Trustee Bell to approve the claims on the Special Account.
Motion carried.

AYE: Bell, Lowe, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

Shawnee Civic & Cultural Development Authority
Claims Submitted for Approval
October 20, 2011

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AGENDA ITEM NO 9

Approval of claims for the Shavings Account.

NONE

AGENDA ITEM NO.10

Discussion Consideration and Possible Action to approve 2012 meeting schedule.

The motion made by Trustee Lowe, seconded by Trustee McDougal to approve 2012 meeting schedule. Motion Carried -

AYE: Bell, Lowe, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

AGENDA ITEM NO.11

IFYR Discussion on potential IFYR involvement on Team Concept with 2 other rodeos-

AGENDA ITEM NO.12

Committee Reports

AGENDA ITEM NO.13

Administrative Reports

AGENDA ITEM NO. 14

Old Business

AGENDA ITEM NO. 15

New Business

AGENDA ITEM NO. 16

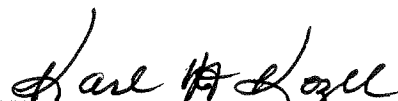
Public & Trustee Coments

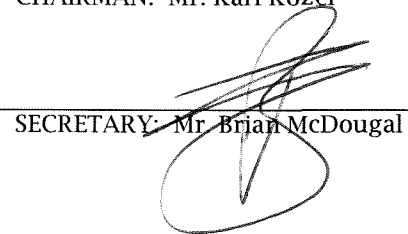
AGENDA ITEM NO. 17

Adjournment

The motion made by Trustee Lowe, seconded by Trustee Packwood to adjourn the meeting. Motion Carried

AYE: Gilbert, Bell, Lowe, Packwood, Wortham, Kozel
NAY:
ABSTAIN:


CHAIRMAN: Mr. Karl Kozel


SECRETARY: Mr. Brian McDougal

Regular Board of Commissioners

4. d.

Meeting Date: 12/05/2011

Rebid Fire Suppression

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Authorize staff to re-bid the Community Center Fire Suppression System.

Attachments

Rebid Fire Suppression

City of Shawnee Memorandum



To: Mayor and City Commissioners
CC: Brian Mcdougal, City Manager
From: James Bryce, Director of Operations
Date: November 29, 2011
Re: Community Center Fire Suppression System

Staff requests permission to re-bid the Community Center Fire Suppression System. Funds will come from the Community Center Capital Budget.

Account Number 301-5-1130-5420 211 1130-02

Budget Amount \$80,000.00

Regular Board of Commissioners

4. e.

Meeting Date: 12/05/2011

Mayor Appointments

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Mayor's appointments:

Tourism Advisory Committee

Kirit (Kelly) Chandra Re-appointment 2nd term expires 12-31-14

Nancy Steward-Jackson Appointment 1st term expires 12-31-14

Shawnee Urban Renewal Authority

Ron Henderson Appointment 1st term expires 2-2-13

(Filling unexpired term of Sim K. Sims)

Regular Board of Commissioners

4. f.

Meeting Date: 12/05/2011

Negotiate Contract with SMA & SRB

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Authorize staff to negotiate contract with Smith Roberts Baldischwiler for Shawnee Municipal Authority Comprehensive Master Plan.

Attachments

Negotiate Contract SMA

Jim Bierd
Director

Donna Uranga
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Deputy Director
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Randy Brock, Deputy Utility Director
CC: Brian McDougal, City Manager
Date: November 30, 2011
Re: Utility Master Plan

Staff received qualifications from seven firms to do a comprehensive master plan for the Utility Department. A committee made up of Brian McDougal, John Krywicki, Justin Erickson, Jim Bierd, Jeremy Brown, Greg Price, and I interviewed three of them. After reviewing all seven packets, we interviewed PEC, CDM, and Smith Roberts Baldischwiler. Staff request permission to enter into negotiations with Smith Roberts Baldischwiler, LLC and come back at a later date with a recommendation.

Regular Board of Commissioners

6.

Meeting Date: 12/05/2011

25 year certificates

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

City Manager Presentation of OKLAHOMA MUNICIPAL LEAGUE certificates to employees with 25 or more years of service with the City of Shawnee.

Michael McClendon

Janice Carr

Rex Hennen

Guadalupe Deleon

Eric Todd Watkins

Curtis Lamastus

Randall Brock

Michael Murrell

Regular Board of Commissioners

7.

Meeting Date: 12/05/2011

Lighting Proposal

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider Lighting Proposal from OG&E to provide decorative lights on MacArthur from Kickapoo to Leo.

Attachments

Lighting Proposal

Mayor
LINDA PETERSON



The City of Shawnee
PO Box 1448
Shawnee Oklahoma 74802-1448
(405) 273-1250 Fax (405) 878-1581
www.ShawneeOK.org

Commissioners
PAM STEPHENS
FRANK SIMS
JAMES HARROD
BILLY COLLIER
JOHN WINTERRINGER
STEVE SMITH

MEMORANDUM

Date: November 30, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in blue ink, appearing to be "JK", is written over the name "John Krywicki" in the "From" line.

Re: Decorative Street Lighting Proposal by OGE
MacArthur Street from Leo to Kickapoo

Attached, please find OGE's cost proposal for installing 26—30' black fluted decorative poles and lighting (see Attached pole/lighting picture). City staff had met with representatives of OBU (Randy Smith and Robert Cash) to discuss the style and type of fixture to be recommended, and the one in the OGE's proposal is the one being recommended.

The lighting project along MacArthur from Leo to Kickapoo has been discussed for several years. With the recent completion of the trails & decorative lighting project from Leo to St. Gregorys entrance, now would be the opportune time to complete the project to Kickapoo.

Funding for the project could be taken from unallocated funds in the 302 Street Fund. At the December 5, 2011 City Commission meeting, we will recommend approval of the proposal to the Commission. If the Commission approves the proposal, OGE will proceed in ordering the supplies and materials, and could schedule the project to begin by March-April 2012.

If you have any questions or need additional information, please advise.



September 29, 2011

John M. Krywicki, P.E.
The City of Shawnee
P O Box 1448
Shawnee, Oklahoma 74802

Subject: PROPOSAL # 2, Street Lighting Proposal for MacArthur Street
OG&E WO # 7912938

Mr. Krywicki:

Please find below a cost proposal and a layout attachment for Up-grade for new street lighting of MacArthur Street between Pottenger (Airport Rd) and Kickapoo Street. OG&E will remove all existing poles, fixtures and foundations and install new 30' Black Fluted Decorative poles, Metal Halide Renaissance type luminaires, pull boxes, conduit and make all terminations. Below is a break-down of the Up-grade cost and the new Monthly costs for the project.

Standard Cost:

26 - 30' WOOD poles	@ \$ 150.08 ea =	\$ 3,902.08
26 - 9.5K 100W HPS Luminaires	@ \$ 108.86 ea =	\$ 2,830.36
TOTAL STANDARD COST:		\$ 6,732.44

Lighting Up-Grade Cost:

26 - 30' Blk Fluted Decorative pole	@ \$ 2,431.92 ea =	\$ 63,229.92
26 - 21K 250W MH Luminaires	@ \$ 895.90 ea =	\$ 23,293.40
Boring cost for 840'	@ \$ 10.50 per foot =	\$ 8,820.00

LIGHTING UP-GRADE COST: \$ 95,343.32

Deduction for Standard Cost: \$ 6,732.44

TOTAL STANDARD COST:	\$ 88,610.88
-----------------------------	---------------------

Monthly Cost:

26 - 30' Decorative pole	@ \$ 7.90 ea =	\$ 205.40
26 - 21K MH Luminaires	@ \$ 11.60 ea =	\$ 301.60
26 - UG Charge	@ \$ 3.60 ea =	\$ 93.60

TOTAL MONTHLY CHARGE: \$ 600.60

Upon written notice of approval from the City of Shawnee, a job will be prepared and released to the Construction Department and the material will be ordered.

If you have any questions, please call either Glenn Gottschalk at (405)553-8370,
cell: (405)659-1755 or myself at (405)553-5914, cell: (405) 659-0043.

Charles H. Rawdon
Senior Designer
System Resources



SPEED
LIMIT
40

Regular Board of Commissioners

8.

Meeting Date: 12/05/2011

Business Licensing

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Presentation and discussion concerning business licensing.

Attachments

Business License



City of Shawnee
Community Development Department
222 N. Broadway
Shawnee, OK 74801
(405) 878-1665 Fax (405) 878-1587
www.ShawneeOK.org

MEMORANDUM

AGENDA: December 5, 2011

TO: Shawnee City Commission

FROM: Justin Erickson, Planning Director 

RE: Business License

SUMMARY

At the October 3, 2011 Commission Meeting, Commissioner Harrod inquired about business licenses. At present, the City does not have a general business license requirement. Many cities in Oklahoma do require business licenses (see attached summary and example forms). A business license acts as a way to record pertinent information and can also serve to ensure that sales tax permits have been issued by the Oklahoma Tax Commission.

The City already requires occupancy permits for businesses. During this process, Staff ensures compliance with building, fire, and zoning codes and other City standards. A business license could be integrated into this process, with the City Finance Department overseeing the licensing and tax matters. Based on the number of businesses in the City and monitoring requirements, an additional staff person would likely be needed to maintain the records and process requests. License and renewal fees would provide funds for associated personnel costs.

RECOMMENDATION

Staff recommends that the Shawnee City Commission review the attached materials and direct Staff to proceed in the manner they see fit. Possible actions include:

1. Table the matter;
2. Direct Staff to prepare an ordinance requiring business licensing; or
3. Continue to study the idea and consider the matter again at a future date.

Attachments

Business Registration & Type:

City of Moore: \$15 Occupancy permit for all businesses in Moore. Three step process.

1. Commercial Occupancy Application & Wastewater Treatment Form.
Approved/Denied by Fire, Public Utilities, Building Inspections & Planning
2. Inspections by Building & Fire Depts.
3. Upon passing the inspections, City Clerk's Office issues a Business Identification Number (Alarm Permit/Business Identification Program Application \$25). Required even if no alarm. Also will get a copy of food/beverage permit if needed (issued by Co Health Dept). Pay the Occupancy Permit fee & then get water, sewer & garbage pickup.

City of Bartlesville: \$40/year (July 1 to June 30) Business license for all businesses

Other license or permit is required as well as State Sales Tax Permit Number

City of Yukon: \$50 Business License with \$25 renewal

City of Lawton: Varying amounts for various businesses but no general business license

City of Owasso: No general business license

City of Broken Arrow: Does not include all businesses but have discussed doing a general registration.

City of Enid: Does not include all businesses but City Code requires some to obtain a license.

City of Nichols Hills: Said they are not big enough to have a need for license or registration.

City of Guthrie: Does not require businesses to have a business license or register.

City of Ponca City: No general business license or registration permits.

Out-of-town Contractors:

City of Moore: Electric, plumbing, heat & air, general contractors, sign, fence & swimming pool contractors have to be licensed. Copy of State of OK license is submitted as well. Fence, sign & pool contractors have to bring in bond to City of Moore for \$1,000.

City of Bartlesville: Required to have business license in Bartlesville

City of Yukon: Required to be registered with Yukon

City of Broken Arrow: Construction field contractors register with city...\$75-\$150

Tie to State Sales Tax Permit:

City of Moore: Liquor license

City of Bartlesville: Required

City of Yukon: Beer & Liquor license only



APPLICATION COMMERCIAL OCCUPANCY PERMIT

Permit: _____

Filing Fee \$ 15.00

Dear Customer:

Welcome to the City of Moore! **An Occupancy Permit is a requirement for all businesses located within the City of Moore.** This is a three step process. This permit ensures that the Customer is in the proper zoning district for their business and that all inspection requirements are met for your business.

The first step is to complete the Commercial Occupancy Application along with the Wastewater Treatment Form, submit both forms to the City of Moore Inspections Department and schedule times for all necessary inspections.

Upon passing your scheduled inspections, you will need to visit the City Clerk's Office to receive a Business Identification (BID) Number. You will need to complete the Alarm Permit/Business Identification Program Application. **You are required to have a BID number even if you don't have a business alarm.**

Upon receiving your BID# from the City Clerk go to the Customer Service Department, pay the Occupancy Permit fee and complete a contract for water, sewer and garbage pickup.

You will need to contact the Inspections Department and Fire Department to schedule all inspections within 14 days from the day you apply for the Occupancy Permit!

Please note: if your business involves the sale of any type of food for consumption or massage services you will also need to contact the Cleveland County Health Department to schedule an inspection.

Below is a list of helpful numbers:

Inspections Department	(405) 793-5051
Fire Department Inspections/Fire Marshal Jeff Lindsay	(405) 793-5108
City of Moore Customer Service Department	(405) 793-5032
Cleveland County Health Dept. Inspections/KC Ely	(405) 321- 4048, x 26

If you should have additional questions about the Occupancy Permit process, please contact Carrie Roy, Inspections Clerk at (405) 793-5051.

REMINDER:

YOU WILL NEED TO SCHEDULE INSPECTIONS WITHIN FOURTEEN (14) DAYS FROM THE DAY YOU APPLY FOR YOUR OCCUPANCY PERMIT!



APPLICATION COMMERCIAL OCCUPANCY PERMIT

Permit: _____

Filing Fee \$ 15.00

APPLICANT INFORMATION

Name	Address	Date of Application
City	State	Zip Code
Applicant's Signature		Phone Number 1
		Phone Number 2

***You have 14 days from the date of this application to schedule occupancy permit inspections.**

BUSINESS INFORMATION

Address/Subdivision (if known)		
Business Name		
Describe the proposed business.		
Will there be outside storage of any materials or equipment? If so, do you have sight-proof screening?		
Is this business seasonal/temporary? If so, please give dates of operation.		
Number of Employees	Square Footage of Space	Number of Parking Spaces Available



APPLICATION COMMERCIAL OCCUPANCY PERMIT

Permit: _____

Filing Fee \$ 15.00

OFFICE USE ONLY

Fire Department

Signature: _____ Approve _____ Deny _____ Date: _____

Remarks:

Public Utilities

Signature: _____ Approve _____ Deny _____ Date: _____

Remarks:

Building Inspections

Signature: _____ Approve _____ Deny _____ Date: _____

Remarks:

Planning

Zoning: _____

Signature: _____ Approve _____ Deny _____ Date: _____

Remarks:

CITY OF BARTLESVILLE
NEW/CHANGE OF OWNERSHIP BUSINESS LICENSE APPLICATION 2011-2012

401 S. Johnstone, Bartlesville, OK 74003 Phone (918) 338-4233 or (918) 338-4244

INSTRUCTIONS: Please complete application (print or type only). Do not write in shaded areas. Licensing period runs from July 1 to June 30 of each year. Business license must be renewed annually. Return application with a check for the required fee made payable to the City of Bartlesville .		OFFICE USE ONLY
1 Business Type: _____	2 Business Start Date (at this location): _____	
3 Primary Function of Business: _____	4 Is this a new business? ____ Yes ____ No Is this a new location for an existing business? ____ Yes ____ No	SIC #
5 D.B.A. (Name of Business): _____ Business Location: _____ City _____ State _____ Zip _____		County Parcel No.
Mailing Address (if Different from Business Location): Address _____ City _____ State _____ Zip _____		Date of CO Inspection:
6 Owner/Principal/Corp. Officer: Name _____ E-mail address: _____ Title _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____ Fax No. _____		Inspector: McGuire Ullrich Yankovich Phillips Adams Other
7 Business Ownership Status: ____ Sole Proprietor ____ Partnership ____ Corporation ____ LLC ____ Non-Profit ____ Other:		CO #
8 Emergency Contact Information: (Required for fire and police protection) Name _____ Telephone No. _____		(Copy Attached)
9 Applicant Contact Information: Business Phone No. _____	10 Federal Employer's ID #: _____ OR Social Security #: _____	ZONING DISTRICT:
11 Is this an out-of-town contractor? Yes No If yes, in what city is the business located? _____	12 Is your business: Door-to-door solicitation? Yes No Temporary location (in a tent, stand, or structure): Yes No If yes, Temporary Business License must be issued.	CHECKLIST: ____ Minor Home Occ ____ Major Home Occ ____ ODEQ Approval ____ Beer Sales ____ Liquor Sales ____ State Sales Tax ____ Vending Machine ____ Contractor Reg ____ Temp Bus Lic
13 Is this a home occupation? Yes No Approved Minor Home Occ License No. (copy attached) Approved Major Home Occ License No. (copy attached)	14 Does your business involve the sale, transport, or manufacture of food or beverage? Yes No If yes, has State Health Dept approval been granted? (918-335-3005)	FEE: \$40.00/year (\$20.00 bi-annually) Duplicate: \$ 10
15 Does your business involve the sale of beer, on or off premises? Yes No Approved Beer Licenses No. (copy attached)	16 Does your business involve the sale of liquor, on or off premises? Yes No Approved Liquor License No. (copy attached)	Temporary Business: Annual: \$100 Daily: \$5 Monthly: \$30 Weekly: \$15 TOTAL DUE:
17 Does your business include vending machines, video games, pool tables, and other coin-operated amusement devices on premises? Yes ____ No ____ If yes, Vending Machine Permit required.	18 Does your business involve the sale or rental of tangible personal property (merchandise, goods or products) or the furnishing of specified services (transportation, meals, lodging, parking, etc.)? Yes ____ No ____ If yes, Oklahoma State Sales Tax Permit is Required. (405-521-3160) State Sales Tax Permit Number: _____	
I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial, cancellation, suspension, or revocation of the business license and/or certificate of occupancy.		Application Approved By: (Land Use/Planning)
Signature of Owner or Authorized Agent _____ Title _____ Date _____		Application Approved By: Robert McGuire

New/Change of Ownership Business License Application Check List for 2011-2012 (918-338-4233 or 918-338-4244)

If you plan to sell beer, food, liquor or anything else consumable, please contact the Washington County Health Department at 918-335-3005 for additional requirements.

The City of Bartlesville requires a business license for anyone operating any business in the City Limits of Bartlesville.

Retail:

- Must provide a copy of the Oklahoma Sales Tax Permit. (405-521-3160 or 918-581-2399) OTC.

Food:

- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399) OTC.
- Must provide a copy of the Original Inspection Approval Form (from Washington County Health Department- 918-335-3005).

Beer:

- Additional beer license application must be filled out and turned in at the same time as the business license application.
- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399) OTC.
- Must provide a copy of the Oklahoma Low-Point Beer On/Off Premises/Caterer Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Washington County Beverage License for On or Off Premises (918- 337-2870).

Liquor/Mixed Drinks: The Able Commission may require a "Certificate of Compliance" letter prior to issuing your Able license- if this is required for your business, please contact Business Licensing at 918-338-4233 or 918-338-4244 for further information.

- Additional Liquor/Mixed Drink application must be filled out and turned in at the same time as the business license application.
- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Oklahoma Mixed Drink/Caterer Permit (405-521-3160 or 918-581-2399--Able License 405-521-3484).

Massage Therapy /Hair Salons:

- Must provide a copy of the Oklahoma Sales Tax Permit if applicable. (405-521-3160 or 918-581-2399).
- Current photograph (Minimum size of two inches by two inches).
- Valid proof of age (Driver's License, Birth Certificate).
- Copy of diploma or certificate of graduation from a recognized school and a transcript of hours completed.

Sales Tax Permit, County Beverage Permit and Able license **MUST** be current.

DBA, Name, Corporate Name and site address must match on all documents submitted.

All commercial business locations will be inspected by the building services department and the fire department before approval of your business license.

CITY OF BARTLESVILLE

RENEWAL BUSINESS LICENSE APPLICATION FOR 2010-2011

401 S. Johnstone, Bartlesville, OK 74003 Phone (918) 338-4233 or (918) 338-4244

INSTRUCTIONS: Please complete application (print or type only). Do not write in shaded areas. Licensing period runs from July 1 to June 30 of each year. Business license must be renewed annually. Return application with a check for the required fee made payable to the City of Bartlesville .		OFFICE USE ONLY
1 Business Type: _____	2 Business Start Date (at this location): _____	
3 Primary Function of Business: _____	4 Is this a new business? ☐ Yes ☐ No Is this a new location for an existing business? ☐ Yes ☐ No	SIC #
5 D.B.A. (Name of Business): _____		County Parcel No.
Business Location: _____ City _____ State _____ Zip _____		Date of CO Inspection:
Mailing Address (if Different from Business Location): Address _____ City _____ State _____ Zip _____		Inspector: McGuire Ullrich Yankovich Phillips Adams Other
6 Owner/Principal/Corp. Officer: Name _____ E-mail address: _____ Title _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____ Fax No. _____		CO # (Copy Attached)
7 Business Ownership Status: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☐ Non-Profit ☐ Other: _____		ZONING DISTRICT:
8 Emergency Contact Information: (Required for fire and police protection) Name _____ Telephone No. _____	9 Applicant Contact Information: Business Phone No. _____	CHECKLIST: ☐ Minor Home Occ ☐ Major Home Occ ☐ ODEQ Approval ☐ Beer Sales ☐ Liquor Sales ☐ State Sales Tax ☐ Vending Machine ☐ Contractor Reg ☐ Temp Bus Lic
10 Federal Employer's ID #: _____ OR Social Security #: _____	11 Is this an out-of-town contractor? Yes No If yes, in what city is the business located? _____	FEE: \$40.00/year (\$20.00 bi-annually) Duplicate: \$ 10 Temporary Business: Annual: \$100 Daily: \$5 Monthly: \$30 Weekly: \$15 TOTAL DUE:
12 Is your business: Door-to-door solicitation? Yes No Temporary location (in a tent, stand, or structure): Yes No If yes, Temporary Business License must be issued. Mechanical, Electrical, or Plumbing Contractor? Yes No Registration of State Licenses Required for Contractor and Journeymen, with annual renewal on birthday of each year Sign Contractor? Yes No (Insurance Filing Required)	13 Is this a home occupation? Yes No Approved Minor Home Occ License No. (copy attached) Approved Major Home Occ License No. (copy attached)	
14 Does your business involve the sale, transport, or manufacture of food or beverage? Yes No If yes, has State Health Dept approval been granted? (918-335-3005)	15 Does your business involve the sale of beer, on or off premises? Yes No Approved Beer Licenses No. (copy attached)	
16 Does your business involve the sale of liquor, on or off premises? Yes No Approved Liquor License No. (copy attached)	17 Does your business include vending machines, video games, pool tables, and other coin-operated amusement devices on premises? Yes _____ No _____ If yes, Vending Machine Permit required.	
18 Does your business involve the sale or rental of tangible personal property (merchandise, goods or products) or the furnishing of specified services (transportation, meals, lodging, parking, etc.)? Yes _____ No _____ If yes, Oklahoma State Sales Tax Permit is Required. (405-521-3160) State Sales Tax Permit Number: _____		
I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial, cancellation, suspension, or revocation of the business license and/or certificate of occupancy.		Application Approved By: (Land Use/Planning)
Signature of Owner or Authorized Agent _____ Title _____ Date _____		Application Approved By: Robert McGuire

Renewal Business License Application Check List for 2010-2011 (918-338-4233 or 918-338-4244)

The City of Bartlesville requires a business license for anyone operating any business in the City Limits of Bartlesville.

Retail:

- Must provide a copy of the Oklahoma Tax Sales Tax Permit. (405-521-3160 or 918-581-2399) OTC.

Food:

- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399).

Beer:

- Beer license application must be filled out and turned in at the same time as the business license application.
- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Oklahoma Low-Point Beer On/Off Premises/Caterer Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Washington County Beverage License for On or Off Premises (918- 337-2870).

Liquor/Mixed Drinks:

- Liquor/Mixed Drink application must be filled out and turned in at the same time as the business license application.
- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Oklahoma Mixed Drink/Caterer Permit (405-521-3160 or 918-581-2399--Able License 405-521-3484).

Massage Therapy/ Hair Salons:

- Must provide a copy of the Oklahoma Sales Tax Permit if applicable. (405-521-3160 or 918-581-2399).
- Current photograph (Minimum size of two inches by two inches).
- Valid proof of age (Driver's License, Birth Certificate).
- Copy of diploma or certificate of graduation from a recognized school and a transcript of hours completed.

Sales Tax Permit, County Beverage Permit and Able license **MUST** be current.

DBA, Name, Corporate Name and site address must match on all documents submitted.

All business locations can be subject to an inspection by the building services department and the fire department upon renewal of your business license. Failure to meet and maintain all applicable code requirements for health and safety reasons may result in denial or revocation of any or all licenses.

CITY OF BARTLESVILLE
NEW HOME BASED BUSINESS LICENSE APPLICATION 2011-2012

401 S. Johnstone, Bartlesville, OK 74003 Phone (918) 338-4233 or (918) 338-4244

INSTRUCTIONS: Please complete application (print or type only). Do not write in shaded areas. Licensing period runs from July 1 to June 30 of each year. Business license must be renewed annually. Return application with a check for the required fee made payable to the City of Bartlesville .		OFFICE USE ONLY
1 Business Type: _____	2 Business Start Date (at this location): _____	
3 Primary Function of Business: _____	4 Is this a new business? ____ Yes ____ No Is this a new location for an existing business? ____ Yes ____ No	SIC # County Parcel No.
5 D.B.A. (Name of Business): _____ Business Location: _____ City _____ State _____ Zip _____		Date of CO Inspection:
Mailing Address (if Different from Business Location): Address _____ City _____ State _____ Zip _____		Inspector: McGuire Ullrich Yankovich Phillips Adams Other
6 Owner/Principal/Corp. Officer: Name _____ E-mail address: _____ Title _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____ Fax No. _____		CO # (Copy Attached)
7 Business Ownership Status: ____ Sole Proprietor ____ Partnership ____ Corporation ____ LLC ____ Non-Profit ____ Other:		ZONING DISTRICT:
8 Emergency Contact Information: (Required for fire and police protection) Name _____ Telephone No. _____	9 Applicant Contact Information: Business Phone No. _____	CHECKLIST: Minor Home Occ _____ Major Home Occ _____ ODEQ Approval _____ Beer Sales _____ Liquor Sales _____ State Sales Tax _____ Vending Machine _____ Contractor Reg _____ Temp Bus Lic _____
10 Federal Employer's ID #: _____ OR Social Security #: _____	11 Is this an out-of-town contractor? Yes No If yes, in what city is the business located? _____	FEE: \$40.00/year (\$20.00 bi-annually) Duplicate: \$ 10 Temporary Business: Annual: \$100 Daily: \$5 Monthly: \$30 Weekly: \$15 TOTAL DUE:
12 Is your business: Door-to-door solicitation? Yes No Temporary location (in a tent, stand, or structure): Yes No If yes, Temporary Business License must be issued. Mechanical, Electrical, or Plumbing Contractor? Yes No Registration of State Licenses Required for Contractor and Journeymen, with annual renewal on birthday of each year Sign Contractor? Yes No (Insurance Filing Required)	13 Is this a home occupation? Yes No Approved Minor Home Occ License No. (copy attached) Approved Major Home Occ License No. (copy attached)	
14 Does your business involve the sale, transport, or manufacture of food or beverage? Yes No If yes, has State Health Dept approval been granted? (918-335-3005)	15 Does your business involve the sale of beer, on or off premises? Yes No Approved Beer Licenses No. (copy attached)	
16 Does your business involve the sale of liquor, on or off premises? Yes No Approved Liquor License No. (copy attached)	17 Does your business include vending machines, video games, pool tables, and other coin-operated amusement devices on premises? Yes ____ No ____ If yes, Vending Machine Permit required.	
18 Does your business involve the sale or rental of tangible personal property (merchandise, goods or products) or the furnishing of specified services (transportation, meals, lodging, parking, etc.)? Yes ____ No ____ If yes, Oklahoma State Sales Tax Permit is Required. (405-521-3160) State Sales Tax Permit Number: _____		
I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial, cancellation, suspension, or revocation of the business license and/or certificate of occupancy.		Application Approved By: (Land Use/Planning)
_____ Signature of Owner or Authorized Agent		Application Approved By:
_____ Title		Robert McGuire
_____ Date		

New Home Based Business License Application Check List for 2011-2012 (918-338-4233 or 918-338-4244)

If you plan to sell beer, food, liquor or anything else consumable, please contact the Washington County Health Department at 918-335-3005 for additional requirements.

The City of Bartlesville requires a business license for anyone operating any business in the City Limits of Bartlesville.

Retail:

- Must provide a copy of the Oklahoma Tax Sales Tax Permit. (405-521-3160 or 918-581-2399) OTC.

Food:

- Must provide a copy of the Oklahoma Sales Tax Permit (405-521-3160 or 918-581-2399).
- Must provide a copy of the Original Inspection Approval Form (from Washington County Health Department- 918-335-3005).
-

Massage Therapy/ Hair Salons:

- Must provide a copy of the Oklahoma Sales Tax Permit if applicable. (405-521-3160 or 918-581-2399).
- Current photograph (Minimum size of two inches by two inches).
- Valid proof of age (Driver's License, Birth Certificate).
- Copy of diploma or certificate of graduation from a recognized school and a transcript of hours completed.

Sales Tax Permit, County Beverage Permit and Able license **MUST** be current.

DBA, Name, Corporate Name and site address must match on all documents submitted.

All commercial business locations will be inspected by the building services department and the fire department before approval of your business license.

CITY OF BARTLESVILLE

CHILD CARE HOME BASED BUSINESS LICENSE APPLICATION 2011-2012

401 S. Johnstone, Bartlesville, OK 74003 Phone (918) 338-4233 or (918) 338-4244

INSTRUCTIONS: Please complete application (print or type only). Do not write in shaded areas. Licensing period runs from July 1 to June 30 of each year. Business license must be renewed annually. Return application with a check for the required fee made payable to the City of Bartlesville .		OFFICE USE ONLY
1 Business Type: _____	2 Business Start Date (at this location): _____	SIC #
3 Primary Function of Business: _____	4 Is this a new business? ☐ Yes ☐ No Is this a new location for an existing business? ☐ Yes ☐ No	
5 D.B.A. (Name of Business): _____ Business Location: _____ City _____ State _____ Zip _____		Date of CO Inspection:
Mailing Address (if Different from Business Location): Address _____ City _____ State _____ Zip _____		Inspector: McGuire Ullrich Yankovich Phillips Adams Other
6 Owner/Principal/Corp. Officer: Name _____ E-mail address: _____ Title _____ Address _____ City _____ State _____ Zip _____ Telephone No. _____ Fax No. _____		CO # (Copy Attached)
7 Business Ownership Status: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☐ Non-Profit ☐ Other: _____		ZONING DISTRICT:
8 Emergency Contact Information: (Required for fire and police protection) Name _____ Telephone No. _____		CHECKLIST: ☐ Minor Home Occ ☐ Major Home Occ ☐ ODEQ Approval ☐ Beer Sales ☐ Liquor Sales ☐ State Sales Tax ☐ Vending Machine ☐ Contractor Reg ☐ Temp Bus Lic
9 Applicant Contact Information: Business Phone No. _____	10 Federal Employer's ID #: _____ OR Social Security #: _____	
11 Is this an out-of-town contractor? Yes No If yes, in what city is the business located? _____	12 Is your business: Door-to-door solicitation? Yes No Temporary location (in a tent, stand, or structure): Yes No If yes, Temporary Business License must be issued. Mechanical, Electrical, or Plumbing Contractor? Yes No Registration of State Licenses Required for Contractor and Journeymen, with annual renewal on birthday of each year Sign Contractor? Yes No (Insurance Filing Required)	
13 Is this a home occupation? Yes No Approved Minor Home Occ License No. (copy attached) Approved Major Home Occ License No. (copy attached)	14 Does your business involve the sale, transport, or manufacture of food or beverage? Yes No If yes, has State Health Dept approval been granted? (918-335-3005)	
15 Does your business involve the sale of beer, on or off premises? Yes No Approved Beer Licenses No. (copy attached)	16 Does your business involve the sale of liquor, on or off premises? Yes No Approved Liquor License No. (copy attached)	FEE: \$40.00/year (\$20.00 bi-annually) Duplicate: \$ 10 Temporary Business: Annual: \$100 Daily: \$5 Monthly: \$30 Weekly: \$15 TOTAL DUE:
17 Does your business include vending machines, video games, pool tables, and other coin-operated amusement devices on premises? Yes _____ No _____ If yes, Vending Machine Permit required.	18 Does your business involve the sale or rental of tangible personal property (merchandise, goods or products) or the furnishing of specified services (transportation, meals, lodging, parking, etc.)? Yes _____ No _____ If yes, Oklahoma State Sales Tax Permit is Required. (405-521-3160) State Sales Tax Permit Number: _____	Application Approved By: (Land Use/Planning) Application Approved By: Robert McGuire
I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial, cancellation, suspension, or revocation of the business license and/or certificate of occupancy.		
Signature of Owner or Authorized Agent _____	Title _____ Date _____	



City of Yukon

Community Development

P.O. Box 850500 - (10 S. 5th St)

Yukon, OK 73085

Office - 405-354-6676

Fax - 405-350-8929

Internet: www.cityofyukonok.gov

FOR TOWN USE ONLY

☐ ☐ ☐ ☐ ☐ ☐ ☐

NAICS CODE _____ ZONING _____
FIRE _____ PLANNING _____

OCCUPATIONAL BUSINESS LICENSE APPLICATION

Required Items– Please fill out all other applicable items

Business Information	♦ Trade (DBA) Name of Business			
	♦ Taxpayer Name (Owner(s), Partner(s), or Corporation name)			
	♦ Business Location Address (No PO Box)		♦ City	♦ State ♦ Zip + 4
	♦ Mailing Address		♦ City	♦ State ♦ Zip + 4
	♦ Local Business Phone	♦ Local Fax	♦ Main Office Phone	♦ Main Office Fax
	♦ Main Office Email		♦ Federal Identification Number	
	♦ Contact Name		♦ Sales Tax Number	
	♦ Contact Phone Number	♦ Contact Fax	♦ Contact Cell Phone Number	
♦ Contact Email				

Ownership Information	♦ Type of Ownership ☐ Individual ☐ Partnership ☐ LLP or LLLP ☐ LLC ☐ Corporation ☐ Government ☐ Non-Profit 501 (c)(3) ☐ Other Non Profit ☐ Other _____		
	♦ COMPLETE THE FOLLOWING FOR EACH OWNER, PARTNER, MEMBER, OR OFFICER: (use additional sheet if necessary)		
	1) Name	Title	Home Phone
	Home Address	City	State Zip + 4
	2) Name	Title	Home Phone
	Home Address	City	State Zip + 4
	3) Name	Title	Home Phone
	Home Address	City	State Zip + 4

(Complete Reverse Side of this page)

General Business Info (Businesses located in a commercial area of the Town must fill out all items in this section)	♦ Specify Items sold and/or services Performed:					
	♦ Type of Business (check all that apply)					
	☐ Retail	☐ Wholesale	☐ Manufacturing	☐ Service	☐ Construction	☐ Home Occupation
	☐ Communications	☐ Medical	☐ Mail/Internet Order	☐ Leasing	☐ Restaurant	☐ Office Only
	♦ Start Date of Business	♦ Square feet of Location	♦ Number of Employees at Location	♦ Managers Name at Location		
	♦ Do you own or lease your building? ☐ Own ☐ Lease					
♦ Owner of Building Name:						
♦ Owner of Building Address:			♦ City	♦ State	♦ Zip + 4	
♦ Building Owner Phone Number		♦ Building Owner Fax		♦ Building Owner Email		

Emergency Information	♦ 24 Hour Emergency Contact Name:	
	Emergency Phone Number	Emergency Cell Phone Number
	♦ 24 Hour Emergency Contact Name (Alternate):	
	Emergency Phone Number	Emergency Cell Phone Number

Alarm System	Activated ☐	Not Activated ☐	Not Applicable ☐

Signature	Notice: This license will be revoked if this form with the requirements for occupancy approval is not completed in the time specified by the Inspectors. I hereby certify that the above information is true and correct; that I am familiar with the zoning ordinances governing the Business use within the City of Yukon and will observe and conform in all respects to said ordinances. I declare under penalty of perjury, that his application has been examined by me; that the statements made herein are made in good faith and, to the best of my knowledge and belief, are true, correct and complete.		
	♦ Applicants Signature	♦ Printed Name	♦ Date



City of Yukon

Community Development
P.O. Box 850500 - (10 S. 5th St)
Yukon, OK 73085
Office - 405-354-6676
Fax - 405-350-8929
Internet: www.cityofyukonok.gov

FOR CITY USE ONLY

□ □ □ □ □ □ □

NAICS CODE _____ ZONING _____
FIRE _____ PLANNING _____

NEW PROFESSIONAL BUSINESS LICENSE APPLICATION

Required Items-- Please fill out all other applicable items

Business Information	♦ Trade (DBA) Name of Business			
	♦ Taxpayer Name (Owner(s), Partner(s), or Corporation name)			
	♦ Business Location Address (No PO Box)		♦ City	♦ State ♦ Zip + 4
	♦ Mailing Address		♦ City	♦ State ♦ Zip + 4
	♦ Local Business Phone	♦ Local Fax	♦ Main Office Phone	♦ Main Office Fax
	♦ Main Office Email		♦ Federal Identification Number	
	♦ Contact Name		♦ Sales Tax Number	
	♦ Contact Phone Number	♦ Contact Fax	♦ Contact Cell Phone Number	
	♦ Contact Email			

Ownership Information	♦ Type of Ownership ☐ Individual ☐ Partnership ☐ LLP or LLLP ☐ LLC ☐ Corporation ☐ Government ☐ Non-Profit 501 (c)(3) ☐ Other Non Profit ☐ Other _____			
	♦ COMPLETE THE FOLLOWING FOR EACH OWNER, PARTNER, MEMBER, OR OFFICER: (use additional sheet if necessary)			
	1) Name		Title	Home Phone
	Home Address	City	State Zip + 4	Cell Phone
	2) Name		Title	Home Phone
	Home Address	City	State Zip + 4	Cell Phone
	3) Name		Title	Home Phone
	Home Address	City	State Zip + 4	Cell Phone

(Complete Reverse Side of this page)

General Business Info

(Businesses located in a commercial area of the Town must fill out all items in this section)

♦ Specify Items sold and/or services Performed:

♦ Type of Business (check all that apply)

☐ Retail ☐ Wholesale ☐ Manufacturing ☐ Service ☐ Construction ☐ Home Occupation
☐ Communications ☐ Medical ☐ Mail/Internet Order ☐ Leasing ☐ Restaurant ☐ Office Only

♦ Start Date of Business ♦ Square feet of Location ♦ Number of Employees at Location ♦ Managers Name at Location

♦ Do you own or lease your building? ☐ Own ☐ Lease

♦ Owner of Building Name:

♦ Owner of Building Address: ♦ City ♦ State ♦ Zip + 4

♦ Building Owner Phone Number ♦ Building Owner Fax ♦ Building Owner Email

Emergency Information

♦ 24 Hour Emergency Contact Name:

Emergency Phone Number

Emergency Cell Phone Number

♦ 24 Hour Emergency Contact Name (Alternate):

Emergency Phone Number

Emergency Cell Phone Number

Alarm System

♦ Company Name who monitors Alarm:

♦ Company Address: ♦ City ♦ State ♦ Zip + 4

Phone Number

Activated ☐

Not Activated ☐

Not Applicable ☐

Signature

Notice: This license will be revoked if this form with the requirements for occupancy approval is not completed in the time specified by the Inspectors. I hereby certify that the above information is true and correct; that I am familiar with the zoning ordinances governing the Business use within the City of Yukon and will observe and conform in all respects to said ordinances. I declare under penalty of perjury, that his application has been examined by me; that the statements made herein are made in good faith and, to the best of my knowledge and belief, are true, correct and complete.

♦ Date

♦ Printed Name

♦ Applicants Signature

Regular Board of Commissioners

9.

Meeting Date: 12/05/2011

3 member Commission Committee

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Discussion and consideration creating a 3 member Commission Committee to work with staff in examining economic development and tourism options.

Regular Board of Commissioners

10.

Meeting Date: 12/05/2011

Ordinance sales tax

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider and take action with respect to an ordinance of the City of Shawnee, Oklahoma, relating to the imposition of a city excise tax (sales tax) of one half of one percent (0.5%) (in addition to any and all other excise taxes now in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the oklahoma sales tax code; providing for the use of the proceeds of said excise tax; providing for the effective date and termination date of said excise tax; providing for no repeal of tax; providing for subsisting state permits; providing for payment of tax; providing that the tax is in addition to taxes currently levied; incorporating certain provisions of prior city ordinances; providing for amendments to this ordinance; providing that the provisions of this ordinance are cumulative and in addition to any and all taxing provisions of other city ordinances; providing for severability of provisions; and containing other provisions related thereto.

Attachments

Ordinance Sales Tax

ORDINANCE NO. 2463 NS

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA, RELATING TO THE IMPOSITION OF A CITY EXCISE TAX (SALES TAX) OF ONE HALF OF ONE PERCENT (0.5%) (IN ADDITION TO ANY AND ALL OTHER EXCISE TAXES NOW IN FORCE) TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; PROVIDING FOR THE USE OF THE PROCEEDS OF SAID EXCISE TAX; PROVIDING FOR THE EFFECTIVE DATE AND TERMINATION DATE OF SAID EXCISE TAX; PROVIDING FOR NO REPEAL OF TAX; PROVIDING FOR SUBSISTING STATE PERMITS; PROVIDING FOR PAYMENT OF TAX; PROVIDING THAT THE TAX IS IN ADDITION TO TAXES CURRENTLY LEVIED; INCORPORATING CERTAIN PROVISIONS OF PRIOR CITY ORDINANCES; PROVIDING FOR AMENDMENTS TO THIS ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE ARE CUMULATIVE AND IN ADDITION TO ANY AND ALL TAXING PROVISIONS OF OTHER CITY ORDINANCES; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA, AS FOLLOWS:

Section 1. Citations and Codification. This Ordinance shall be known and may be cited as the City of Shawnee Sales Tax Ordinance of 2011, and the same shall be codified and incorporated into the Code of Ordinances of the City of Shawnee, Oklahoma.

Section 2. Tax Imposed. There is hereby imposed an excise tax of one half of one percent (0.5%) (in addition to any and all other excise taxes now in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.

Section 3. Purpose of Revenues. It is hereby declared to be the purpose of this Ordinance to provide revenues to be used for the funding of capital expenditures, all for the use and benefit of the City of Shawnee, Oklahoma (the "City") and any public trust having the City as beneficiary thereof and/or for the payment of debt service in connection with obligations heretofore issued or to be issued to finance or refinance said capital expenditures and related costs. Said capital expenditures shall include, but not by way of limitation, capital expenditures at The Heart of Oklahoma Exposition Center (EXPO) costing approximately two and one half million dollars (\$2,500,000) and the design, construction, and equipping of a family activity park costing approximately nineteen million dollars (\$19,000,000).

Section 4. Effective Date and Termination Date. The provisions of this Ordinance and the collection of the excise tax referenced herein shall become effective on and after July 1, 2012, subject to approval by a majority of the qualified electors of the City voting on the same in the manner prescribed by law. The provisions of this Ordinance and the collection of the excise tax referenced herein shall terminate and shall cease to be levied after June 30, 2022.

Section 5. No Repeal of Tax. This Ordinance and the excise tax levied pursuant hereto shall not be repealed by the City Commission of the City or by referendum of the registered qualified voters of the City in the event the proceeds of the referenced excise tax are being used or have been pledged by the City or any public trust having the City as beneficiary for the purpose of paying debt service on obligations issued by the City or any public trust having the City as beneficiary.

Section 6. Subsisting State Permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purposes of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.

Section 7. Payment of Tax. The tax herein levied shall be paid to the Tax Collector at the time and in the manner and form prescribed for payment of the state sales tax under the State Tax Law of the State of Oklahoma.

Section 8. This Tax in Addition to Taxes Currently Levied; Administrative Procedures. The tax levied hereby is in addition to any and all other excise taxes levied or assessed by the City pursuant to existing ordinances (the "Prior Ordinances"); provided, however, that those provisions of said Prior Ordinances relating to Definitions; Tax Collector Defined; Classification of Taxpayers; Subsisting State Permits; the portion of Tax Rate - Sales Subject to Tax, pertaining to Sales Subject to Tax (not rate of Tax); the provisions of said Prior Ordinances regarding Exemptions and Other Exempt Transfers; the provisions of said Prior Ordinances regarding Tax Due When--Returns--Records; the portion of said Prior Ordinances regarding tax constituting debt; Vendor's Duty to Collect Tax; Returns and Remittances - Discounts; Interest and Penalties--Delinquency; Waiver of Interest and Penalties; Erroneous Payments--Claim for Refund; Fraudulent Returns; and Records Confidential shall apply to the excise tax levied and assessed by this Ordinance. For purposes of this Ordinance, references in Prior Ordinances, to specific provisions of the Oklahoma Statutes shall be deemed to be references to said statutory provisions, as amended.

Section 9. Amendments. The people of the City of Shawnee, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness or in order to make the same consistent with the Oklahoma Sales Tax Code, as amended, except that the rate of the tax herein provided for shall not be changed without approval of the qualified electors of the City as provided by law.

Section 10. Provisions Cumulative. The provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.

Section 11. Severability. The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

PASSED AND APPROVED THIS 5TH DAY OF DECEMBER, 2011.

CITY OF SHAWNEE, OKLAHOMA

By: _____
Mayor

(SEAL)

ATTEST:

City Clerk

CERTIFICATE
OF
CITY COMMISSION ACTION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Shawnee, Oklahoma.

I further certify that the City Commission of the City of Shawnee, Oklahoma, held a Regular Meeting at 6:30 o'clock p.m., on December 5, 2011, after due notice was given in full compliance with the Oklahoma Open Meeting Act.

I further certify that attached hereto is a full and complete copy of Ordinance No. 2463 NS that was passed and approved by said City Commission at said meeting as the same appears in the official records of my office.

I further certify that below is listed those Commissioners present and absent at said meeting; those making and seconding the motion that said Ordinance be passed and approved, and those voting for and against such motion:

PRESENT:

ABSENT:

MOTION MADE BY:

MOTION SECONDED BY:

AYE:

NAY:

WITNESS MY HAND THIS 5TH DAY OF DECEMBER, 2011.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

By: _____
City Clerk

Regular Board of Commissioners**11.****Meeting Date:** 12/05/2011

Ordinance election

Submitted By: Donna Mayo, Administration

Department: Administration

Information**Title of Item for Agenda**

Consider and take action with respect to an ordinance authorizing the calling and holding of a special election in the City of Shawnee, State of Oklahoma (the "city"), on the 14th day of February, 2012, for the purpose of submitting to the registered qualified electors of said city the question of (I) approval or rejection of Ordinance No. 2463 NS of the city relating to a one half of one percent (0.5%) excise tax (sales tax), in addition to all present city, county and state excise taxes, for capital expenditures for the use and benefit of the city of Shawnee, Oklahoma, or debt service in connection with capital expenditures, as more specifically set out in Ordinance No. 2463 NS of said city; (II) the issuance of the bonds of said city pursuant to Article X, Section 27 of the Oklahoma constitution in an amount not to exceed the sum of nineteen million dollars (\$19,000,000) to be issued in series to provide funds (a) for the purpose of acquiring, constructing, and improving pool facilities at Woodland Veterans Park, all to be owned exclusively by the city, (b) for the purpose of acquiring, constructing, and improving public safety communication systems, all to be owned exclusively by the city, and (c) for the purpose of constructing street improvements, to include right of way acquisition, utility relocation, widening, sidewalks, curb and guttering, signalization, lighting, landscaping, and other related improvements, and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said city sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of principal thereon when due; and (III) the issuance of the bonds of said city pursuant to Article X, Section 35 of the Oklahoma constitution in an amount not to exceed the sum of seven million dollars (\$7,000,000) to be issued in series to provide funds for the purpose of economic and community development in the city, to include funds for economic development programs, funds for sidewalk construction, and funds for neighborhood redevelopment programs; and levying and collecting a special annual tax, in addition to all other taxes, upon all the taxable property in said city sufficient to pay the interest on said bonds as it falls due, and also to constitute a sinking fund for the payment of the principal thereof when due; provided however, that in no event shall the real and personal taxable property in said city be subject to a special tax in excess of five mills on the dollar for all bonds issued pursuant to Section 35, Article X of the Oklahoma constitution; and containing other provisions related thereto.

Attachments**Ordinance Election**

ORDINANCE AUTHORIZING ELECTION

PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA AS IS REQUIRED BY THE TERMS THEREOF, THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS AT SHAWNEE CITY HALL, 16 WEST 9TH, IN SAID CITY ON THE 5TH DAY OF DECEMBER, 2011, AT 6:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings for calendar year 2011 was given in writing to the City Clerk at _____ o'clock _____.m. on the ____ day of _____, 2010, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the public bulletin board at the _____ entrance of City Hall, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at _____ o'clock _____.m. on the ____ day of _____, 2011, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(OTHER PROCEEDINGS)

Thereupon, the following Ordinance was introduced and caused to be read by the Mayor. Commissioner _____ moved passage of the Ordinance and Commissioner _____ seconded the motion. The motion carrying with it the approval of said Ordinance was approved by the following vote:

AYE:

NAY:

Said Ordinance was thereupon signed by the Mayor, attested by the Clerk, sealed with the seal of said municipality, and is as follows:

ORDINANCE NO. 2464 NS

AN ORDINANCE AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE "CITY"), ON THE 14TH DAY OF FEBRUARY, 2012, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF (I) APPROVAL OR REJECTION OF ORDINANCE NO. 2463 NS OF THE CITY RELATING TO A ONE HALF OF ONE PERCENT (0.5%) EXCISE TAX (SALES TAX), IN ADDITION TO ALL PRESENT CITY, COUNTY AND STATE EXCISE TAXES, FOR CAPITAL EXPENDITURES FOR THE USE AND BENEFIT OF THE CITY OF SHAWNEE, OKLAHOMA, OR DEBT SERVICE IN CONNECTION WITH CAPITAL EXPENDITURES, AS MORE SPECIFICALLY SET OUT IN ORDINANCE NO. 2463 NS OF SAID CITY; (II) THE ISSUANCE OF THE BONDS OF SAID CITY PURSUANT TO ARTICLE X, SECTION 27 OF THE OKLAHOMA CONSTITUTION IN AN AMOUNT NOT TO EXCEED THE SUM OF NINETEEN MILLION DOLLARS (\$19,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS (A) FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING POOL FACILITIES AT WOODLAND VETERANS PARK, ALL TO BE OWNED EXCLUSIVELY BY THE CITY, (B) FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING PUBLIC SAFETY COMMUNICATION SYSTEMS, ALL TO BE OWNED EXCLUSIVELY BY THE CITY, AND (C) FOR THE PURPOSE OF CONSTRUCTING STREET IMPROVEMENTS, TO INCLUDE RIGHT OF WAY ACQUISITION, UTILITY RELOCATION, WIDENING, SIDEWALKS, CURB AND GUTTERING, SIGNALIZATION, LIGHTING, LANDSCAPING, AND OTHER RELATED IMPROVEMENTS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF PRINCIPAL THEREON WHEN DUE; AND (III) THE ISSUANCE OF THE BONDS OF SAID CITY PURSUANT TO ARTICLE X, SECTION 35 OF THE OKLAHOMA CONSTITUTION IN AN AMOUNT NOT TO EXCEED THE SUM OF SEVEN MILLION DOLLARS (\$7,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS FOR THE PURPOSE OF ECONOMIC AND COMMUNITY DEVELOPMENT IN THE CITY, TO INCLUDE FUNDS FOR ECONOMIC DEVELOPMENT PROGRAMS, FUNDS FOR SIDEWALK CONSTRUCTION, AND FUNDS FOR NEIGHBORHOOD REDEVELOPMENT PROGRAMS; AND LEVYING AND COLLECTING A SPECIAL ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF THE PRINCIPAL THEREOF WHEN DUE; PROVIDED HOWEVER, THAT IN NO EVENT SHALL THE REAL AND PERSONAL TAXABLE PROPERTY IN

SAID CITY BE SUBJECT TO A SPECIAL TAX IN EXCESS OF FIVE MILLS ON THE DOLLAR FOR ALL BONDS ISSUED PURSUANT TO SECTION 35, ARTICLE X OF THE OKLAHOMA CONSTITUTION; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

WHEREAS, it is deemed advisable and necessary by the Board of Commissioners of the City to submit to the registered qualified electors of the City the question of approval or rejection of Ordinance No. 2463 NS of the City pertaining to the levy and collection of a one half of one percent (0.5%) excise tax (sales tax); and

WHEREAS, it is deemed advisable and necessary by the Board of Commissioners of the City (i) to acquire, construct, and improve pool facilities at Woodland Veterans Park, all to be owned exclusively by the City, (ii) to acquire, construct, and improve public safety communication systems, all to be owned exclusively by the City, and (iii) to construct street improvements, to include right of way acquisition, utility relocation, widening, sidewalks, curb and guttering, signalization, lighting, landscaping, and other related improvements; and

WHEREAS, the estimated amount necessary for such purposes is Nineteen Million Dollars (\$19,000,000); and

WHEREAS, there are no funds in the treasury for such purposes, and power is granted said City by Section 27, Article X, of the Oklahoma Constitution and laws of the State of Oklahoma, to issue bonds to provide funds for such purposes, provided the same be authorized by the registered qualified electors thereof, voting at an election held for that purpose; and

WHEREAS, it is deemed advisable and necessary by the Board of Commissioners of the City to pursue economic and community development in the City which will include, but not by way of limitation, the funding of sidewalk improvements in the sum of One Million Dollars (\$1,000,000), the funding of neighborhood redevelopment and revitalization programs in the sum of One Million Dollars (\$1,000,000), and the funding of economic development programs targeted at the creation and retention of jobs in the sum of Five Million Dollars (\$5,000,000) ; and

WHEREAS, the estimated amount necessary for such purposes is Seven Million Dollars (\$7,000,000); and

WHEREAS, there are no funds in the treasury for such purposes, and power is granted said City by Section 35, Article X, of the Oklahoma Constitution and laws of the State of Oklahoma, to issue bonds to provide funds for such purposes, provided the same be authorized by the registered qualified electors thereof, voting at an election held for that purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1. Propositions. That the Mayor of the City be, or in her absence or incapacity, the duly qualified Vice-Mayor, be and hereby is authorized and directed to call a special election

to be held in the City on the 14th day of February, 2012, for the purpose of submitting to the registered qualified electors of the City, the following propositions:

PROPOSITION NO. 1

“SHALL THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE “CITY”) BE AUTHORIZED TO LEVY AND ASSESS A CITY EXCISE TAX (SALES TAX) OF ONE HALF OF ONE PERCENT (0.5%), IN ADDITION TO ALL OTHER CITY, COUNTY AND STATE EXCISE TAXES PRESENTLY BEING LEVIED OR ASSESSED, UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE AS SET OUT IN ORDINANCE NO. 2463 NS OF THE CITY; PROVIDED SAID TAX SHALL BECOME EFFECTIVE JULY 1, 2012 AND SHALL TERMINATE AND SHALL CEASE TO BE LEVIED ON JUNE 30, 2022; PROVIDING THAT THE PURPOSE OF SUCH ADDITIONAL ONE HALF OF ONE PERCENT (0.5%) EXCISE TAX SHALL BE TO PROVIDE REVENUES FOR FUNDING CAPITAL EXPENDITURES FOR THE USE AND BENEFIT OF THE CITY, AND DEBT SERVICE IN CONNECTION WITH CAPITAL EXPENDITURES, INCLUDING IMPROVEMENTS AT THE HEART OF OKLAHOMA EXPOSITION CENTER (EXPO) COSTING APPROXIMATELY TWO AND ONE HALF MILLION DOLLARS (\$2,500,000), AND FURTHER INCLUDING THE DESIGN, CONSTRUCTION, AND EQUIPPING, OF A FAMILY ACTIVITY PARK COSTING APPROXIMATELY NINETEEN MILLION DOLLARS (\$19,000,000), ALL FOR THE USE AND BENEFIT OF THE CITY, AS MORE SPECIFICALLY SET OUT IN ORDINANCE NO. 2463 NS OF SAID CITY?”

/_____/

YES - FOR THE ABOVE PROPOSITION

/_____/

NO - AGAINST THE ABOVE PROPOSITION

[Remainder of Page Left Blank Intentionally]

PROPOSITION NO. 2

"SHALL THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE "CITY"), INCUR AN INDEBTEDNESS BY ISSUING ITS BONDS PURSUANT TO ARTICLE X, SECTION 27 OF THE OKLAHOMA CONSTITUTION IN THE SUM OF THREE MILLION DOLLARS (\$3,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF RENOVATING THE EXISTING POOL, CONSTRUCTING A SPLASH PAD, AND MAKING PARKING LOT IMPROVEMENTS AT WOODLAND VETERANS PARK, ALL TO BE OWNED EXCLUSIVELY BY THE CITY, SAID PROJECTS TO BE ACCOMPLISHED WITH OR WITHOUT THE USE OF OTHER FUNDS; AND LEVY AND COLLECT AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF THE PRINCIPAL THEREOF WHEN DUE, SAID BONDS TO BEAR INTEREST AT NOT TO EXCEED THE RATE OF TEN PERCENTUM (10%) PER ANNUM, PAYABLE SEMI-ANNUALLY AND TO BECOME DUE SERIALY WITHIN TWENTY (20) YEARS FROM THEIR DATE?"

/_____/

YES - FOR THE ABOVE PROPOSITION

/_____/

NO - AGAINST THE ABOVE PROPOSITION

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PROPOSITION NO. 3

"SHALL THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE "CITY"), INCUR AN INDEBTEDNESS BY ISSUING ITS BONDS PURSUANT TO ARTICLE X, SECTION 27 OF THE OKLAHOMA CONSTITUTION IN THE SUM OF THREE MILLION DOLLARS (\$3,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING PUBLIC SAFETY COMMUNICATION SYSTEMS, INCLUDING THE UPGRADE AND INSTALLATION OF ADDITIONAL 911 COMMUNICATION TOWERS, RENOVATION OF A COMBINED COUNTYWIDE 911 DISPATCH CENTER TO INCLUDE ADDITIONAL COMMUNICATION CONSOLES TO BE LOCATED AT SHAWNEE CITY HALL, ALL TO BE OWNED EXCLUSIVELY BY THE CITY, SAID PROJECTS TO BE ACCOMPLISHED WITH OR WITHOUT THE USE OF OTHER FUNDS; AND LEVY AND COLLECT AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF THE PRINCIPAL THEREOF WHEN DUE, SAID BONDS TO BEAR INTEREST AT NOT TO EXCEED THE RATE OF TEN PERCENTUM (10%) PER ANNUM, PAYABLE SEMI-ANNUALLY AND TO BECOME DUE SERIALY WITHIN TWENTY (20) YEARS FROM THEIR DATE?"

/____/

YES - FOR THE ABOVE PROPOSITION

/____/

NO - AGAINST THE ABOVE PROPOSITION

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PROPOSITION NO. 4

"SHALL THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE "CITY"), INCUR AN INDEBTEDNESS BY ISSUING ITS BONDS PURSUANT TO ARTICLE X, SECTION 27 OF THE OKLAHOMA CONSTITUTION IN THE SUM OF THIRTEEN MILLION DOLLARS (\$13,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING STREET IMPROVEMENTS, TO INCLUDE RIGHT OF WAY ACQUISITION, UTILITY RELOCATION, WIDENING, SIDEWALKS, CURB AND GUTTERING, SIGNALIZATION, LIGHTING, LANDSCAPING, AND OTHER RELATED IMPROVEMENTS, SAID PROJECTS TO BE ACCOMPLISHED WITH OR WITHOUT THE USE OF OTHER FUNDS; AND LEVY AND COLLECT AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF THE PRINCIPAL THEREOF WHEN DUE, SAID BONDS TO BEAR INTEREST AT NOT TO EXCEED THE RATE OF TEN PERCENTUM (10%) PER ANNUM, PAYABLE SEMI-ANNUALLY AND TO BECOME DUE SERIALY WITHIN TWENTY (20) YEARS FROM THEIR DATE?"

/____/

YES - FOR THE ABOVE PROPOSITION

/____/

NO - AGAINST THE ABOVE PROPOSITION

[Remainder of Page Left Blank Intentionally]

PROPOSITION NO. 5

"SHALL THE CITY OF SHAWNEE, STATE OF OKLAHOMA (THE "CITY"), INCUR AN INDEBTEDNESS BY ISSUING ITS BONDS PURSUANT TO ARTICLE X, SECTION 35 OF THE OKLAHOMA CONSTITUTION IN THE SUM OF SEVEN MILLION DOLLARS (\$7,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ECONOMIC AND COMMUNITY DEVELOPMENT IN THE CITY, TO INCLUDE, BUT NOT BY WAY OF LIMITATION, FUNDS FOR SIDEWALK IMPROVEMENTS IN THE SUM OF ONE MILLION DOLLARS (\$1,000,000), FUNDS FOR NEIGHBORHOOD REDEVELOPMENT AND REVITALIZATION PROGRAMS IN THE SUM OF ONE MILLION DOLLARS (\$1,000,000), AND FUNDS FOR ECONOMIC DEVELOPMENT PROGRAMS TARGETED AT THE CREATION AND RETENTION OF JOBS IN THE SUM OF FIVE MILLION DOLLARS (\$5,000,000), SAID PROJECTS TO BE ACCOMPLISHED WITH OR WITHOUT THE USE OF OTHER FUNDS; AND LEVY AND COLLECT A SPECIAL ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY SUFFICIENT TO PAY THE INTEREST ON SAID BONDS AS IT FALLS DUE, AND ALSO TO CONSTITUTE A SINKING FUND FOR THE PAYMENT OF THE PRINCIPAL THEREOF WHEN DUE, SAID BONDS TO BEAR INTEREST AT NOT TO EXCEED THE RATE OF TEN PERCENTUM (10%) PER ANNUM, PAYABLE SEMI-ANNUALLY AND TO BECOME DUE SERIALY WITHIN TWENTY (20) YEARS FROM THEIR DATE; PROVIDED HOWEVER , THAT IN NO EVENT SHALL THE REAL AND PERSONAL TAXABLE PROPERTY IN SAID CITY BE SUBJECT TO A SPECIAL TAX IN EXCESS OF FIVE MILLS ON THE DOLLAR FOR ALL BONDS ISSUED PURSUANT TO SECTION 35, ARTICLE X OF THE OKLAHOMA CONSTITUTION?"

/_____/

YES - FOR THE ABOVE PROPOSITION

/_____/

NO - AGAINST THE ABOVE PROPOSITION

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Section 2. Description of Projects and Use of Proceeds.

(Proposition No. 2)
Woodland Veterans Park Project

The specific projects for which at least seventy percent (70%) of the proceeds of the Woodland Veterans Park Bonds shall be expended and the dollar amount of each such project shall be as follows:

Renovations to the existing swimming pool, the construction of a new splash pad and appurtenances, and parking lot improvements, all to be located at Woodland Veterans Park.	\$3,000,000
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(Proposition No. 3)
Public Safety Communication System Project

The specific projects for which at least seventy percent (70%) of the proceeds of the Public Safety Communication System Bonds shall be expended and the dollar amount of each such project shall be as follows:

Public safety communication system upgrades to include the upgrade and installation of additional 911 communication towers and renovation of a combined countywide 911 dispatch center to include additional communication consoles to be located at Shawnee City Hall.	\$3,000,000
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(Proposition No. 4)
Street Project

The street improvements in the City of Shawnee, Oklahoma, include but are not limited to the construction and resurfacing of streets, to include right of way acquisition, utility relocation, widening, sidewalks, curb and guttering, signalization, lighting, landscaping, and other related improvements . The specific projects for which at least seventy percent (70%) of the proceeds of the aforesaid street bonds shall be expended and the dollar amount of such projects shall be as follows:

The reconstruction and resurfacing of 45 th Street from Kickapoo to Bryan to include widening said street and the construction of sidewalks, curb and guttering, and the provision of signalization and lighting.	\$4,620,000
The reconstruction and resurfacing of Kickapoo from the spur to Farrall to include the acquisition of right of way, utility relocation, widening said street, and the construction of sidewalks, curb and guttering, and the provision of signalization and lighting.	\$2,940,000
The reconstruction and resurfacing of one half (1/2) mile of Westech immediately west of Kickapoo to include widening said street, and the construction of sidewalks and the provision of signalization.	\$700,000

The reconstruction and resurfacing of Main Street from Beard Street to Philadelphia to include the provision of signalization and landscaping.	\$840,000
TOTAL (70% of \$13,000,000)	\$9,100,000

(Proposition No. 5)
Economic and Community Development Project

The projects for which the proceeds of the \$7,000,000 Economic and Community Development Bonds shall be expended shall be limited to qualified economic and community development purposes as defined in Title 62, Section 802 of the Oklahoma Statutes, which may be accomplished through participation with other governmental agencies and others, and which may be accomplished in phases, and will include, but not by way of limitation, funds for sidewalk improvements in the sum of One Million Dollars (\$1,000,000), funds for neighborhood redevelopment and revitalization programs in the sum of One Million Dollars (\$1,000,000), and funds for economic development programs targeted at the creation and retention of jobs in the sum of Five Million Dollars (\$5,000,000).

Section 3. Election Proclamation. That such call for said election shall be by proclamation and notice, signed by the Mayor or Vice-Mayor of the City and attested by the City Clerk, setting forth the propositions to be voted upon, the number and location of the polling places, the hours of opening and closing of the polls, and the names of the officers who shall conduct said election. That the ballots shall set forth the propositions to be voted upon substantially as set out in Section 1 hereof, and that the returns of said election shall be made to and canvassed by the Pottawatomie County Election Board.

Section 4. Service on County Election Board. That a copy of this Ordinance and Special Election Proclamation and Notice shall be personally delivered to the office of the County Election Board of Pottawatomie County, State of Oklahoma, at least sixty (60) days prior to the date of said election.

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PASSED AND APPROVED THIS 5TH DAY OF DECEMBER, 2011.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

Mayor

ATTEST:

City Clerk

STATE OF OKLAHOMA)
) SS
COUNTY OF POTTAWATOMIE)

I, the undersigned, the duly qualified and acting Clerk of the City of Shawnee, in said County and State, hereby certify that the foregoing is a true and complete copy of the Ordinance authorizing the calling and holding of an election for the purpose therein set out adopted by said City and transcript of proceedings of said City at a regular meeting thereof duly held on the date therein set out, insofar as the same relate to the introduction, reading and adoption of an Ordinance as the same appears of record in my office.

WITNESS my hand and the seal of said City this 5th day of December, 2011.

(SEAL)

City Clerk

Regular Board of Commissioners

12.

Meeting Date: 12/05/2011

Approve resolution SMA note

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider and take action with respect to a resolution approving the incurrence of indebtedness by the Shawnee Municipal Authority (the "authority") issuing its (I) sales tax revenue note, Series 2011A (the "2011A note"), and (II) sales tax revenue note, taxable series 2011B (the "2011B note", and together with the 2011A note, the "notes"); providing that the organizational document creating the authority is subject to the provisions of the note indenture, authorizing the issuance of said notes; waiving competitive bidding with respect to the sale of said notes and approving the proceedings of the authority pertaining to the sale of said notes; approving and authorizing execution of a sales tax agreement by and between the City of Shawnee, Oklahoma (the "city") and the authority pertaining to the year-to-year pledge of certain sales tax revenues; establishing the city's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said city in calendar year 2011, and designating the 2011A note as a qualified tax-exempt obligation; declaring an emergency; and containing other provisions relating thereto.

Attachments

Resolution SMA note

RESOLUTION NO. 6416

A RESOLUTION APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS (I) SALES TAX REVENUE NOTE, SERIES 2011A (THE "2011A NOTE"), AND (II) SALES TAX REVENUE NOTE, TAXABLE SERIES 2011B (THE "2011B NOTE", AND TOGETHER WITH THE 2011A NOTE, THE "NOTES"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE, AUTHORIZING THE ISSUANCE OF SAID NOTES; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTES AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTES; APPROVING AND AUTHORIZING EXECUTION OF A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO THE YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUES; ESTABLISHING THE CITY'S REASONABLE EXPECTATION WITH RESPECT TO THE ISSUANCE OF TAX-EXEMPT OBLIGATIONS BY OR ON BEHALF OF SAID CITY IN CALENDAR YEAR 2011, AND DESIGNATING THE 2011A NOTE AS A QUALIFIED TAX-EXEMPT OBLIGATION; DECLARING AN EMERGENCY; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1. INDEBTEDNESS AUTHORIZED. The Shawnee Municipal Authority (the "Authority") is hereby authorized to incur an indebtedness by the issuance of its (i) Sales Tax Revenue Note, Series 2011A in the amount of \$1,885,000.00 (the "2011A Note"), and (ii) Sales Tax Revenue Note, Taxable Series 2011B in the amount of \$_____ (the "2011B Note", and collectively with the 2011A Note, referred to herein as the "Notes"), all according to the terms and conditions of a Note Indenture by and between the Authority and BancFirst, Oklahoma City, Oklahoma, as Trustee (the "Note Indenture"), provided that said Notes shall never constitute a debt or debts of the City of Shawnee, Oklahoma (the "City").

SECTION 2. ORGANIZATIONAL DOCUMENT SUBJECT TO NOTE INDENTURE. The organizational document creating the Authority, is hereby made subject to the terms of the Note Indenture authorizing the issuance and securing the payment of the Notes as more fully described in Section 1 hereof.

SECTION 3. WAIVING COMPETITIVE BIDDING; APPROVAL OF SALE PROCEEDINGS.

(a) The waiving of competitive bidding for the sale of the 2011A Note and the sale of said 2011A Note by the Authority to _____, is hereby approved.

(b) The waiving of competitive bidding for the sale of the 2011B Note and the sale of said 2011B Note by the Authority to _____, is hereby approved.

SECTION 4. SALES TAX AGREEMENT. The City hereby approves and authorizes the execution of a Sales Tax Agreement between the City and the Authority (the “Sales Tax Agreement”), which Sales Tax Agreement pertains to a year-to-year pledge of certain Sales Tax revenue as security for the Notes.

SECTION 5. CITY’S EXPECTATIONS. The City anticipates that the total amount of tax-exempt obligations (other than private activity bonds and certain qualified refunding bonds) issued by the Shawnee Municipal Authority or other issuers on behalf of said City, will not exceed \$5,000,000 (\$10,000,000 being the applicable amount under the hereinafter referenced provisions of the Internal Revenue Code of 1986, as amended (the “Code”)) for calendar year 2011, and the City hereby designates the 2011A Note to be a qualified tax-exempt obligation with respect to the financial institution interest deduction provisions contained in the Code, and irrevocably allocates to the Authority not to exceed \$1,885,000 of the City’s \$5,000,000 exemption from the rebate requirements pursuant to Section 148(f)(4)(D) of the Code, and authorizes the Mayor or Vice Mayor to execute and deliver on behalf of the City a Certificate of Designation to that effect.

SECTION 6. AUTHORIZING EXECUTION. The Mayor or Vice Mayor and City Clerk or Deputy City Clerk of the City representing the City at the closing of the above-referenced note issues are hereby authorized to execute and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Notes, as directed by Bond Counsel.

SECTION 7. EMERGENCY. It is immediately necessary for the preservation of the public health, peace and safety of the City of Shawnee, Oklahoma, and the inhabitants thereof that the Notes be issued and that the provisions of this Resolution become operative immediately and therefore, an emergency is hereby declared to exist and this Resolution shall be in full force and effect immediately from and after its passage and approval.

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PASSED AND APPROVED THIS 5TH DAY OF DECEMBER, 2011.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

By: _____
Mayor

ATTEST:

By: _____
City Clerk

CERTIFICATE
OF
CITY COMMISSIONERS ACTION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Shawnee, Oklahoma.

I further certify that the City Commissioners of the City of Shawnee, Oklahoma, held a Regular Meeting at 6:30 o'clock P.M., on December 5, 2011, after due notice was given in full compliance with the Oklahoma Open Meeting Act.

I further certify that attached hereto is a full and complete copy of a Resolution that was passed and approved by said City Commissioners at said meeting as the same appears in the official records of my office and that said Resolution is currently in effect and has not been repealed or amended as of this date.

I further certify that below is listed those Commissioners present and absent at said meeting; those making and seconding the motion that said Resolution be passed and approved; those voting for and against such motion; those making and seconding the motion that an emergency should be declared; and those voting for and against such motion:

PRESENT:

ABSENT:

MOTION MADE TO APPROVE RESOLUTION BY:

MOTION SECONDED TO APPROVE RESOLUTION BY:

AYE:

NAY:

MOTION MADE TO APPROVE EMERGENCY BY:

MOTION SECONDED TO APPROVE EMERGENCY BY:

AYE:

NAY:

WITNESS MY HAND THIS 5TH DAY OF DECEMBER, 2011.

CITY OF SHAWNEE, OKLAHOMA

(SEAL)

City Clerk

Regular Board of Commissioners

13.

Meeting Date: 12/05/2011

Ordinance Commission Terms

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

An ordinance related to terms of city commissioners and election of the vice mayor, amending Section Four and Section Six of Article III of the charter of the City of Shawnee, Oklahoma, changing the time for the beginning of terms to conform with election dates, setting time for election of vice mayor; setting the effective date and providing for severability.

Attachments

Ordinance Comm Terms

ORDINANCE NO. 2465 NS

AN ORDINANCE RELATED TO TERMS OF CITY COMMISSIONERS AND ELECTION OF THE VICE-MAYOR, AMENDING SECTION FOUR AND SECTION SIX OF ARTICLE III OF THE CHARTER OF THE CITY OF SHAWNEE, OKLAHOMA, CHANGING THE TIME FOR THE BEGINNING OF TERMS TO CONFORM WITH ELECTION DATES, SETTING TIME FOR ELECTION OF VICE MAYOR; SETTING THE EFFECTIVE DATE AND PROVIDING FOR SEVERABILITY.

BE IT ENACTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1. AMENDATORY. That Section Four of Article III of the Charter of the City of Shawnee, Oklahoma, is hereby amended to read as follows:

Section 4. Terms of office of mayor and commissioners.

The mayor shall serve for four (4) years and until his successor is elected and qualified. The other commissioners shall serve for four (4) years and until their successors are elected and qualified. The terms of office of mayor and commissioners shall begin on the first Monday in the month following the general election. Provided the terms of office of those commissioners or the mayor elected to fill vacancies at a special election, as provided in Article VIII hereof, shall begin with the next meeting of the board of commissioners following the official results of the special election.

Section 2. AMENDATORY. That Section Six of Article III of the Charter of the City of Shawnee, Oklahoma, is hereby amended to read as follows:

Section 6. Vice-mayor.

The council shall appoint one (1) of its members vice-mayor for a term of one (1) year on the first Monday in the month following the general election, and annually on the first Monday of the same month thereafter. The vice-mayor shall act as mayor during the absence of the mayor. If the office of mayor becomes vacant, then the vice-mayor shall serve as mayor until the next general or special municipal election, and until a new mayor is elected and qualified. Provided, where the office of mayor becomes vacant and the

vice-mayor serves as mayor until the next general or special municipal election, the commissioner's seat held by the vice-mayor shall not be deemed vacant. The vice-mayor shall have no authority to make appointments or remove officers appointed by the mayor, except where a vacancy exists in the office of mayor and the vice-mayor is serving as mayor until the election of a successor.

Section 3. EFFECTIVE DATE. This ordinance shall become and be effective on and after the first day of April, 2012, subject to approval of the registered voters of the City of Shawnee, voting on the same in the manner prescribed by law; providing that upon approval of the voters as required above, this ordinance shall remain in effect and not be repealed unless repealed by a majority of the registered voters of the City of Shawnee, Oklahoma, voting to repeal the same in the manner required by law.

Section 4. SEVERABILITY. The provisions above are hereby declared to be severable and if any section, paragraph, sentence or clause of this ordinance is for any reason held invalid or inoperative by any Court of competent jurisdiction, such decision shall not affect any other section, paragraph, sentence or clause hereof.

PASSED AND APPROVED this ____ day of December, 2011.

LINDA PETERSON, MAYOR

ATTEST:

PHYLLIS LOFTIS, CITY CLERK

Regular Board of Commissioners

14.

Meeting Date: 12/05/2011

Resolution Election changing time of election

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

A resolution calling and providing for the holding of a special election in the City of Shawnee, Oklahoma, for the purpose of adopting an ordinance changing the time for the beginning of terms for the mayor and commissioners and for the time of election of the vice mayor; providing for said election to be conducted by the Pottawatomie County Election Board, and providing for voting by absentee ballot.

Attachments

Draft Resol Election

DRAFT – FINAL FOLLOWING IN E-MAIL

RESOLUTION NO. 6417

A RESOLUTION CALLING AND PROVIDING FOR THE HOLDING OF A SPECIAL ELECTION IN THE CITY OF SHAWNEE, OKLAHOMA, FOR THE PURPOSE OF ADOPTING AN ORDINANCE CHANGING THE TIME FOR THE BEGINNING OF TERMS FOR THE MAYOR AND COMMISSIONERS AND FOR THE TIME OF ELECTION OF THE VICE MAYOR; PROVIDING FOR SAID ELECTION TO BE CONDUCTED BY THE POTTAWATOMIE COUNTY ELECTION BOARD, AND PROVIDING FOR VOTING BY ABSENTEE BALLOT.

WHEREAS, in 2004 the people of the City of Shawnee enacted certain amendments to the City's Charter in order to conform with changes to Oklahoma election law; and

WHEREAS, as a result of those changes the terms of the Mayor and Commissioners do not begin until the May of the year following their election; and

WHEREAS, a further result of the changes is that the Vice-Mayor is elected mid-year, rather than at the beginning of the term of office; and

WHEREAS, these results were unintended and interfere with the orderly conduct of City business; and

WHEREAS, the Mayor and City Commission of the City of Shawnee have determined that the Charter should be amended to correct these unintended results; and

WHEREAS, the ordinance making the corrections cannot become law without a special election being set and a favorable vote by more than one-half of the voters taking part in said election.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1. Call for Election.

That the special question be set for election on the 14th day of February, 2012, to allow the electorate of the City of Shawnee, Oklahoma to vote whether or not to adopt the proposed amendments to the Charter of the City of Shawnee,

pursuant to 26 O.S. Section 1-102; 26 O.S. Section 1-103 and 26 O.S. Section 5-110.

Section 2. Purpose of Election.

The special question to be voted on in said election is to determine whether the City of Shawnee will adopt an Ordinance amending the Charter to set the term of office for Mayor and Commissioners to begin on the first Monday of the month following their election and to elect the vice-mayor annually on the first Monday of the month following the general election.

Section 3. Conduct of Election.

The County Election Board shall prepare all ballots and conduct the election provided for herein in the manner set forth in accordance with the Charter of the City of Shawnee and the laws of the state of Oklahoma.

The polls of said election shall be open at 7:00 o'clock a.m., and shall remain open continuously until and be closed at 7:00 o'clock p.m. on the designated day.

Section 4. Absentee ballots.

Registered, qualified electors may vote in said election by absentee ballot. Absentee ballots shall be obtained from the Secretary of the County Election Board and shall be requested, cast and returned in the manner described by the general election laws of the state of Oklahoma relating to voting by absentee ballot.

PASSED AND APPROVED this ____ day of December, 2012.

LINDA PETERSON, MAYOR

ATTEST:

PHYLLIS LOFTIS, CITY CLERK

Regular Board of Commissioners

15. a.

Meeting Date: 12/05/2011

Open Playground Unit

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Playground Unit for Dean Wiegant Park (Open)

Attachments

Playground Unit

NOTICE TO BIDDERS

Sealed bids will be accepted by the City of Shawnee, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448 up to 4:00 p.m., Monday, December 5, 2011 for:

Playground Unit for Dean Wiegant Park

Instructions and bid documents are available to qualified bidders at the City of Shawnee Fairview Cemetery Office located at 1400 N. Center Street, Shawnee, OK.

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

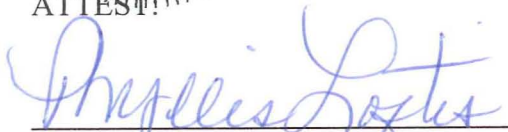
BID: Playground Unit for Dean Wiegant Park December 5, 2011

The ORIGINAL bid shall be filed with the City Clerk of the City of Shawnee, together with a sworn non-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, Shawnee, Oklahoma, at 6:30 p.m., Monday, December 5, 2011.

The City of Shawnee reserves the right to reject any or all bids.




Phyllis Loftis, City Clerk

CITY OF SHAWNEE
A Municipal Corporation

By: 
Brian E. McDougal, City Manager

BIDDERS LIST - PLAYGROUND UNIT FOR DEAN WEIGANT PARK

DECEMBER 5, 2011

Bidders List

Playwell Group, Inc.
2750 Northhaven Road, Suite 103
Dallas, TX 75229
(800)726-1816
sales@playwellgroup.com

Miracle

Ash Recreation & Design, LLC (Brian Ash)
931 Monterey Court
Monett, MO 65708
(800)933-6484
brian@ashrecreation.com

Child's Play

Child's Play, Inc. (Jay Robertson)
10661 Shady Trail
Dallas, TX 75220
(888)665-1119
jay@childsplayinc.net

Gametime

Cunningham Recreation (Nick Whisenhunt)
P.O. Box 240981
Charlotte, NC 28224
405-365-2426
www.cunninghamrec.com

Play World Systems

Rex Playground Equipment, Inc. (Liz Hughes)
P.O. Box 75141
Oklahoma City, OK 73147
(800)243-7412
requipment@coxinet.net

Recreation Creations, LLC

Hunter Kneppshield of Texas

P.O. Box 260677

Plano, TX 75026-0677

(800)451-4138

hktexas@flash.net

Childs play

John Specer

972-345-0819

Pick up from office

KOMPAN

Joel Rodell

800-426-9788

Pick up from office

Heartland Parks and Recreation

Carrie Inman

405-209-9322

Pick up from office

Regular Board of Commissioners

15. b.

Meeting Date: 12/05/2011

Open Truck Mounted CCTV

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Truck Mounted CCTV Multi-Conductor Inspection System (Open)

Attachments

Truck Mounted CCTV

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority, Beneficiary, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, December 5th, 2011, for:

EQUIPMENT BID: TRUCK MOUNTED CCTV MULTI-CONDUCTOR INSPECTION SYSTEM

Instructions and bid documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, P.O. Box 1448, Shawnee, Oklahoma 74802-1448.

A BID FORM will be issued by the Shawnee Municipal Authority. Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

EQUIPMENT BID: TRUCK MOUNTED CCTV MULTI-CONDUCTOR INSPECTION SYSTEM

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn non-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers at 16W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m. Monday, December 5th, 2011.

The Shawnee Municipal Authority reserves the right to reject any or all bids.



(SEAL)
ATTEST:

Phyllis Loftis
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: _____

Brian E. McDougal
Brian E. McDougal, General Manager

**Bidder List for TRUCK MOUNTED
CCTV MULTI-CONDUCTOR INSPECTION SYSTEM
12-5-2011**

J&R Equipment LLC. ATTN: Rodney Womack 25C N. Council Oklahoma City, OK 73127 Phone: (405) 495-5110 Fax: (405) 495-5112 rwomack@jrequip.net	Jack Doheny Supplies, Inc. ATTN: Rental Dept 777 Doheny Court Northville, MI 48167 Phone: (800) 336-4369
RJM Company ATTN: Brian Moss 9808 NE 134th Ave Vancouver WA 98682 Phone: (800) 620-4773 Fax: (208) 988-6447 brianmoss@rjmcompany.com	Joe Johnson Equipment 62 LaGrange Avenue Rochester, New York 14613 Phone: (585) 254-7700 Fax: (585) 254-9122
Henard Utility Products Inc 1920 South Main Street Searcy, AR 72145 Phone: (501) 268-1987	Mid-Iowa Solid Waste Equipment Co. 5105 NW Beaver Drive Johnston, IA 50131 Phone: (800) 733-8731
Aries Industries 550 Elizabeth Street Waukesha, Wisconsin 53186 Phone: (800) 234-7205	Bid News Construction Reports 5727 S. Garnett Rd, Suite H Tulsa, Ok 74146 Phone: (405) 415-2530 Fax: (405) 415-2534
Kinloch Equipment & Supply, Inc. ATTN: Todd Kinloch 3320 Pasadena Boulevard Pasadena, TX 77503-3202 Phone: (800) 473-6213 Fax: (713) 473-7858	Southwest Construction News Service 2811 NW 36th Street Oklahoma City, OK 73112 Phone: (405) 948-7474 Fax: (405) 948-8455
	Reed Construction Data ATTN: Production 30 Technology Pkwy South, Ste 500 Norcross, GA 30092

Regular Board of Commissioners

15. c.

Meeting Date: 12/05/2011

Award Expo Parking Lot Improvements

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Expo Parking Lot Improvements COS-PW-11-04 (Award)

Attachments

Expo Parking Lot

Mayor
LINDA PETERSON



The City of Shawnee
PO Box 1448
Shawnee Oklahoma 74802-1448
(405) 273-1250 Fax (405) 878-1581
www.ShawneeOK.org

Commissioners
PAM STEPHENS
FRANK SIMS
JAMES HARROD
BILLY COLLIER
JOHN WINTERRINGER
STEVE SMITH

MEMORANDUM

Date: November 30, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in blue ink, appearing to be "JK", is written over the name "John Krywicki" in the "From" line.

Re: Recommendation of Award for Contract No. COS-PW-11-04
Expo Parking Lot Improvements

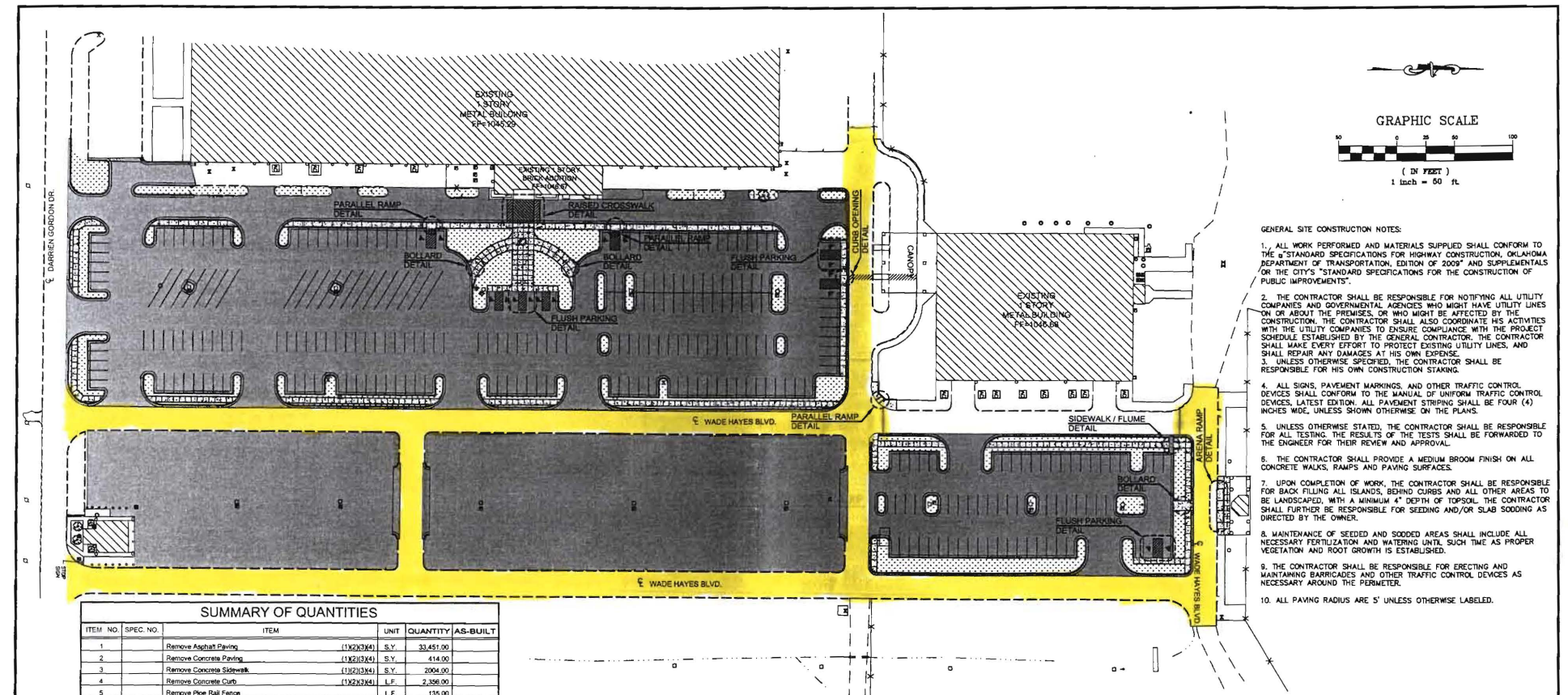
We received and opened bids for the above referenced project at the November 21, 2011 City Commission meeting. Seven bids were opened and the bid items tabulated (see Attached Bid Tabulations).

The project was bid out with a base bid that included all work associated with the parking lots, and an add alternate bid that includes work on the concrete streets (drives) between the parking lots.

Upon review of the submitted bids, the lowest and best bid received was from CGC LLC. Their base bid was at \$1,399,900.00, and their add alternate bid was at \$296,950.00. Total of both bids would then be at \$1,696,850.00.

The existing concrete streets (drives) between parking lots are in need of removal/replacement, and we would recommend doing the whole project at this time if funding is available.

If you have any questions or need additional information, please advise.



- GENERAL SITE CONSTRUCTION NOTES:
1. ALL WORK PERFORMED AND MATERIALS SUPPLIED SHALL CONFORM TO THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, OKLAHOMA DEPARTMENT OF TRANSPORTATION, EDITION OF 2009 AND SUPPLEMENTALS OR THE CITY'S "STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS".
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING ALL UTILITY COMPANIES AND GOVERNMENTAL AGENCIES WHO MIGHT HAVE UTILITY LINES ON OR ABOUT THE PREMISES, OR WHO MIGHT BE AFFECTED BY THE CONSTRUCTION. THE CONTRACTOR SHALL ALSO COORDINATE HIS ACTIVITIES WITH THE UTILITY COMPANIES TO ENSURE COMPLIANCE WITH THE PROJECT SCHEDULE ESTABLISHED BY THE GENERAL CONTRACTOR. THE CONTRACTOR SHALL MAKE EVERY EFFORT TO PROTECT EXISTING UTILITY LINES, AND SHALL REPAIR ANY DAMAGES AT HIS OWN EXPENSE.
 3. UNLESS OTHERWISE SPECIFIED, THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIS OWN CONSTRUCTION STAKING.
 4. ALL SIGNS, PAVEMENT MARKINGS, AND OTHER TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION. ALL PAVEMENT STRIPING SHALL BE FOUR (4) INCHES WIDE, UNLESS SHOWN OTHERWISE ON THE PLANS.
 5. UNLESS OTHERWISE STATED, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TESTING. THE RESULTS OF THE TESTS SHALL BE FORWARDED TO THE ENGINEER FOR THEIR REVIEW AND APPROVAL.
 6. THE CONTRACTOR SHALL PROVIDE A MEDIUM BROOM FINISH ON ALL CONCRETE WALKS, RAMPS AND PAVING SURFACES.
 7. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL BE RESPONSIBLE FOR BACK FILLING ALL ISLANDS, BEHIND CURBS AND ALL OTHER AREAS TO BE LANDSCAPED, WITH A MINIMUM 4" DEPTH OF TOPSOIL. THE CONTRACTOR SHALL FURTHER BE RESPONSIBLE FOR SEEDING AND/OR SLAB SODDING AS DIRECTED BY THE OWNER.
 8. MAINTENANCE OF SEEDING AND SODDED AREAS SHALL INCLUDE ALL NECESSARY FERTILIZATION AND WATERING UNTIL SUCH TIME AS PROPER VEGETATION AND ROOT GROWTH IS ESTABLISHED.
 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ERECTING AND MAINTAINING BARRICADES AND OTHER TRAFFIC CONTROL DEVICES AS NECESSARY AROUND THE PERIMETER.
 10. ALL PAVING RADII ARE 5' UNLESS OTHERWISE LABELED.

SUMMARY OF QUANTITIES				
ITEM NO.	SPEC. NO.	ITEM	UNIT	QUANTITY AS-BUILT
1		Remove Asphalt Paving	(1)(2)(3)(4) S.Y.	33,451.00
2		Remove Concrete Paving	(1)(2)(3)(4) S.Y.	414.00
3		Remove Concrete Sidewalk	(1)(2)(3)(4) S.Y.	2,004.00
4		Remove Concrete Curb	(1)(2)(3)(4) L.F.	2,356.00
5		Remove Pipe Rail Fence	L.F.	135.00
6		Remove Frame Structure	EA.	1.00
7		Remove Sign Post	EA.	4.00
8		Remove & Relocate (Fire Hydrant Assembly)	EA.	2.00
9		Remove & Relocate (Light Pole)	EA.	2.00
10		Adjust To Grade (Manhole)	EA.	1.00
11		Adjust To Grade (Valve Box)	EA.	2.00
12		Asphalt Paving (Type "A")	Ton	6,770.00
13		Asphalt Paving (Type "B")	Ton	3,385.00
14		Tack Coat	Gal.	1,500.00
15		105-1/2" C&G Substrate	S.Y.	32,938.00
16		4" Concrete Curb & Gutter	L.F.	5,260.00
17		4" P.C. Concrete Sidewalk	(5) S.Y.	1,806.00
18		Concrete Sidewalk Ramp	(7) EA.	25.00
19		Raised Concrete Walkway	EA.	1.00
20		Unclassified Excavation	(1) C.Y.	4,000.00
21		Unclassified Embankment	(1) C.Y.	1,400.00
22		Non-Removable Bollards	EA.	8.00
23		Pipe Handrail	L.F.	35.00
24		Traffic Stripe (4" Wide) (Yellow)	L.F.	7,085.00
25		Traffic Symbol	EA.	16.00
26		Parking Curbs (Concrete)	EA.	12.00
27		Handicap Parking Sign	EA.	16.00
28		Solid Steel Bollards	(8) S.Y.	3,300.00
29		Traffic Control	LS.	1.00
30		Entrance Control	LS.	1.00
31		Mediation	LS.	1.00
32		Construction Staking	LS.	1.00

PAY QUANTITY NOTES

1. PRICE BID SHALL INCLUDE ALL MATERIALS, EQUIPMENT, LABOR & INCIDENTALS REQUIRED TO COMPLETE THE WORK AS SHOWN IN THE PLANS AND DETAILS. ITEMS LISTED ON DRAWINGS OR IN THE SPECIFICATIONS AND NOT INCLUDED AS A SEPARATE PAY QUANTITY SHALL BE CONSIDERED INCIDENTAL AND THE COST SHALL BE INCLUDED IN THE PRICE BID FOR OTHER ITEMS.
2. TO BECOME THE PROPERTY OF AND BE DISPOSED OF BY THE CONTRACTOR IN A MANNER APPROVED BY THE ENGINEER.
3. MATERIALS REMOVED SHALL NOT BE MEASURED FOR PAYMENT UNDER SECTION 202.06 UNCLASSIFIED EXCAVATION.
4. SAW CUTS TO BE FULL DEPTH UNLESS NOTED OTHERWISE. DAMAGE TO EXISTING UTILITY LINES SHALL BE REPAIRED AT THE CONTRACTORS EXPENSE.
5. PRICE BID TO INCLUDE NECESSARY ROCK BASE AS SHOWN.
6. PRICE BID SHALL INCLUDE THE COST OF CONCRETE, REBAR, SMOOTH DOWELS, EXPANSION MATERIAL, JOINT SEALANT, CONTRACTION JOINTS, CURING COMPOUND, AND ALL OTHER ITEMS NECESSARY TO COMPLETE THE WORK.
7. PRICE TO INCLUDE PREPARATION OF CONCRETE AND INSTALLATION OF TACTILE WARNING STRIP ON RAMPS CONNECTED TO ROAD CROSSINGS.
8. A MINIMUM OF 6" TOPSOIL REQUIRED ON ALL SODDED AREAS. FINISH GRADE OF 500 AREAS TO BE 1" BELOW ADJACENT HARDCAPE. GRADING SHALL BE CONSIDERED INCIDENTAL TO THE INSTALLATION OF THE DRIVES, SIDEWALK AND CURBS AND SHALL ALLOW FOR POSITIVE DRAINAGE TO ELIMINATE PONDING IN DRIVES AND SIDEWALK. PRICE TO INCLUDE COST OF WATERING UNTIL SATISFACTORY GROWTH IS ESTABLISHED.

SITE LEGEND

- ASPHALT
- CONCRETE SIDEWALK
- LANDSCAPING
- 6" CONCRETE CURB & GUTTER

EXPO PARKING LOT IMPROVEMENTS PROPOSED SITE PLAN			
SURVEY BY: J.E.	CITY OF SHAWNEE		SHEET NO.
DRAWN BY: M.L.	222 BROADWAY SHAWNEE, OKLAHOMA		
CHECKED BY: J.E.	ENGINEERING DEPARTMENT	PROJECT NO.	DATE
DATE: 10/17/11	SCALE: 1"=60'	PROJECT NO. 002-PR-11-004	DATE: 10/17/11

COS PW

EPO PARKING LOT IMPROVEMENTS

ITEM NO.	Spec No.	DESCRIPTION	QNTY. NO.	UNIT	CGC, LLC UNIT PRICE	CGC, LLC TOTAL	TJ Campbell Construction UNIT PRICE	TJ Campbell Construction TOTAL	CB Commercial Construction UNIT PRICE	CB Commercial Construction TOTAL	All Roads Paving UNIT PRICE	All Roads Paving TOTAL
1.	619	Remove Asphalt Paving (1)(2)(3)(4)	33,451.00	S.Y.	\$ 1.40	\$ 46,831.40	\$ 1.00	\$ 33,451.00	\$ 0.47	\$ 15,721.97	\$ 1.10	\$ 36,796.10
2.	619	Remove Concrete Paving (1)(2)(3)(4)	444.00	S.Y.	\$ 6.00	\$ 2,664.00	\$ 10.00	\$ 4,440.00	\$ 3.54	\$ 1,571.76	\$ 7.50	\$ 3,330.00
3.	619	Remove Concrete Sidewalk (1)(2)(3)(4)	2,004.00	S.Y.	\$ 4.85	\$ 9,719.40	\$ 8.00	\$ 16,032.00	\$ 1.37	\$ 2,745.48	\$ 6.50	\$ 13,026.00
4.	619	Remove Concrete Curb (1)(2)(3)(4)	2,356.00	L.F.	\$ 4.65	\$ 10,955.40	\$ 7.00	\$ 16,492.00	\$ 1.18	\$ 2,780.08	\$ 7.15	\$ 16,845.40
5.	619	Remove Pipe Rail Fence	135.00	L.F.	\$ 12.00	\$ 1,620.00	\$ 4.00	\$ 540.00	\$ 5.90	\$ 796.50	\$ 2.50	\$ 337.50
6.	619	Remove Sign Post	4.00	EA.	\$ 75.00	\$ 300.00	\$ 65.00	\$ 260.00	\$ 29.50	\$ 118.00	\$ 43.75	\$ 175.00
7.	612	Adjust to Grade (Manhole)	1.00	EA.	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 147.50	\$ 147.50	\$ 275.00	\$ 275.00
8.	612	Adjust to Grade (Valve Box)	2.00	EA.	\$ 345.00	\$ 690.00	\$ 225.00	\$ 450.00	\$ 147.00	\$ 294.00	\$ 27.50	\$ 55.00
9.	411	Asphalt Paving (S3 PG 64-22)	6,500.00	Ton	\$ 59.85	\$ 389,025.00	\$ 58.75	\$ 381,875.00	\$ 68.44	\$ 444,860.00	\$ 70.00	\$ 455,000.00
10.	411	Asphalt Paving (S4 PG 70-28)	3,250.00	Ton	\$ 72.45	\$ 235,462.50	\$ 76.95	\$ 250,087.50	\$ 83.72	\$ 272,090.00	\$ 88.30	\$ 286,975.00
11.	407	Tack Coat	1,500.00	Gal.	\$ 4.20	\$ 6,300.00	\$ 2.80	\$ 4,200.00	\$ 4.13	\$ 6,195.00	\$ 2.55	\$ 3,825.00
12.	702	10" CKD Sugrade	32,936.00	S.Y.	\$ 6.30	\$ 207,496.80	\$ 5.25	\$ 172,914.00	\$ 5.99	\$ 197,286.64	\$ 3.84	\$ 126,474.24
13.	414	6" Concrete Paving (Stamped)	30.00	S.Y.	\$ 57.00	\$ 1,710.00	\$ 75.00	\$ 2,250.00	\$ 59.00	\$ 1,770.00	\$ 84.50	\$ 2,535.00
14.	414	6" Concrete Paving	1,800.00	S.Y.	\$ 34.50	\$ 62,100.00	\$ 29.00	\$ 52,200.00	\$ 37.17	\$ 66,906.00	\$ 35.10	\$ 63,180.00
15.		Saw-cutting Conc Pvmnt	2,000.00	L.F.	\$ 3.85	\$ 7,700.00	\$ 4.00	\$ 8,000.00	\$ 4.17	\$ 8,340.00	\$ 4.16	\$ 8,320.00
16.	609	6" Barrier Concrete Curb & Gutter (30")	8,100.00	L.F.	\$ 13.00	\$ 105,300.00	\$ 11.75	\$ 95,175.00	\$ 17.11	\$ 138,591.00	\$ 17.28	\$ 139,968.00
17.	610	4" P.C. Concrete Sidewalk (5)	1,426.00	S.Y.	\$ 27.50	\$ 39,215.00	\$ 31.00	\$ 44,206.00	\$ 40.12	\$ 57,211.12	\$ 31.20	\$ 44,491.20
18.	610	4" P.C. Concrete Sidewalk (Stamped) (9)	380.00	S.Y.	\$ 45.00	\$ 17,100.00	\$ 45.00	\$ 17,100.00	\$ 62.54	\$ 23,765.20	\$ 70.00	\$ 26,600.00
19.	610	Concrete Sidewalk Ramp (7)	25.00	EA.	\$ 342.00	\$ 8,550.00	\$ 1,100.00	\$ 27,500.00	\$ 41.30	\$ 1,032.50	\$ 390.00	\$ 9,750.00
20.	SPECIAL	Raised Concrete Walkway (Stamped) (9)	1.00	EA.	\$ 3,560.00	\$ 3,560.00	\$ 6,300.00	\$ 6,300.00	\$ 11,239.00	\$ 11,239.00	\$ 8,200.00	\$ 8,200.00
21.	202	Unclassified Excavation (1)	4,000.00	C.Y.	\$ 2.85	\$ 11,400.00	\$ 11.00	\$ 44,000.00	\$ 5.60	\$ 22,400.00	\$ 7.28	\$ 29,120.00
22.	202	Unclassified Embankment (1)	1,530.00	C.Y.	\$ 3.20	\$ 4,896.00	\$ 13.00	\$ 19,890.00	\$ 5.60	\$ 8,568.00	\$ 9.10	\$ 13,923.00
23.	SPECIAL	Non-Removable Bollards	8.00	EA.	\$ 360.00	\$ 2,880.00	\$ 225.00	\$ 1,800.00	\$ 118.00	\$ 944.00	\$ 300.00	\$ 2,400.00
24.	622	Pipe Handrail	35.00	L.F.	\$ 48.00	\$ 1,680.00	\$ 80.00	\$ 2,800.00	\$ 35.40	\$ 1,239.00	\$ 44.00	\$ 1,540.00
25.	854	Traffic Stripe (4" Wide)(Yellow)	7,085.00	L.F.	\$ 0.35	\$ 2,479.75	\$ 0.39	\$ 2,763.15	\$ 0.33	\$ 2,338.05	\$ 0.35	\$ 2,479.75
26.	854	Traffic Symbol	16.00	EA.	\$ 26.75	\$ 428.00	\$ 30.25	\$ 484.00	\$ 17.00	\$ 272.00	\$ 27.50	\$ 440.00
27.	230	Solid Slab Sodding (8)	4,500.00	S.Y.	\$ 2.50	\$ 11,250.00	\$ 4.50	\$ 20,250.00	\$ 1.18	\$ 5,310.00	\$ 1.65	\$ 7,425.00
28.	SPECIAL	Parking Curbs (Concrete)	12.00	EA.	\$ 127.00	\$ 1,524.00	\$ 75.00	\$ 900.00	\$ 70.80	\$ 849.60	\$ 68.75	\$ 825.00
29.	850	Handicap Parking Sign	16.00	EA.	\$ 227.00	\$ 3,632.00	\$ 260.00	\$ 4,160.00	\$ 141.60	\$ 2,265.60	\$ 145.55	\$ 2,328.80
30.	880	Traffic Control	1.00	L.S.	\$ 2,093.00	\$ 2,093.00	\$ 4,800.00	\$ 4,800.00	\$ -	\$ -	\$ 2,442.00	\$ 2,442.00
31.	221	Erosion Control	1.00	L.S.	\$ 1,305.00	\$ 1,305.00	\$ 1,500.00	\$ 1,500.00	\$ 1,062.00	\$ 1,062.00	\$ 2,068.75	\$ 2,068.75
32.	641	Mobilization	1.00	L.S.	\$ 24,150.00	\$ 24,150.00	\$ 35,000.00	\$ 35,000.00	\$ 2,000.00	\$ 2,000.00	\$ 26,000.00	\$ 26,000.00
33.	642	Construction Staking	1.00	L.S.	\$ 6,450.75	\$ 6,450.75	\$ 6,850.00	\$ 6,850.00	\$ 3,500.00	\$ 3,500.00	\$ 10,000.00	\$ 10,000.00
34.	709	2" Electrical Conduit (Installed 30" cover)	1,500.00	L.F.	\$ 4.00	\$ 6,000.00	\$ 7.10	\$ 10,650.00	\$ 2.12	\$ 3,180.00	\$ 11.00	\$ 16,500.00
35.	709	2 1/2" Electrical Conduit (30" cover)	1,500.00	L.F.	\$ 5.50	\$ 8,250.00	\$ 7.55	\$ 11,325.00	\$ 2.36	\$ 3,540.00	\$ 11.00	\$ 16,500.00
36.	709	4" Electrical Conduit (30" cover)	1,200.00	L.F.	\$ 7.50	\$ 9,000.00	\$ 9.10	\$ 10,920.00	\$ 2.95	\$ 3,540.00	\$ 11.00	\$ 13,200.00
37.	615	8" PVC Sanitary Sewer	1,100.00	L.F.	\$ 51.25	\$ 56,375.00	\$ 62.50	\$ 68,750.00	\$ 73.16	\$ 80,476.00	\$ 68.20	\$ 75,020.00
38.	615	8" PVC Directional Wye (Service Connection)	85.00	EA.	\$ 50.00	\$ 4,250.00	\$ 285.00	\$ 24,225.00	\$ 118.00	\$ 10,030.00	\$ 110.00	\$ 9,350.00
39.	615	8" Threaded Cleanout Plugs	85.00	EA.	\$ 15.00	\$ 1,275.00	\$ 22.75	\$ 1,933.75	\$ 11.80	\$ 1,003.00	\$ 11.00	\$ 935.00
40.	615	4" PVC Sanitary Riser Pipe	600.00	VF	\$ 3.50	\$ 2,100.00	\$ 11.35	\$ 6,810.00	\$ 2.60	\$ 1,560.00	\$ 2.64	\$ 1,584.00
41.	611	Sanitary Sewer Manhole (0-8 feet depth)	4.00	EA.	\$ 1,150.00	\$ 4,600.00	\$ 1,925.00	\$ 7,700.00	\$ 1,416.00	\$ 5,664.00	\$ 1,320.00	\$ 5,280.00
42.	616	6" PVC C-900 Water Line	1,600.00	L.F.	\$ 21.00	\$ 33,600.00	\$ 26.10	\$ 41,760.00	\$ 38.35	\$ 61,360.00	\$ 33.00	\$ 52,800.00
43.	616	8"x6" Tapping Tee & Valve	2.00	EA.	\$ 2,294.00	\$ 4,588.00	\$ 2,650.00	\$ 5,300.00	\$ 2,950.00	\$ 5,900.00	\$ 2,750.00	\$ 5,500.00
44.	616	Short Service Connection (Water)	85.00	EA.	\$ 444.00	\$ 37,740.00	\$ 455.00	\$ 38,675.00	\$ 590.00	\$ 50,150.00	\$ 550.00	\$ 46,750.00
45.	616	6" Plug	2.00	EA.	\$ 577.00	\$ 1,154.00	\$ 1,535.00	\$ 3,070.00	\$ 590.00	\$ 1,180.00	\$ 550.00	\$ 1,100.00
TOTAL AMOUNT OF BASE BID						\$ 1,399,900.00	\$ 1,510,188.40	\$ 1,531,793.00	\$ 1,591,669.74			

COS PW
EPO PARKING LOT IMPROVEMENTS

ADD ALTERNATE													
ITEM	Spec	DESCRIPTION	QNTY.	UNIT	CGC, LLC		TJ Campbell		CB Commercial		All Roads Paving		All Roads Paving
NO.	No.		NO.		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
1A	414	6" Concrete Paving	6450.00	S.Y.	\$ 40.00	\$ 258,000.00	\$ 41.00	\$ 264,450.00	\$ 31.50	\$ 203,175.00	NO BID		
2A	609	4" Roll Curb & Gutter (30" Combined)	1900.00	L.F.	\$ 20.50	\$ 38,950.00	\$ 12.80	\$ 24,320.00	\$ 17.11	\$ 32,509.00	NO BID		
TOTAL ADD ALT. BID						\$ 296,950.00	\$ 288,770.00		\$ 235,684.00		NO BID		

COS PW

E PO PARKING LOT IMPROVEMENTS

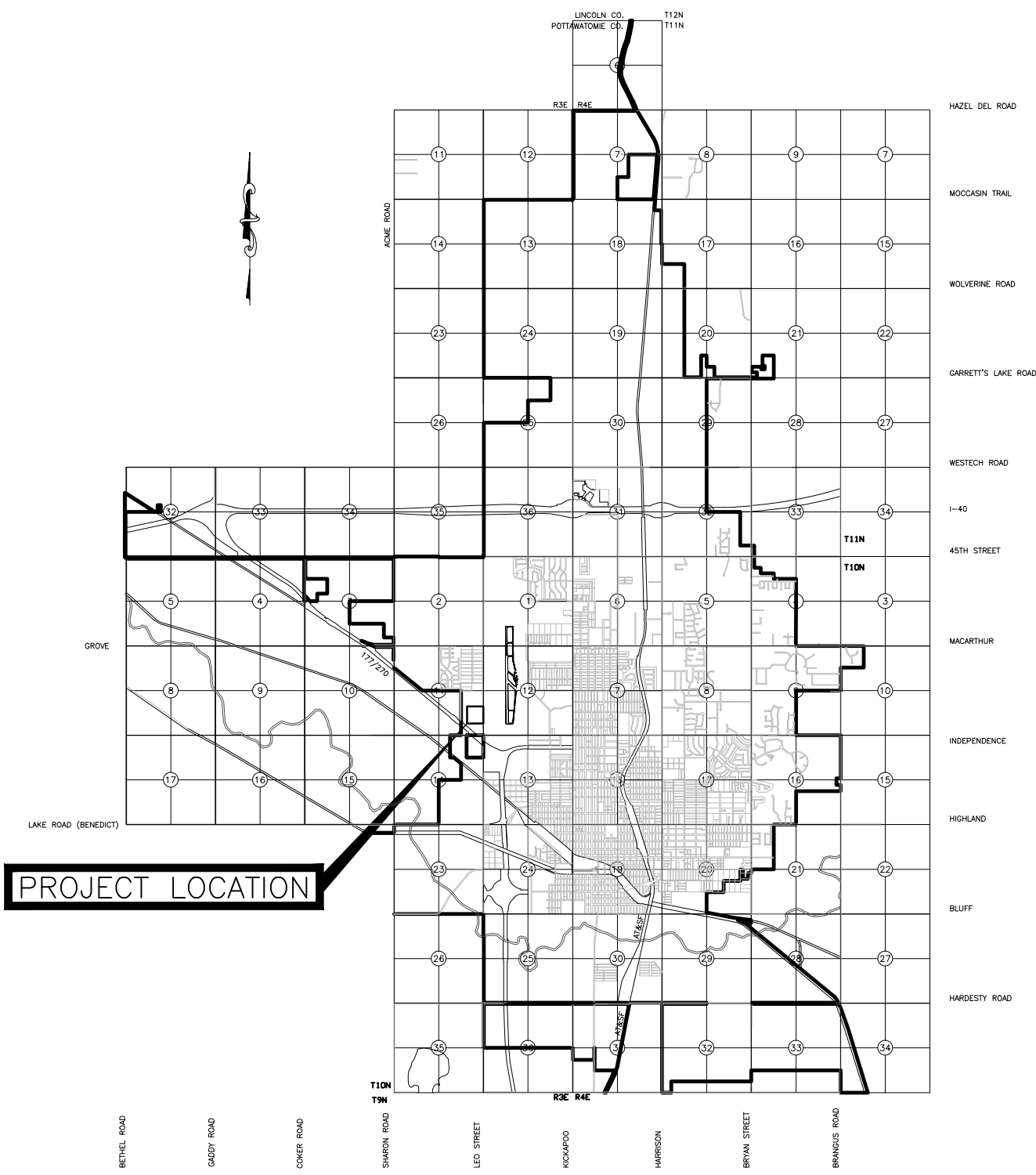
ITEM NO.	Spec No.	DESCRIPTION	QNTY. NO.	UNIT	Silver Star Construction		Silver Star Construction		Connolly Paving		Connolly Paving		Nash Construction		Nash Construction	
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	619	Remove Asphalt Paving (1)(2)(3)(4)	33,451.00	S.Y.	\$	1.90	\$ 63,556.90	\$	2.25	\$ 75,264.75	\$	3.00	\$ 100,353.00			
2.	619	Remove Concrete Paving (1)(2)(3)(4)	444.00	S.Y.	\$	7.90	\$ 3,507.60	\$	6.00	\$ 2,664.00	\$	5.00	\$ 2,220.00			
3.	619	Remove Concrete Sidewalk (1)(2)(3)(4)	2,004.00	S.Y.	\$	4.60	\$ 9,218.40	\$	5.50	\$ 11,022.00	\$	5.00	\$ 10,020.00			
4.	619	Remove Concrete Curb (1)(2)(3)(4)	2,356.00	L.F.	\$	4.10	\$ 9,659.60	\$	7.25	\$ 17,081.00	\$	4.00	\$ 9,424.00			
5.	619	Remove Pipe Rail Fence	135.00	L.F.	\$	12.00	\$ 1,620.00	\$	2.00	\$ 270.00	\$	6.00	\$ 810.00			
6.	619	Remove Sign Post	4.00	EA.	\$	33.00	\$ 132.00	\$	50.00	\$ 200.00	\$	30.00	\$ 120.00			
7.	612	Adjust to Grade (Manhole)	1.00	EA.	\$	275.00	\$ 275.00	\$	725.00	\$ 725.00	\$	225.00	\$ 225.00			
8.	612	Adjust to Grade (Valve Box)	2.00	EA.	\$	26.00	\$ 52.00	\$	170.00	\$ 340.00	\$	60.00	\$ 120.00			
9.	411	Asphalt Paving (S3 PG 64-22)	6,500.00	Ton	\$	54.70	\$ 355,550.00	\$	63.40	\$ 412,100.00	\$	66.00	\$ 429,000.00			
10.	411	Asphalt Paving (S4 PG 70-28)	3,250.00	Ton	\$	70.50	\$ 229,125.00	\$	83.50	\$ 271,375.00	\$	78.00	\$ 253,500.00			
11.	407	Tack Coat	1,500.00	Gal.	\$	2.40	\$ 3,600.00	\$	3.00	\$ 4,500.00	\$	4.00	\$ 6,000.00			
12.	702	10" CKD Sugrade	32,936.00	S.Y.	\$	5.40	\$ 177,854.40	\$	4.10	\$ 135,037.60	\$	6.00	\$ 197,616.00			
13.	414	6" Concrete Paving (Stamped)	30.00	S.Y.	\$	94.70	\$ 2,841.00	\$	100.00	\$ 3,000.00	\$	94.00	\$ 2,820.00			
14.	414	6" Concrete Paving	1,800.00	S.Y.	\$	33.90	\$ 61,020.00	\$	31.50	\$ 56,700.00	\$	35.00	\$ 63,000.00			
15.		Saw-cutting Conc Pvmnt	2,000.00	L.F.	\$	2.60	\$ 5,200.00	\$	3.00	\$ 6,000.00	\$	2.00	\$ 4,000.00			
16.	609	6" Barrier Concrete Curb & Gutter (30")	8,100.00	L.F.	\$	10.80	\$ 87,480.00	\$	14.00	\$ 113,400.00	\$	16.00	\$ 129,600.00			
17.	610	4" P.C. Concrete Sidewalk (5)	1,426.00	S.Y.	\$	46.70	\$ 66,594.20	\$	34.65	\$ 49,410.90	\$	35.00	\$ 49,910.00			
18.	610	4" P.C. Concrete Sidewalk (Stamped) (9)	380.00	S.Y.	\$	74.30	\$ 28,234.00	\$	72.00	\$ 27,360.00	\$	38.00	\$ 14,440.00			
19.	610	Concrete Sidewalk Ramp (7)	25.00	EA.	\$	1,130.00	\$ 28,250.00	\$	750.00	\$ 18,750.00	\$	600.00	\$ 15,000.00			
20.	SPECIAL	Raised Concrete Walkway (Stamped) (9)	1.00	EA.	\$	13,350.00	\$ 13,350.00	\$	6,000.00	\$ 6,000.00	\$	3,200.00	\$ 3,200.00			
21.	202	Unclassified Excavation (1)	4,000.00	C.Y.	\$	9.00	\$ 36,000.00	\$	8.00	\$ 32,000.00	\$	10.00	\$ 40,000.00			
22.	202	Unclassified Embankment (1)	1,530.00	C.Y.	\$	9.60	\$ 14,688.00	\$	12.00	\$ 18,360.00	\$	11.00	\$ 16,830.00			
23.	SPECIAL	Non-Removable Bollards	8.00	EA.	\$	245.00	\$ 1,960.00	\$	300.00	\$ 2,400.00	\$	200.00	\$ 1,600.00			
24.	622	Pipe Handrail	35.00	L.F.	\$	38.15	\$ 1,335.25	\$	60.00	\$ 2,100.00	\$	40.00	\$ 1,400.00			
25.	854	Traffic Stripe (4" Wide)(Yellow)	7,085.00	L.F.	\$	0.45	\$ 3,188.25	\$	0.30	\$ 2,125.50	\$	0.60	\$ 4,251.00			
26.	854	Traffic Symbol	16.00	EA.	\$	53.00	\$ 848.00	\$	50.00	\$ 800.00	\$	35.00	\$ 560.00			
27.	230	Solid Slab Sodding (8)	4,500.00	S.Y.	\$	2.20	\$ 9,900.00	\$	1.75	\$ 7,875.00	\$	2.00	\$ 9,000.00			
28.	SPECIAL	Parking Curbs (Concrete)	12.00	EA.	\$	78.80	\$ 945.60	\$	100.00	\$ 1,200.00	\$	115.00	\$ 1,380.00			
29.	850	Handicap Parking Sign	16.00	EA.	\$	184.00	\$ 2,944.00	\$	200.00	\$ 3,200.00	\$	230.00	\$ 3,680.00			
30.	880	Traffic Control	1.00	L.S.	\$	2,750.00	\$ 2,750.00	\$	7,500.00	\$ 7,500.00	\$	2,100.00	\$ 2,100.00			
31.	221	Erosion Control	1.00	L.S.	\$	3,980.00	\$ 3,980.00	\$	3,500.00	\$ 3,500.00	\$	6,000.00	\$ 6,000.00			
32.	641	Mobilization	1.00	L.S.	\$	125,055.30	\$ 125,055.30	\$	35,000.00	\$ 35,000.00	\$	40,000.00	\$ 40,000.00			
33.	642	Construction Staking	1.00	L.S.	\$	11,820.00	\$ 11,820.00	\$	30,000.00	\$ 30,000.00	\$	10,750.00	\$ 10,750.00			
34.	709	2" Electrical Conduit (Installed 30" cover)	1,500.00	L.F.	\$	10.50	\$ 15,750.00	\$	18.00	\$ 27,000.00	\$	7.00	\$ 10,500.00			
35.	709	2 1/2" Electrical Conduit (30" cover)	1,500.00	L.F.	\$	10.50	\$ 15,750.00	\$	19.00	\$ 28,500.00	\$	7.25	\$ 10,875.00			
36.	709	4" Electrical Conduit (30" cover)	1,200.00	L.F.	\$	10.50	\$ 12,600.00	\$	25.00	\$ 30,000.00	\$	9.00	\$ 10,800.00			
37.	615	8" PVC Sanitary Sewer	1,100.00	L.F.	\$	44.10	\$ 48,510.00	\$	72.50	\$ 79,750.00	\$	82.00	\$ 90,200.00			
38.	615	8" PVC Directional Wye (Service Connection)	85.00	EA.	\$	263.00	\$ 22,355.00	\$	295.00	\$ 25,075.00	\$	215.00	\$ 18,275.00			
39.	615	8" Threaded Cleanout Plugs	85.00	EA.	\$	55.50	\$ 4,717.50	\$	55.00	\$ 4,675.00	\$	60.00	\$ 5,100.00			
40.	615	4" PVC Sanitary Riser Pipe	600.00	VF	\$	5.25	\$ 3,150.00	\$	11.00	\$ 6,600.00	\$	15.00	\$ 9,000.00			
41.	611	Sanitary Sewer Manhole (0-8 feet depth)	4.00	EA.	\$	1,970.00	\$ 7,880.00	\$	2,890.00	\$ 11,560.00	\$	2,200.00	\$ 8,800.00			
42.	616	6" PVC C-900 Water Line	1,600.00	L.F.	\$	25.20	\$ 40,320.00	\$	58.30	\$ 93,280.00	\$	75.00	\$ 120,000.00			
43.	616	8"x6" Tapping Tee & Valve	2.00	EA.	\$	2,364.00	\$ 4,728.00	\$	3,620.00	\$ 7,240.00	\$	2,150.00	\$ 4,300.00			
44.	616	Short Service Connection (Water)	85.00	EA.	\$	840.00	\$ 71,400.00	\$	425.00	\$ 36,125.00	\$	110.00	\$ 9,350.00			
45.	616	6" Plug	2.00	EA.	\$	52.50	\$ 105.00	\$	215.00	\$ 430.00	\$	110.00	\$ 220.00			
TOTAL AMOUNT OF BASE BID						\$ 1,609,800.00		\$ 1,707,495.75		\$ 1,726,349.00						

COS PW
EPO PARKING LOT IMPROVEMENTS

ADD ALTERNATE											
ITEM	Spec		QNTY.			Silver Star	Silver Star	Connelly Paving	Connelly Paving	Nash Construction	Nash Construction
NO.	No.	DESCRIPTION	NO.	UNIT	UNIT PRICE	Construction	Construction	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1A	414	6" Concrete Paving	6450.00	S.Y.	\$ 34.30	\$ 221,235.00		\$ 41.85	\$ 269,932.50	\$ 35.00	\$ 225,750.00
2A	609	4" Roll Curb & Gutter (30" Combined)	1900.00	L.F.	\$ 12.30	\$ 23,370.00		\$ 14.00	\$ 26,600.00	\$ 15.00	\$ 28,500.00
TOTAL ADD ALT. BID						\$ 244,605.00		\$ 296,532.50		\$ 254,250.00	

EXPO PARKING LOT IMPROVEMENTS

LOCATED IN THE SE QUARTER OF SECTION 11,
TOWNSHIP 10 NORTH, RANGE 3 EAST, I.M.
SHAWNEE, OKLAHOMA



COS-PW-11-04

THE CITY
OF
SHAWNEE

LINDA PETERSON
MAYOR

BILLY COLLIER
COMMISSIONER
JOHN WINTERRINGER
COMMISSIONER

FRANK SIMS
COMMISSIONER
PAM STEPHENS
COMMISSIONER

JAMES HARROD
COMMISSIONER

STEVE SMITH
COMMISSIONER



BRIAN McDOUGAL
CITY MANAGER

PHYLLIS LOFTIS
CITY CLERK

CYNTHIA SEMENTELLI
CITY TREASURER

SHEET INDEX

SHEET NO.	DESCRIPTION
C-1	TITLE SHEET
C-2	EXISTING SITE
C-3	DEMOLITION PLAN
C-4	SITE PLAN
C-4.1	SITE CONSTRUCTION DETAILS
C-4.2	SITE CONSTRUCTION DETAILS
C-5	DIMENSION PLAN
C-5.1	DIMENSION PLAN
C-6	GRADING PLAN
C-6.1	GRADING PLAN
C-7	UTILITY PLAN
C-8	EROSION CONTROL PLAN
C-8.1	EROSION CONTROL DETAILS

UTILITY LOCATION NUMBERS

STATE WIDE	1-800-522-6543
OUT OF STATE	1-800-654-8249
LOCAL	1-405-273-1250

ENGINEERING DEPARTMENT

APPROVED AS FINAL PLANS:

MAYOR _____ DATE _____

CITY MANAGER _____ DATE _____

CITY CLERK _____ DATE _____

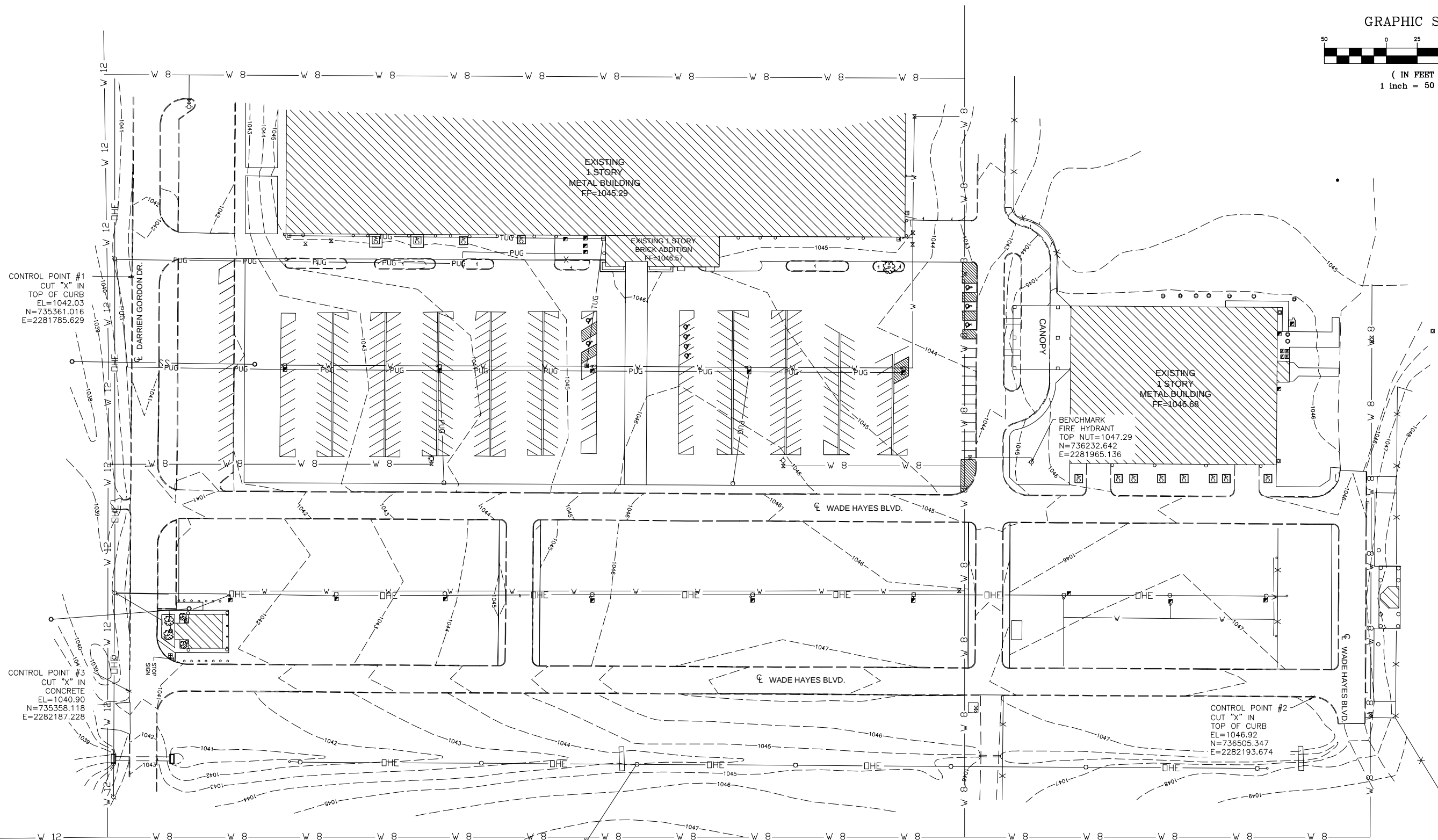
CITY ENGINEER _____ DATE _____



GRAPHIC SCALE



(IN FEET)
1 inch = 50 ft.



CONTROL POINT #1
CUT "X" IN
TOP OF CURB
EL=1042.03
N=735361.016
E=2281785.629

CONTROL POINT #3
CUT "X" IN
CONCRETE
EL=1040.90
N=735358.118
E=2282187.228

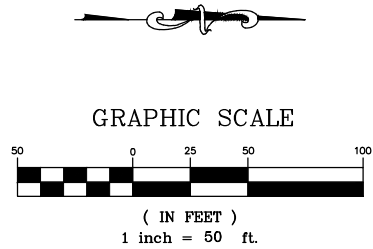
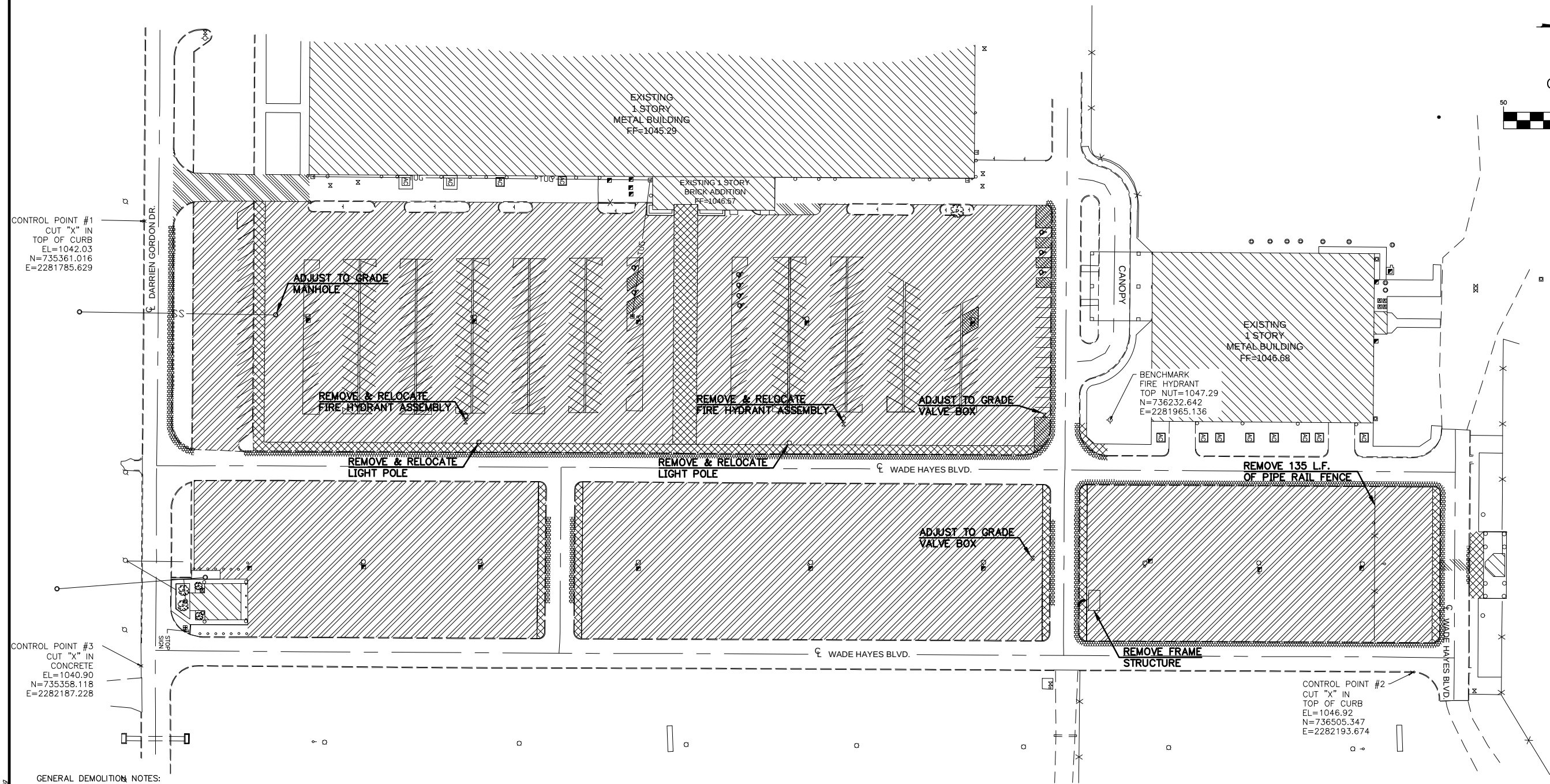
BENCHMARK
FIRE HYDRANT
TOP NUT=1047.29
N=736232.642
E=2281965.136

CONTROL POINT #2
CUT "X" IN
TOP OF CURB
EL=1046.92
N=736505.347
E=2282193.674

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EXPO PARKING LOT IMPROVEMENTS EXISTING SITE									
SURVEY BY: LF		DRAWN BY: ML		CHECKED BY: ML		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
REVISIONS		DATE		DATE		ENGINEERING DEPARTMENT			
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.					
JK	10/20/11	1"=50'	COS-PW-11-04	C-2					

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GENERAL DEMOLITION NOTES:

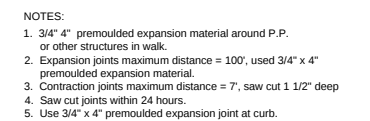
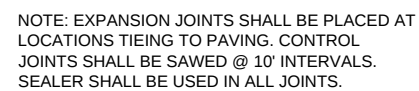
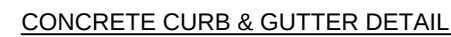
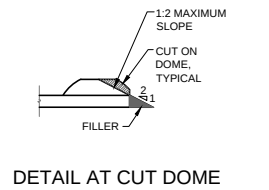
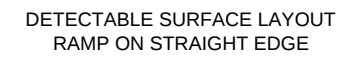
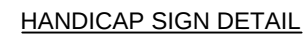
1. THE SCOPE OF WORK ON THIS SHEET SHALL INCLUDE THE REMOVAL OF FENCES & PAVING. ALL DEBRIS FROM REMOVAL OPERATIONS SHALL BE REMOVED FROM THE SITE. THE WORK SHALL ALSO INCLUDE CONSTRUCTION OF EROSION BARRIER, BARRICADES ALONG THE PERIMETER AND THE CONSTRUCTION OF A TEMPORARY CONSTRUCTION ENTRANCE.
2. ALL WORK PERFORMED AND MATERIALS SUPPLIED SHALL CONFORM TO THE "STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, OKLAHOMA DEPARTMENT OF TRANSPORTATION, EDITION OF 2009" AND SUPPLEMENTALS OR THE CITY'S "STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS".
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING ALL UTILITY COMPANIES AND GOVERNMENTAL AGENCIES WHO MIGHT HAVE UTILITY LINES ON OR ABOUT THE PREMISES, OR WHO MIGHT BE AFFECTED BY THE CONSTRUCTION. THE CONTRACTOR SHALL ALSO COORDINATE HIS ACTIVITIES WITH THE UTILITY COMPANIES TO ENSURE COMPLIANCE WITH THE PROJECT SCHEDULE ESTABLISHED BY THE GENERAL CONTRACTOR. THE CONTRACTOR SHALL MAKE EVERY EFFORT TO PROTECT EXISTING UTILITY LINES, AND SHALL REPAIR ANY DAMAGES AT HIS OWN EXPENSE.
4. ALL PAVEMENT REMOVAL CONTIGUOUS TO PAVEMENT REMAINING, SHALL BE SAWED IN STRAIGHT LINES TO THE FULL DEPTH OF THE EXISTING PAVEMENT.
5. THE DEMOLITION CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CLEARING AND GRUBBING OPERATIONS. UNSUITABLE EXCAVATION MATERIALS AND ALL WASTE RESULTING FROM CLEARING AND GRUBBING SHALL BE DISPOSED OF OFF-SITE BY THE CONTRACTOR.
6. UNLESS OTHERWISE SPECIFIED, ALL EXCAVATION IS UNCLASSIFIED AND SHALL INCLUDE ALL MATERIALS ENCOUNTERED.

DEMOLITION LEGEND

	REMOVE ASPHALT PAVEMENT
	REMOVE CONCRETE PAVEMENT
	REMOVE SIDEWALK
	REMOVE CURB/WALL

EXPO PARKING LOT IMPROVEMENTS
DEMOLITION PLAN

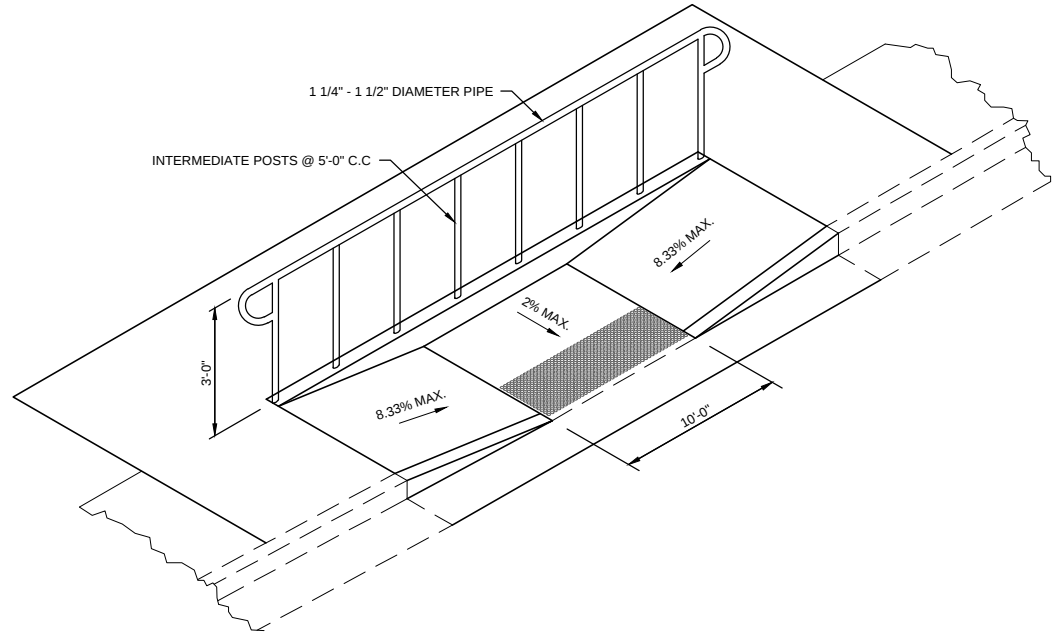
SURVEY BY: <u>LE</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
DRAWN BY: <u>ML</u>					
CHECKED BY: <u>ML</u>					
REVISED	DATE	AS-BUILT	DATE		
ENGINEERING DEPARTMENT					
ENGINEER	DATE		SCALE	PROJECT NO.	SHEET NO.
<u>JK</u>	<u>10/20/11</u>		<u>1"=50'</u>	<u>COS-PW-11-04</u>	<u>C-3</u>



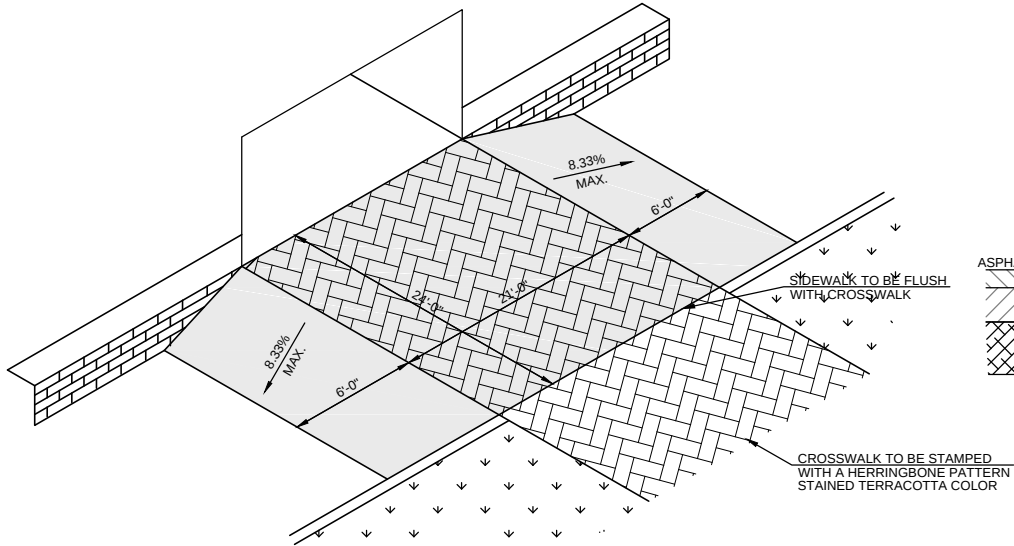
SIDEWALK DETAIL

EXPO PARKING LOT IMPROVEMENTS SITE CONSTRUCTION DETAILS					
SURVEY BY: <u>LE</u> DRAWN BY: <u>ML</u> CHECKED BY: <u>ML</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
REVISED	DATE	AS-BUILT	DATE	ENGINEERING DEPARTMENT	
ENGINEER		DATE	SCALE	PROJECT NO.	SHEET NO.
JK		10/20/11	N.T.S.	COS-PW-11-04	C-4.1

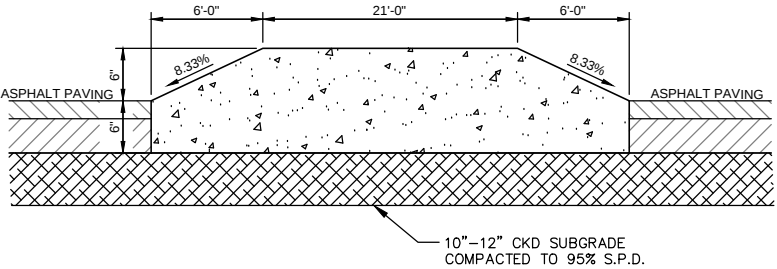
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ARENA RAMP



RAISED CROSSWALK

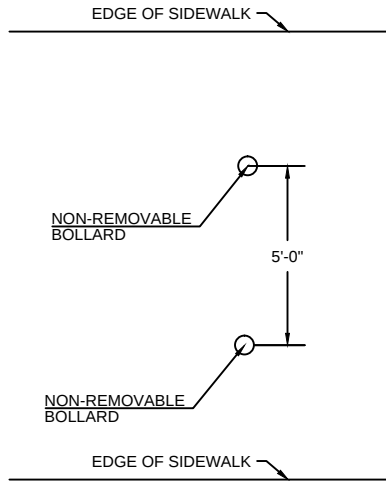


CROSSWALK SECTION

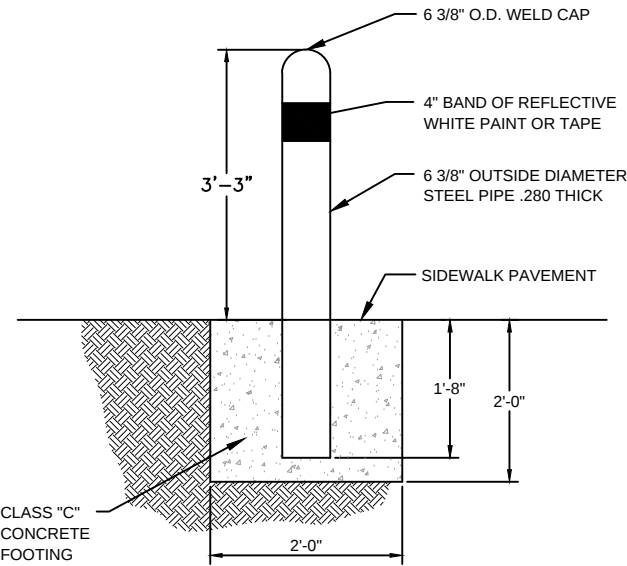
WELDS SHALL BE 5/16" FILLET WELD
GRIND ALL WELDS AND EDGES SMOOTH

PAINT BOLLARD AND ALL PARTS WITH RUST INHIBITIVE ALKYD
PRIMER (GRAY #1703). FINISH COAT SHALL BE GLOSS ALKYD
ENAMEL. COLOR OF BOLLARDS SHALL BE I.C. RED #552.

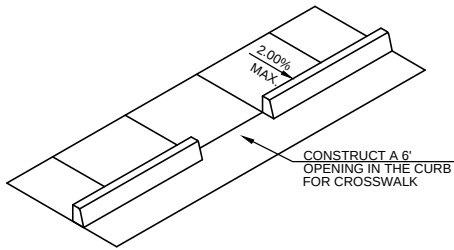
SURFACES SHALL BE FREE OF RUST, OILS, ETC., PRIOR TO PAINTING.



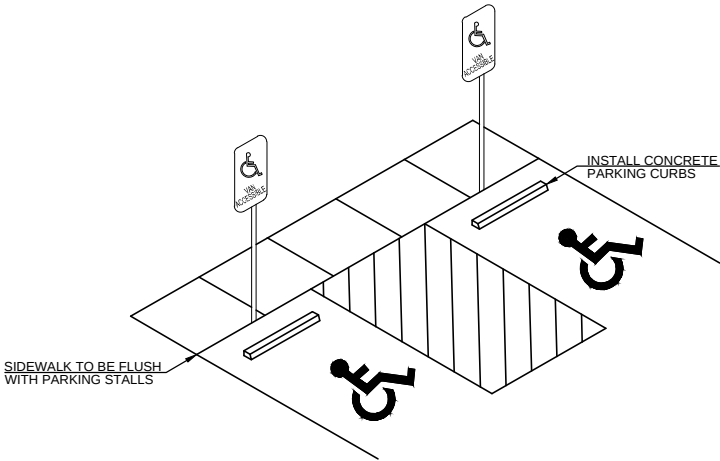
STANDARD BOLLARD SEPERATION



BOLLARD DETAIL



CURB OPENING



FLUSH PARKING STALL

EXPO PARKING LOT IMPROVEMENTS SITE CONSTRUCTION DETAILS									
SURVEY BY: <u>LF</u>		DRAWN BY: <u>ML</u>		CHECKED BY: <u>ML</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
REVISED	DATE	AS-BUILT	DATE	ENGINEER	DATE	SCALE	PROJECT NO.		
<u>JK</u>	<u>10/20/11</u>				<u>10/20/11</u>	<u>N.T.S.</u>	<u>COS-PW-11-04</u>		<u>C-4.2</u>

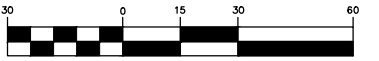
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CL DARREN GORDON DR.

EXISTING
1 STORY
METAL BUILDING
FF=1045.29

EXISTING 1 STORY
BRICK ADDITION
FF=1046.57

GRAPHIC SCALE



(IN FEET)
1 inch = 30 ft.

CL WADE HAYES BLVD.

CL WADE HAYES BLVD.

GENERAL DIMENSION NOTES:

1. PAVING RADIUS ARE 5' UNLESS OTHERWISE LABELED.
2. DIMENSIONS ARE FROM FACE OF CURB TO FACE OF CURB.

EXPO PARKING LOT IMPROVEMENTS
DIMENSION PLAN

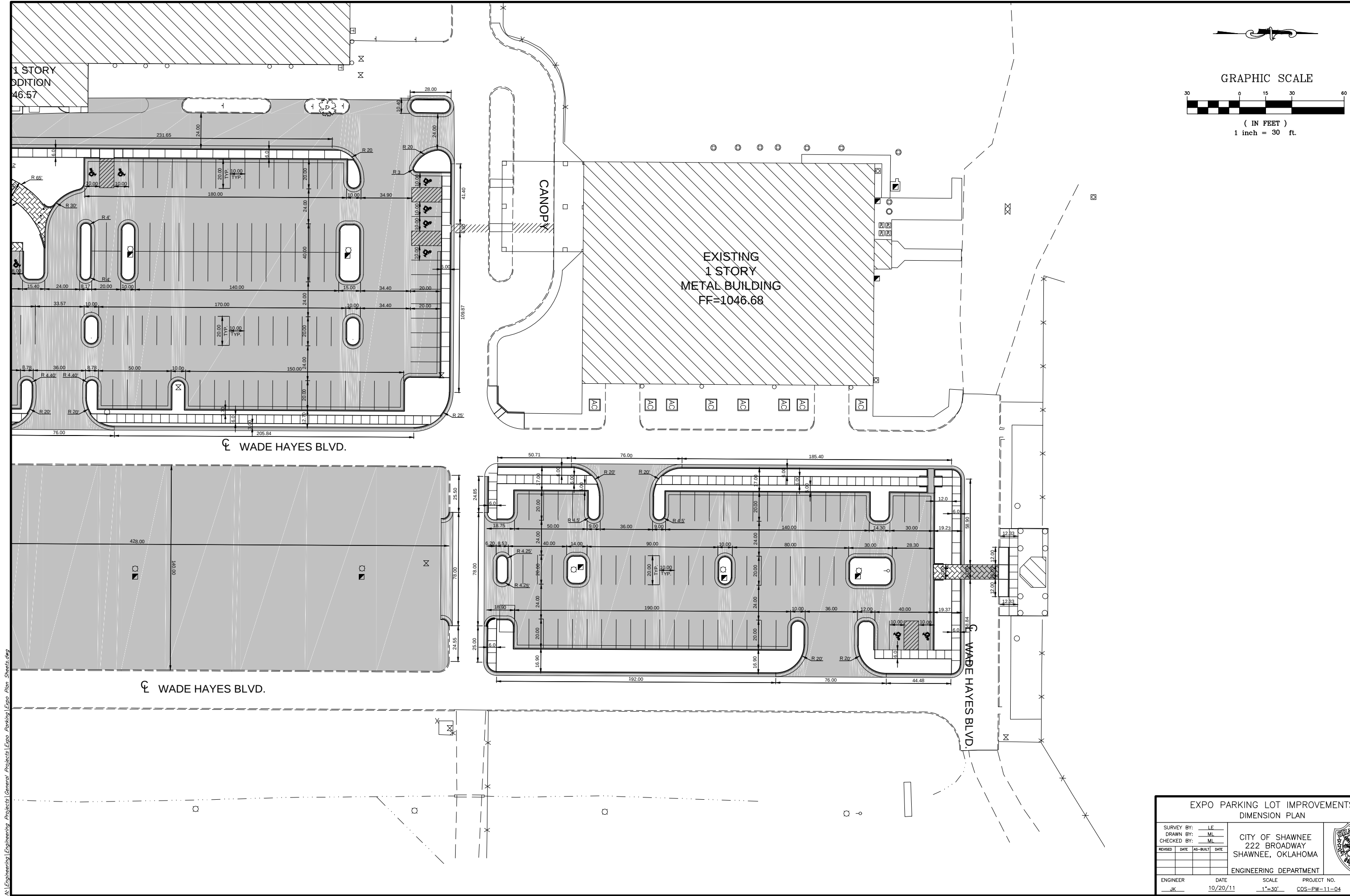
SURVEY BY: <u>LE</u>			
DRAWN BY: <u>ML</u>			
CHECKED BY: <u>ML</u>			
REVISED	DATE	AS-BUILT	DATE

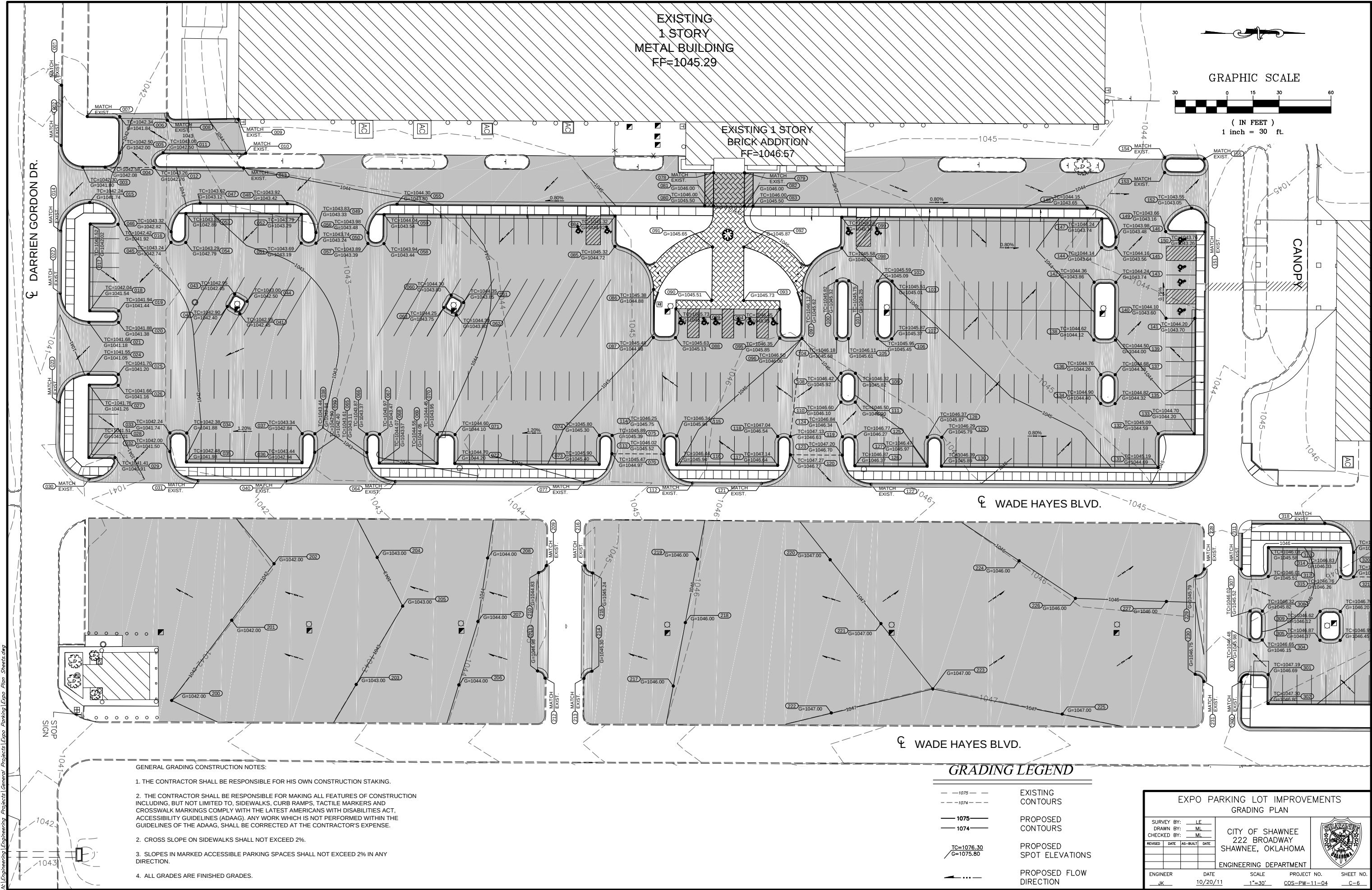
CITY OF SHAWNEE
222 BROADWAY
SHAWNEE, OKLAHOMA



ENGINEERING DEPARTMENT

ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.
JK	10/20/11	1"=30'	COS-PW-11-04	C-5





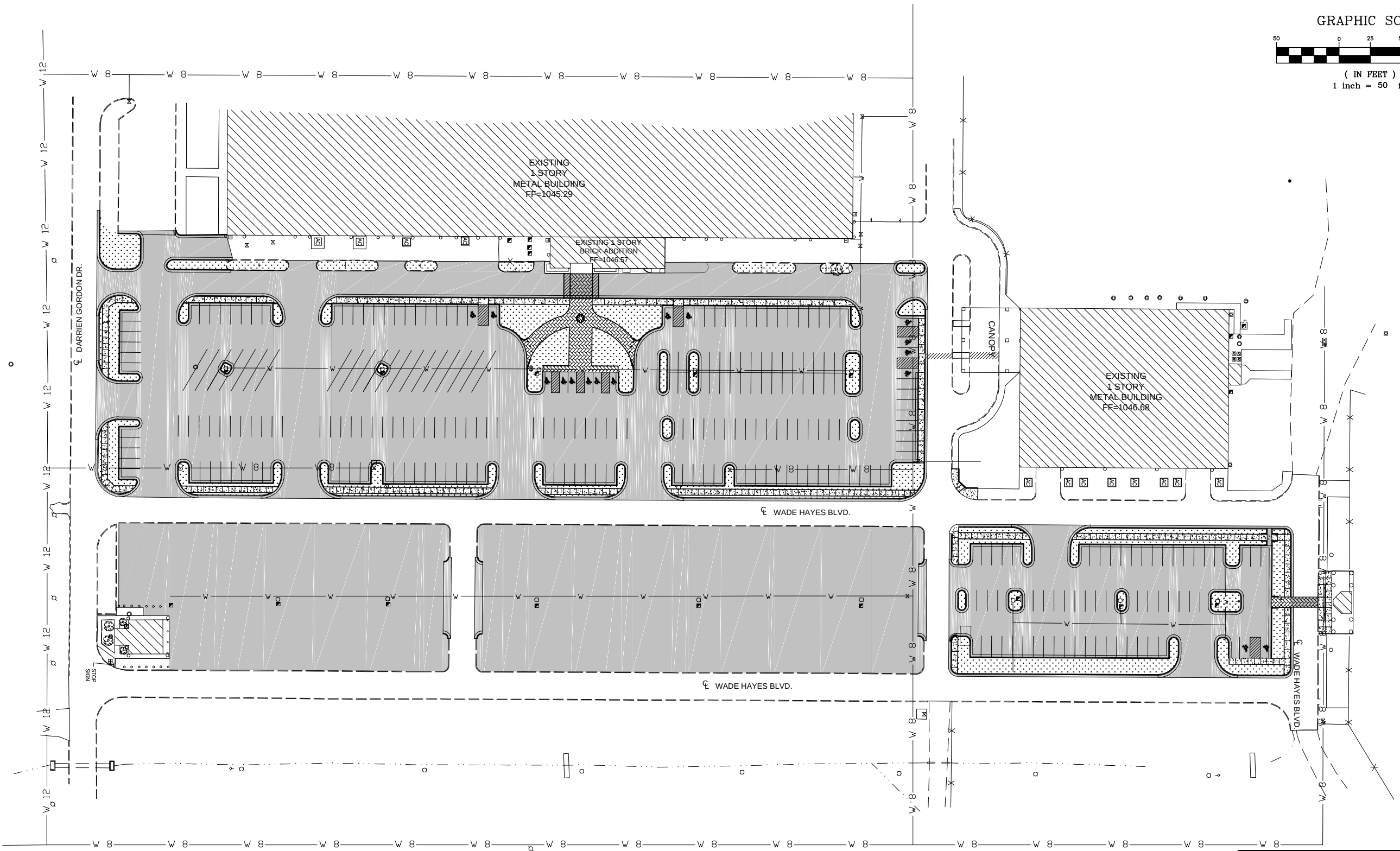
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GRAPHIC SCALE



(IN FEET)
1 inch = 50 ft.



EXPO PARKING LOT IMPROVEMENTS
UTILITY PLAN

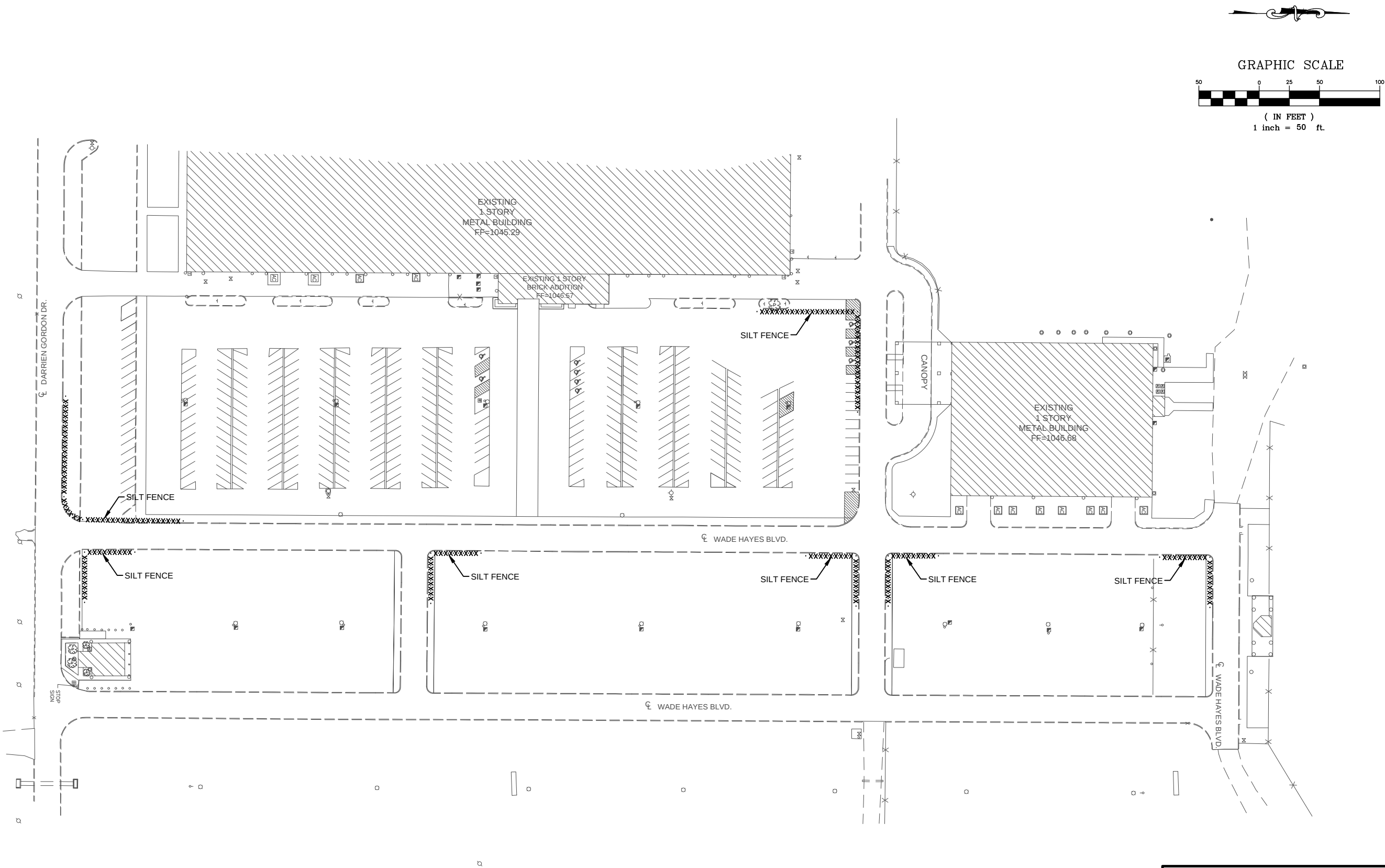
SURVEY BY: <u>LE</u>			
DRAWN BY: <u>ML</u>			
CHECKED BY: <u>ML</u>			
REVISED	DATE	AS-BUILT	DATE
ENGINEER		DATE	
<u>JK</u>		<u>10/20/11</u>	

CITY OF SHAWNEE
222 BROADWAY
SHAWNEE, OKLAHOMA
ENGINEERING DEPARTMENT



SHEET NO.
C-7

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GENERAL EROSION CONTROL NOTES:

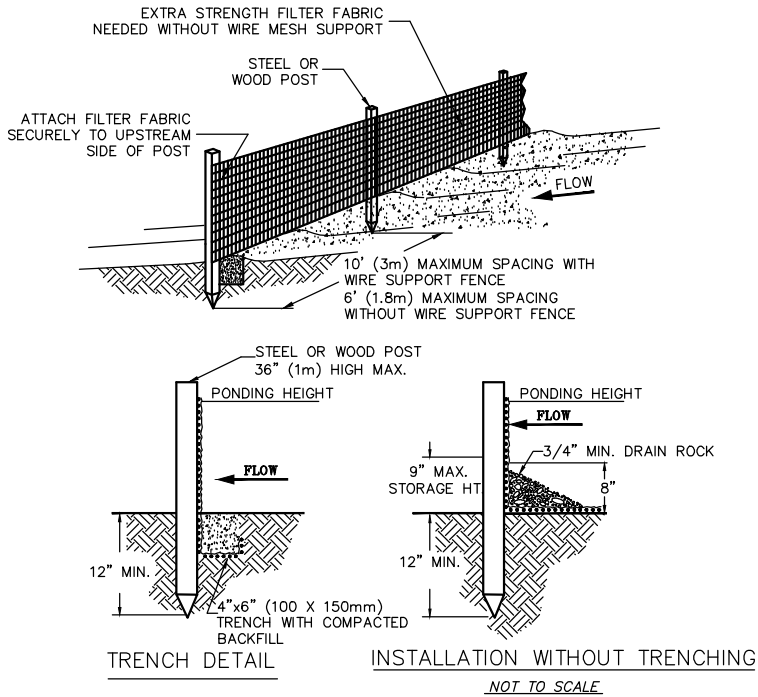
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING ADEQUATE EROSION PROTECTION DURING CONSTRUCTION AND FOLLOWING CONSTRUCTION, UNTIL SUCH TIME AS PROPER VEGETATION IS REESTABLISHED. THE WORK SHALL ALSO INCLUDE CONSTRUCTION OF A TEMPORARY CONSTRUCTION ENTRANCE.

EROSION CONTROL LEGEND

XXXXXXXXX SILT FENCE

EXPO PARKING LOT IMPROVEMENTS EROSION CONTROL PLAN				
SURVEY BY: <u>LF</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA		
DRAWN BY: <u>ML</u>				
CHECKED BY: <u>ML</u>		ENGINEERING DEPARTMENT		
REVISED	DATE			AS-BUILT
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.
<u>JK</u>	<u>10/20/11</u>	<u>1"=50'</u>	<u>COS-PW-11-04</u>	<u>C-8</u>

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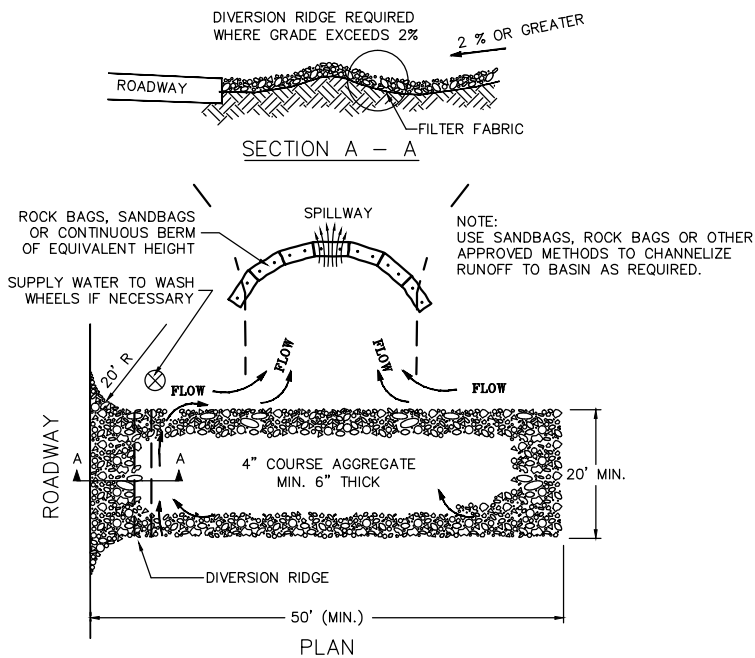


NOTES:

1. SILT FENCE SHALL BE PLACED ON SLOPE CONTOURS TO MAXIMIZE PONDING EFFICIENCY.
2. INSPECT AND REPAIR FENCE AFTER EACH STORM EVENT AND REMOVE SEDIMENT WHEN NECESSARY. 9" (225mm) MAXIMUM RECOMMENDED STORAGE HEIGHT.
3. REMOVED SEDIMENT SHALL BE DEPOSITED TO AN AREA THAT WILL NOT CONTRIBUTE SEDIMENT OFF-SITE AND CAN BE PERMANENTLY STABILIZED.

SILT FENCE DETAIL

NO SCALE

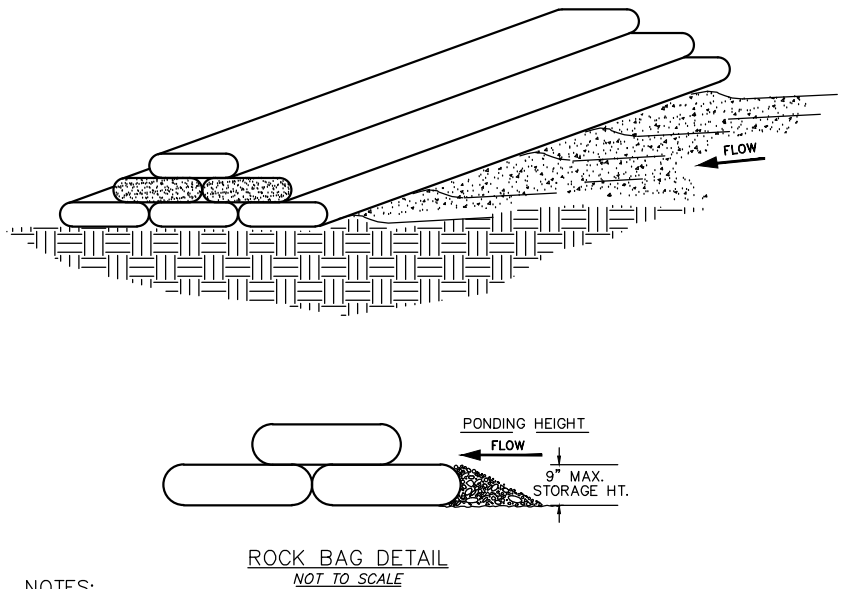


NOTES:

1. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAYS. THIS MAY REQUIRE TOP DRESSING, REPAIR AND/OR CLEANOUT OF ANY MEASURES USED TO TRAP SEDIMENT.
2. WHEN NECESSARY, WHEELS SHALL BE CLEANED PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.
3. WHEN WASHING IS REQUIRED, IT SHALL BE DONE ON AN AREA STABILIZED WITH CRUSHED STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAP OR SEDIMENT BASIN.

TEMPORARY CONSTRUCTION ENTRANCE

NO SCALE



NOTES:

1. A 'REASONABLE' DESIGN SIZE PARTICLE MUST BE SELECTED.
2. SIZE DISTRIBUTION FOR UPSTREAM SOIL PARTICLES MUST BE EVALUATED.
3. INFLOW AND OUTFLOW FROM THE SYSTEM FOR A SPECIFIC FREQUENCY STORM MUST BE KNOWN.
4. POND VOLUME IS DIRECTLY PROPORTIONAL TO THE DISCHARGE RATE OF THE SYSTEM.
5. POND VOLUME IS INVERSELY SUFFICIENT FLOW TO ALLOW FOR DEPOSITION OF DESIGN PARTICLES.
6. A SYSTEM MUST PROVIDE SUFFICIENT FLOW TO ALLOW FOR DEPOSITION OF DESIGN PARTICLES.
7. THE PONDING HEIGHT MUST BE WELL BELOW THE GROUND ELEVATION DOWN SLOPE TO PREVENT RUNOFF FROM BYPASSING THE INLET. A TEMPORARY DIKE MAY BE NECESSARY ON THE DOWN SLOPE SIDE ON THE STRUCTURE.
8. ROCK BAG SILT BARRIER SHALL BE PLACED ON SLOPE CONTOURS TO MAXIMIZE POUNDING EFFICIENCY.
9. PLACE ROCK BAG SUCH THAT NO GAPS ARE EVIDENT.
10. INSPECT AND REPAIR FENCE AFTER EACH STORM EVENT AND REMOVE SEDIMENT WHEN NECESSARY. 9" MAXIMUM RECOMMENDED STORAGE HEIGHT.
11. REMOVED SEDIMENT SHALL BE DEPOSITED TO AN AREA THAT WILL NOT CONTRIBUTE TO SEDIMENT OFF-SITE AND CAN BE PERMANENTLY STABILIZED.

ROCK BAG DETAIL

NO SCALE

EXPO PARKING LOT IMPROVEMENTS EROSION CONTROL DETAILS			
SURVEY BY: LE		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA	
DRAWN BY: ML		ENGINEERING DEPARTMENT	
CHECKED BY: ML			
REVISED	DATE	AS-BUILT	DATE
ENGINEER	DATE	SCALE	PROJECT NO.
JK	10/20/11	1"=50'	COS-PW-11-04
		SHEET NO.	C-8.1

Regular Board of Commissioners

19.

Meeting Date: 12/05/2011

Executive Session

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider an Executive Session for purpose of discussing City of Shawnee v. Modern Oil Co.,
Pottawatomie County District Court No. CV 2011-70, as authorized by 25 O.S. §307 (B)(4).

Regular Board of Commissioners

20.

Meeting Date: 12/05/2011

Action on Executive Session

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding litigation in the case of City of Shawnee v. Modern Oil Co., Pottawatomie County District Court No. CV 2011-70, as authorized by 25 O.S. §307 (B)(4).
