

BOARD OF CITY COMMISSIONERS PROCEEDINGS

APRIL 20, 2026 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, April 20, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, April 16, 2026, at 4:43 PM. Mayor Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens

Mayor

Daniel Matthews

Commissioner Ward 1 - Vice Mayor

Greta Shuler

Commissioner Ward 2

Chris Odneal

Commissioner Ward 3

Absent

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Lauren Richter

Commissioner Ward 6

ABSENT: Ashley Fichtner

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Pleasant Grove Girls Basketball State Championship Win.

Mayor Stephens presented Certificates of Recognition to the Pleasant Grove Girls Basketball Team for the State Championship Win.

2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

Ms. Crystal Romanysyn, Ms. Cyndi Berger, Mr. Glenn Peck, Ms. Kim Landholt, and Mr. Joey Ward spoke during Citizens Participation.

3. Consider approval of Consent Agenda:

- a. Minutes from the March 16, 2026, regular meeting.
- b. Acknowledge the following minutes and reports:
 - License Payment Report for March 2026.
 - Project Payment Report for March 2026.
- c. Budget amendments for Fiscal Year 2025 – 2026:
 - Fund 190 — Community Development Block Grant — To make correction from Fund 001 to Fund 190.
 - Fund 301 — Capital Outlay — To appropriate monies received from Allen Fire Department for the sale of surplus property to transfer to Capital Outlay—Equipment for the Fire Department Expenditures in FY26.
 - Fund 301 — Capital Improvement Fund — To appropriate monies received from OMAG for Shawnee Municipal Authority for a vehicle that was totaled to transfer to Capital Outlay - Equipment for the Distribution & Collection Department for expenditures in FY26.
 - Fund 301 — Capital Improvement Fund — To make correction from Fund 303 to Fund 301.

- Fund 603 — Insurance Recovery — To appropriate monies received from OMAG for Kidspace Park to transfer to Capital Outlay—Buildings & Improvements for the Parks Department expenditures in FY26.
- Fund 603 — Insurance Recovery — To appropriate monies received from OMAG for the Airport fence to transfer to Capital Outlay - Buildings & Improvements for the Airport expenditures in FY26.

d. Lake Lease Transfer:

- Eckel Tract Lot 4
15400 Eckel Road
From: Bobby & Jenelle Cox
To: Bobby Steven Cox & Wesley Glen Cox

e. Mayor Appointments:

- Shawnee Urban Renewal Authority
Raymond Burrell 1st Full Term Expires: February 2, 2029
Reappointment
- Robert D Hoover, Jr. 1st Full Term Expires: February 2, 2029
Reappointment

f. Approve grant application process for the Edward Byrnes Memorial Grant for the Shawnee Police Department, to be shared with the Pottawatomie County Sheriff's Office.

g. Acknowledgment of Change Order No. 1 for SW Loop Water Main Project.

- h. Acknowledgment of Change Order No.2 Alice, Fay, Edwards, and Pesotum Waterline Improvements.
- i. Approval of a Task Order in accordance with the agreement between the City of Shawnee and Cowen Group Engineering, LLC for Sanitary Sewer Pipe Bursting.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Richter, to approve Consent Agenda Item Nos. 3(a-i). Motion carried 6-0-0.

AYE: Matthews, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

4. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Fackler introduced Bambi, an approximately 4-month-old hound mix.

5. Presentation of Fiscal Year 2026-2027 Proposed Budget.

Finance Director Kimberly Hoover gave a staff report on the Fiscal Year 2026-2027 Proposed Budget.

6. Consideration of a resolution of the City of Shawnee adopting, authorizing, and approving the use of the Municipal Code Lien Enforcement Act of 2025.

City Attorney Joe Vorndran explained in order for the City of Shawnee to utilize the Municipal Code Lien Enforcement Act of 2025, we must "opt in" by resolution.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Sehorn, to approve a resolution of the City of Shawnee adopting, authorizing, and approving the use of the Municipal Code Lien Enforcement Act of 2025.

Resolution No. 6789 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE ADOPTING, AUTHORIZING, AND APPROVING THE USE OF THE MUNICIPAL CODE LIEN

ENFORCEMENT ACT OF 2025.

Motion carried 6-0-0.

AYE: Matthews, Sehorn, Richter, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

7. Consideration of a resolution of the City of Shawnee to approve participation in settlements with associated Pharmacies, Inc., Jm Smith Corporation, Louisiana Wholesale Drug Company, Morris And Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc. and United Natural Foods, Inc. and authorizing the Mayor or City Manager to execute the Remnant Defendants' Combined Subdivision Participation and Release form contained in the Remnant Defendants' Settlement Agreement as Exhibit G and to take all actions required to effect the settlements.

City Attorney Joe Vorndran provided a staff report explaining participation in the settlements.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Richter, to approve a resolution of the City of Shawnee to approve participation in settlements with associated Pharmacies, Inc., Jm Smith Corporation, Louisiana Wholesale Drug Company, Morris And Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc. and United Natural Foods, Inc. and authorizing the Mayor or City Manager to execute the Remnant Defendants' Combined Subdivision Participation and Release form contained in the Remnant Defendants' Settlement Agreement as Exhibit G and to take all actions required to effect the settlements.

Resolution No. 6790 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE TO APPROVE PARTICIPATION IN SETTLEMENTS WITH ASSOCIATED PHARMACIES, INC., JM SMITH CORPORATION, LOUISIANA WHOLESALE DRUG COMPANY, MORRIS AND DICKSON CO., NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY, INC. AND UNITED NATURAL FOODS, INC. AND AUTHORIZING THE MAYOR OR CITY MANAGER TO EXECUTE THE REMNANT DEFENDANTS' COMBINED SUBDIVISION PARTICIPATION AND RELEASE FORM CONTAINED IN THE REMNANT DEFENDANTS' SETTLEMENT AGREEMENT AS EXHIBIT G AND TO

TAKE ALL ACTIONS REQUIRED TO EFFECT THE SETTLEMENTS.

Motion carried 6-0-0.

AYE: Matthews, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

8. Consideration of an ordinance amending Article VI of Chapter 20, providing certain prohibitions against certain public conduct contrary to public health and safety, which shall be added to Chapter 20 [Offenses and Miscellaneous Provisions] of the City Code; and also providing for severability, codification, and repeater.

City Attorney Joe Vorndran explained the proposed ordinance would conform with recent United States Supreme Court decisions and provide clarity for residents, visitors, and law enforcement.

A motion was made by Commissioner Odneal, seconded by Commissioner Richter, to defer the item to the July 20, 2026, City Commission meeting. Motion carried 4-2-0.

AYE: Odneal, Richter, Shuler, Stephens

NAY: Matthews, Sehorn

ABSTAIN: None

9. Consideration of an emergency clause as it relates to Agenda Item No. 8 for the protection of the public's health, safety, and welfare, an emergency is declared to exist per Oklahoma State Statute Title 11, Article XIV, Section 14-103.

No action was taken.

10. Consideration of Substantial Amendment One to the Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan, Amendment One to 2021-Second Year Action Plan, Amendment One to 2022 - Third Year Action Plan, Amendment One to 2023 - Fourth Year Action Plan, Amendment One to 2024 - Fifth Year Action Plan, Substantial Amendment One to the Community Development Block Grant (CDBG) 2025-2029 Consolidated Plan, and Amendment One to 2025 - First Year Action Plan, and draft of the Annual Action Plan 2026 - Second Year Action Plan.

Community Development Director Petya Stefanoff, introduced Kalyn Lindsey,

Community Development Block Grant (CDBG) Manager. Kalyn provided a staff report explaining the proposed amendments.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Odneal, to approve Substantial Amendment One to the Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan, Amendment One to 2021 - Second Year Action Plan, Amendment One to 2022 - Third Year Action Plan, Amendment One to 2023 - Fourth Year Action Plan, Amendment One to 2024 - Fifth Year Action Plan, Substantial Amendment One to the Community Development Block Grant (CDBG) 2025-2029 Consolidated Plan, and Amendment One to 2025 - First Year Action Plan, and draft of the Annual Action Plan 2026 - Second Year Action Plan. Motion carried 6-0-0.

AYE: Matthews, Odneal, Stephens, Sehorn, Richter, Shuler

NAY: None

ABSTAIN: None

11. Acknowledge Monthly Sales Tax Report.

Finance Director Kimberly Hoover reported sales tax collections are up Two Hundred Thirty-Nine Thousand Nine Hundred Eight Dollars (\$239,908.00) or Point Nine Three Percent (0.93%), above the projected budget year-to-date. She stated that use tax collections are down approximately Ninety-One Thousand Three Hundred Ninety-Five Dollars (\$91,395.00) or Two Point Two Four Percent (2.24%), below the projected budget year-to-date.

12. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

13. Commissioners Comments

Commissioner Richter commented on the proposed fiscal year budget and sales tax.

Commissioner Sehorn congratulated the Girls Basketball Teams for the recent Championship wins, sales tax, and the proposed budget.

Mayor Stephens commented on sales tax and the anniversaries of the April 19th Murrah Bombing and the 2023 Shawnee Tornado.

Commissioner Odneal commented on the Oklahoma City Memorial Marathon and the Girls Basketball Team Championships.

Commissioner Shuler commented on the anniversaries of the April 19th

Murrah Bombing and the 2023 Shawnee Tornado. She also commented on the 250th anniversary of the upcoming United States of America.

Vice Mayor Matthews commented on the April 19th Murrah Bombing, the proposed budget, and thanked staff. He congratulated the Girls Basket Ball Team and the Oklahoma Baptist University (OBU) Mens Basketball Team for their accomplishments.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (6:49 P.M.)

COMMISSIONER FICHTNER ARRIVED AT 6:58 P.M.

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (7:07 P.M.)

14. Consider and take action with respect to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the “City”) approving action taken by the Shawnee Municipal Authority (the “Authority”) authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract, as amended, whereby the City leased its water and sanitary sewer systems to the authority; ratifying and confirming a Sales Tax Agreement; and containing other provisions related thereto.

City Attorney Joe Vorndran provided a staff report explaining this Item is a companion Item to Shawnee Municipal Authority Agenda Item No. 2.

A motion was made by Commissioner Odneal, seconded by Commissioner Fichtner, to approve a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the “City”) approving action taken by the Shawnee Municipal Authority (the “Authority”) authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to the Oklahoma Water Resources Board; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract, as amended, whereby the City leased its water and sanitary sewer systems to the authority; ratifying and confirming a Sales Tax Agreement; and containing other provisions related thereto. Motion carried 6-0-1.

AYE: Odneal, Fichtner, Sehorn, Richter, Shuler, Stephens

NAY: None

ABSTAIN: Matthews

15. Consideration to enter into an executive session for discussion in accordance with 25 O.S. §307B(4), confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest relating to the Santa Fe Depot.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Richter, to approve entering into an executive session for discussion in accordance with 25 O.S. §307B(4), confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest relating to the Santa Fe Depot.
Motion Carried 7-0-0.

AYE: Matthews, Richter, Shuler, Odneal, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 7:13 P.M. WITH ALL MEMBERS PRESENT.

COMMISSION EXITED EXECUTIVE SESSION AT 8:17 P.M. WILL ALL MEMBERS PRESENT

16. Consideration of matters discussed in executive session for discussion in accordance with 25 O.S. §307B(4), confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest relating to the Santa Fe Depot.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Richter, to authorize the City Attorney and the City Manager to continue with ongoing negotiations with the Pottawatomie County Historical Society (PCHS)

regarding a lease with a deadline of July 1, 2026, for resolution. Motion carried 7-0-0.

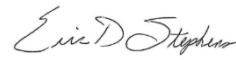
AYE: Matthews, Richter, Shuler, Odneal, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

17. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:19 p.m.)



ERIC STEPHENS, MAYOR

ATTEST:



KACIE ECK, CMC
SENIOR DEPUTY CITY CLERK