

AGENDA
AIRPORT ADVISORY BOARD
AUGUST 19, 2026 AT 5:30 PM
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE, SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

1. Administration of Oath of Office
2. Execution of Oath of Office

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the July 15, 2026, regular meeting.
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Election of Vice Chairman
4. Discussion and Consideration of Request for Commercial Aeronautical Services Agreement with AO LLC d/b/a Aero Operations Solutions
5. Staff Reports
6. Board Comments
7. Adjournment

Respectfully submitted,



Bonnie Wilson, CM, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

DRAFT

AIRPORT ADVISORY BOARD PROCEEDINGS

JULY 15, 2026 AT 5:30 PM

The Shawnee Regional Airport Advisory Board of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session at the Shawnee Regional Airport, 2202 Airport Drive, Shawnee, Oklahoma on July 15, 2026, pursuant to notice duly posted as prescribed by law at 4:00 PM on July 8, 2026. Chairman Lee presided and called the meeting to order. Upon roll call, the following members were in attendance.

Scott Lee
Chairman

Alan Atkins
Board Member

Keith Layne
Board Member

Bryan Cantrell
Board Member

Garrett Roberts
Board Member

Kevin Hanna
Board Member

ABSENT: Colton Crowder

1. Administration of Oaths of Office

2. Execution of Code of Ethics

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of acceptance of the Minutes from the May 20, 2026, regular meeting.

A motion was made by Mr. Hanna, seconded by Mr. Atkins, to accept the Minutes from the May 20, 2026, regular meeting.

AYE: ATKINS, CANTRELL, HANNA, LAYNE, ROBERTS, LEE

NAY: None

ABSTAIN: None

2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

No person requested the opportunity to provide public comments.

3. Discussion and Consideration of a Recommendation to Award Bid - Automated Weather Observation System Upgrade

Staff presented a memorandum describing the recent solicitation for competitive bids for the purchase and installation of a new AWOS III P/T system for the airport. Two bids were received, both below the project budget. At the time of the meeting, staff had not yet received clarification on certain matters required by the bid solicitation, specifically the availability of parts and services on the "open market." Following discussion on the amount of the bids offered by the two parties, and clarification that clarification from the apparent low bidder was being sought, the Members agreed to make a motion to recommend an award contingent on verification of the requirements of the solicitation.

A motion was made by Mr. Hanna, seconded by Mr. Atkins, to recommend the Shawnee Airport Authority award the bid to the apparent low bidder contingent on provision of information regarding the availability of parts and services on the open market, and if the apparent low bidder is unable to provide verification, recommend the SAA award it to the next lowest bidder.

AYE: ATKINS, CANTRELL, HANNA, LAYNE, ROBERTS, LEE

NAY: None

ABSTAIN: None

4. Election Protocols

At the May 2026 meeting, the Chairman requested members consider procedures for election of officers and submit recommendations. The Chairman noted that he had not received any formal comments following the last meeting and placed this item on the agenda with the goal of establishing a procedure.

A motion was made by Mr. Atkins to table the discussion until a new member of the board was appointed and sworn in. The motion was seconded by Mr. Cantrell. The motion did not pass.

AYE: ATKINS, CANTRELL, ROBERTS

NAY: HANNA, LAYNE, LEE

ABSTAIN: None

Vice Chairman Layne introduced a new motion establishing two-year terms for the Chairman and Vice Chairman. At the end of the two-year period, the Vice Chairman would then assume the Chair, and a new Vice Chair will be elected. If the new Chairman has less than two years remaining on their term of service on the Board, the then Vice Chairman will assume the Chair and a new Vice Chairman will be elected. The motion was seconded by Mr. Hanna. The motion passed.

AYE: ATKINS, CANTRELL, HANNA, LAYNE, LEE, ROBERTS

NAY: None

ABSTAIN: None

5. Staff Reports

Staff provided written reports on fuel prices and sales, progress on capital projects and airport business items. Staff provided updated information on a recent increase in the wholesale price of fuel. Mr. Hanna requested information on the status of the "New Terminal" project. Staff advised that the engineering team had been engaged and was working on preliminary designs. Mr. Roberts made an inquiry regarding the runway improvement project, specifically regarding the weight limits. Staff advised that the geotechnical engineering assessment had just begun and that the results of those tests would provide information necessary to determine the scope of work and estimated costs for various weight limitation options.

6. Board Comments

Board members held a general discussion on the various projects at the airport and adjacent "off-airport projects" that are being considered to support airport development.

7. Adjournment

The Chairman adjourned the meeting at 6:35 p.m.

SCOTT LEE

CHAIRMAN

ATTEST:

BONNIE A. WILSON, CM
SECRETARY



Shawnee Regional Airport

2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: August 19, 2026
To: Airport Advisory Board
From: Bonnie Wilson, Airport Manager
Subject: Election of Vice Chairman

Background: At the July 15, 2026, Regular Meeting of the Airport Advisory Board, the members voted to establish a system for the election of officers and their respective terms of service.

Members of the Board will be called upon to nominate a member to serve as Vice Chairman for a two-year term of service, concurrent with the two-year term of the Chairman. At the end of the two-year period, the Vice Chairman will assume the position of Chairman, and a new election for Vice Chairman will be held.

Staff Recommendation: Call for nominations and elect a Vice Chairman via voice vote. The nominee with the majority of votes to serve as Vice Chairman.



Shawnee Regional Airport

2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: August 19, 2026
To: Airport Advisory Board
From: Bonnie Wilson, Airport Manager
Subject: Discussion and Consideration of Request for Commercial Aeronautical Services Agreement with AO LLC d/b/a Aero Operations Solutions

Background: AO LLC d/b/a Aero Operations Solutions, an Oklahoma limited liability company, has requested the opportunity to provide “mobile” aircraft detailing services, generally classified as Specialized Aviation Service Operations at the Shawnee Regional Airport (SNL).

Aero Operations Solutions proposes to provide aircraft detailing services to based aircraft tenants and commercial maintenance providers at the airport, operating within existing leaseholds. Services would also be offered to transient aircraft owners and operators in locations designated and approved by airport management.

The owner/operator of Aero Operations Solutions has reviewed a proposed agreement outlining the terms and conditions required to provide services on airport property and has submitted a proposal detailing the scope of services they intend to offer, along with background information about the company.

Attachments:

Aero Operations Solutions written proposal.

DRAFT - Commercial Aeronautical Services Agreement with AO LLC d/b/a Aero Operations Solutions

Financial Impact: No direct revenues are included in the agreement. Additional revenues may be garnered from customers flying to Shawnee to receive services.

Staff Recommendation: Recommend the Shawnee Airport Authority authorize the City Manager to execute the agreement.

AERO OPERATIONS SOLUTIONS

Commercial Aircraft Detailing Services Proposal

Submitted to Shawnee Regional Airport

APPLICANT AO LLC d/b/a Aero Operations Solutions	SUBMISSION DATE August 10, 2026
PRIMARY CONTACT Jamisen Driver, Owner	REQUESTED TERM One year

Request for Consideration

AO LLC, doing business as Aero Operations Solutions (AOS), respectfully requests approval to provide mobile aircraft detailing services at Shawnee Regional Airport. AOS requests an initial one-year term, renewable only by mutual written agreement.

Requested action: Approve AOS in principle as an authorized commercial aircraft-detailing provider, subject to negotiation and execution of a mutually acceptable final operating agreement.

Business Overview

Legal entity: AO LLC

Trade name: Aero Operations Solutions

Business structure: Oklahoma limited liability company

Established: April 7, 2026

Legal business address: 214 W. Eufaula St., Norman, OK 73069

AOS is a mobile aircraft-detailing company serving Central Oklahoma. The company is built around aircraft schedules and provides on-site support for private owners, flight schools, maintenance organizations, charter operators, and other aviation businesses.

Proposed Services

AOS proposes to offer the following services only when they can be completed without wastewater, runoff, or chemical residue remaining on airport surfaces:

- Waterless or dry-wash exterior cleaning
- Bug removal, spot cleaning, and exterior surface care
- Paint polishing, waxing, and protective coating application
- Brightwork and metal polishing
- Interior vacuuming, surface cleaning, leather and vinyl care, and carpet extraction
- Cabin presentation and turnaround detailing

AOS will not perform wet washing or any service that creates uncontrolled runoff. Any future service outside this scope will require prior written airport approval.

Proposed Operating Location

Because Shawnee Regional Airport does not currently maintain a designated detailing area, AOS proposes to work only at a location assigned or approved by airport staff for the specific aircraft. Location selection will account for aircraft position, ramp activity, access control, weather, and operational safety.

Operating and Environmental Controls

- Coordinate each visit with the aircraft owner or operator and airport staff, as required.
- Use aviation-appropriate products and methods suitable for the aircraft surface being serviced.
- Contain, collect, and remove all waste, used materials, and chemical containers from airport property.
- Prevent wastewater, runoff, overspray, and chemical residue from reaching pavement, soil, drains, or adjacent aircraft.
- Carry absorbent materials and clean any spill immediately; promptly notify airport staff of any reportable incident.
- Keep vehicles, cords, hoses, tools, and supplies controlled so they do not create ramp or foreign-object-debris hazards.

- Comply with airport directions, access requirements, Minimum Standards and Rules, and applicable federal, state, and local requirements.

Scheduling and Airport Coordination

AOS will operate by appointment and coordinate work around aircraft movements, maintenance activity, airport operations, and weather. Airport operational or safety directions will control at all times. AOS personnel will not operate, taxi, tow, or reposition an aircraft unless separately authorized in writing and legally qualified to do so.

Insurance and Risk Management

AOS maintains aviation-business insurance designed for aircraft-detailing operations, including general liability, products/completed operations, and hangarkeepers legal liability. Before commencing work under an executed agreement, AOS will provide required certificates of insurance and will name the City of Shawnee and Shawnee Airport Authority as additional insureds to the extent required by the final agreement and available under the applicable policy.

Because AOS is a ground-based service provider and will not transport passengers, the parties will confirm in writing which Schedule A aviation and per-passenger requirements apply, together with the exact minimum limits for products/completed-operations coverage.

Commercial Terms and Agreement Conditions

Important limitation: Submission of this proposal requests board approval in principle. It does not constitute acceptance of the draft Commercial Aeronautical Services Agreement or any fee, rent, revenue-sharing percentage, insurance requirement, or other term that is not specifically stated in a final agreement signed by both parties.

Before execution, AOS requests written disclosure and mutual agreement regarding any annual operating fee, permit fee, rent, percentage payment, revenue-sharing arrangement, reporting requirement, or other consideration. No such charge may be imposed or changed unilaterally.

If the parties later consider a percentage-based payment, its rate, calculation, exclusions, documentation, payment timing, and audit procedure must be agreed in writing. Any percentage should be limited to documented customers directly referred by the airport for services physically performed at Shawnee Regional Airport. It should exclude AOS customers obtained independently, pre-existing customers, off-airport services, and revenue unrelated to an airport referral.

The final agreement should also include clear termination rights and a reasonable opportunity to cure an alleged default. AOS requests the right to terminate without cause upon 30 days' written notice during the initial one-year term.

Requested Term and Next Steps

AOS requests an initial one-year term. If the Airport Advisory Board and Shawnee Airport Authority approve the proposal, AOS is prepared to work with airport staff to finalize the service scope, assigned work-location process, insurance requirements, commercial terms, and operating agreement before beginning airport operations.

Contact

Jamisen Driver, Owner

Aero Operations Solutions | AO LLC

contact@aero-operations.com | 405-355-3647

Submitted respectfully for consideration by the Shawnee Regional Airport Advisory Board.

COMMERCIAL AERONAUTICAL SERVICES AGREEMENT

This Commercial Aeronautical Services Agreement made and entered into on this ____ day of _____, 2026, by and between the Shawnee Airport Authority on behalf of the City of Shawnee, Oklahoma, a Municipal Corporation, together hereinafter called the Authority, and AO LLC d/b/a Aero Operations Solutions, an Oklahoma Limited Liability Company, hereinafter called the Specialized Aviation Service Operator or SASO.

WITNESSETH:

WHEREAS, the Authority is the owner of certain real property commonly known as the Shawnee Regional Airport, located within the City of Shawnee, Pottawatomie County, Oklahoma; and

WHEREAS, the Authority and SASO are mutually desirous of entering into an Agreement authorizing the provision of certain services on or within certain areas at the Airport; and

NOW, THEREFORE, in consideration of the terms and conditions, covenants and conditions herein contained, the Authority does hereby grant to the SASO the right to provide certain services at the Airport described in Section 2. AUTHORIZED SERVICES hereof, during the term hereof and pursuant to the conditions hereinafter set forth.

1. TERM. The term of this Agreement shall be for one (1) calendar year commencing on DATE, terminating on DATE, unless sooner terminated in accordance with the provisions of this Agreement.
 - 1.1. The Agreement may be renewed for up to four (4) additional one (1) calendar year terms following the expiration of the original term hereof at the option of the Authority. SASO must notify the Authority within ninety (90) days of expiration of Agreement of request to renew.
2. AUTHORIZED SERVICES. As a part of the consideration for this Agreement, and in accordance with the Minimum Standards and Rules applicable to the operation and management of the Airport, aircraft operation, and conduct of persons at the Airport, SASO agrees to provide at reasonable rates and without discrimination, the following goods and services to the general public at the Airport:
 - 2.1. Aircraft detailing services.
 - 2.2. Services shall not at any time include “wet washing” of aircraft or any other services that may generate residues or contamination on paved or unpaved surfaces, that could have a negative impact on the environment.
 - 2.3. Under no circumstances will the SASO be authorized to install or construct any improvements or fixed personal property at the Airport. Installation or construction of

improvements or fixed personal property will result in immediate termination of the Agreement.

- 2.4. The Services authorized under this Agreement does not include a designated leasehold or assigned premises of any Airport property. There are no rental fees, annual operating fees, permit fees, or revenue-sharing payments owed to the Authority by the SASO under this Agreement.
3. NOTICES. All notices, consents, and approvals required or desired to be given by the parties hereto shall be sent in writing, and shall be deemed sufficiently given when same is deposited in the United States Mail, sufficient postage prepaid, registered or certified mail, return receipt requested, addressed to the recipient at the address set forth below:

To Authority: Office of the City Manager
City of Shawnee Oklahoma
16 West 9th Street
Shawnee, Oklahoma 74801

AND

To SASO: Jamisen Driver
Owner/Operator
Aero Operations Solutions
214 W. Eufaula Street
Norman, OK 73069

Such addresses shall be subject to change from time to time to such other addresses as may have been specified in written notice given by the intended recipient to sender.

4. ACCEPTANCE, CARE, MAINTENANCE, IMPROVEMENTS AND REPAIR.
- 4.1. SASO warrants they have inspected the Airport and accept the facility conditions and the improvements thereon "as is" in its present condition, and subject to all limitations imposed upon the use thereof by the rules and regulations of the Federal Aviation Administration and by ordinances of the City of Shawnee, Oklahoma and admits its suitability and sufficiency for the use permitted hereunder.
- 4.2. Except as may otherwise be provided for herein, the Authority shall not be required to maintain nor to make any improvements, repairs or restorations upon or to the Airport or to any of the improvements to accommodate the SASO.
- 4.3. SASO shall throughout the term of this Agreement assume the entire responsibility, cost and expense, for all repair and maintenance, whatsoever on the Airport and all improvements thereon in a good workmanlike manner, whether such repair or maintenance may be ordinary or extraordinary, structural or otherwise required as a

direct result of the SASO's activities on the Airport.

- 4.4. SASO shall throughout the term of this Agreement assume the entire responsibility, cost and expense, for all repair and maintenance, whatsoever to the SASO's equipment, materials or other requirements for the performance of the approved services.
- 4.5. Keep at all times, in a clean and orderly condition and appearance, the areas of the Airport utilized while providing the approved services.
- 4.6. Provide and maintain all safety equipment required by any federal, state or municipal laws, ordinances, rules, regulations and requirements.
- 4.7. Repair any damage caused by SASO to paved or other surfaces of the Airport caused by any oil, gasoline, grease, lubricants or other flammable liquids or substances that have a corrosive or detrimental effect thereon.
- 4.8. In the event SASO fails: (a) to commence to maintain, clean, repair, replace, rebuild or repaint within a period of thirty (30) calendar days after written notice from the Authority to do any maintenance or repair work required to be done under the provisions of this Agreement, (b) or to diligently continue to completion any repairs, replacement, rebuilding, painting or repainting as required under the Agreement; then, the Authority may, at its option, and in addition to any other remedies which may be available to it, enter the premises involved, without such entering causing or constituting a cancellation of this Agreement and repair, replace, rebuild or paint all or any part of the Airport or the improvements thereon, and do all things reasonably necessary to accomplish the work required, and the cost and expense thereof shall be payable to the Authority by SASO on demand. Provided, however, if in the opinion of the Authority, the SASO's failure to perform any such maintenance endangers the safety of the public, the employees or property of the Authority or other tenants at the Airport, and the Authority so states same in its notice to SASO, the Authority may, at its sole option, in addition to all other remedies which may be available to it, elect to perform such maintenance at any time after the giving of such notice, and SASO agrees to pay to the Authority the cost and expense of such performance on demand. Furthermore, should the Authority, its officers, employees or agents undertake any work hereunder, SASO hereby waives any claim for damages, consequential or otherwise, as a result thereof except for claims for damages arising from the Authority's sole negligence. The foregoing shall in no way affect or alter the primary obligations of the SASO as set forth in this Agreement and shall not impose or be construed to impose upon the Authority any obligations to maintain the Airport, unless specifically stated otherwise herein.
- 4.9. If SASO makes any improvements without Authority's approval, then, upon notice to do so, SASO shall remove the same or at the option of Authority, cause the same to be changed to the satisfaction of Authority. If SASO fails to comply with such notice within thirty (30) calendar days or to commence to comply and pursue diligently to

completion, the Authority may affect the removal or change and SASO shall pay the cost thereof to the Authority.

5. SIGNS. SASO shall have the right to install and maintain one or more signs on the Airport in a location(s) designated by the Airport Manager, identifying it and its operations, provided, however, the subject matter, type, design, number, location and elevation of such signs, and whether lighted or unlighted, shall be subject to and in accordance with the ordinances of the City of Shawnee, Oklahoma. No sign will be approved that may be confusing to aircraft pilots or automobile drivers or their traffic or which fails to conform to the architectural scheme of the Airport or meet the requirements of the Authority.
6. INGRESS AND EGRESS.
 - 6.1. The SASO shall have the right of ingress and egress to and from the Airport by means of runways, roadways, taxilanes, and taxiways, to be used in common with others having rights of passage thereon, except when the Airport is closed to the public. The use of any such access routes shall be subject to the Minimum Standards and Rules of the Airport which are now in effect, or which may hereafter be promulgated.
 - 6.2. The Authority may, at any time, temporarily or permanently, close or consent to or request the closing of any such access route and any other way at, in or near the Airport presently or hereafter used as such, so long as a reasonable means of ingress and egress as provided above remains available to the SASO.
 - 6.3. The SASO hereby releases and discharges the Authority, its officers, employees and agents; and all municipalities and other governmental authorities and their respective successors and assigns, of and from any and all claims, demands, or causes of action which the SASO may now or at any time hereafter have against any of the foregoing, arising or alleged to arise out of the closing of any runways, roadways, taxilanes, taxiway or other area, provided that a reasonable means of access to the Airport remains available to the SASO unless otherwise mandated by safety considerations or lawful exercise of the police power. The SASO shall not do or permit anything to be done which will interfere with the free access and passage of others to the Airport or in any runways, roadways, taxilanes, or taxiways.
7. ASSIGNMENT.
 - 7.1. SASO covenants and agrees that it will not sell, convey, transfer, mortgage, pledge or assign this Agreement or any part thereof, or any rights created thereby, without the prior written consent of the Authority.
 - 7.2. Any assignment or transfer of this Agreement, or any rights of SASO hereunder, without the consent of the Authority, shall entitle the Authority at its option to forthwith cancel this Agreement.

- 7.3. Any assignment of this Agreement approved and ratified by the Shawnee Airport Authority shall be on the condition that the assignee accepts and agree to all of the terms, conditions and provisions of this Agreement, and agrees to accept and discharge all of the covenants and obligations of SASO hereunder, including but not limited to the payment of all sums due and to become due by SASO under the terms hereof.

8. ADDITIONAL OBLIGATIONS OF SASO.

- 8.1. SASO shall conduct its operations hereunder in an orderly manner. From time to time the Shawnee Airport Authority and or the City of Shawnee, Oklahoma may adopt and enforce Minimum Standards and Rules with respect to the occupancy and use of the Airport. SASO agrees to observe and obey any and all Minimum Standards and Rules, and all other federal, state, and municipal rules, regulations and laws and to require its officers, agents, employees, contractors and suppliers, to observe and obey the same. The Authority reserves the right to deny access to the Airport and its facilities to any person, firm, or corporation that fails or refuses to obey and comply with such Minimum Standards and Rules, federal, state or municipal laws, ordinances, rules, regulations and requirements. SASO hereby acknowledges receipt of a current copy of such Minimum Standards and Rules, and further, SASO shall take all reasonable measures:
- 8.1.1. Not to produce any disturbance that interferes with the operation by the Authority or the Federal Aviation Administration of air navigational, communication or flight equipment on the Airport.
- 8.1.2. SASO shall control the conduct and demeanor of its officers, agents, employees, invitees and, upon objection from the Authority concerning the conduct, demeanor of any such person, SASO shall immediately take all lawful steps necessary to remove the cause of the objection.
- 8.1.3. SASO shall comply with all health and safety laws and requirements and any other federal, state or municipal laws, ordinances, rules, regulations and requirements, applicable to the Airport and the improvements thereon and their operations at the Airport hereunder.
- 8.1.4. SASO shall comply with all written instructions of the Authority in disposing of its solid waste and refuse at SASO's expense and shall use a system of solid waste disposal approved by the Authority. The manner of handling and disposing of solid waste to include but not limited to trash, garbage and other refuse, and the frequency of removal thereof from the Airport premises shall at all times be subject to the rules, regulations and approval of the Authority.
- 8.1.5. SASO shall not commit, nor permit to be done, anything which may result in the commission of a nuisance, waste or injury on the Airport.

- 8.1.6. SASO shall not do, nor permit to be done, anything which may interfere with the effectiveness or accessibility of the drainage system, sewerage system, fire protection system, sprinkler system, alarm system and fire hydrants and hoses, if any, installed or located on the Airport.
- 8.1.7. SASO shall not do, nor permit to be done, any act or thing upon the Airport which may constitute a hazardous condition so as to increase the risks attendant upon the operations permitted by the Agreement.
- 8.1.8. SASO shall use only a working supply of flammable liquids within any covered or enclosed portion of the Airport. Any other supplies of such liquid shall be kept and stored in safety containers of a type approved by the Underwriters Laboratories. The term "working supply" as used in this numerical Section 8. ADDITIONAL OBLIGATIONS OF SASO, numerical paragraph 8.1.8, shall mean the amount consumed by SASO during any normal workday.
- 8.1.9. Except for services permitted under numerical Section 2. AUTHORIZED SERVICES hereof to be performed by SASO or SASO's agent or approved subcontractor, SASO shall provide prompt written notice to the Authority of any person, firm or corporation performing or providing aeronautical services of any sort, on the Airport for commercial purpose without a valid Commercial Lease Agreement or Independent Operator Agreement or Commercial Aeronautical Services Agreement.
9. LIABILITIES AND INDEMNITIES. The Authority shall not in any way be liable for any cost, liability, damage or injury, including cost of suit and reasonable expenses of legal services, claimed or recovered by any person whomsoever, or occurring on the Airport, or as a result of any operations, works, acts or omissions performed on the Airport, by SASO, its employees, subcontractors, or their guests or invitees.
- 9.1. SASO agrees to indemnify, save and hold harmless, the Authority, its officers, agents, servants and employees of and from any and all costs, liability, damage and expense including costs of suit and reasonable expenses of legal services claimed or recovered, justly or unjustly, false, fraudulent or frivolous, by any person, firm or corporation by reason of injury to, or death of, any person or persons, and damage to, destruction or loss of use of any and all property, including Authority's personnel and Authority's property, directly or indirectly arising from, or resulting from any operations, works, acts or omissions of SASO, its agents, servants, employees, contractor, or subcontractors. Provided, however, that upon the filing with the Authority by anyone of a claim for damages arising out of incidents for which SASO herein agrees to indemnify and hold the Authority harmless, the Authority shall notify SASO of such claim and in the event that SASO does not settle or compromise such claim, then SASO shall undertake the legal defense of such claim both on behalf of SASO and on behalf of the Authority. It is specifically agreed, however, that the Authority at its own cost and

expense, may participate in the legal defense of any such claim. Any final judgment rendered against the Authority for any cause for which SASO is liable hereunder shall be conclusive against SASO as to liability and amount upon the expiration of the time for appeal.

- 9.2. In addition to SASO's undertaking, as stated in this numerical Section 9. LIABILITIES AND INDEMNITIES, and as a means of further protecting the Authority, its officers, agents, servants and employees, SASO shall at all times during the term of this Agreement obtain and maintain in effect Public Liability Insurance coverage as set forth in Schedule A attached hereto and made a part hereof. In this connection, SASO agrees to require its contractor(s) doing any work on the Airport, to carry adequate insurance coverage, and if SASO so desires, it may accomplish same by an endorsement to SASO's policies to include such persons or parties as additional named insured.
- 9.3. The Authority reserves the right to increase the minimum liability insurance set forth in Schedule A when in the Authority's opinion the risks attendant to SASO's operations hereunder have increased.
- 9.4. The SASO represents that it is the owner of or fully authorized to use any and all services, processes, machines, articles, marks, names or slogans used by it in its operations under or in any way connected with this Agreement. The SASO agrees to save and hold the Authority, its officers, employees, agents and representatives free and harmless of and from any loss, liability, expense, suit or claim for damages in connection with any actual or alleged infringement of any patent, trademark or copyright or arising from any alleged or actual unfair competition or other similar claim arising out of the operations of the SASO under or in anywise connected with this Agreement.
- 9.5. The SASO represents and warrants that no broker has been concerned on its behalf in the negotiation of this Agreement and that there is no such broker who is or may be entitled to be paid a commission in connection therewith. The SASO shall indemnify and save harmless the Authority of and from any claim for commission or brokerage made by any such broker when such claim is based in whole or in part upon any act or omission of the SASO.

10. RIGHTS OF ENTRY PRESERVED.

- 10.1. The Authority, by its officers, employees, agents, representatives and contractors, shall have the right at all reasonable times to enter upon the Airport for any and all purposes, provided, such action by the Authority, its officers, employees, agents, representatives and contractors does not unreasonably interfere with the SASO's provision of services at the Airport.
- 10.2. Without limiting the generality of the foregoing, the Authority, by its officers, employees, agents, representatives, contractors and furnishers of utilities and other

services, shall have the right, at its own cost and expense, whether for its own benefit, or for the benefit of others than the SASO at the Airport, to maintain existing and future utility, mechanical, electrical and other systems and to make such repairs, replacements or alterations thereto, as may, in the opinion of the Authority, be deemed necessary or advisable, and from time to time to construct or install over, in or under the Airport such systems or parts thereof and in connection with such maintenance use portions of the Airport for access to other parts of the Airport otherwise not conveniently accessible, provided, however, that in the exercise of such right of access, repair alteration, or new construction, the Authority, shall not unreasonably interfere with the SASO's use of the Airport. It is specifically understood and agreed that the reservation of the aforesaid right by the Authority shall not impose or be construed to impose upon the Authority any obligation to repair, replace or alter any utility service lines now or hereafter located on the Airport for the purpose of providing utility services.

- 10.3. In the event that any personal property of SASO shall obstruct the access of the Authority, its officers, employees, agents or contractors, or the utility company furnishing utility service to any of the existing utility, mechanical, electrical and other systems, and thus shall interfere with the inspection, maintenance or repair of any such system, SASO shall move such property, as directed by the Authority or said utility company, in order that access may be had to the system or part thereof for inspection, maintenance or repair. If SASO fail to so move such property after direction from Authority or said utility company to do so, the Authority or the utility company may move it, and the SASO hereby agrees to pay the cost of such moving upon demand, and further SASO hereby waives any claim for damages as a result therefrom, except for claims for damages arising from the Authority's sole negligence.
 - 10.4. Exercise of any or all of the foregoing rights, by the Authority, or others under right of the Authority, shall not be, nor be construed to be, a termination of this Agreement, nor be made the grounds for any claim or demand for damages, consequential or otherwise.
11. SERVICES TO SASO.
- 11.1. Authority covenants and agrees that during the term of this Agreement it will operate the Airport as such for the use and benefit of the public, provided however, that the Shawnee Airport Authority may prohibit or limit any given type, kind, or class of aeronautical use of the Airport if such action is necessary for the safe operation of the Airport or necessary to serve the civil aviation needs of the public. The Authority further agrees to use its best efforts to maintain the runways, taxilanes and taxiways in good repair. Authority agrees to keep in good repair hard-surfaced public roads for access to the Airport. The Authority also agrees to maintain its water and sanitary sewer facilities in areas designated for utilities or easements in accordance with City Ordinances governing same.

12. LIMITATION OF RIGHTS AND PRIVILEGES GRANTED.

- 12.1. No exclusive rights at the Airport are granted by this Agreement and no greater rights or privileges with respect to the use of the Airport or any part thereof are granted or intended to be granted to the SASO by this Agreement, or by any provision thereof, than the rights and privileges expressly and specifically granted hereby.

13. DEFAULT.

- 13.1. In the event SASO breaches any term or provision of this Agreement, the Authority shall have the right to terminate this Agreement upon giving SASO ten (10) business days' notice to cure such default, except as otherwise provided in numerical Section 4. ACCEPTANCE, CARE, MAINTENANCE, IMPROVEMENTS AND REPAIR, paragraph 4.8 above. If SASO shall not have cured its default within said ten (10) business day period to the satisfaction of the Authority, then the Authority may declare this Agreement and SASO's authorization to provide services to be terminated, and SASO shall at once quit the Airport, taking only such personalty or fixtures as the Authority may authorize to be removed. The foregoing rights and remedies given to Authority are and shall be deemed to be cumulative and shall be deemed to be given to Authority in addition to any other and further rights granted to Authority herein or by law. The failure by the Authority at any time to exercise any right or remedy hereby given to it shall not be deemed to operate as a waiver by it of its right to exercise such rights or remedies at any other or future time.

14. TERMINATION BY SASO.

- 14.1. The SASO shall have no absolute right to terminate this Agreement prior to the expiration of the term of the Agreement as provided in numerical Section 1. TERM, above. However, as long as SASO is not in default in payment to the Authority of any amounts due the Authority under this Agreement, SASO may cancel this Agreement and thereby terminate all of its rights and unaccrued obligations hereunder, by giving the Authority thirty (30) business days' advance written notice upon or after the happening of one of the following events:

- 14.1.1. Issuance by a court of competent jurisdiction of an injunction which in any way substantially prevents or restrains the use of the Airport, or any part thereof necessary to SASO's business operations on the Airport, and which injunction remains in force for a period of at least thirty (30) business days after the party against whom the injunction has been issued has exhausted or abandoned all appeals or one hundred twenty (120) business days whichever is shorter, if such injunction is not necessitated by or issued as a result of an act or omission of SASO; or
- 14.1.2. The assumption by the United States Government, or any authorized agency thereof, of the operation, control or use of the Airport and its facilities, or any substantial part thereof, in such a manner as substantially to restrict SASO

from operating its authorized Airport business for a continuous period of at least ninety (90) business days.

15. SURRENDER AND RIGHT OF RE-ENTRY.

- 15.1. Upon the cancellation or termination of this Agreement pursuant to any terms hereof, SASO agrees peaceably to surrender up their authorization to provide services at the Airport to the Authority, leaving the Airport in the same condition as at the time of the commencement of the term hereof, and as they may hereafter be repaired and improved by SASO; save and except, (i) such normal wear and tear thereof as could not have been prevented by ordinary and usual repairs and maintenance, (ii) obsolescence in spite of repair, and (iii) damage to or destruction of the Airport improvements for which insurance proceeds are received by the Authority. Upon such cancellation or termination, the Authority pursue any remedy permitted by law for the enforcement of any of the provisions of this Agreement, at Authority's election. Furthermore, upon such cancellation or termination, and for a reasonable time thereafter, not exceeding thirty (30) calendar days after such cancellation or termination, and for which period SASO will pay to the Authority, any fees assessed, or during the term of this Agreement, if SASO is not in default for any charges or obligations due the Authority, SASO shall have the right to remove its personal property, fixtures and trade equipment which it may have on the Airport, provided the removal thereof does not impair, limit or destroy the utility of said Airport or improvements for the purpose for which they were constructed or improved, and provided, further, that SASO repairs all damages that might be occasioned by such removal, and restores the improvement and site to the condition above required.

16. SURVIVAL OF THE OBLIGATIONS OF THE SASO.

- 16.1. In the event that the Agreement shall have been terminated in accordance with a notice of termination as provided herein, all the obligations of the SASO under this Agreement shall survive such termination, and the amount or amounts of damages or deficiency shall become due and payable to Authority to the same extent, at the same time or times, and in the same manner as if no termination. The Authority may maintain separate actions each month to recover the damage or deficiency then due or at its option and at any time may sue to recover the full deficiency less the proper discount, for the entire unexpired term of the Agreement.

- 16.1.1. An amount equal to all expenses incurred by the Authority in connection with restoring the Airport, legal expenses including but not limited to attorney's fees, repair and maintenance fees.

17. SUBORDINATION CLAUSES. This Agreement is subject and subordinate to the following:

- 17.1. The Authority reserves the right to develop and improve the Airport as it sees fit, regardless of the desires or view of SASO, and without interference or hindrance by

or on behalf of SASO, provided, SASO is not deprived of the use of or access to the Airport.

- 17.2. The Authority reserves the right to take any action it considers necessary to protect the aerial approaches to the Airport against obstruction, together with the right to prevent SASO from erecting or permitting any building or other structure to be erected on the Airport which, in the opinion of the Authority, would limit the usefulness of the Airport or constitute a hazard to aircraft.
 - 17.3. This Agreement is and shall be subordinate to the provisions of existing and future agreements between the City of Shawnee, Oklahoma, and or the Shawnee Airport Authority and the United States relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the obtaining or expenditure of Federal funds for the benefit of the Airport.
 - 17.4. During the time of war or national emergency, the Authority shall have the right to lease all or any part of the landing area or of the Airport to the United States for military or naval use, and if any such lease is executed, the provisions of this Agreement insofar as they may be inconsistent with the provisions of such lease to the Government, shall be suspended, but such suspension shall not extend the term of this Agreement.
 - 17.5. Except to the extent required for the performance of any obligations of SASO hereunder, nothing contained in this Agreement shall grant to the SASO any rights whatsoever in the airspace above the Airport other than those rights where subject to Federal Aviation Administration rules, regulations, and orders currently or subsequently effective.
18. GENERAL PROVISIONS.
- 18.1. SASO shall not use, or permit the use of, the Airport for any purpose or use other than those authorized by this Agreement.
 - 18.2. This Agreement shall be performable and enforceable in Shawnee, Oklahoma and shall be construed in accordance with the laws of the State of Oklahoma.
 - 18.3. This Agreement is made for the sole and exclusive benefit of the Authority and SASO, their successors, and assigns, and is not made for the benefit of any third party
 - 18.4. In the event of any ambiguity in any of the terms of this Agreement, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.
 - 18.5. All covenants, stipulations and agreements in this Agreement shall extend to and bind each party hereto, its legal representatives, successors, and assigns.

- 18.6. The titles of the several sections of this Agreement are inserted herein for convenience only and are not intended and shall not be construed to affect in any manner the terms and provisions hereof, or the interpretation or construction thereof.
- 18.7. Nothing herein contained shall create or be construed to create a co-partnership between the Authority and the SASO or to constitute the SASO an agent of the Authority. The Authority and the SASO each expressly disclaim the existence of such a relationship between them.
19. ENTIRE AGREEMENT. This Agreement consists of numerical Sections 1. to 19. and all subparagraphs, inclusive. It constitutes the entire Agreement of the parties hereto and may not be changed, modified, discharged, or extended except by written instrument duly executed by the Authority and SASO. The parties agree that no representations or warranties shall be binding upon the Authority or SASO unless expressed in writing in this Agreement. This Agreement shall be binding upon the executors, administrators, and successors of the parties hereto.

[SIGNATURE PAGE TO FOLLOW IMMEDIATELY]

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures as follows:

AUTHORITY:

THE SHAWNEE AIRPORT AUTHORITY ON BEHALF OF THE
CITY OF SHAWNEE, OKLAHOMA,
A Municipal Corporation

By: _____

MARK SIMPSON
CITY MANAGER

Date: _____

ATTEST:

LISA LASYONE, MMC
CHIEF OPERATIONS OFFICER | CITY CLERK

SASO:

Printed Name: _____

Signature: _____

E-mail: _____

Address: _____

Telephone: _____

SCHEDULE A
INSURANCE COVERAGE REQUIREMENTS

1. Comprehensive General Liability and Property Damage.

Combined Single Limit Bodily Injury & Property Damage
\$1,000,000 each occurrence

2. Worker's Compensation and Motor Vehicle Operator's insurance as may be required by Oklahoma statute.

DRAFT

Staff Report

Capital Project Update

T-Hangar Construction –

The project engineer, Egis (formerly H.W. Lochner) has been working with the City of Shawnee Buildings and Engineering Services to finalize the plans and specifications for the construction of twenty new t-hangars. Once those plans are finalized, staff will work with Egis to publish a solicitation for competitive bids for construction. The overall project costs are estimated at \$2.2 million. The Oklahoma Department of Aerospace and Aeronautics (ODAA) is contributing 40% of the project costs or \$880,000; the Shawnee Airport Authority (SAA) will be providing 60% of the costs or \$1,320,000. The SAA's share will be supported by a combination of FEMA, insurance reimbursement and airport capital funds. Staff has begun the process of determining a fair market value rental for the new units based in large part on the annual Oklahoma Airports Rates and Charges Survey undertaken by the University of Oklahoma, and information provided to staff from airports in Shawnee's Peer Cities. At this time the average rental rate per month for large t-hangars with bifold doors and electrical services ranges between \$350 - \$400 per month. At the completion of the construction staff will provide the AAB with a recommendation for all hangar rental rates for Fiscal Year 2027.

Runway Strengthening –

When an airport sponsor wishes to use Federal Aviation Administration (FAA) grant funds to support the costs of engineering services the engineers proposed scope of work and fees must be provided to an independent third party for an Independent Fee Estimate (IFE). Staff sent the scope of work proposed by Egis to Rood and Associates for this purpose. Rood and Associates estimated the appropriate fees for the scope of services to be \$811,300. Egis proposed \$772,400, or \$88,900 less than the IFE. The IFE was provided to the FAA, and the FAA approved the scope and fees for grant funding. The "grant offer" letter has been received and executed by the City of Shawnee City Manager and the City Attorney. The work of the project has commenced. Preliminary Design alternatives are expected in November of this year. Preliminary designs will include alternative construction options based on availability of funds. Both FAA/ODAA will be asked to review the recommended alternatives and provide their concurrence.

Army National Guard Readiness Center –

LD Kerns, the engineering and construction contractor engaged by the Oklahoma Military Department have begun the work of the project. Though the work of the project has already begun, a public "Groundbreaking" ceremony is scheduled for Tuesday, August 18th.

Terminal Building Design and Construction –

Egis has been contracted to develop design alternatives for the new terminal building. The preliminary conceptual layout is expected this month. Once this has been reviewed and approved Egis will begin work on the Preliminary Plans and Specifications for construction. ODAA will be providing a grant to support the construction of the building requiring Egis to incorporate their standards in the design. FEMA and insurance funds will also be used to pay for the reconstruction. The current cost estimate for design and construction is \$3,825,000. Design and construction/reconfiguration of the parking lot is estimated at \$927,000.

Repairs to Hangar #14 and # 15 -

Egis has been contracted to produce plans and specifications for repairs to Box Hangars #14 and #15 to include replacement of the overhead door systems. Preliminary designs are expected in September, and cost estimates for alternatives will be provided at that time. FEMA and insurance funds are available to support these projects.

High Mast Lights -

Egis is also working on performance specifications to repair the high mast lights on the aircraft parking ramp. The original design was for incandescent lights which broke in the wind or burned out regularly. The incandescent lights were replaced with LED style fixtures which performed well until the fuses in the fixtures failed during power surges. The next step is to provide for new fuse systems at the base of the poles to allow for maintenance without the need for a bucket truck or lift, and the installation of power surge protection. These plans should be available for review in October.

Shawnee Airport Authority Activity –

AWOS Replacement/Award Contract -

Staff contacted the two vendors that provided bids to replace the current Automated Weather Observation System (AWOS) seeking clarification on the products and services offered to ensure they were able to meet the standards established in the bid solicitation documents. Both provided written responses, though only one vendor was able to meet the established standard. Staff prepared an action item memo, including the recommendation of the AAB, for consideration at the SAA's Regular Meeting, August 17th. That memo is recommending the bid/contract be awarded to the more responsive vendor.

Minimum Standards – Adopt Amendment

The Shawnee Airport Authority adopted a new Hangar Leasing Policy for establishing and adjusting rental rates for Authority properties replacing an existing policy. The terms and conditions of the existing policy were described in the Minimum Standards. With the adoption of the new Hangar Leasing Policy statement, and the addition of a new class of hangars, that language was no longer applicable. The action presented to the SAA was a request to amend the language to correct the discrepancy between the two documents.

Other Airport Activity

FAA Flight Safety Differential GPS Navigational Aid Tests –

Shawnee Regional hosted members of the FAA’s Flight Check/Safety group testing a new differential GPS navigational aid. SNL was selected for this initial test based on our existing navigational equipment, runway length and capacity, proximity to the FAA offices in Oklahoma City, and clearly established GPS survey points on the airfield. Staff has provided the FAA with an open invitation to support more equipment trials and the associated test flights.

Personal Property/Surplus Property Donation - Gordon Cooper Technology Center -

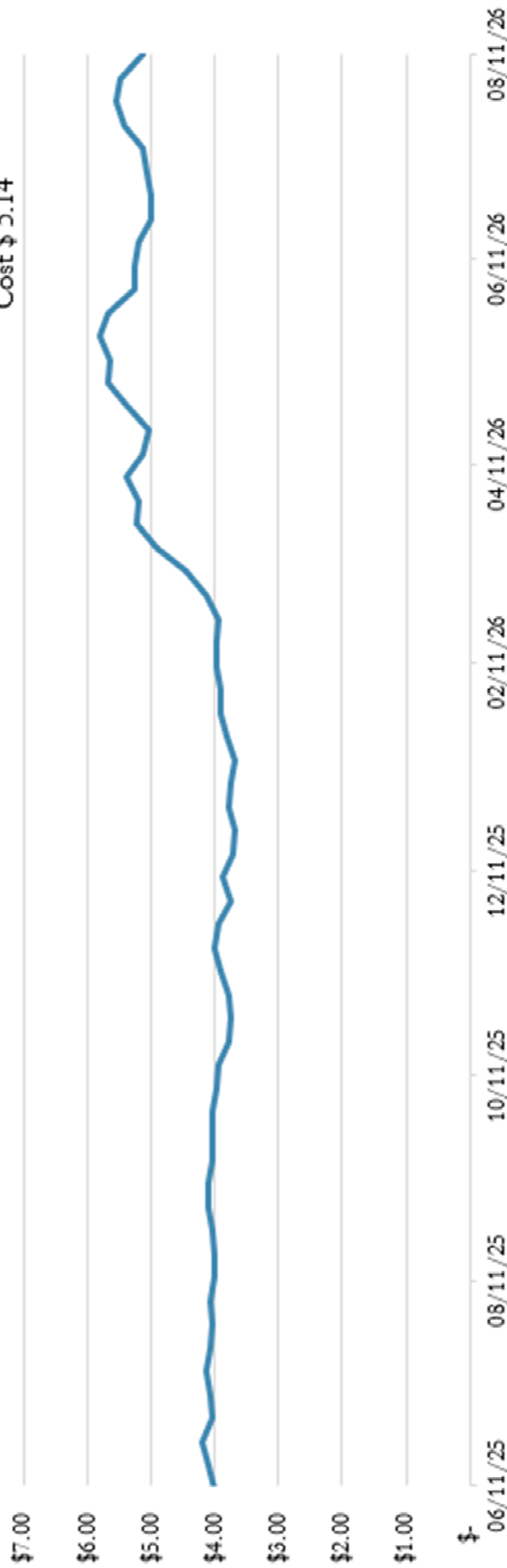
At the termination of a hangar lease agreement, the Airport Authority became the owner of a small bi-plane, no longer in airworthy condition. Staff is working with the Shawnee Airport Authority to have the plane declared “Surplus Personal Property” to allow it to be donated to the Gordon Cooper Technical Center Aviation Maintenance Technology program.

Surplus Property Auction/Beech Aircraft Abandoned at the Airport -

As a result of the 2023 storm event several aircraft leasing space at the airport were damaged beyond repair and slated for salvage. Temporary “salvage” leases were issued to allow tenants time to negotiate with insurance carriers and salvage companies. Mission Air Aviation, LLC, the owners of the Beechcraft H-18 and C-45H, were provided with short term lease and began the process of salvaging the aircraft. Communications and rental payments ceased, and staff and the City Attorney took all necessary steps to declare these aircraft “surplus personal property” of the Shawnee Airport Authority. The aircraft were offered for public auction and sold for \$880.99 and \$1,580.99.

100LL Price Per Gallon Yearly Quote Trend

Current Replacement
Cost \$ 5.14

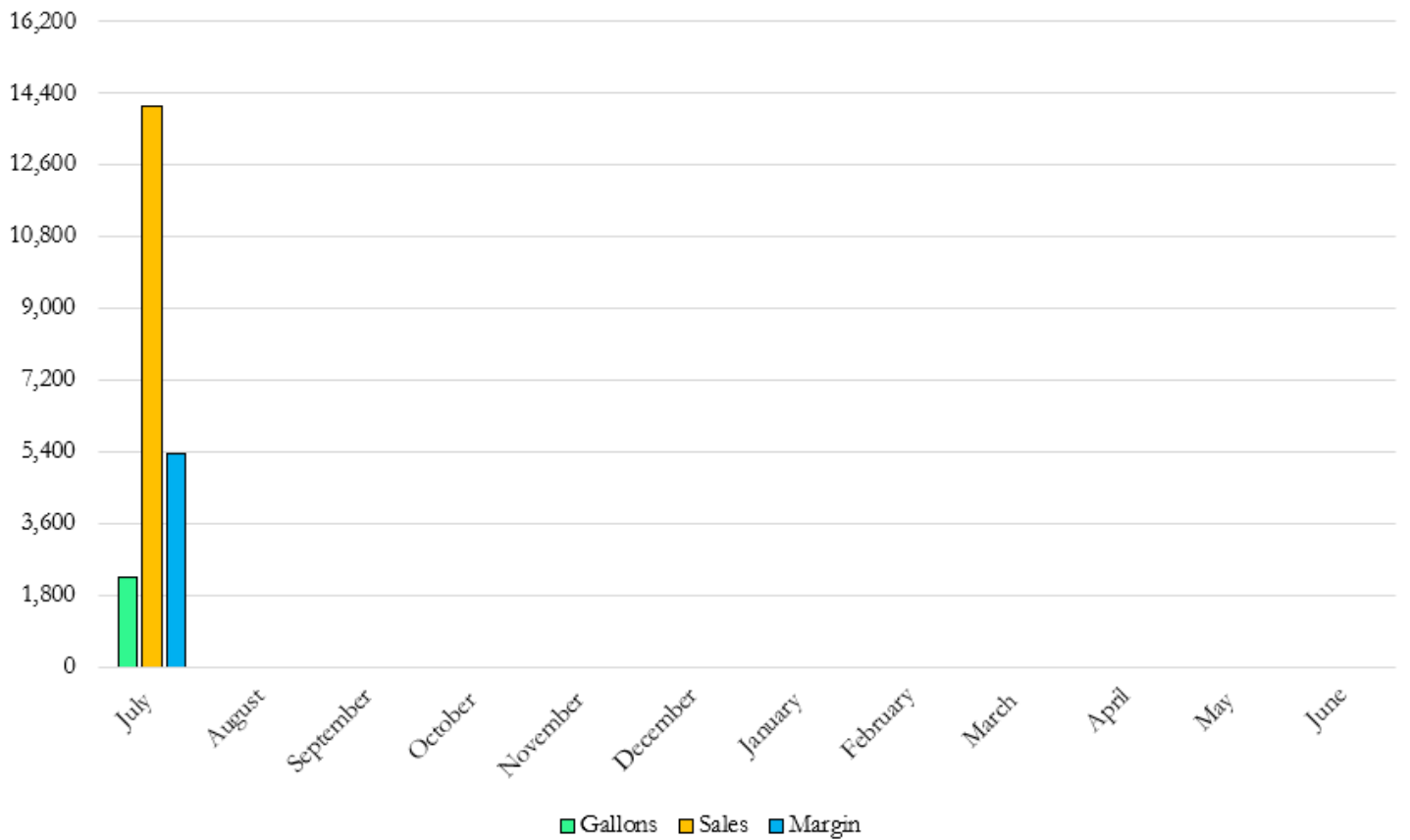


JET A Price Per Gallon Yearly Quote Trend

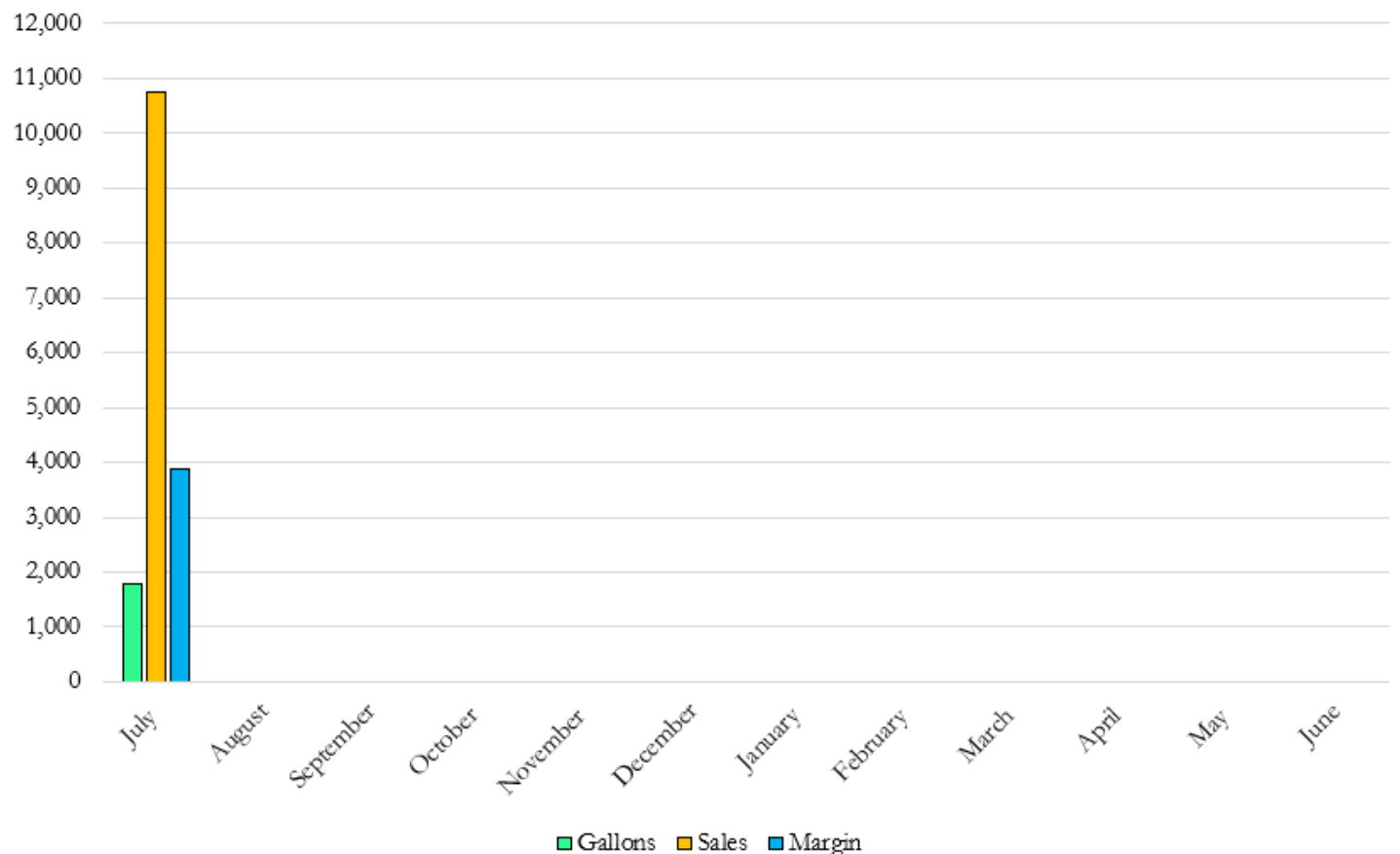
Current Replacement
Cost \$ 4.17



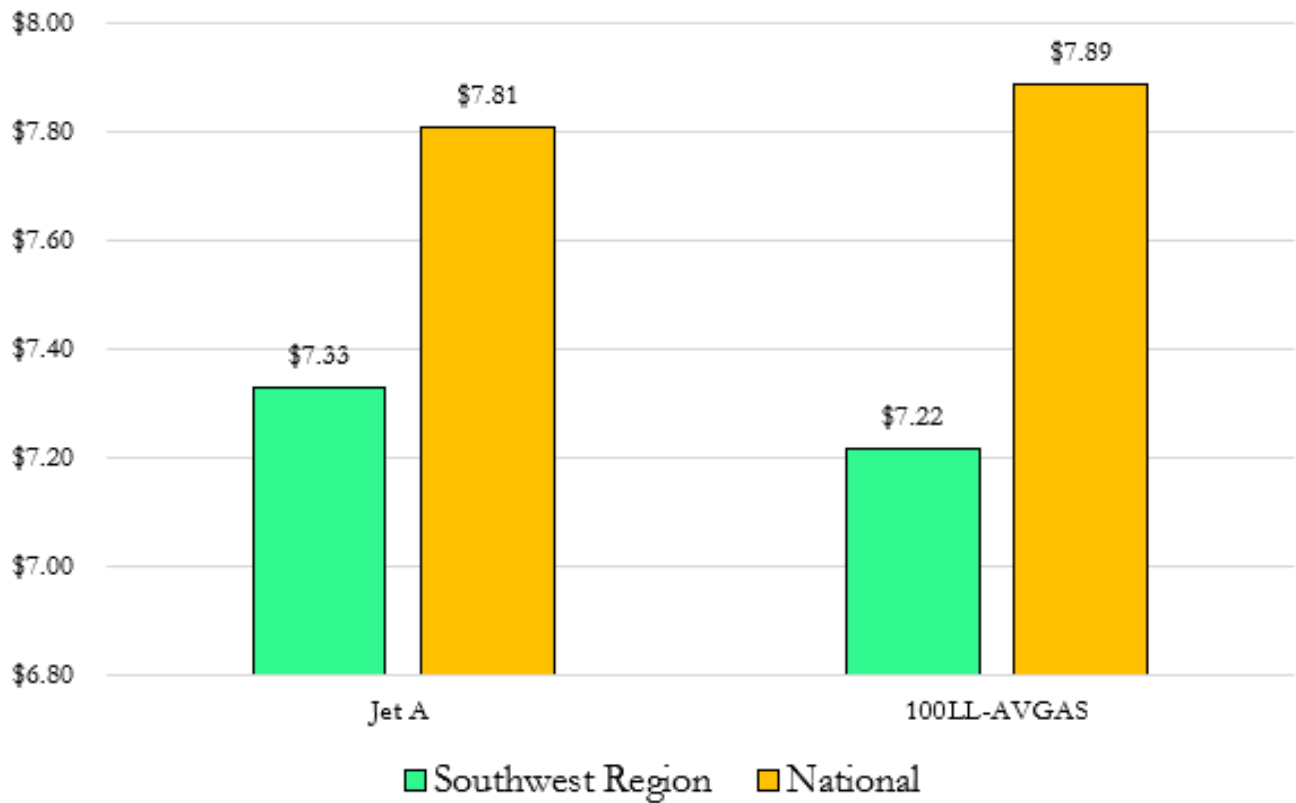
Fiscal Year 2027 Jet A Activity



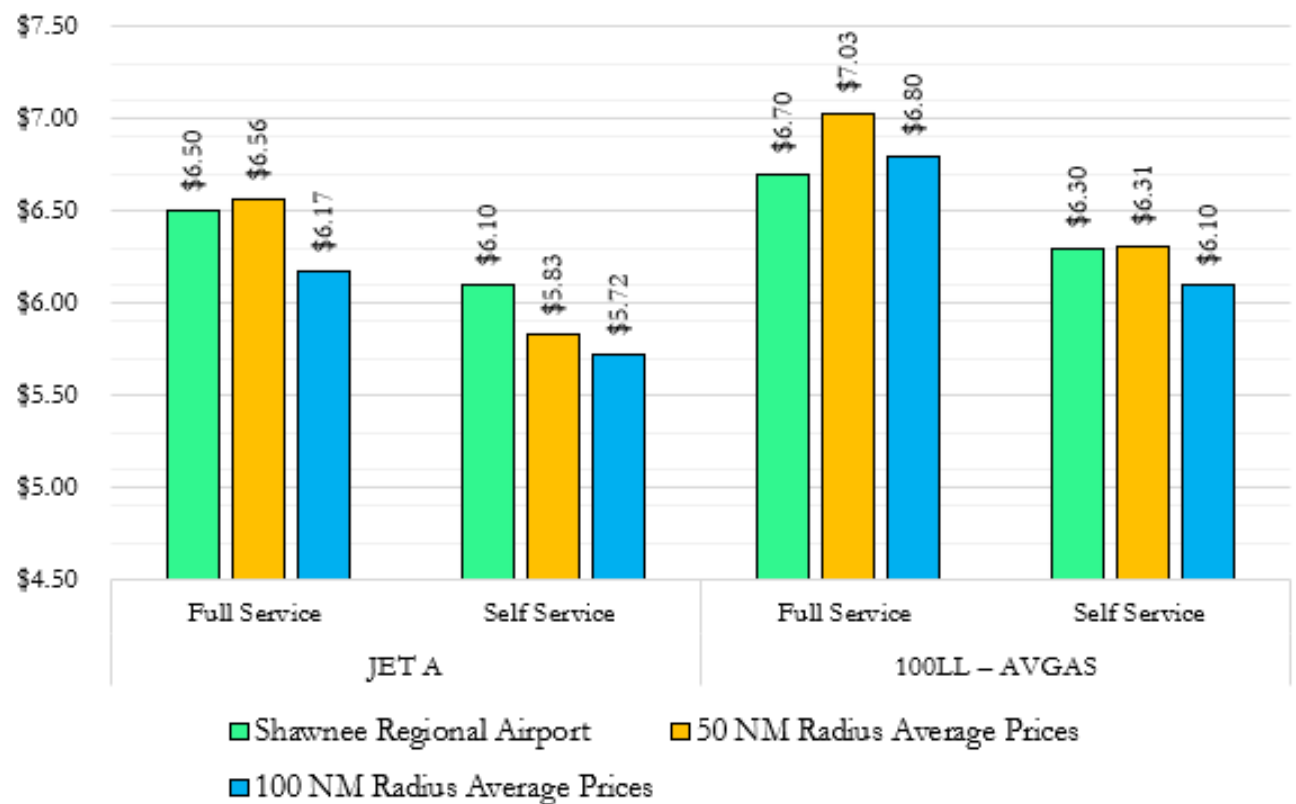
Fiscal Year 2027 100 Low Lead Activity



AVERAGE FUEL PRICES AS OF AUGUST 11, 2026



SNL AND SURROUNDING AREA AVERAGES AS OF AUGUST 11, 2026



Commercial Passenger Service Airports within 100 NM of Shawnee Regional Airport						
Facility	NM		100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	0		\$6.30	\$6.70	\$6.10	\$6.50
Cruise Aviation/ Westheimer (OUN)	30			\$7.78		\$7.18
AAR Aircraft Services (OKC)	37			\$7.28		\$6.85
Atlantic Aviation (OKC)	37			\$7.30		\$8.53
Atlantic Aviation (PWA)	41			\$7.84		\$8.04
AvionAero (PWA)	41			\$6.99		\$6.25
Jet Set (PWA)	41			\$7.67		\$6.90
Stillwater Flt Ctr (SWO)	56			\$6.30		\$6.56
Christiansen Aviation / Riverside (RVS)	71			\$6.55		\$5.02
Riverside Jet Center (RVS)	71			\$6.87		\$5.06
SBA - The Line Shack/Ardmore (ADM)	72		\$6.34	\$6.64		\$5.95
Atlantic Aviation (TUL)	82			\$7.59		\$8.71
Sparks Aviation Center (TUL)	82			\$7.00		\$6.00
United States Aviation (TUL)	82					\$5.89
Enid-Woodring Regional Airport (WDG)	84		\$5.73	\$6.23		\$5.50
Lawton Aviation Services / Lawton-Fort Sill (LAW)	99			\$7.29		\$6.49
Average Prices at 50 NM			\$6.30	\$7.37	\$6.10	\$7.23
Average Prices at 100 NM			\$6.12	\$7.07	\$6.10	\$6.59

General Aviation Airports within 100 NM of Shawnee Regional Airport						
Facility	NM		100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	0		\$6.30	\$6.70	\$6.10	\$6.50
Prague Municipal Airport (O47)	15		\$6.25			
Seminole Municipal (SRE)	16		\$6.15			\$5.75
Chandler Regional Airport (CQB)	26		\$5.91			
Goldsby (K1K4)	32		\$6.20			
Heartland Aviation/ADA (ADH)	41		\$6.30	\$6.50		\$5.95
City of Cushing (CUH)	42		\$6.09	\$6.39	\$4.99	
Apex Executive/Guthrie Edmond (GOK)	43		\$7.02	\$7.32		\$6.56
Sundance Airport (HSD)	46		\$6.55	\$6.85		\$5.25
Legacy Aviation - Page Municipal (RCE)	50			\$6.40		\$5.35
Okmulgee Regional (OKM)	59		\$5.95		\$5.50	
Chickasha Municipal Airport (CHK)	60		\$6.00		\$5.00	
El Reno Regional Airport (RQO)	60		\$6.40	\$6.70	\$5.45	
City of Kingfisher (KF92)	67		\$6.09			
City of Sand Springs (OWP)	71		\$5.35			
Brenair Aviation/McAlester (MLC)	73			\$6.05		\$6.20
Perry Municipal (F22)	73		\$5.90		\$5.16	
Haskell Airport Inc. (2K9)	78		\$6.15			
Guest Air Inc/Hinton Municipal (K2O8)	79		\$5.04			
Atoka Municipal Airport (AQR)	80		\$5.89			
City of Hominy (H92)	81		\$6.25			
KMA Aviation LLC/Ardmore Downtown (K1F0)	84		\$6.10	\$6.40	\$5.10	\$5.55
5B Aviation/ Duncan (DUC)	84			\$6.69		\$5.61
Skiatook Municipal Airport (K2F6)	86		\$6.25			
Davis Field Aviation/Muskogee (MKO)	91		\$5.50	\$6.00		\$5.25
Fuel PNC Ponca City (PNC)	95		\$6.00	\$6.30		\$5.30
Average Prices at 50 NM			\$6.31	\$6.69	\$5.55	\$5.89
Average Prices at 100 NM			\$6.07	\$6.53	\$5.33	\$5.75

Revenue			Variance
	Total Budget	Fiscal Activity	Favorable (Unfavorable)
FEDERAL GRANT REVENUE	\$ 885,000.00	\$ -	\$ (885,000.00)
STATE GRANT REVENUE	\$ 880,000.00	\$ -	\$ (880,000.00)
NON-AERONAUTICAL REVENUE	\$ 91,199.00	\$ 11,387.76	\$ (79,811.24)
AERONAUTICAL REVENUE	\$ 59,544.00	\$ 10,302.00	\$ (49,242.00)
OIL & LUB SALES	\$ 1,000.00	\$ 24.30	\$ (975.70)
OTHER MISC. REVENUE	\$ 4,368,899.00	\$ -	\$ (4,368,899.00)
REFUNDS & REIMBURSEMENTS	\$ -	\$ 829.55	\$ 829.55
FUEL SALES	\$ 225,000.00	\$ 27,686.48	\$ (197,313.52)
TRANSFER FROM GENERAL FUND	\$ 191,000.00	\$ -	\$ (191,000.00)
	\$ 6,701,642.00	\$ 50,230.09	\$ (6,651,411.91)

Expense	Variance		
	Total Budget	Fiscal Activity	Favorable (Unfavorable)
PERSONNEL	\$ 241,817.57	\$ 27,787.14	\$ 214,030.43
WORKER'S COMPENSATION	\$ 8,036.82	\$ -	\$ 8,036.82
OFFICE & COMPUTER SUPPLIES	\$ 600.00	\$ -	\$ 600.00
FOOD & KITCHEN SUPPLIES	\$ 1,188.00	\$ 64.00	\$ 1,124.00
UNIFORMS AND CLOTHING	\$ 520.00	\$ 225.00	\$ 295.00
FUEL, OIL & LUBRICANTS	\$ 2,970.00	\$ 494.49	\$ 2,475.51
FUEL AND OIL FOR RESALE	\$ 600.00	\$ -	\$ 600.00
CHEMICALS	\$ 2,000.00	\$ -	\$ 2,000.00
MEDICAL SUPPLIES	\$ 115.00	\$ -	\$ 115.00
LOW LEAD 100 OCTANE FUEL	\$ 99,000.00	\$ -	\$ 99,000.00
JET A FUEL	\$ 99,000.00	\$ -	\$ 99,000.00
TOOLS & MINOR EQUIPMENT	\$ 2,500.00	\$ 167.58	\$ 2,332.42
EQUIPMENT PARTS & SUPPLIES	\$ 2,000.00	\$ -	\$ 2,000.00
OTHER MATERIALS & SUPPLIES	\$ 2,200.00	\$ -	\$ 2,200.00
EQUIP. MAINT. CONTRACTS	\$ 12,000.00	\$ -	\$ 12,000.00
REPAIR & MAINT. - BLDGS.	\$ 20,000.00	\$ -	\$ 20,000.00
REPAIR & MAINT. - EQUIP.	\$ 34,650.00	\$ 240.00	\$ 34,410.00
REPAIR & MAINT.-VEHICLES	\$ 6,930.00	\$ 195.69	\$ 6,734.31
REPAIR & MAINT. - OTHER	\$ 4,000.00	\$ -	\$ 4,000.00
LEGAL SERVICES	\$ 65,000.00	\$ -	\$ 65,000.00
OTHER PROFESSIONAL SERVICES	\$ 50,000.00	\$ -	\$ 50,000.00
ELECTRICITY	\$ 29,700.00	\$ 989.17	\$ 28,710.83
TELEPHONE	\$ 5,000.00	\$ -	\$ 5,000.00
COPY USAGE EXPENSE	\$ 50.00	\$ -	\$ 50.00
POSTAGE & SHIPPING	\$ 100.00	\$ -	\$ 100.00
OTHER CONTRACTUAL SERVICES	\$ 27,200.00	\$ -	\$ 27,200.00
OTHER TRAINING	\$ 297.00	\$ -	\$ 297.00
MEMBERSHIPS & DUES	\$ 1,200.00	\$ -	\$ 1,200.00
FILING FEES & PERMITS	\$ 99.00	\$ -	\$ 99.00
BOOKS & SUBSCRIPTIONS	\$ 198.00	\$ -	\$ 198.00
LEGAL ADVERTISING	\$ 1,980.00	\$ -	\$ 1,980.00
PRINTING	\$ 200.00	\$ -	\$ 200.00
INSURANCE	\$ 41,241.36	\$ 17,980.81	\$ 23,260.55
MISC. OTHER SERV. & CHGS.	\$ 5,738.64	\$ -	\$ 5,738.64
ADVERTISING & PROMOTIONS	\$ 500.00	\$ 3.74	\$ 496.26
CONTINGENCY	\$ 131,895.00	\$ -	\$ 131,895.00
CAPITAL OUTLAY-BLDGS & IMPRV	\$ 5,749,498.00	\$ 10,600.00	\$ 5,738,898.00
CAPITAL OUTLAY-FLEET VEHICLES	\$ 25,000.00	\$ -	\$ 25,000.00
LEASE PAYMENTS-EQUIPMENT	\$ 33,043.23	\$ 4,296.06	\$ 28,747.17
	\$ 6,708,067.62	\$ 63,043.68	\$ 6,645,023.94