THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 5, 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Finley, Rutherford, Shaw
ABSENT: Dykstra

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the November 21, 2016 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Bushong, to approve Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Shaw
NAY: None

AGENDA ITEM NO. 2: Consider and take action with respect to a resolution authorizing the Shawnee Municipal Authority (the "Authority") to issue its sales tax revenue note, Series 2016 in the aggregate principal amount of $3,565,000.00 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City of Shawnee, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Note indenture authorizing the issuance and securing the

payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note indenture; establishing the Authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2016, and designating the Note as a qualified tax-exempt obligation; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto.

Resolution No. SMA-2016-3 was introduced.

A RESOLUTION AUTHORIZING THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") TO ISSUE ITS SALES TAX REVENUE NOTE, SERIES 2016 IN THE AGGREGATE PRINCIPAL AMOUNT OF $3,565,000.00 (THE "NOTE"); WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING AND AUTHORIZING EXECUTION OF A NOTE INDENTURE AUTHORIZING THE ISSUANCE AND SECURING THE PAYMENT OF THE NOTE; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE; ESTABLISHING THE AUTHORITY'S REASONABLE EXPECTATION WITH RESPECT TO THE ISSUANCE OF TAX-EXEMPT OBLIGATIONS BY THE AUTHORITY IN CALENDAR YEAR 2016, AND DESIGNATING THE NOTE AS A QUALIFIED TAX-EXEMPT OBLIGATION; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION, INCLUDING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

City Manager Justin Erickson gave a brief staff report and advised that staff recommends approval. He then introduced Mr. Chris Gander with Bank of Oklahoma (BOK) and Mr. Allan Brooks with The Public Finance Law Group (PFLG).

Mr. Gander explained the details of the proposed sales tax revenue note and recommended the Trustees authorize the note prior to the end of the year. He said they anticipate the rate will be lower now than three months from now. If approved, this would be a locked rate. Mr. Gander and Mr. Brooks answered questions from the Trustees.

A motion was made by Trustee Shaw, seconded by Trustee Gillham, to approve a resolution authorizing the Shawnee Municipal Authority (the

"Authority") to issue its sales tax revenue note, Series 2016 in the aggregate principal amount of $3,565,000.00 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City of Shawnee, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Note indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note indenture; establishing the Authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2016, and designating the Note as a qualified tax-exempt obligation; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto. Motion carried 6-0.

AYE: Shaw, Gillham, Harrod, Finley, Rutherford, Bushong
NAY: None

AGENDA ITEM NO. 3: Consider Bids:

a. Equipment Bid: Trailer Mounted 6 Inch Trash Auto Prime Pump (Open)

BIDDER	**AMOUNT**
Normco Energy Shawnee, OK	$38,664.22
Pumpsok Oklahoma City, OK	$49,513.00

Utility Director Steve Nelms read two (2) bids into the record and requested that the bid award be deferred to the next Shawnee Municipal Authority meeting on December 19, 2016.

A motion was made by Trustee Harrod, seconded by Trustee Shaw, to defer the bid award to the December 19, 2016 Shawnee Municipal Authority meeting. Motion carried 6-0.

AYE: Harrod, Shaw, Bushong, Gillham, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:49 p.m.)

SHAWNEE MUNICIPAL AUTHORITY OFFICIAL SEAL SEAL OKLAHOMA

Richard Finley

RICHARD FINLEY
CHAIRMAN

ATTEST:

Lisa Lasyone

LISA LASYONE, SECRETARY