

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

JUNE 15, 2026 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, June 15, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, June 11, 2026, at 5:20 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Daniel Matthews
Trustee Ward 1

Greta Shuler
Trustee Ward 2

Chris Odneal
Trustee Ward 3

Absent
Trustee Ward 4

Mark Sehorn
Trustee Ward 5

Lauren Richter
Trustee Ward 6

ABSENT: Ashley Fichtner

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the May 18, 2026, regular meeting and June 9, 2026, special call meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the November 19, 2025, regular meeting.
- c. Authorize the City Manager to Execute a Commercial Non-Aeronautical Lease Agreement with Kelli Milette d/b/a Janie's Snoball.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve Consent Agenda Item Nos. 1(a-c). Motion carried 6-0-0.

AYE: Matthews, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

2. Consideration of a resolution adopting the Fiscal Year 2026-2027 Budget for Shawnee Airport Authority for the period of July 1, 2026, through June 30, 2027.

Finance Director Kimberly Hoover provided a Staff report.

A motion was made by Trustee Odneal, seconded by Trustee Sehorn, to approve a resolution adopting the Fiscal Year 2026-2027 Budget for Shawnee Airport Authority for the period of July 1, 2026, through June 30, 2027.

Resolution No. SAA-2026-3 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2026-2027 BUDGET FOR THE SHAWNEE AIRPORT AUTHORITY FOR THE PERIOD JULY 1, 2026, THROUGH JUNE 30, 2027.

Motion carried 6-0-0.

AYE: Odneal, Sehorn, Richter, Matthews, Shuler, Stephens,

NAY: None

ABSTAIN: None

3. Consideration of a resolution adopting the Shawnee Airport Authority Five-Year Capital Improvement Plan for Fiscal Years 2027 through 2031.

Finance Director Kimberly Hoover provided a Staff report.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve a resolution adopting the Shawnee Airport Authority Five-Year Capital Improvement Plan for Fiscal Years 2027 through 2031.

Resolution No. SAA-2026-4 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEARS 2027-2031 CAPITAL IMPROVEMENT PLAN FOR THE SHAWNEE AIRPORT AUTHORITY.

Motion carried 6-0-0.

AYE: Matthews, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

4. Discussion and consideration of procuring the temporary building to serve as Airport Terminal.

Airport Manager Bonnie Wilson stated that Staff is requesting to purchase the Mobile Modular building that was leased after the Airport terminal was destroyed in the April 2023 tornado.

A motion was made by Trustee Odneal, seconded by Trustee Richter, to approve procuring the temporary building to serve as Airport Terminal. Motion carried 6-0-0.

AYE: Odneal, Richter, Matthews, Shuler, Stephens, Sehorn

NAY: None

ABSTAIN: None

5. Consideration of a budget amendment for Fiscal Year 2025-2026 for Fund 511 — Shawnee Airport Authority — To appropriate monies received from the Federal Emergency Management Agency (FEMA) for the purchase of the Mobile Modular Terminal Building to transfer to Capital Outlay — Buildings & Improvements for the Airport expenditures in FY26.

Finance Director Kimberly Hoover provided a Staff report.

A motion was made by Trustee Richter, seconded by Trustee Matthews, to approve a budget amendment for Fiscal Year 2025-2026 for Fund 511 — Shawnee Airport Authority — To appropriate monies received from the Federal Emergency Management Agency (FEMA) for the purchase of the Mobile Modular Terminal Building to transfer to Capital Outlay — Buildings & Improvements for the Airport expenditures in FY26. Motion carried 6-0-0.

AYE: Richter, Matthews, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

6. New Business

There was no new business.

7. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:09 p.m.)

Handwritten signature of Eric D. Stephens in black ink.

ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:

Handwritten signature of Lisa Laszlo in blue ink.

LISA LASZYONE, MMC, CITY CLERK
SECRETARY