

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 15, 2026 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, June 15, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, June 11, 2026 at 5:20 PM. Mayor Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens

Mayor

Daniel Matthews

Commissioner Ward 1 - Vice Mayor

Greta Shuler

Commissioner Ward 2

Chris Odneal

Commissioner Ward 3

Absent

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Lauren Richter

Commissioner Ward 6

ABSENT: Ashley Fichtner

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

Mr. Paul McElfresh, Mr. Ryan Grider, Mr. Wendell Richards, Mr. Greg Sebastian, Mr. Bryan Dozier, and Ms. Theresa Cody spoke during Citizens Participation.

2. Consider approval of Consent Agenda:

a. Minutes from the May 18, 2026, regular meeting and June 9, 2026 and June 10, 2026, special call meetings.

b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the March 4, 2026 regular meeting.
- License Payment Report for May 2026.
- Project Payment Report for May 2026.

c. Budget amendments for Fiscal Year 2025 – 2026:

- Fund 001 — General Fund — To fund an increase for health insurance costs.
- Fund 113 — Drug Forfeiture Fund — To appropriate monies received from the State of Oklahoma Bureau of Narcotics to transfer to K-9 Services & Supplies and Tools & Minor Equipment for the Police Department expenditures in FY26.
- Fund 304 — American Rescue Plan Fund — To appropriate monies received from American Rescue Plan for a reimbursement for Walnut Street Waterline and SW Loop Waterline to transfer to Capital Outlay - Buildings & Improvements for expenditures in FY26.
- Fund 603 — Insurance Recovery Fund — To appropriate monies received from Oklahoma Municipal Assurance Group (OMAG) for the

Lake Boat Dock to transfer to Capital Outlay - Buildings & Improvements for the Police Department expenditures in FY26.

d. Acknowledge the resignation of Sally Murphy from the Shawnee Senior Citizens Advisory Board effective June 1, 2026.

e. Mayor Appointments:

- Airport Advisory Board

Alan Atkins 1st Full Term

Expires: July 1, 2029

*Replaces Blake White, Term Expired
Effective July 1, 2026*

- Shawnee Beautification, Parks, and Recreation Committee

Sue Nelson 2nd Full Term

Expires: May 1, 2029

Reappointment

Joseph Szczepanski 1st Full Term

Expires: May 1, 2029

Reappointment

- Shawnee Senior Citizens Advisory Board

Barry Fogerty 2nd Full Term

Expires: July 1, 2029

Reappointment

f. Lake Lease Transfer:

- Belcher Tract Lot 3
15514 Nickens Rd
From: Stony & Kourtney Roberson
To: Darr Enterprises LLC

g. Renewal of the following agreements for Fiscal Year 2026-2027:

- Interlocal agreement with Pottawatomie County Commissioners for repair of public roads within the City Limits.
- Agreement with Central Oklahoma Community Action Agency (COCAA) operating as Central Oklahoma Transit System (COTS) for Public Transportation Services.
- Agreement with REACT Ambulance Authority for Dispatch Services.
- Agreement with Grove Elementary School District for Supplemental Police Services.
- Agreement with Independent School District North Rock Creek for Police Services.
- Agreement with Bethel Acres Fire Department for Dispatch Services.
- Agreement with McLoud Fire Department for Dispatch Services.
- Agreement with Dace Dockery for use of City Property known as the Regional Park Property.

h. Acknowledge the Contract for Solid Waste Collection, Recycling, and Disposal Services with GFL Environmental, formerly Central Disposal, for

Fiscal Year 2026-2027.

- i. Acknowledge the Management Agreement with Global Spectrum L.P. d/b/a Oak View Group for Management Services at the Heart of Oklahoma Exposition Center for Fiscal Year 2026-2027.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Odneal, to approve Consent Agenda Item Nos. 2(a-i). Motion carried 6-0-0.

AYE: Matthews, Odneal, Stephens, Sehorn, Richter, Shuler

NAY: None

ABSTAIN: None

3. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Kim Fackler introduced Buddy, an approximately 10-year-old dog.

4. Consideration of a resolution adopting the Fiscal Year 2026-2027 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2026, through June 30, 2027.

Finance Director Kimberly Hoover provided a Staff report.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Sehorn, to approve a resolution adopting the Fiscal Year 2026-2027 Budget for the City of Shawnee, Oklahoma for the period of July 1, 2026, through June 30, 2027.

Resolution No. 6793 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEAR 2026-2027 BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2026, THROUGH JUNE 30, 2027.

Motion carried 6-0-0.

AYE: Matthews, Sehorn, Richter, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

5. Consideration of a resolution adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2027 through 2031.

Finance Director Kimberly Hoover provided a Staff report.

A motion was made by Commissioner Richter, seconded by Commissioner Shuler, to approve a resolution adopting the City of Shawnee Five-Year Capital Improvement Plan for Fiscal Years 2027 through 2031.

Resolution No. 6794 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE FISCAL YEARS 2027-2031 CAPITAL IMPROVEMENT PLAN.

Motion carried 6-0-0.

AYE: Richter, Shuler, Odneal, Stephens, Sehorn, Matthews

NAY: None

ABSTAIN: None

6. Presentation of the Fiscal Year 2024-2025 Annual Comprehensive Financial Report and Single Audit Report.

Finance Directory Kimberly Hoover introduced Mr. Kency Duarte with Arledge & Associates. Mr. Duarte gave a presentation regarding the 2024-2025 Annual Comprehensive Financial Report and Single Audit Report.

7. Consideration of the purchase of a security camera system from Tru Technologies, in compliance with the approved Capital Improvement Plan for 2027-2031.

Chief Information Officer Ryan Ayers stated that the purpose of this project is to provide security camera coverage for the exterior of City Hall, Annex, and Public Works buildings, as well as key interior areas including building entrances, exits, and common spaces. The scope of this project includes the purchase of hardware and installation.

A motion was made by Commissioner Sehorn, seconded by Mayor Stephens, to approve the purchase of a security camera system from Tru Technologies, in compliance with the approved Capital Improvement Plan for 2027-2031. Motion carried 6-0-0.

AYE: Sehorn, Stephens, Richter, Matthews, Shuler, Odneal

NAY: None

ABSTAIN: None

8. Discussion of Economic Development services for Fiscal Years 2025-2026 and 2026-2027 for the City of Shawnee.

City Attorney Joe Vorndran stated that the item was requested to be placed on the agenda to allow the Commission to have discussions regarding Shawnee Forward and economic development with the City.

9. Reconsideration of consideration of renewal of a Contract for Economic Development Services Between the City of Shawnee, Pottawatomie County, and Shawnee Forward Inc. pursuant to Shawnee City Code, Article II, Division 1, Section 2-30.

City Attorney Joe Vorndran stated that the City Charter contains specific procedures for an agenda item can be reconsidered. He said that Agenda Item Nos. 9 and No. 10 are similar. The procedure requires a separate vote to reconsider. If approved, the original item can be considered. If Agenda Item No. 9 does not receive an affirmative vote, then Agenda Item No. 10 will not be considered.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Odneal, to defer the item to the July 20, 2026, City Commission Meeting. Motion carried 6-0-0.

AYE: Matthews, Odneal, Stephens, Sehorn, Richter, Shuler

NAY: None

ABSTAIN: None

10. Consideration of renewal of a Contract for Economic Development Services Between the City of Shawnee, Pottawatomie County, and Shawnee Forward Inc. (*Only considered if Agenda Item No. 9 is approved.*)

City Attorney Joe Vorndran stated that action does need to be taken on this item and Staff recommendation is that action is identical to the action taken on Agenda Item No. 9.

A motion was made by Vice Mayor Matthews, seconded by Mayor Stephens, to defer the item to the July 20, 2026, City Commission Meeting. Motion carried 6-0-0.

AYE: Matthews, Stephens, Sehorn, Richter, Shuler, Odneal

NAY: None

ABSTAIN: None

11. Public Hearing for a request for a Conditional Use Permit (CUP) to operate a Short Term Rental at the property addressed as 1309 North Broadway Street. Case No. CUP01-26 | Applicant: Mark & Christina Hanson

Community Development Director Petya Stefanoff stated that the applicant is requesting a Conditional Use Permit (CUP) to operate a Short Term Rental (STR) at the property addressed as 1302 N Broadway Street. The Planning Commission and Staff recommend approval.

Mayor Stephens declared a public hearing in session to consider a request for a Conditional Use Permit (CUP) to operate a Short Term Rental at the property addressed as 1309 North Broadway Street. Ms. Christina Hanson spoke in favor of the request. No one spoke against the request. The public hearing was closed.

12. Consideration of a request for a Conditional Use Permit (CUP) to operate a Short Term Rental at the property addressed as 1309 North Broadway Street. Case No. CUP01-26 | Applicant: Mark & Christina Hanson

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Matthews, to approve a request for a Conditional Use Permit (CUP) to operate a Short Term Rental at the property addressed as 1309 North Broadway Street. Motion carried 6-0-0.

AYE: Sehorn, Matthews, Shuler, Odneal, Stephens, Richter

NAY: None

ABSTAIN: None

13. Consideration of a resolution authorizing Staff to apply and administer the United States Department of Agriculture's (USDA) Rural Business Development Grants (RBDG) in Oklahoma and authorizing the City Manager to sign the grant documents.

No action taken.

14. Discussion regarding proposal to amend Article VI of Chapter 20, providing certain prohibitions against certain public conduct contrary to public health and safety, which shall be added to Chapter 20 [Offenses and Miscellaneous Provisions] of the City Code; and also providing for severability, codification, and repealer.

City Attorney Joe Vorndran provided a Staff report. He stated that the item came on for consideration in April. At that time, it was deferred to the July 20, 2026, City Commission meeting. The item is an updated ordinance for clarification. Staff is welcoming comments from Commissioners with regard to specific provisions prior to the item being considered in July.

15. Acknowledge Monthly Sales Tax Report.

Finance Director Kimberly Smith reported sales tax collections are up Three Hundred Thirty-Seven Thousand Four Hundred Seventeen Dollars (\$337,417 .00) or One Point Zero Eight Percent (1.08%), above the projected budget year-to-date. She stated that use tax collections are down Fifty-Seven Thousand Seven Hundred Seventy Dollars (\$57,770.00) or One Point One Seven Percent (1.17%), below the projected budget year-to-date.

16. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

17. Commissioners Comments

The Mayor and Commissioners encouraged everyone to vote tomorrow (Tuesday).

Vice Mayor Matthews commented on Citizens Participation discussion regarding the Northside Wastewater Treatment Plant and REACT. He stated that CivicPlus may have an option to add who has requested or placed an item on the agenda and would like to discuss it with management.

Commissioner Shuler commented on attending a Flag Day event yesterday.

Commissioner Odneal stated that in June and July the Mabree-Gerrerr Museum has free admission. He also said that July 7, 2026, is the Stay and Shop Downtown event and this Friday is Juneteenth fellowship at 6:00 p.m. at Epic Snow Cones (Dunbar and Beard).

Mayor Stephens commented on Citizens Participation discussion regarding the Northside Wastewater Treatment Plant and thanked REACT. He encouraged everyone to vote.

Commissioner Sehorn commented on the budget.

Commissioner Richter commented on the budget.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE

MUNICIPAL AUTHORITY (7:00 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (7:12 P.M.)

18. Consider an executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Sehorn, to decline to enter into executive session and consider this night's meeting adjourned. Motion carried 5-1-0.

AYE: Matthews, Sehorn, Richter, Shuler, Odneal

NAY: Stephens

ABSTAIN: None

Meeting Adjourned at 7:14 pm

19. Consider matters discussed in executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

No action taken.

20. Adjournment

No action taken.



ERIC STEPHENS, MAYOR

ATTEST:

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive style with a blue ink color.

LISA LASYONE, MMC
CITY CLERK