AGENDA
SHAWNEE AIRPORT AUTHORITY
December 7, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:

   a. Minutes from the November 16, 2015 meeting.

   b. Airport Advisory Board Minutes from September 23, 2015 Special Meeting.

2. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority **1. a.**

Meeting Date: 12/07/2015

SAA Minutes 11-16-2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the November 16, 2015 meeting.

Attachments

SAA Minutes 11-16-2015

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, NOVEMBER 16, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra
ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the November 2, 2015 meeting.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Hall, Harrod, Mainord, Shaw, Dykstra, Agee
NAY: None

AGENDA ITEM NO. 2: Consider Bid:

a. Construct Concrete Hard-Stand, OAC (Oklahoma Aeronautics Commission) Project SNL-16-S (Award)

Keenan English, Assistant Airport Manager, announced that three (3) bids were received and after review and consideration it was staff's recommendation to award the bid to A-Tech Paving of Oklahoma City, Oklahoma in the total amount of $107,536.00.

A motion was made by Trustee Harrod, seconded by Trustee Shaw, to accept the staff's recommendation and award the bid to A-Tech Paving in the total amount of $107,536.00. Motion carried 6-0.

AYE: Harrod, Shaw, Dykstra, Agee, Mainord, Hall
NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:13 p.m.)

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WES MAINORD
CHAIRMAN

ATTEST:

____
PHYLLIS LOFTIS, CMC, SECRETARY

Shawnee Airport Authority **1. b.**

Meeting Date: 12/07/2015

AAB Minutes 09-23-2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Advisory Board Minutes from September 23, 2015 Special Meeting.

Attachments

AAB Minutes 09-23-2015

MINUTES
AIRPORT ADVISORY BOARD SPECIAL MEETING, SEPTEMBER23RD, 2015, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

PRESENT: Huddleston, Fogerty, Barger, Humphreys, Freeman
Others: Keenan English – Asst. Airport Mgr, Fred Treiber – Airport Supervisor

ABSENT: Dersahakian, Smallwood

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE:
CONSIDERATION AND APPROVAL OF CONSENT AGENDA

1. Minutes from the July 15th, 2015 meeting

Humphreys motioned to approve the consent agenda. Huddleston 2nd the motion. Board unanimously voted in favor of the motion. Freeman abstained.

ITEM TWO: CONSIDERATION AND APPROVAL OF A LAND LEASE WITH DELTA WINGS EQUIPMENT LLC.
English presented the lease to the Airport Board for discussion. English explained that the lease is a land lease with Delta Wings Equipment, LLC in order for them to construct a large aircraft hangar, and that all building plans would come before the Airport Board for approval. Humphreys motioned to approve the lease. Freeman 2nd the motion. Board unanimously voted in favor of the motion.

ITEM THREE: STAFF REPORT
English provided a staff report that included contracting security company for after hour patrols, possible capital improvements for the Enterprise rental car facility, and opportunities for partnerships with local economic development organizations.

ITEM FIVE: CITIZEN COMMENTS
No citizen comments.

ITEM SIX: NEW BUSINESS
English explained an OAC funded project that has been offered to the Shawnee Airport. The project would consist of replacing a portion of the main parking apron with concrete for heavy jet parking. Estimated cost of project is $250K. OAC would fund 95% of the cost. Board unanimously recommended taking the measure to the Shawnee Airport Authority for a vote.

ITEM SEVEN: ADJOURNMENT
Fogerty motioned to adjourned. Huddleston 2nd the motion. Board unanimously voted in favor of the motion. Meeting adjourned at 6:12pm.

11/23/15