

AGENDA
SPECIAL CALL MEETING
CITY OF SHAWNEE
ZONING BOARD OF ADJUSTMENT
December 8th, 2016 at 3:30 P.M.,
Commission Chambers
at City Hall, 16 W. 9th St.

- 1) Roll Call
- 2) Swearing in of Mark Cannon
- 3) Approval of the minutes from the November 5th, 2015 Zoning Board of Adjustment Special Call meeting
- 4) Consideration of approval of the 2017 Schedule of Regular Meetings for the Zoning Board of Adjustment
- 5) New Business/Planning Director's Report
- 6) Adjournment

ZONING BOARD OF ADJUSTMENTS

DATE: November 5th, 2015

The Zoning Board of Adjustment met at a scheduled meeting on Thursday, November 5th, 2015 at 3:30 p.m. in the Municipal Court Chambers at City Hall, Shawnee, Oklahoma, Pottawatomie County, pursuant to notice duly posted as prescribed by law. Justin Debruin, Planning Director for the City of Shawnee, presented the staff reports. Staff reports are available upon request.

AGENDA ITEM NO. 1: Roll Call

Upon roll call the following members were present: Joe Freeman and Jim Cooper

A quorum was declared present.

NOTE: Mat Thomas and Tom Bierd were absent.

AGENDA ITEM NO. 2: Approval of the July 17th, 2014 Zoning Board of Adjustment meeting minutes

Was not deemed necessary to approve based on presence at previous meeting per the City Attorney.

Motion carried:

AYE:

NAY: None

ABSTAIN: None

AGENDA ITEM NO. 3: Swearing in of William Kirkland

William Kirkland was sworn in.

AGENDA ITEM NO. 4: Consideration of approval of the 2016 Schedule of Regular Meetings for the Zoning Board of Adjustment

Vice-Chairman Freeman stated that the Board was presented with the schedule and asked for a motion. Commissioner Cooper made a motion to approve, seconded by Commissioner Kirkland.

Motion carried:

AYE: Kirkland, Freeman, Cooper

NAY: None

ABSTAIN: None

AGENDA ITEM NO 5:

Case #Z01-15 – 702 S. Beard, Shawnee, OK

A public hearing for consideration of the following requested variances:

- 1. Use of Right-of-Way (ROW) for maneuvering space.
Section 22-185.3**

Applicant: Landes Engineering

Vice-Chairman Freeman asked for the staff report. Justin Debruin presented the staff report. Mr. Debruin stated the address as 702 S. Beard Street is zoned as C-3 and is legally non-conforming due to minimum lot size, minimum lot width and street frontage. Justin Debruin mentioned that the request is to allow maneuvering space in the right-of-way off Hayes Street. Mr. Debruin informed the Board that staff recommends approval for the variance. Vice-Chairman Freeman asked if the Commissioners had any questions or comments. Commissioner Kirkland asked if all entry/exit would be off Hayes Street and not Beard and Mr. Debruin agreed. Commissioner Kirkland also asked if there was room on Hayes Street for sidewalks. Justin Debruin agreed. Commissioner Cooper asked about plans for the western side of parking lot. Mr. Debruin stated that it looks like a spot for loading. Vice-Chairman Freeman asked if there were any other questions for staff. There were none and Vice-Chairman Freeman opened the public portion of the meeting and asked if anyone who would like to speak against the item. No one came forward and Vice-Chairman Freeman commented that he looked at property and asked for any questions or motion. Commissioner Cooper made a motion to approve, seconded by Kirkland.

Motion carried:

AYE: Kirkland, Freeman, Cooper

NAY: None

ABSTAIN: None

AGENDA ITEM NO 6:

New Business/Planning Director's Report

Justin Debruin asked if Commissioners had any questions. There were none and Mr. Debruin informed the Board that the new assistant planner would start next Monday. Justin Debruin explained that Dunham's Sporting Goods should open early 2016. Mr. Debruin discussed the service road for Shawnee Marketplace and Phase 2 plans coming in soon.

AGENDA ITEM NO 7:

Adjournment

Meeting was adjourned.

Chairman/Vice-Chairman

Cheyenne Pettigrew

Zoning Board of Adjustment Secretary

**2017 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
ZONING BOARD OF ADJUSTMENT**

APPLICATION, SITE PLAN, OWNERSHIP LIST & PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

<u>DATE</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
<u>1-19-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>2-16-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>3-16-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>4-20-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>5-18-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>6-15-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>7-20-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>8-17-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>9-21-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>10-19-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>11-16-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>
<u>12-21-17</u>	<u>2:30 P.M.</u>	<u>Commission Chambers-City Hall</u>

Please call the Planning Department at 405-878-1616 if you have any questions.