

AGENDA
SHAWNEE AIRPORT AUTHORITY
December 15, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the December 1, 2014 meeting.
 - b. Minutes from the October 15, 2014 Airport Advisory Board meeting
 - c. Memorandum of Lease with Vyve Broadband A, LLC – Office space at 1821 Airport Dr.
 - d. Authorize a lease renewal with O'Connor Flying Service for flight instruction.
2. Presentation, discussion, and possible action for adopting a revised 5-year Airport Capital Improvement Plan.
3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 12/15/2014

SAA Minutes 12/01/2014

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the December 1, 2014 meeting.

Attachments

SAA Minutes 12/01/2014

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 1, 2014, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Vogel, Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the November 17, 2014 meeting.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Hall, Harrod, Mainord, Shaw, Dykstra, Vogel, Agee

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:27 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Airport Authority

1. b.

Meeting Date: 12/15/2014

AAB Minutes 10/15/2014

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the October 15, 2014 Airport Advisory Board meeting

Attachments

AAB Minutes 10/15/2014

MINUTES
AIRPORT ADVISORY BOARD MEETING OCTOBER 15, 2014, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE:

CONSIDERATION AND APPROVAL OF CONSENT AGENDA

1. Minutes from the September 17, 2014 meeting
2. Staff report

ITEM TWO: SUB COMMITTEE REPORTS

ITEM THREE: NOMINATE AND ELECT AIRPORT ADVISORY BOARD CHAIRMAN

Mr. Toole expressed his desire to step down as Chairman of the Airport Advisory Board. Mr. Dersahakian nominated Mr. Huddleston. Mr. Toole 2nd the nomination. Board unanimously approved appointing Mr. Huddleston as Chairman.

ITEM FOUR: CONSIDERATION AND DISCUSSION OF CHANGES OF VYVE AMENDMENT

Mr. English clarified the terms of the amendment and how the terms came to be. Mr. Humphreys made a motion to adopt the new amendment for Vyve Broadband LLC's lease. Mr. Fogerty 2nd the motion to approve. Board unanimously approved the amendment.

ITEM FIVE: DISCUSSION OF FUEL PRICING STRATEGIES

Mr. English wanted to get the board's opinions on how to go about pricing fuel at SNL. Mr. English provided the board with fuel prices from airports around Oklahoma and where SNL ranks among them. He also explained that the airport makes, on average, \$0.98 profit per gallon of fuel sold, and that would be a good target for future profit margins. The Board recommended finding a strategy that would lower fuel prices for consumers in order to stay competitive. Mr. English also explained that he monitors fuel markets in order to purchase fuel at the lowest price.

ITEM SIX: CITIZEN COMMENTS

No citizen comments

ITEM SEVEN:

NEW BUSINESS

No new business

ITEM EIGHT:

BOARD COMMENTS

Mr. Toole recommended the airport install an airport access security system that requires users to swipe airport issued badges in order to access hangars and ramps.

Mr. Toole requested airport staff to provide a list of all airport leases including term length, price, and renewal options.

Mr. Toole expressed concern on the wear of railing used to open and close T-hangar doors and that airport staff continue to find solutions.

Mr. Toole requested that airport staff call Max Westheimer Airport to compare hangar rental rates.

Mr. Toole requested Mr. Huddleston to examine the airport's inventory control process.

Mr. Dersahakian requested that airport staff check on the status of the ramp striping taking place around the T-Hangars.

Mr. Dersahakian requested that the airport inquire about installing green reflectors down the centerline of the taxiways.

ITEM NINE:

ADJOURNMENT

Board adjourned at 6:47pm

Shawnee Airport Authority

1. c.

Meeting Date: 12/15/2014

Vyve Lease

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Memorandum of Lease with Vyve Broadband A, LLC – Office space at 1821 Airport Dr.

Attachments

Vyve Lease Memo

Vyve Ex A

MEMORANDUM OF LEASE

THIS MEMORANDUM OF LEASE (this "Memorandum"), is dated as of the 19th day of October, 2014, by and between City of Shawnee, Oklahoma, ("Lessor") and Vyve Broadband A, LLC – ("Lessee").

WITNESSETH:

That for and in consideration of the sum of Twenty Seven Thousand Five Hundred Forty Dollars (\$28,637.04) and other good and valuable considerations and the further consideration of the rents reserved and the covenants and conditions more particularly set forth in that certain Lease dated October 19th, 2014 between Lessor, as lessor, and Lessee, regarding the rental of the premises more particularly described in Article 1 of the original lease, Lessor and Lessee do hereby covenant and agree as follows:

1. LEASE: The Leased Premises shown on Exhibit A, attached hereto and made a part hereof consist of:
 - 1.1 Existing building at 1821 Airport Drive consisting of approximately 6,093 square feet
 - 1.2 Any real property improvement constructed or installed thereon during the term thereof.
 - 1.3 Fifty eight (59) parking spaces.
2. TERM: The Lessee is exercising the right to extend the lease for an additional five (5) years. The Lessor leases to the Lessee said improved/unimproved premises for a term commencing on the 19th day of October, 2014 and terminating on the 18th day of October, 2019 unless sooner terminated in accordance with the provisions of this lease.
3. NOTICE OF LEASE: The sole purpose of this instrument is to give notice of the Lease and all its terms, covenants and conditions to the same extent as if the Lease were fully set forth herein, as set forth in the Lease. The conditions, covenants and agreements contained in this instrument shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators and assigns; provided, however, in the event of a conflict between the provisions hereof and those of the Lease, the covenants and provisions of the Lease shall be controlling. Lessor and Lessee reaffirm all of the terms and conditions of the Lease.
4. RENTAL: The Lessee hereby agrees to pay the Lessor the annual sum of \$28,637.04 payable at a rate of \$2,386.42 per month for the entire term of the lease.
5. COUNTERPARTS: This Memorandum may be executed in counterparts and when taken together, the counterparts shall constitute one fully executed original agreement.

6. EFFECTIVE DATE: This Memorandum is effective as of the date of the assignment of the Lease to Lessee.

WITNESS the signature of the Lessor and Lessee as of the day and year first above written.

LESSOR: City of Shawnee, Oklahoma

By: _____
Name: Brian Mcdougal
Title: City Manager/Airport Manager

LESSEE: Vyve Broadband A, LLC

By: _____
Name: Andrew Kober
Title: Executive Vice President and CFO

APPROVED AS TO FORM AND LEGALITY THIS DAY OF ____ DAY OF _____, 2014.

By: _____
Mary Ann Karns
Title: City Attorney

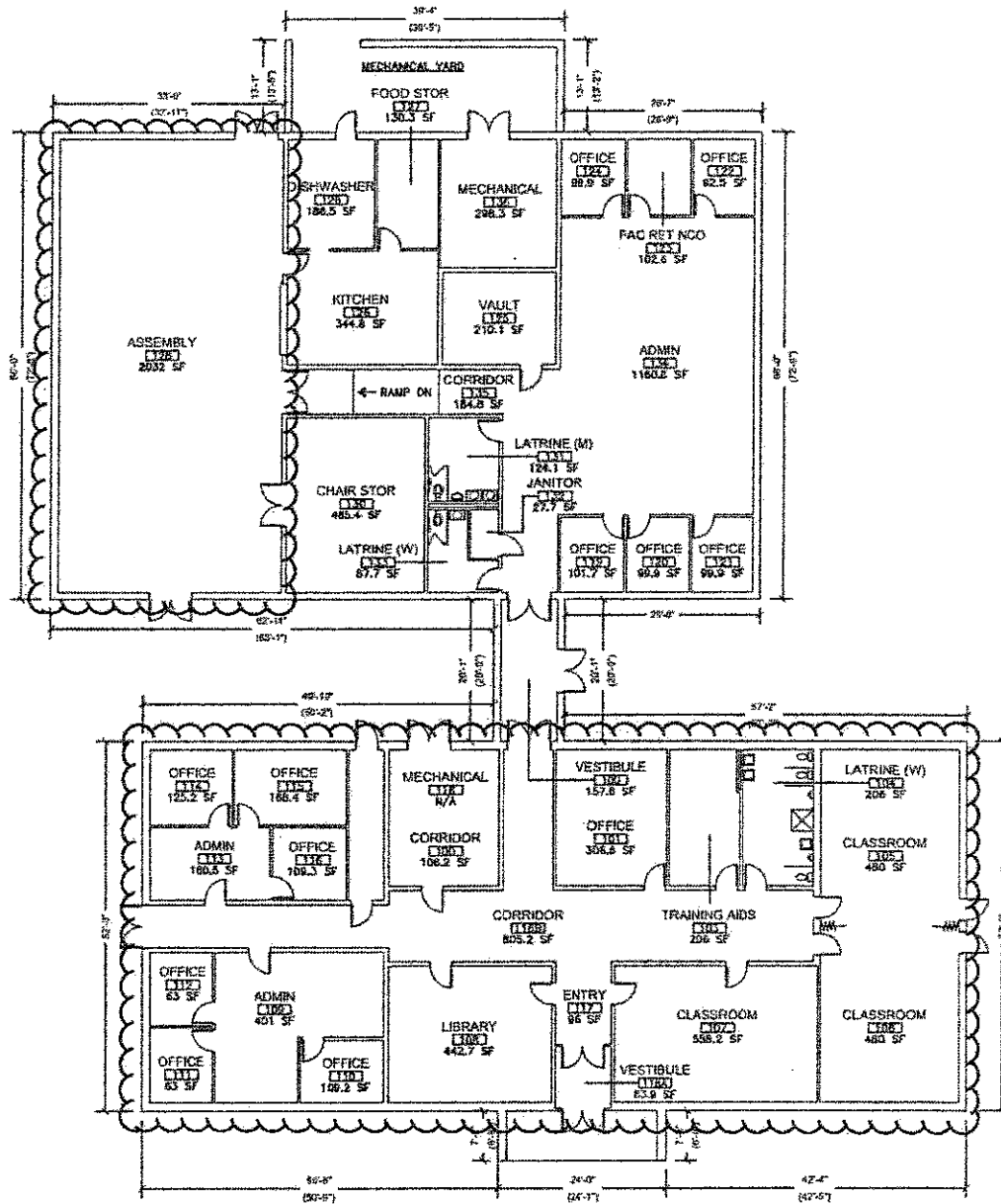
Attested to by the Clerk of the City of Shawnee on _____, 2014 at Shawnee, Oklahoma.

By: _____
Name: _____
Title: Clerk of the City of Shawnee, Oklahoma

Notary Public

My Commission Expires: _____

EXHIBIT "A"



Shawnee Airport Authority

1. d.

Meeting Date: 12/15/2014

OConnor Lease

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize a lease renewal with O'Connor Flying Service for flight instruction.

Attachments

OConnor Memo

OConnor Lease

Mayor
WES MAINORD



The City of Shawnee
Shawnee Regional Airport
2202 Airport Dr.
Shawnee, Oklahoma 74804-1448
(405) 878-1625 Fax (405) 878-1583
www.ShawneeOK.org

Commissioners
GARY VOGEL
LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHAEL DYKSTRA

Date: December 4, 2014
To: City Commissioners
From: Keenan English, Assistant Airport Manager
RE: O'Connor Flying Service lease

Nature of Situation: O'Connor Flying Service is a flight instruction school that has been operating at the Shawnee Regional Airport for many decades. It is owned and operated by Bob O'Connor. Mr. O'Connor rents and operates in the "Antosh" hangar, one of the airport's bulk hangars. He is requesting to sign a new lease with the airport for an additional five (5) years.

Staff Analysis, Considerations: Terms of the lease are as follows:

- Five (5) year lease with an option to renew for 1 additional year for the next five years. Lease begins January 1st, 2015.
- \$3,900 per year rent fee with adjustments for inflation every year.
- Hangar consists of 3,600 square feet.

Recommendation: O'Connor Flying Services is a very valuable institution at the airport and is also the only flight school on the airfield. The staff recommends signing a new lease with O'Connor Flying Service. The Board recommended a new lease agreement at the December 3rd, 2014 Airport Advisory Board meeting.

Budget Consideration:

This lease would yield \$3,900 per year of revenue for the airport. Up from a \$3,600 per year rate the past five years.

**SHAWNEE REGIONAL AIRPORT
FIXED BASED OPERATOR LEASE AGREEMENT**

O'Connor Flying Services

This Lease Agreement is made and entered into this 1st day of January, 2015, to that certain Lease Agreement (Lease) entered into by and between the Shawnee Airport Authority ("SAA") and O'Connor Flight Services, an Oklahoma Corporation (Lessee), covering that certain property located on the Shawnee Airport known as the Antosh Hangar upon the terms and conditions, covenants and agreements set forth herein.

The term of this lease is for Five (5) years from the date of this agreement.

I.

As a part of the consideration for this lease, and in accordance with the Minimum Standards for Commercial Aviation Activities, Lessee agrees to provide at reasonable rates and without discrimination, the following services to the general public.

Flight Instruction, Aircraft Rental, and Storage of Airworthy Aircraft

Copies of each written third-party agreement will be provided to the SAA and Airport Advisory Board. Lessee further agrees and acknowledges that all of its operations, and the operations of any third party with whom it has entered any agreement for the services set forth in this paragraph, on the leased premises shall be conducted in compliance with the Minimum Standards for Commercial Aeronautical Activities of the Shawnee Regional Airport as now existing or as shall be hereafter amended from time to time.

II.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. **LEASE:** The Lessor hereby leases, lets and demises to the Lessee a space in that certain Bulk Hangar constructed upon Shawnee Regional Airport property within the City of Shawnee, Oklahoma, which Bulk Hangar space is designated as Antosh Hangar totaling 3,600 square feet.
2. **TERM:** The Lessor leases to the Lessee said bulk hangar space for a term commencing on the 1st day of January 2015 and terminating on the last day of December, 2019, unless sooner terminated in accordance with the provisions of this lease.
3. **RENTAL:** The Lessee hereby agrees to pay to the Lessor as rental for said bulk hangar the sum of \$325 per month with the first and last months rent due and payable in advance on January 1, 2015; rent thereafter shall be due and payable on the first day of each month and shall be deemed late if not received by the tenth (10th) day of each month.

It is specifically understood and agreed by and between the Lessor and the Lessee that the monthly rental for said bulk-hangar space shall be adjusted annually based on the percent change of the Consumer Price Index for Housing and/or the market value of other comparable lease rates on the airport. The Lessee hereby agrees to pay such adjusted monthly rental commencing on the first day of the month immediately following notice from the Lessor to the Lessee of the adjusted monthly rental.

4. AIRCRAFT: Said bulk-hangar space is being leased to the Lessee for storage of aircraft used for flight instruction or charter services. Storage of any other items is not allowed. Storage of property in any area other than the leased area is not allowed.

5. UTILITIES: Lessee shall provide necessary utilities to the bulk hangar space but only after approval by the Lessor.

6. LIMITATION OF LIABILITIES: The Lessee hereby agrees to provide at his or its sole expense a policy of liability insurance insuring both the Lessor and the Lessee from liability resulting from injury or death to persons or damage to property, the terms, limits and conditions of which shall be acceptable to the Lessor.

Said Policy of Liability Insurance shall be issued by a company authorized to do business in the State of Oklahoma and minimum coverage shall equal or exceed the requirements as set forth in Schedule A of the Airport Minimum Standards for Commercial Aviation Activities. The policy shall be endorsed that the Lessor is an additional insured on said policy. Said policy shall also provide that in the event of cancellation, the insurance company shall give the Lessor at least 10 days written notice of intent to cancel.

The Lessee hereby indemnifies the Lessor from any and all claims, demands, losses, actions, causes of action of any kind, arising out of the Lessee's use, occupancy or rental of said Antosh hangar. This indemnification covers all losses and expenses to the Lessor, including attorney fees and expenses to defend litigation. Lessor shall not be liable for injury or damage to person or property occurring on or about the Hangar Area, including damage or loss to the Aircraft while parked in the Hangar, unless solely caused by the negligence of the Lessor.

7. COVENANTS OF LESSEE: Lessee expressly covenants that:

(a) Lessee shall be liable for all damages Lessee causes to the bulk-Hangar, normal wear and use being excepted. Lessee shall not make any alterations, installations, attachments, or make any improvements to the Bulk Hangar, except as authorized by the Lessor.

(b) Lessee shall comply with city, county, state and federal laws and regulations, and the Shawnee Regional Airport Rules and Regulations and Minimum Standards, which are incorporated by reference into the Agreement.

(c) Lessee shall not assign or sublet this Lease, or any Lessee's rights concerning this Bulk Hangar space or any part thereof, or any interest therein without permission of the Airport Manager.

(d) Lessee has requested and been granted permission to rent bulk space on

a month-to-month basis for the storage of airworthy aircraft as long as said aircraft owner has not entered into a lease with the SAA.

(d) Lessee shall not keep firearms, fuel, explosives, or any noxious, dangerous substances within the Bulk Hangar space.

(e) Lessee shall be responsible for the doors on said Bulk Hangar space to be closed at all times except during ingress and egress, after which, doors shall be immediately closed.

8. SECURITY LOCKS: The Lessor will provide locks for said Bulk Hangar space, and a master key or code shall be maintained in the office of the FBO.

10. INSPECTION: The Lessor shall perform Inspection of said Bulk Hangar space at irregular intervals.

11. TERMINATION: It is understood and agreed by and between the Lessor and the Lessee that the payment of monthly rental, provision of liability insurance and all other conditions imposed upon the Lessee, including but not limited to those mentioned in numerical paragraph 7 above, are conditions, the violation of any one of which shall be grounds for terminating this Lease in the discretion of the Lessor. In the event of such violation, the Lessor shall give the Lessee thirty days notice in writing of the Lessor's intent to terminate this Lease provided, however, if such violation, in the opinion of the Lessor, constitutes a hazard to life or property the Lessor may immediately terminate this Lease Agreement and enter said Hangar and take whatever means are reasonable and necessary in the opinion of the Lessor to eliminate such hazard.

The Lessee shall have no absolute right to terminate this Lease Agreement prior to the expiration of the term of the Lease as provided for in numerical paragraph 2 above. However, in the event unforeseen special circumstances arise, the Lessee may make written application to the Lessor not less than thirty days prior to a requested termination of this Lease Agreement. The Lessor in its sole, unrestricted discretion may approve or disapprove the request for early termination.

Lessee agrees to maintain a current status on rental of said Bulk Hangar space. Should Lessee fail to do so, and the account becomes sixty (60) days delinquent, then the Bulk Hangar Management Contractor shall give the Lessee written notice, by certified mail, that the account must be brought current within ten (10) days or said Lease will be terminated. Should a second offense of sixty (60) days delinquency occur within the term of this Lease, immediate termination of this Agreement shall result, and all rights for renewal shall be forfeited.

12. SURRENDER OF POSSESSION: Upon the termination of this Lease Agreement, for any reason, Lessee shall immediately surrender possession of the premises to the Lessor. In the event that Lessee fails and refuses to immediately surrender possession, the Lessor shall have the right to commence a court action for the recovery of possession of the premises, for the recovery of all damages due, reasonable attorney's fees, and all court costs.

The Lessee hereby grants to the Lessor a lien on the Lessee's property in said Bulk Hangar.

Said lien is for the purpose of securing payment for all rental, damages, and other costs due the Lessor from the Lessee pursuant to the terms of this Lease Agreement.

13. GUARANTY: Any guaranty by third parties of the obligation of Lessee under this Lease represents a material part of the consideration of the Lessor for the execution of this Lease: It being agreed that the Lessor would not have entered into this Lease except for said guaranty.

14. AIRCRAFT MAINTENANCE: The Lessee or his designee may engage in any of the preventative maintenance activities under Part 43.17 of the Federal Aviation Regulations. If the Lessee, or his designee, performs any maintenance or repair on the Aircraft which involves fuel, lubricants, chemicals, or other foreign substances, an absorbent pad must be utilized to avoid coming in contact with airport pavement or grounds, and all such substances shall be disposed of properly and shall be fully and exclusively responsible for the proper and lawful handling and disposal of all waste generated by such maintenance activities. Any maintenance on airport property that is outside the realm of "preventative maintenance" must be done by a licensed and insured mechanic who holds general liability insurance. The Airport is not liable for any aircraft malfunction due to improper maintenance or operation.

15. This Agreement shall be binding upon the executors, administrators, and successors of the parties hereto.

The SAA shall serve as the property manager with reference to the Antosh hangar located at the Shawnee Regional Airport.

III.

Lessee agrees that it will be responsible for paying 100% of those utilities utilized on the property identified as the Antosh Hangars, and to pay for the utilities for any buildings or structures subsequently built thereon or any additional premises leased during the term of extension of the Lease including, but not limited to, payment for water, natural gas and electric service.

IV.

The Lessee shall maintain the leased premises in good order and shall obtain liability insurance in an amount no less than \$1,000,000.00 to hold the SAA harmless from any and all acts or omissions of Lessee arising from its operations. Lessee shall provide the SAA with a copy of the insurance policy and shall insure that the City of Shawnee is named as an additional insured on the policy. In addition, Lessee shall carry product liability insurance for mechanical services. Lessee shall provide worker's compensation for its employees. Lessee shall insure its own equipment and vehicles.

V.

Lessee understands and agrees that the Shawnee Regional Airport is under the direction and control of the SAA; and, SAA reserves the right to develop and improve the airport as it sees fit, regardless of the desires or views of Lessee, and without interference or hindrance by or on behalf of Lessee, provided, Lessee is not deprived of the use or access of the leased premises.

VI.

SAA will maintain the runway, taxiways, beacon, navigation equipment, and any other public use facility or navigation aid constructed or installed on unleased property during the term of this lease in good working order.

VII.

Failure on the part of the Lessee to perform any of the terms, agreements, conditions or covenants stated herein shall, at the option of the SAA, cancel the lease and all rights of Lessee shall be terminated and all buildings and permanent improvements placed on or in said leased premises by Lessee shall become the property of the SAA as liquidated damages, provided however, Lessee shall have sixty (60) days written notice from the City of Shawnee in which to correct any default before cancellation. The failure of the SAA to insist in any one or more instances upon performance of any of the terms, agreements, conditions or covenants of this lease shall not be construed as a waiver or relinquishment of the future performance of any such terms, agreements, conditions, or covenants.

LESSOR
CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation

By:

Brian McDougal, City Manager
/ Airport Manager

ATTEST:

Phyllis Loftus, CMC, City Clerk

APPROVED AS TO FORM AND LEGALITY
THIS ____ DAY OF _____, 2014.

Mary Ann Karns, City Attorney

LESSEE
O'CONNOR FLYING SERVICES

By:

Bob O'Connor
Owner

ATTEST:

Name and Title

STATE OF OKLAHOMA)
COUNTY OF POTTAWATOMIE)
This instrument was acknowledged before me
this _____, 2014, by Bob
O'Connor, known to me to be the owner of
O'Connor Flying Services, on behalf of the
corporation.

Notary Public

My Commission Expires: _____

Shawnee Airport Authority

2.

Meeting Date: 12/15/2014

Airport CIP

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation, discussion, and possible action for adopting a revised 5-year Airport Capital Improvement Plan.

Attachments

CIP Memo

CIP Airport

CIP Airport 2

Mayor
WES MAINORD



The City of Shawnee
Airport Assistant Manager

P.O. Box 1448
Shawnee, Oklahoma 74802-1448
(405) 878-1625 Fax (405)
www.ShawneeOK.org

Commissioners
GARY VOGLE
LINDA AGEE
JAMES HARROD
KEITH HALL
MICHAEL DYKSTRA
LESA SHAW

Date: December 8, 2014
To: Mayor and City Commissioners
From: Keenan English, Assistant Airport Manager

RE: Airport 5-year Capital Improvement Plan

Nature of the Request:

The Airport is requesting approval of a new and revised 5-year Capital Improvement Plan (CIP).

Staff Analysis, Considerations:

The FAA has hired a new Program Manager for the Shawnee Airport's region. Therefore, she is requesting a new comprehensive 5-year CIP. It is important to submit a plan that recognizes the immediate and long term needs of the Airport. Recently, the Airport Advisory Board and Airport staff have made efforts to figure out how feasible it would be to construct new hangars and develop the land to put them on.

This CIP's mission is to show the necessary steps to reach the goal of constructing 10 T-hangars by 2019. Each year involves different design and construction projects to achieve this goal. Here is the breakdown of each year:

2015 – Replace AWOS, Rotating Beacon, and install apron lighting. (This has been approved and submitted to the FAA)

2016 – Rollover Federal Entitlement Funds in order to accumulate enough grant dollars to proceed with 5- year plan.

2017 – Design new apron for T-Hangar Development.

2018 – Construct new apron for T-Hangar Development.

2019 – Construct 10 unit T-Hangar structure

This CIP, of course is a very flexible document that can be amended easily. If the Airport Authority does not decide to approve the initial project for 2017, the airport can focus its priorities on other existing pavement needs on the airfield and can easily apply for a new project. This CIP is a tool that allows the Airport Authority to understand what it would take to increase our based aircraft size, thus increasing business. The construction of 10 T-hangars would potentially increase the Airport's based aircraft by 25%.

Recommendation:

It is staff recommendation that the CIP be adopted. The Airport Advisory Board approved this plan on December 3rd, 2014.

Budget Consideration:

The cost of all 5 years would total approximately \$1.82 million dollars. The total amount received by Federal non primary entitlement dollars and additional Federal AIP dollars would be \$1.16 million dollars. Local match required would be \$663,998. The majority of the local match would be for the construction of T-Hangars, in which no Federal dollars are available for.

The airport can budget for the local matches for projects in 2015, 2017, and 2018 and can pay for those through operating revenues. However, the money for the T-Hangars would need to come from a larger source of money possibly a loan from the General Fund.

It should be noted that a T-hangar project is a project that will immediately generate revenue. If the City “loaned” the Airport the dollars for the hangars, the Airport could pay back that loan over the next 10-15 years from the new revenue stream.

See attachments for details

5 Year Capital Improvement Plan (CIP)

CIP START YEAR: 2015

\$150,000 2012 Entitlement Balance (Expires FY15)
 \$150,000 2013 Entitlement Balance (Expires FY16)
 \$150,000 2014 Entitlement Balance (Expires FY17)
 \$150,000 2015 Entitlement (for planning purposes through 2019)

Instructions

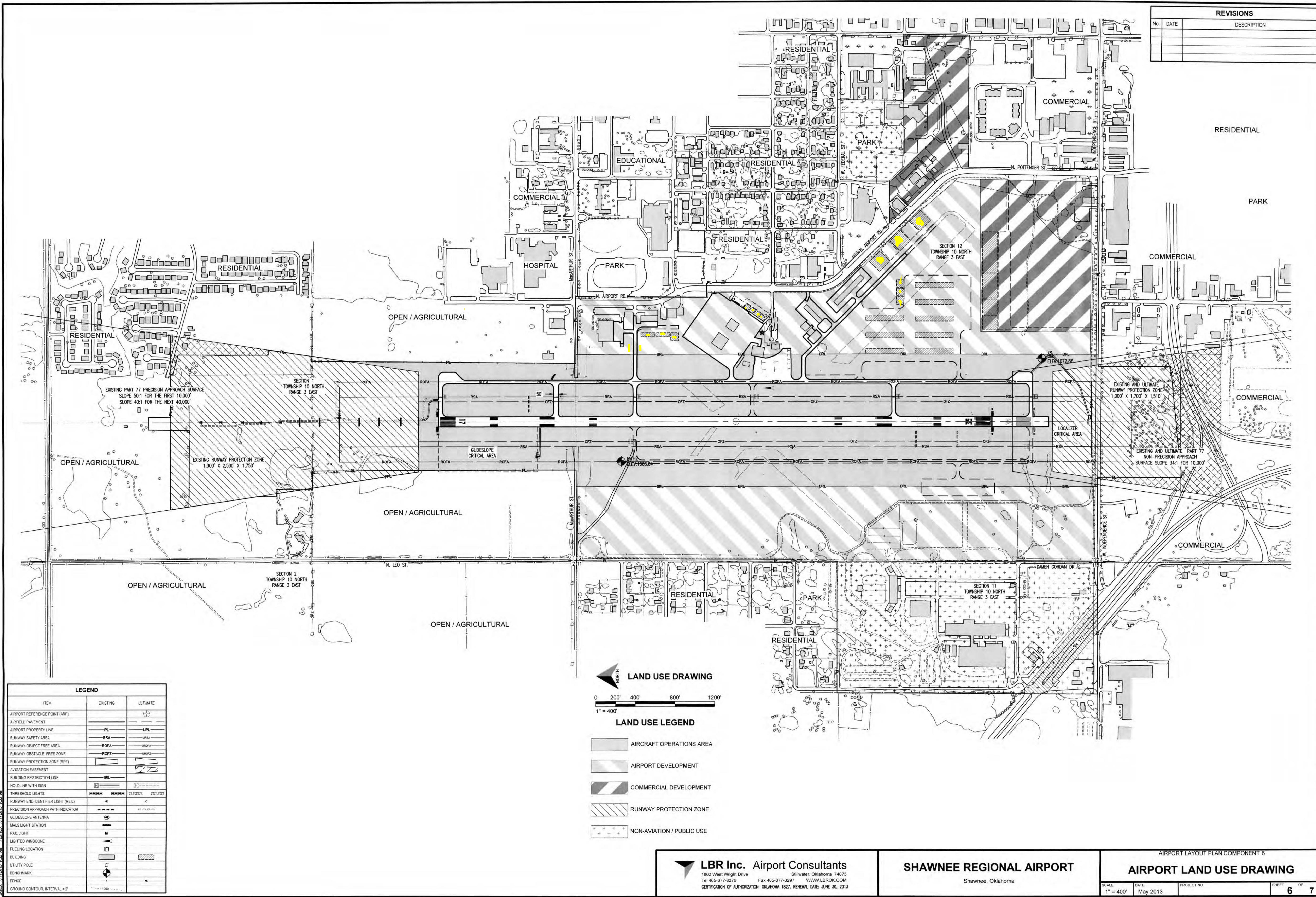
Show all planned projects (not just AIP funded projects)
 For AIP-MY, show est. cost in initial year & list project in following year(s) w/ \$0
 Submit CIP to the ADO as a PDF file dated with signature.

Fed FY	Entitlement Available	Funding Source	ODO Project Component/Phase	Estimated Cost	Funding Plan			
					Entitlement	Additonal AIP	Other	Match
2015	\$600,000	AIP	Electrical Improvements - Beacon, AWOS, Apron Lighting (Design and	\$471,875	\$424,688			\$47,188
	\$175,313	Remaining Funds 2015 Annual Subtotals:		\$471,875	\$424,688			\$47,188
2016	\$325,313	Local	Aircraft Tug	\$35,000				\$35,000
			Roll Over NPE Funds					
	\$325,313	Remaining Funds 2016 Annual Subtotals:		\$35,000				\$35,000
2017	\$475,313	AIP	Install New Ramp for T-Hangar Development (Design)	\$200,000	\$180,000			\$20,000
	\$295,313	Remaining Funds 2017 Annual Subtotals:		\$200,000	\$180,000			\$20,000
2018	\$445,313	AIP	Install New Ramp for T-Hangar Development (Constuct)	\$618,000	\$445,313	\$110,888		\$61,800
		Remaining Funds 2018 Annual Subtotals:		\$618,000	\$445,313	\$110,888		\$61,800
2019	\$150,000	Local	10 Unit T-Hangar	\$500,000				\$500,000
	\$150,000	Remaining Funds 2019 Annual Subtotals:		\$ 500,000				\$ 500,000
5 Year CIP Totals:				\$1,824,875	\$1,050,000	\$110,888		\$663,988

SPONSOR SIGNATURE: _____

DATE: _____

REVISIONS		
No.	DATE	DESCRIPTION



LEGEND		
ITEM	EXISTING	ULTIMATE
AIRPORT REFERENCE POINT (ARP)		
AIRFIELD PAVEMENT		
AIRPORT PROPERTY LINE	PL	UPL
RUNWAY SAFETY AREA	RSA	URSA
RUNWAY OBJECT FREE AREA	ROFA	UROFA
RUNWAY OBSTACLE FREE ZONE	ROFZ	UROFZ
RUNWAY PROTECTION ZONE (RPZ)		
AVIGATION EASEMENT		
BUILDING RESTRICTION LINE	BRL	
HOLDLINE WITH SIGN		
THRESHOLD LIGHTS		
RUNWAY END IDENTIFIER LIGHT (REIL)		
PRECISION APPROACH PATH INDICATOR		
GUIDESLOPE ANTENNA		
MALS LIGHT STATION		
RAIL LIGHT		
LIGHTED WINDCONE		
FUELING LOCATION		
BUILDING		
UTILITY POLE		
BENCHMARK		
FENCE		
GROUND CONTOUR, INTERVAL = 2'		

LAND USE DRAWING

0 200' 400' 800' 1200'

1" = 400'

LAND USE LEGEND

- AIRCRAFT OPERATIONS AREA
- AIRPORT DEVELOPMENT
- COMMERCIAL DEVELOPMENT
- RUNWAY PROTECTION ZONE
- NON-AVIATION / PUBLIC USE

LBR Inc. Airport Consultants
 1802 West Wright Drive
 Stillwater, Oklahoma 74075
 Tel 405-377-8276 Fax 405-377-3297 WWW.LBROK.COM
 CERTIFICATION OF AUTHORIZATION: OKLAHOMA 1827, RENEWAL DATE: JUNE 30, 2013

SHAWNEE REGIONAL AIRPORT
 Shawnee, Oklahoma

AIRPORT LAYOUT PLAN COMPONENT 6
AIRPORT LAND USE DRAWING
 SCALE: 1" = 400' DATE: May 2013 PROJECT NO: SHEET 6 OF 7

SW-001-7/1/2013 8:52 AM PLOTTER: 7/1/2013 9:53 AM

SHAWNEE REGIONAL AIRPORT - AIRPORT LAYOUT PLAN - 2013 - 21\Shawnee regional airport - sn\airport layout plan\2011\working\air arp 2011 - working.dwg 34.dwg