

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 17, 2018, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the December 3, 2018 regular meeting.
- b. Confirm action taken by City Commission on Agenda Item No. 5 regarding consideration of an ordinance related to utility fees.
- c. Confirm action taken by City Commission on Agenda Item No. 6 regarding consideration of a resolution related to solid waste services.
- d. Confirm action taken by City Commission on Agenda Item No. 7 regarding consideration of a resolution related to utility rates.

A motion was made by Trustee Harrod, seconded by Trustee Bolt, to approve Consent Agenda Item Nos. 1(a-d). Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 2:

Automated Meter Reading and Advanced Metering Infrastructure Systems Presentation by Jay Updike with Holloway, Updike, and Bellen, Inc. Engineering Consulting Firm.

Jay Updike and Dale Seaton with Holloway, Updike, and Bellen, Inc. Engineering Consulting Firm gave a presentation regarding Automated Meter Reading (AMR) and Advanced Metering Infrastructure (AMI) systems. Mr. Updike stated that there are four types of AMR/AMI systems: (1) Drive-by System (limited AMI capability); (2) Fixed Network System (full AMI); (3) Mesh Network (full AMI); and (4) Cellular Data (full AMI). He stated there are two types of residential meters: (1) Solid State; and (2) Positive Displacement Meter.

Mr. Updike stated that potential savings in an AMR/AMI system is that it:

- Reduces manpower
- Reduces vehicle related expenses
- Eliminates meter re-reads (reading accuracy is ensured)
- Staff time is more efficient
- Reduces water loss
- Equipment replacement is reduced
- Improved customer service

Mr. Updike advised that the Oklahoma Water Resources Board (OWRB) has a Clean Water Revolving Fund that has low rates for financial assistance to municipalities.

AGENDA ITEM NO. 3:

Consider and take action with respect to a resolution agreeing to file application with the Oklahoma Water Resources Board (the "OWRB") for financial assistance through their various loan programs, with the loan proceeds being for the purpose of financing certain automated meter reading system improvements; approving and authorizing

professional services agreements; and
containing other provisions related thereto.

Finance Director Chance Allison advised that this resolution was to approve the application process through the Oklahoma Water Resources Board Clean Water Board Program. Allan Brooks with The Public Finance Law Group explained financing for the potential project.

Resolution No. SMA-2018-3 was introduced.

A RESOLUTION AGREEING TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (THE "OWRB") FOR FINANCIAL ASSISTANCE THROUGH THEIR VARIOUS LOAN PROGRAMS WITH THE LOAN PROCEEDS BEING FOR THE PURPOSE OF FINANCING CERTAIN AUTOMATED METER READING SYSTEM IMPROVEMENTS; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

A motion was made by Trustee Harrod, seconded by Trustee Bolt, to approve a resolution agreeing to file application with the Oklahoma Water Resources Board (the "OWRB") for financial assistance through their various loan programs, with the loan proceeds being for the purpose of financing certain automated meter reading system improvements; approving and authorizing professional services agreements; and containing other provisions related thereto. Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 4:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:57 p.m.)



ATTEST:

Lisa Laszoni

LISA LASYONE, SECRETARY

Richard Finley
RICHARD FINLEY
CHAIRMAN