

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
December 18, 2017 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes for December 4, 2017 regular meeting.
 - b. Authorize staff to purchase a flusher/vacuum combination unit from the state bid.
2. New Business

(Any matter not known about or which
could not have been reasonably foreseen
prior to the posting of the agenda)
3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1.a.

Meeting Date: 12/18/2017

SMA Minutes 12-4-17

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes for December 4, 2017 regular meeting.

Fiscal Impact

Attachments

SMA Minutes 12-4-17

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 4, 2017, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Finley, Rutherford, Shaw, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the November 20, 2017 regular meeting.

A motion was made by Trustee Gillham, seconded by Trustee Bushong, to approve Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Gillham, Bushong, Harrod, Finley, Rutherford, Shaw, Salter

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:50 p.m.)

RICHARD FINLEY
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, SECRETARY

Shawnee Municipal Authority

1.b.

Meeting Date: 12/18/2017

Auth Sewer Equipment Purchase

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

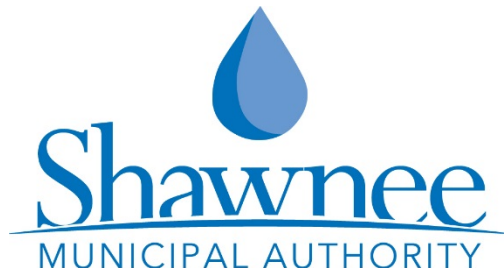
Title of Item for Agenda

Authorize staff to purchase a flusher/vacuum combination unit from the state bid.

Fiscal Impact

Attachments

Auth Sewer Equipment Purchase



MEMORANDUM

To: Justin Erickson, City Manager
From: Steve Nelms, Utility Director
CC: Mayor, and City Commission. Cindy Arnold, Finance Director
Date: 12/18/2017
Re: Asking Authorization to Purchase Sewer Equipment

Nature of the Request: Staff is respectfully asking the City Commission to purchase a flusher/vac combination unit from the state bid. The cab and chassis will be purchased from Freightliner in OKC and the service body will be purchased from J&R Equipment in OKC. J&R Equipment is providing a (15) fifteen yard holding capacity unit for the price of a (5) five yard holding capacity unit.

Staff Analysis, Considerations: This new unit will be operated by the flusher truck operator in the sewer department. The current set up takes up to (5) five employees to operate with this new unit it will only take (2) two employees to operate. The old trailer mounted vacuum unit is over 15 yrs. old and does not work most of the time and needs to be pulled by the flusher truck. The new proposed flusher vacuum combination unit is used by most contractors and OKC, Norman and many other Cities. Do to the fact that the new proposed unit is one single unit that serves two purposes at once the employees can flush /vacuum out the solids sand, dirt, rocks etc....out of the sewer mains that contribute to blockages in the sewer collection system. Please see the attached current unit and proposed new unit.

Recommendation: Staff respectfully recommends that the City Commission approve the request.

Budget Consideration: Staff has had the funds budgeted for this equipment for over two years and feels now is the time to purchase the unit.

Budgeted Amount: \$400,000
Estimated Cost: \$388,000



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