AGENDA
SHAWNEE MUNICIPAL AUTHORITY
December 19, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:

   a. Minutes from December 5, 2016 meeting.

2. Consider Bids:

   a. Equipment Bid: Trailer Mounted 6 Inch Trash Auto Prime Pump (Award)

3. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority **1. a.**

Meeting Date: 12/19/2016
SMA Minutes 12-05-2016
Submitted By: Lisa Lasyone, City Clerk
Department: City Clerk

Information

Title of Item for Agenda
Minutes from December 5, 2016 meeting.

Fiscal Impact

Attachments

SMA Minutes 12-05-2016

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 5, 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Finley, Rutherford, Shaw
ABSENT: Dykstra

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the November 21, 2016 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Bushong, to approve Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Shaw
NAY: None

AGENDA ITEM NO. 2: Consider and take action with respect to a resolution authorizing the Shawnee Municipal Authority (the "Authority") to issue its sales tax revenue note, Series 2016 in the aggregate principal amount of $3,565,000.00 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City of Shawnee, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Note indenture authorizing the issuance and securing the

payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note indenture; establishing the Authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2016, and designating the Note as a qualified tax-exempt obligation; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto.

Resolution No. SMA-2016-3 was introduced.

A RESOLUTION AUTHORIZING THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") TO ISSUE ITS SALES TAX REVENUE NOTE, SERIES 2016 IN THE AGGREGATE PRINCIPAL AMOUNT OF $3,565,000.00 (THE "NOTE"); WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING AND AUTHORIZING EXECUTION OF A NOTE INDENTURE AUTHORIZING THE ISSUANCE AND SECURING THE PAYMENT OF THE NOTE; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE; ESTABLISHING THE AUTHORITY'S REASONABLE EXPECTATION WITH RESPECT TO THE ISSUANCE OF TAX-EXEMPT OBLIGATIONS BY THE AUTHORITY IN CALENDAR YEAR 2016, AND DESIGNATING THE NOTE AS A QUALIFIED TAX-EXEMPT OBLIGATION; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION, INCLUDING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

City Manager Justin Erickson gave a brief staff report and advised that staff recommends approval. He then introduced Mr. Chris Gander with Bank of Oklahoma (BOK) and Mr. Allan Brooks with The Public Finance Law Group (PFLG).

Mr. Gander explained the details of the proposed sales tax revenue note and recommended the Trustees authorize the note prior to the end of the year. He said they anticipate the rate will be lower now than three months from now. If approved, this would be a locked rate. Mr. Gander and Mr. Brooks answered questions from the Trustees.

A motion was made by Trustee Shaw, seconded by Trustee Gillham, to approve a resolution authorizing the Shawnee Municipal Authority (the

"Authority") to issue its sales tax revenue note, Series 2016 in the aggregate principal amount of $3,565,000.00 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City of Shawnee, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Note indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note indenture; establishing the Authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the Authority in calendar year 2016, and designating the Note as a qualified tax-exempt obligation; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto. Motion carried 6-0.

AYE: Shaw, Gillham, Harrod, Finley, Rutherford, Bushong
NAY: None

AGENDA ITEM NO. 3: Consider Bids:

a. Equipment Bid: Trailer Mounted 6 Inch Trash Auto Prime Pump (Open)

BIDDER	**AMOUNT**
Normco Energy Shawnee, OK	$38,664.22
Pumpsok Oklahoma City, OK	$49,513.00

Utility Director Steve Nelms read two (2) bids into the record and requested that the bid award be deferred to the next Shawnee Municipal Authority meeting on December 19, 2016.

A motion was made by Trustee Harrod, seconded by Trustee Shaw, to defer the bid award to the December 19, 2016 Shawnee Municipal Authority meeting. Motion carried 6-0.

AYE: Harrod, Shaw, Bushong, Gillham, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:49 p.m.)

_____

RICHARD FINLEY
CHAIRMAN

ATTEST:

_____

LISA LASYONE, SECRETARY

Shawnee Municipal Authority **2. a.**

Meeting Date: 12/19/2016

Bid Award Prime Pump

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Equipment Bid: Trailer Mounted 6 Inch Trash Auto Prime Pump (Award)

Fiscal Impact

Attachments

Prime Pump Memo

Prime Pump Bid Tab

Prime Pump Notice

Prime Pump Plan Holders

Shawnee
MUNICIPAL AUTHORITY

MEMORANDUM

To: Justin Erickson, City Manager.
From: Steve Nelms, Utility Director S.N
CC: Mayor, and City Commission. Cindy Sementelli, Finance Director
Date: 12/19/2016
Re: Award Trailer Mounted 6 inch Trash Auto Prime Pump.

Nature of the Request: Staff is respectfully requesting that the City Commission award the trailer mounted 6 inch trash auto prime pump to Normco Energy Products, LLC in the amount of $38,664.22.

Staff Analysis, Considerations: Staff reviewed and approved all the sealed bids that where submitted and opened at the December 5th, 2016 City Commission meeting.

Recommendation: Staff is respectfully requesting that the City Commission approve the request and award the trailer mounted 6 inch trash auto prime pump to the lowest and best bidder Normco Energy, LLC in the amount of $38,664.22.

Budget Consideration:
Budgeted Amount: $70,000
Bid & Award Amount: $38,664.22

S.N

EQUIPMENT BID: TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP

ITEM NO.	Spec No.	DESCRIPTION	QNTY. NO.	UNIT	NORMCO ENERGY UNIT PRICE	NORMCO ENERGY TOTAL	PUMPSOK UNIT PRICE	PUMPSOK TOTAL
1		TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP	1	L. SUM		$ 38,664.22		$ 49,513.00
TOTAL AMOUNT OF BASE BID						$ 38,664.22		$ 49,513.00

BID TABULATION SHEET

EQUIPMENT BID: TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP
DECEMBER 5, 2016

BIDDER	AMOUNT
Normco Energy Shawnee, OK	38,664.00
Pumpsok Oklahoma City, OK	49,513.00

NOTICE TO BIDDERS

Sealed bids will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9th Street, P. O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m. Monday, December 5th, 2016 for:

EQUIPMENT BID:
TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP

Instructions and bid documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, P.O. Box 1448, Shawnee, Oklahoma 74802-1448. Please call (405) 273-1960 and request for a Bid packet.

A BID FORM will be issued by the Shawnee Municipal Authority. Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

EQUIPMENT BID:
TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP

DECEMBER 5th, 2016

The ORIGINAL BID shall be filed with the Secretary of the Shawnee Municipal Authority/City of Shawnee Beneficiary, together with a sworn non-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers at 16W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m. Monday, **DECEMBER 5th, 2016.**

The Shawnee Municipal Authority/City of Shawnee, Beneficiary reserves the right to reject any or all bids.

SHAWNEE MUNICIPAL AUTHORITY/
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: _____
Justin Erickson, General Manager

(SEAL)

ATTEST: _____
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY/BENIFICIARY CITY OF SHAWNEE
PLAN HOLDER'S LIST
EQUIPMENT BID:
TRAILER MOUNTED 6 INCH TRASH AUTO PRIME PUMP

Business Name: Normco Energy Products
Contact: Nathan Hanks
Address: 1025 E. Highland
Shawnee Ok 74801
Telephone: 281-433-0522
E-Mail: nathan.hanks1@gmail.com
Picked Up Specs: emailed on 11/15/16

Business Name: Premier Pump and Power
Contact: Tyler Bringman
Address: 7600 NE 47th Ave
Vancouver, WA 98661
Telephone: 360-574-4519
Fax: 772-679-5989
E-Mail: tyler@premier-pump.net
Picked Up Specs: faxed on 11/17/16

Business Name: Pumps of Oklahoma
Contact: Bret Bowers
Address: 1220 N. W. 3rd Street
Oklahoma City, OK 73106
Telephone: 405-235-2695
Fax: 405-235-9897
E-Mail: bbowers@pumpsok.com
Picked Up Specs: emailed on 11/15/16

Business Name: Pollard Water
Contact: Steven Hancey
Address: 17515 NE 67th CT
Redmond, WA 98052
Telephone: 425-602-5256
E-Mail: steveh@pollardwater.com
Picked Up Specs: emailed on 11/23/16