

SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

MAY 18, 2026 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, May 18, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Friday, May 15, 2026, at 10:09 AM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens
Chairman/Mayor

Absent
Trustee Ward 1

Chris Odneal
Trustee Ward 3

Mark Sehorn
Trustee Ward 5

Greta Shuler
Trustee Ward 2

Ashley Fichtner
Trustee Ward 4

Lauren Richter
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the April 20, 2026, regular meeting.
- b. Authorize the City Manager to Execute Standard Hangar Lease Renewals and New Hangar Leases during Fiscal Year 2026-2027.
- c. Authorize the City Manager to Execute Commercial Lease Agreement Renewals and Increase Rental Rates for Fiscal Year 2026-2027.
- d. Approval of a lease agreement between the Shawnee Airport Authority and Enterprise FM Trust to replace vehicles for the Shawnee Regional Airport.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to

approve Consent Agenda Item Nos. 1(a-d). Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

2. Consideration of a resolution authorizing the City Manager to accept grant offers from the United States Department of Transportation Federal Aviation Administration (FAA) for engineering design services in support of the strengthening of Runway 17/35 and Taxiway Systems project at the Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone explained this item is a proposed resolution providing for the acceptance of a grant offer from the FAA for engineering design services in support of the Strengthening of Runway 17/35 and Taxiway System project at the Shawnee Regional Airport.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve a resolution authorizing the City Manager to accept grant offers from the United States Department of Transportation Federal Aviation Administration (FAA) for engineering design services in support of the strengthening of Runway 17/35 and Taxiway Systems project at the Shawnee Regional Airport.

Resolution No. SAA -2026-1 was introduced.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A GRANT OFFER FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) FOR ENGINEERING DESIGN SERVICES IN SUPPORT OF THE STRENGTHENING OF RUNWAY 17/35 AND TAXIWAY SYSTEM PROJECT AT THE SHAWNEE REGIONAL AIRPORT.

Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

3. Consideration of the execution of an Intergovernmental Agreement with the Oklahoma Department of Aerospace and Aeronautics (ODAA) for design services to support capital improvements to the runway and taxiway system at

the Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone stated that on October 21, 2024, Shawnee Airport Authority (SAA), adopted a resolution appointing the ODAA to act as agent for the development of the Shawnee Regional Airport's Five-Year Capital Improvement Program (CIP). Under the provisions of that agreement, the SAA may enter into an Intergovernmental Agreement with the ODAA for funding assistance required to support the engineering design services for the Strengthen Runway 17/35 and Taxiway System project.

A motion was made by Trustee Richter, seconded by Trustee Odneal, to approve the execution of an Intergovernmental Agreement with the Oklahoma Department of Aerospace and Aeronautics (ODAA) for design services to support capital improvements to the runway and taxiway system at the Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Richter, Odneal, Stephens, Fichtner, Sehorn, Shuler

NAY: None

ABSTAIN: None

4. Consideration of the sale of certain Shawnee Airport Authority real property to the Troy and Dollie Smith Shawnee Family YMCA contingent upon Federal Aviation Administration (FAA) approval.

City Attorney Joe Vorndran explained the sale of real property to the Troy and Dollie Smith Shawnee Family YMCA is contingent upon the FAA's approval of the separation of the property from the Airport. This property has been leased from the SAA by the YMCA for several years.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve the sale of certain Shawnee Airport Authority real property to the Troy and Dollie Smith Shawnee Family YMCA contingent upon Federal Aviation Administration (FAA) approval. Motion carried 6-0-0.

AYE: Richter, Fichtner, Stephens, Sehorn, Odneal, Shuler

NAY: None

ABSTAIN: None

5. Consideration of a proposal with H.W. Lochner, Inc. for Engineering Design Services in support of a new terminal building at the Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone provided that the airport terminal

building was damaged beyond repair in the 2023 tornado and this item is for the design services for the new terminal building.

A motion was made by Trustee Odneal, seconded by Trustee Richter, to approve a proposal with H.W. Lochner, Inc. for Engineering Design Services in support of a new terminal building at the Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Odneal, Richter, Shuler, Stephens, Fichtner, Sehorn

NAY: None

ABSTAIN: None

6. Consideration of a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to Hangar #14 at the Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone stated that Hangar #14 was damaged during the 2023 tornado. This item is for design services for repairs to the hangar.

A motion was made by Trustee Fichtner, seconded by Trustee Richter, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to Hangar #14 at the Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Fichtner, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

7. Consideration of a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to Hangar #15 at Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone stated that Hangar #15 was damaged during the 2023 tornado. This item is for design services for repairs to the hangar.

A motion was made by Trustee Fichtner, seconded by Trustee Richter, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to Hangar #15 at Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Fichtner, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

8. Consideration of a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to high mast lights on the Aircraft Parking and Fuel Services Ramp at the Shawnee Regional Airport.

Chief Operations Officer Lisa Lasyone stated that this item is for design services for repairs to the high mast lights on the Aircraft Parking and Fuel Services Ramp.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve a proposal with H.W. Lochner, Inc. to provide Engineering Design Services in support of repairs to high mast lights on the Aircraft Parking and Fuel Services Ramp at the Shawnee Regional Airport. Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

9. Consideration of a resolution declaring certain items of personal property surplus and no longer needed for Shawnee Airport Authority purposes; describing said items; and authorizing disposal at the Shawnee Airport Authority's discretion.

Chief Operations Officer Lisa Lasyone stated there are two aircraft at the Airport that have been declared abandoned. Staff is requesting to declare the property surplus and no longer needed by the Shawnee Airport Authority.

A motion was made by Trustee Fichtner, seconded by Trustee Richter, to approve a resolution declaring certain items of personal property surplus and no longer needed for Shawnee Airport Authority purposes; describing said items; and authorizing disposal at the Shawnee Airport Authority's discretion.

Resolution No. SAA-2026-2 was introduced.

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR SHAWNEE AIRPORT AUTHORITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE SALE OR DISPOSAL OF SAID ITEMS AT THE SHAWNEE AIRPORT AUTHORITY'S DISCRETION.

Motion carried 6-0-0.

AYE: Fichtner, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None
ABSTAIN: None

10. New Business

There was no new business.

11. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:03 p.m.)



ERIC STEPHENS, MAYOR
CHAIRMAN

ATTEST:



LISA LASYONE, MMC, CITY CLERK
SECRETARY