

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MAY 18, 2026 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, May 18, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, May 14, 2026, at 4:07 PM. Mayor Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens

Mayor

Absent

Commissioner Ward 1 - Vice Mayor

Greta Shuler

Commissioner Ward 2

Chris Odneal

Commissioner Ward 3

Ashley Fichtner

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Lauren Richter

Commissioner Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Introduction of Shawnee 2026 student/teacher delegation for the Sister Cities exchange trip to Nikaho, Japan.

Adults

Connie Walker (Chairman)

Craig Walker

Sandra Bradley (Teacher)

Students

Paisley Cloutier

Allen Gardner

Georgia Hatch

Brooks McMains

Grace Nealy

Lily States

Russell Tampus

Jordan Tkachenko

Nelvin Trimble
Otavio Volpe

The Shawnee 2026 student/teacher delegation for the Sister Cities exchange trip to Nikaho, Japan was introduced.

2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

Mr. Willis Snowden and Ms. Cyndi Berger spoke during Citizens Participation.

3. Consider approval of Consent Agenda:

a. Minutes from the April 20, 2026, regular meeting.

b. Acknowledge the following minutes and reports:

- Shawnee Beautification, Parks, and Recreation Committee Minutes from the January 15, 2026, regular meeting.

- Shawnee Senior Citizens Advisory Board Minutes from the February 10, 2026, regular meeting.

- License Payment Report for April 2026.

- Project Payment Report for April 2026.

c. Mayor Appointments:

- Shawnee Planning Commission

John "Jack" Barrett	2nd Full Term	Expires: June 1, 2029
<i>Reappointment</i>		

Amanda Johnson	2nd Full Term	Expires: June 1, 2029
<i>Reappointment</i>		

Monty Porter	2nd Full Term	Expires: June 1, 2029
<i>Reappointment</i>		

Steve Reese	2nd Full Term	Expires: June 1, 2029
<i>Reappointment</i>		

d. Budget amendments for Fiscal Year 2025 – 2026:

- Fund 001 — General Fund — To appropriate monies received for Community Development Block Grant for reimbursement for allocated administration fees and projects to transfer to various departments for expenditures in FY26.
- Fund 301 — Capital Improvement Fund — To make correction from Fund 303 to Fund 301.
- Fund 304 — American Rescue Plan Fund — To appropriate monies received from American Rescue Plan for a reimbursement for Hayes Street Waterline & Alice, Fay, Edwards and Pesotum Street Waterline to transfer to Capital Outlay - Buildings & Improvements for expenditures in FY26.

e. Renewal of the following agreements for Fiscal Year 2026-2027:

- Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.
- Agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.

f. Acknowledge the request of an Inter-Governmental Agreement with the City of Oklahoma City for Regional Household Hazardous Waste Collection and Management Service.

A motion was made by Commissioner Fichtner, seconded by Commissioner Richter, to approve Consent Agenda Item Nos. 3(a-f). Motion carried 6-0-0.

AYE: Fichtner, Richter, Shuler, Odneal, Stephens, Sehorn

NAY: None

ABSTAIN: None

4. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Jesse Gallaway introduced Buttons, an approximately 7-year-old dog.

5. Consider and take action with respect to a resolution of the City of Shawnee, Oklahoma (the "City") approving the incurrence of indebtedness by the Oklahoma Baptist University Authority (the "Authority") issuing its note or notes, or other forms of indebtedness, in one or more series, subseries or issuances (collectively, the "Note"); providing that the organizational document creating the authority is subject to the provisions of the Note indenture, authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the Authority pertaining to the sale of said Note; and containing other provisions relating thereto.

City Attorney Joe Vorndran provided a Staff report.

A motion was made by Commissioner Richter, seconded by Commissioner Sehorn, to approve a resolution of the City of Shawnee, Oklahoma (the “City”) approving the incurrence of indebtedness by the Oklahoma Baptist University Authority (the “Authority”) issuing its note or notes, or other forms of indebtedness, in one or more series, subseries or issuances (collectively, the “Note”); providing that the organizational document creating the authority is subject to the provisions of the Note indenture, authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the Authority pertaining to the sale of said Note; and containing other provisions relating thereto.

Resolution No. 6792 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE, OKLAHOMA (THE “CITY”) APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE OKLAHOMA BAPTIST UNIVERSITY AUTHORITY (THE “AUTHORITY”) ISSUING ITS NOTE OR NOTES, OR OTHER FORMS OF INDEBTEDNESS, IN ONE OR MORE SERIES, SUBSERIES OR ISSUANCES (COLLECTIVELY, THE “NOTE”); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE, AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Motion carried 6-0-0.

AYE: Richter, Sehorn, Shuler, Odneal, Stephens, Fichtner

NAY: None

ABSTAIN: None

6. Public hearing for the City of Shawnee Proposed Five-Year Capital Improvement Plan for Fiscal Years 2027-2031.
(A three-minute limit per person)

Finance Director Kimberly Hoover provided a Staff report.

Mayor Stephens declared a public hearing in session for the City of Shawnee Proposed Five-Year Capital Improvement Plan for Fiscal Years 2027-2031. No

one spoke regarding the item. The public hearing was closed.

7. Public hearing for the City of Shawnee Proposed Budget for Fiscal Year 2026-2027.
(A three-minute limit per person)

Finance Director Kimberly Hoover provided a Staff report.

Mayor Stephens declared a public hearing in session for the City of Shawnee Proposed Budget for Fiscal Year 2026-2027. No one spoke regarding the item. The public hearing was closed.

8. Consideration of renewal of a Contract for Economic Development Services Between the City of Shawnee, Pottawatomie County, and Shawnee Forward Inc.

City Attorney Joe Vorndran provided a Staff report. He stated there are three changes from the 2025 contract, to-wit: the addition of 2(g) and 2(h) and modifications to Section 3.

A motion was made by Commissioner Odneal, seconded by Commissioner Shuler, to approve the renewal of a Contract for Economic Development Services Between the City of Shawnee, Pottawatomie County, and Shawnee Forward Inc. Motion failed 3-2-1.

AYE: Odneal, Shuler, Sehorn

NAY: Stephens, Fichtner

ABSTAIN: Richter

9. Consideration to revoke the Cabin Site Lake Lot Lease (Lease No. 5176) for the tract situated at 16816 Magnino Road.

City Attorney Joe Vorndran provided a Staff report. The City entered into a lease agreement with the current lessee for the use of City-owned property, with annual lease payments due each year in accordance with the executed lease agreement. The lessee has failed to make the required annual lease payment. Pursuant to the terms and conditions of the lease agreement, the City retains the right to terminate and revoke the lease in the event of non-payment or continued default. Due to the continued non-compliance with the lease agreement, Staff recommends moving forward with formal revocation of the lease agreement.

A motion was made by Commissioner Shuler, seconded by Commissioner Odneal, to defer the item to a future meeting. Motion failed 2-4-0.

AYE: Shuler, Odneal
NAY: Stephens, Fichtner, Sehorn, Richter
ABSTAIN: None

A motion was made by Commissioner Fichtner, seconded by Commissioner Sehorn, to approve to revoke the Cabin Site Lake Lot Lease (Lease No. 5176) for the tract situated at 16816 Magnino Road. Motion carried 4-1-0.*

AYE: Fichtner, Sehorn, Richter, Stephens
NAY: Shuler
ABSTAIN: None

*Commissioner Odneal's vote was not recorded.

10. Consideration to revoke the Cabin Site Lake Lot Lease (Lease No. 009801) for the tract situated at 15001 Colson Lane.

City Attorney Joe Vorndran provided a Staff report. The City entered into a lease agreement with the current lessee for the use of City-owned property, with annual lease payments due each year in accordance with the executed lease agreement. The lessee has failed to make the required annual lease payment. Pursuant to the terms and conditions of the lease agreement, the City retains the right to terminate and revoke the lease in the event of non-payment or continued default. Due to the continued non-compliance with the lease agreement, Staff recommends moving forward with formal revocation of the lease agreement.

A motion was made by Commissioner Fichtner, seconded by Commissioner Sehorn, to approve to revoke the Cabin Site Lake Lot Lease (Lease No. 009801) for the tract situated at 15001 Colson Lane. Motion carried 4-2-0.

AYE: Fichtner, Sehorn, Richter, Stephens
NAY: Shuler, Odneal
ABSTAIN: None

11. Consideration to revoke the Cabin Site Lake Lot Lease (Lease No. 033926) for the tract situated at 32005 Hornbeck Road.

No action taken.

12. Acknowledge Monthly Sales Tax Report.

Finance Director Kimberly Smith reported sales tax collections are up Three Hundred Thirty-Eight Thousand Three Hundred Eight Dollars (\$338,308.00) or

One Point One Nine Percent (1.19%), over the projected budget year-to-date. She stated that use tax collections are down Twenty-Two Thousand Five Hundred Sixty-Two Dollars (\$22,562.00) or Zero Point Five Zero Percent (0.50%), below the projected budget year-to-date.

13. Administrative Report(s):

- a. Updates on Collaboration between Downtown Entrepreneurs and the Department of Tourism/Visit Shawnee - Stacy Cramer Moore, Director of Tourism

Director of Tourism Stacy Cramer Moore and Attraction Development Manager Stephen Koranda provided updates on collaboration between Downtown Entrepreneurs and the Department of Tourism/Visit Shawnee. Topics discussed included:

- Inaugural Main Street Shop and Stroll Held on May 5, 2026
 - Participating Merchants and Restaurants
 - Full Stroll Passport
 - Tourism Impact and Economic Development
 - Success?
 - Do Main Street Shop and Stroll Again?

14. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

15. Commissioners Comments

The Commission commented on the graduations taking place and the Shawnee Sister City delegates.

Commissioner Shuler commented on the Main Street event.

Commissioner Odneal invited everyone to Veterans Park on Memorial Day for the Gold Star Family reception at 10:00 a.m. He commented on the Salvation Army Thrift Store reopening on May 19, 2026, and Health Week May 23-30, 2026.

Mayor Stephens commented on the downtown events.

Commissioner Sehorn commented on sales tax.

Commissioner Richter commented on Oklahoma Baptist University's progress and development, sales tax, and the downtown events.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (6:41 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (7:04 P.M.)

16. Ratification of action taken by the Board of Trustees of the Shawnee Airport Authority on Agenda Item No. 4 authorizing the sale of certain Shawnee Airport Authority real property to the Troy and Dollie Smith Shawnee Family YMCA contingent upon Federal Aviation Administration (FAA) approval.

A motion was made by Commissioner Richter, seconded by Commissioner Odneal, to approve ratification of action taken by the Board of Trustees of the Shawnee Airport Authority on Agenda Item No. 4 authorizing the sale of certain Shawnee Airport Authority real property to the Troy and Dollie Smith Shawnee Family YMCA contingent upon Federal Aviation Administration (FAA) approval. Motion carried 6-0-0.

AYE: Richter, Odneal, Stephens, Fichtner, Sehorn, Shuler

NAY: None

ABSTAIN: None

17. Consider an executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

A motion was made by Commissioner Fichtner, seconded by Commissioner Richter, to approve an executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Motion carried 5-1-0.

AYE: Fichtner, Richter, Shuler, Odneal, Stephens

NAY: Sehorn

ABSTAIN: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 7:07 P.M. WITH ALL MEMBERS PRESENT.

COMMISSION EXITED EXECUTIVE SESSION AT 9:21 P.M. WILL ALL MEMBERS PRESENT.

18. Consider matters discussed in executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

No action taken.

19. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (9:22 p.m.)



ERIC STEPHENS, MAYOR

ATTEST:



LISA LASYONE, MMC
CITY CLERK