

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
DECEMBER 19, 2019 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, DECEMBER 19, 2019 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON DECEMBER 17, 2019 AT 2:26 PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:38PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. LANCE WORTHAM
MR. CARL PACKWOOD
MR. TIM BARRICK (ARRIVED @12:40PM)
MR. CHANCE ALLISON

TRUSTEES ABSENT: MR. KARL KOZEL
MS. MEW-PALMER

*GUESTS ALSO IN ATTENDANCE: MINDY PALMER, SUZIE CAMPBELL W/ COUNTYWIDE NEWS & IFYR VOLUNTEER RANAY CHURCHWELL, RENEE UNDERWOOD, & LORI CRAIG, AND CITY OF SHAWNEE FINANCE DIRECTOR ASHLEE NEEL AND CITY MANAGER'S ASSISTANT DALTON PATH.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES FROM THE NOV 2019
REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE MINUTES FROM THE REGULAR SCHEDULED MEETING NOV 2019. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 6

APPROVAL OF MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO TABLE AGENDA ITEM NO. 6. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF CLAIMS: SPECIAL ACCOUNT AS
PRESENTED

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE CLAIMS FOR THE SPECIAL ACCOUNT WITH THE ADDITION OF HERC RENTALS, SEMINOLE PRODUCER, AND FINLEY & COOK. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, ALLISON
NAY: NONE
ABSTAIN: NONE

Special Claims:

Monthly:

1. FUB-SMG	\$542.37
2. FUB-CD	\$415.00
3. Gilbert & Son's Trucking	\$2,750.00
4. Lazy E Arena (IFR Tickets)	\$2,861.00
5. The Seminole Producer	\$295.39

AGENDA ITEM NO. 8

D. C. AND PA TO ADD NEW/CURRENT SIGNERS &
REMOVE OLD/PAST SIGNERS TO THE FIRST
UNITED BANK ACCOUNT

THE MOTION WAS MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO REMOVE
CHRIS DUNLAP, JUSTIN ERICKSON, KARL KOZEL, AND ADD CHANCE ALLISON.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 9

D, C, PA TO ENTER MANAGEMENT AGREEMENT
FOR IFYR 2020

* AN UPDATE FROM ERIN STEVENS, SHE SPOKE WITH RICK AND THEY AGREED ON A 25% FEE FOR
NEW SPONSORS AND 0% FROM RETURNING SPONSORS, AS LONG AS THE AMOUNT IS NOT GREATER THAN
WHAT WAS PREVIOUSLY GIVEN.

*STAFF TIME ALLOCATIONS=STEPHANIE & DANIELLE ARE BUILDING COSTS ANYWAY

*OVERTIME COSTS-RODEO TIME WILL CALL ON EXTRA EXPRESS TEAMS. BUDGET FROM THE CITY
WHEN SPECTRA TOOK OVER WAS ZERO.

*10,000 TOURISM GROUP- CHANCE AGREES, YES, THEY WILL FUND

AGENDA ITEM NO. 10

D, C, PA TO ENTER 2020 AGREEMENT WITH VANN &
ASSOCIATES FOR THE IFYR

THE MOTION WAS MADE TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK THAT WHEN THE
FUNDS ARE AVAILABLE THE SC&CDA WILL PAY THE PAST INVOICES THEN PROCEED INTO DISCUSSIONS
ABOUT CONTRACTING WITH VANN & ASSOCIATES. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 13A

D, C, PA ON LOCATION DECISION FOR IFYR 2020

THE MOTION WAS MADE TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD THAT THE
LOCATION FOR THE IFYR 2020 WOULD BE SHAWNEE, OK. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 11

IFYR UPDATE

*COMMITTEE MEETING WITH BE HELD THIS EVENING AT 5:30PM

*RENEE UNDERWOOD WANTS TO BE REIMBURSED FOR WHAT SHE SPENDS ON THE YOUTH DIRECTORS AT THE IFR 2020. ALL RECEIPTS WILL BE REQUIRED TO BE TURNED INTO STEPHANIE MEILER-GIDEON.

*IFR 2020 WILL BE HELD AT THE LAZY E ARENA IN GUTHRIE, OK.

AGENDA ITEM NO. 12 & 13B

COMMITTEE & ADMINISTRATIVE REPORTS

NONE

AGENDA ITEM NO. 14 & 15

OLD BUSINESS & NEW BUSINESS

TRADENAME FOR THE INTERNATIONAL FINALS YOUTH RODEO (IFYR) TAKEN CARE OF BY MIKE CLOVER.

AGENDA ITEM NO. 16

PUBLIC & TRUSTEE COMMENTS

*CHAIRMAN RANDY GILBERT THANKED THE GUESTS FOR COMING.

*THE IDEA OF SC&CDA'S ASSETS SHOULD BE RENTED OUT TO MAKE MONEY FOR THE TRUST.

*LANCE WORTHAM THINKS WAS AGAINST THE TRANSITION IN THE BEGINNING, BUT HE THINKS IT'S TAKING FORM NOW.

AGENDA ITEM NO. 19

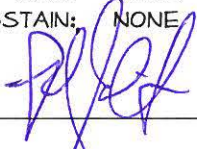
ADJOURNMENT @ 2:00PM

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, ALLISON

NAY: NONE

ABSTAIN: NONE



CHAIRMAN: MR. RANDY GILBERT



SECRETARY: MR. CHANCE ALLISON