

**BOARD OF CITY COMMISSIONERS PROCEEDINGS**

FEBRUARY 9, 2026 AT 6:00 PM

RESCHEDULED FROM FEBRUARY 17, 2026 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Rescheduled Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, February 9, 2026, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Wednesday, January 21, 2026, at 9:46 AM. Mayor Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens

Mayor

Daniel Matthews

Commissioner Ward 1 - Vice Mayor

Greta Shuler

Commissioner Ward 2

Chris Odneal

Commissioner Ward 3

Ashley Fichtner

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Lauren Richter

Commissioner Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

Mr. Rob Morris spoke during Citizens Participation.

2. Consider approval of Consent Agenda:

- a. Minutes from the January 20, 2026, regular meeting.
  
- b. Acknowledge the following minutes and reports:
  - Planning Commission Minutes from the January 7, 2026, regular meeting.
  
  - Shawnee Beautification, Parks, and Recreation Committee Minutes from the November 20, 2025, regular meeting.
  
  - License Payment Report for January 2026.
  
  - Project Payment Report for January 2026.
  
- c. Budget amendments for Fiscal Year 2025 – 2026:
  - Fund 001 - General Fund - To fund an increase to purchase property at 302 South Beard Street.
  
  - Fund 102 - 911 Management Fund - To appropriate monies received for a refund for 911 Dispatch telephones transferred into Telephone account line for expenditures in FY26.
  
  - Fund 301 - Capital Improvement Fund - To appropriate monies received due to change order in January 2025 for a Squad Rescue Apparatus replacement transferred to Capital Improvement - Equipment, for up-fitting of the new Engine 1, expenditures in FY26.

- Fund 301 - Capital Improvement Fund - To appropriate sale of property monies to be used for the vehicle purchase in Capital Outlay for the Police Department expenditures in FY26.
  - Fund 350 - Aquatic Center - To appropriate monies from Recreation to Aquatic Center to reimburse salaries for the Aquatic Center expenditures in FY26.
  - Fund 603 - Insurance Recovery - To appropriate monies received for damage to the Police Department Facility to transfer into Buildings Materials & Supplies to repair the damages for expenditures in FY26.
  - Fund 706 - Donations - To fund an increase by adding additional funding for the Fire Suppression account.
- d. Confirm and approve the City Manager's hiring of Petya Stefanoff as the City's Community Development Director.
- e. Acknowledge the transfer of Pottawatomie County Local Emergency Planning Committee (LEPC) Funds.
- f. Approval of an agreement with Musco Sports Lighting, LLC for the installation of arena lighting at the Heart of Oklahoma Exposition Center, Sourcewell Contract Number 041123-MSL.

A motion was made by Commissioner Odneal, seconded by Commissioner Fichtner, to approve Consent Agenda Item Nos. 2(a-f). Motion carried 7-0-0.

AYE: Odneal, Fichtner, Sehorn, Richter, Matthews, Shuler, Stephens  
 NAY: None

ABSTAIN: None

3. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Stephen Rice introduced Bolt, a Pomeranian mix.

4. Consideration of a resolution calling and providing for the holding of nonpartisan general and general runoff elections in the City of Shawnee, Oklahoma for the purpose of nominating and electing candidates for offices of City Commissioner of the First Ward, City Commissioner of the Fifth Ward, and City Commissioner of the Sixth Ward; establishing a filing period and qualifications for such offices; designating the manner of electing the various city offices named herein; providing for said elections to be conducted by the Pottawatomie County Election Board; and providing for voting by absentee ballot.

Chief Operations Officer/City Clerk Lisa Lasyone stated that the City Charter and Municipal Code require that the City must adopt a resolution calling for and ordering a General Election and General Runoff Election for the purpose of electing City Commission members. The Commissioner's offices that are scheduled for election are Wards 1, 5, and 6. The filing dates are April 1, 2, and 3, 2026, the election date is June 16, 2026, and the runoff date, if needed, is August 25, 2026.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Richter, to approve a resolution calling and providing for the holding of nonpartisan general and general runoff elections in the City of Shawnee, Oklahoma for the purpose of nominating and electing candidates for offices of City Commissioner of the First Ward, City Commissioner of the Fifth Ward, and City Commissioner of the Sixth Ward; establishing a filing period and qualifications for such offices; designating the manner of electing the various city offices named herein; providing for said elections to be conducted by the Pottawatomie County Election Board; and providing for voting by absentee ballot.

Resolution No. 6781 was introduced.

**A RESOLUTION CALLING AND PROVIDING FOR THE HOLDING OF  
NONPARTISAN GENERAL AND GENERAL RUNOFF ELECTIONS IN THE  
CITY OF SHAWNEE, OKLAHOMA, FOR THE PURPOSE OF NOMINATING  
AND ELECTING CANDIDATES FOR THE OFFICES OF CITY  
COMMISSIONER OF THE FIRST WARD, CITY COMMISSIONER OF THE**

FIFTH WARD, AND CITY COMMISSIONER OF THE SIXTH WARD;  
ESTABLISHING A FILING PERIOD AND QUALIFICATIONS FOR SUCH  
OFFICES; DESIGNATING THE MANNER OF ELECTING THE VARIOUS  
CITY OFFICES NAMED HEREIN; PROVIDING FOR SAID ELECTIONS TO  
BE CONDUCTED BY THE POTTAWATOMIE COUNTY ELECTION  
BOARD; AND PROVIDING FOR VOTING BY ABSENTEE BALLOT.

Motion carried 7-0-0.

AYE: Matthews, Richter, Stephens, Shuler, Odneal, Fichtner, Sehorn

NAY: None

ABSTAIN: None

5. Consideration of an ordinance to rezone the property addressed as 1402 East Independence Street from C-1 (Local Commercial District) to R-3 (High Density Residential District).

Case No. RZ08-25 | Applicant: Jerry Roca and Landes Engineering  
*(Deferred from January 20, 2026, City Commission Meeting.)*

Community Development Director Petya Stefanoff stated that the applicant advised he is collecting more information and has requested that the item be deferred to the March 2026 regularly scheduled City Commission meeting.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Matthews, to deny an ordinance to rezone the property addressed as 1402 East Independence Street from C-1 (Local Commercial District) to R-3 (High Density Residential District). Motion carried 6-0-1.

AYE: Sehorn, Matthews, Shuler, Odneal, Fichtner, Richter

NAY: None

ABSTAIN: Stephens

6. Consideration of a request for a Preliminary Plat for Barton Industrial Park, located near Highway 177 and American Way.

Case No. PL02-25 | Applicant: Indaco Metals c/o TAP Architects

Community Development Director Petya Stefanoff stated that the item is for a Preliminary Plat for Barton Industrial Park located near Highway 177 and American Way. Planning Commission and Staff recommend approval.

A motion was made by Commissioner Shuler, seconded by Commissioner Fichtner, to approve a request for a Preliminary Plat for Barton Industrial Park,

located near Highway 177 and American Way. Motion carried 7-0-0.

AYE: Shuler, Fichtner, Stephens, Matthews, Odneal, Sehorn, Richter

NAY: None

ABSTAIN: None

7. Public hearing for an amendment to the City of Shawnee Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2026-2030, encompassing multiple changes.

Finance Director Kimberly Hoover stated that Staff is requesting an amendment to the CIP to make multiple changes.

Mayor Stephens declared a public hearing in session to consider an amendment to the City of Shawnee Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2026-2030, encompassing multiple changes. No one spoke regarding the item. The public hearing was closed.

8. Consideration of the amendment to the City of Shawnee Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2026-2030, encompassing multiple changes.

Finance Director Kimberly Hoover stated Staff is requesting an amendment to the following previously approved projects:

- Expo Electrical/Mechanical Equipment Upgrades & Replacement
- Expo Fleet Acquisition — 3/4 Ton
- Expo IT Equipment & Upgrades
- Expo Overhead Replacment
- Expo Pylon Sign Repair or Replacement
- Expo Water Truck
- Expo WW Gates & Panels
- Fire Station 1 Renovation
- Streets Fleet Replacement — Tandem
- Traffic Fleet Replacement — Bucket Truck

A motion was made by Vice Mayor Matthews, seconded by Commissioner Sehorn, to approve the amendment to the City of Shawnee Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2026-2030, encompassing multiple changes. Motion carried 7-0-0.

AYE: Matthews, Sehorn, Stephens, Shuler, Odneal, Fichtner, Richter

NAY: None

ABSTAIN: None

9. Consideration of the following Budget Amendments regarding the City of Shawnee's Capital Improvement Plan (CIP) for Fiscal Years 2026 - 2030.

a. Fund 301 - Capital Improvement Fund - Updating the cost to the actual cost of Street Fleet Replacement - Tandem in the Capital Improvement Fund.

b. Fund 301 - Capital Improvement Fund - Updating the cost to actual cost for Traffic Fleet Replacement - Bucket Truck in Capital Improvement Fund.

Finance Director Kimberly Hoover provided a Staff report for each of the proposed budget amendments.

A motion was made by Vice Mayor Matthews, seconded by Commissioner Fichtner, to approve the budget amendments listed in Agenda Item Nos. 9(a-b). Motion carried 7-0-0.

AYE: Matthews, Fichtner, Sehorn, Richter, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

10. Acknowledge Monthly Sales Tax Reports.

Finance Director Kimberly Hoover reported sales tax collections are up Thirteen Thousand Five Hundred Twenty-One Dollars (\$13,521.00) or Zero Point Four Eight Percent (0.48%), above the projected budget year-to-date. She stated that use tax collections are down Six Thousand Six Hundred Sixty-Eight Dollars (\$6,668.00) or One Point Three Eight Percent (1.38%), below the projected budget year-to-date.

11. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

12. Commissioners Comments

Commissioner Sehorn commented on sales tax and the recent fire north of town.

Commissioner Odneal thanked Staff for repairing the water issues last week.

Commissioner Shuler commented on the new development.

Vice Mayor Matthews thanked Staff for the response to the recent winter storm and repair of water issues. He commented on sales tax.

Mayor Stephens commented on the recent fire north of town and Staff's response to the winter storm and water main breaks.

### 13. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:20 p.m.)



ERIC STEPHENS, MAYOR

ATTEST:



LISA LASYONE, MMC  
CITY CLERK