

**SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE
PROCEEDINGS**

NOVEMBER 20, 2025 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on November 20, 2025 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 10:24 A.M. on November 19, 2025. Vice Chairperson Lankford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Vacant
Chairperson

Sherry Lankford
Vice Chairperson

Absent
Committee Member

Absent
Committee Member

Sue Nelson
Committee Member

Chris Johnston
Committee Member

Absent
Commissioner/Committee Member

Joseph Szczepanski
Committee Member

ABSENT: Kerri Keck, Raymond Lutomski, and
Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Welcome and Introduction of Newly Appointed Board Member.

Mr. Joseph Szczepanski was sworn in before the meeting to ensure enough members were present to have a quorum. Mr. Szczepanski introduced himself to the committee and gave little information about himself.

2. Consideration of approval of the Minutes from the October 16, 2025 regular meeting.

A motion to approve the October 16, 2025 minutes was made by Chris Johnston. A 2nd was made by Sue Nelson. Motion carried 4-0.
Aye: Sherry Lankford, Sue Nelson, Chris Johnston, and Joseph Szczepanski.
Nay: None

3. Acknowledgment of Kerri Foster as the Newly Appointed Parks and Recreation Director.

Kerri spoke about her new position and gave a brief explanation of what her new role entails.

4. Staff Reports

Mr. Lutomski attended the meeting at this time. 4:13 P.M.

1. Fall Fest was a great success with over 7,000 people in attendance.
2. Kane McElfresh introduced as the new Parks Grounds Supervisor.
3. Optimist splashpad has been completed. Other work is ongoing, and should be completed for Memorial Day 2026.

5. Consideration of 2026 Calendar Year Schedule of regular meetings.

The committee discussed having meetings in different parks and possibly at the Senior Recreation Center, but due to meetings being presented live that is not possible. The committee accepted the 2026 calendar year schedule as is with a motion to approve being made by Sue Nelson. A 2nd was made by Chris Johnston. Motion carried 5-0.

Aye: Sherry Lankford, Sue Nelson, Chris Johnston, Raymond Lutomski, and Joseph Szczepanski.

Nay: None

6. Discussion of Artwork Project.

Sue Nelson discussed her idea for the project and the committee decided to reach out to Gordon Cooper to see if they could possibly look at the design and give an approximate cost. This item will be on the December agenda to have further discussions.

7. Consideration of Winter Workshop.

Kerri Foster let the group know she would be available to have a Winter Workshop to discuss what Parks and Recreation does and how the committee could help staff and the community. A Special Call meeting in February to meet with the committee was discussed. This item will be put on the December agenda to possibly finalize a date for the workshop.

8. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

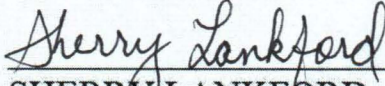
We had no citizens participation at this meeting.

9. Committee Comments

Committee members discussed Christmas decor downtown and the many Christmas activities happening. Everyone is excited about the different activities planned.

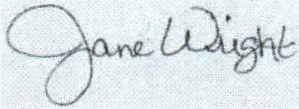
10. Adjournment

The meeting was adjourned at 4:54 P.M.



SHERRY LANKFORD
VICE CHAIRPERSON

ATTEST:



JANE WRIGHT
SECRETARY