

AGENDA
BOARD OF CITY COMMISSIONERS
JANUARY 20, 2026 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the December 15, 2025, regular meeting.
- b. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the December 3, 2025, regular meeting.
 - License Payment Report for December 2025.
 - Project Payment Report for December 2025.
- c. Budget amendments for Fiscal Year 2025 – 2026:
 - Fund 001 - General Fund - To fund and increase by adding additional

funding for the Code Enforcement Demolition account.

- Fund 303 - 2018 Capital Improvement Fund - To appropriate monies for the purchase of an E-One Rescue Pumper that was transferred into Fund 301 and should be in Fund 303 for the Fire Department's expenditures in FY26.

d. Lake Lease Transfer:

- Eckel Tract Lot 10, 15111 Eckel Rd
From: Frank and Mary Sims
To: FPS Twin Lake, LLC

e. Acknowledgment of Change Order No. 1 for Fire Station No. 3.

f. Confirm and approve the City Manager's hiring of Kacie Eck as the City's Director of Utility Billing and Court Administration.

g. Confirm and approve the City Manager's hiring of Kevin Moore as the City's Director of Building and Engineering Services.

h. Confirm and approve the City Manager's hiring of Bradley Schmidt as the City's Director of Public Works.

i. Acceptance of Utility Easement Agreement for the Grove Phase II project within Section 6 Township 10 North, Range 4 East.

3. Presentation of the Pet of the Month by Animal Control.

4. Consideration to reschedule the February 17, 2026, Regular Meetings of the Board of City Commissioner, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

5. Consideration of a request for a Preliminary Plat for Northcreek Villas, a replat of Northcreek Manor.

Case No. PPL04-25 | Applicant: Paul Bass and Landes Engineering

6. Consideration of a request for a Final Plat for Northcreek Villas, a replat of Northcreek Manor.

Case No. FPL04-25 | Applicant: Paul Bass and Landes Engineering

7. Public hearing of a request to rezone the property addressed as 1402 East

Independence Street from C-1 (Local Commercial District) to R-3 (High Density Residential District).

Case No. RZ08-25 | Applicant: Jerry Roca and Landes Engineering

8. Consideration of an ordinance to rezone the property addressed as 1402 East Independence Street from C-1 (Local Commercial District) to R-3 (High Density Residential District).

Case No. RZ08-25 | Applicant: Jerry Roca and Landes Engineering

9. Public hearing of a request to rezone a portion of the property addressed as 4731 North Union Avenue from R-3 (High Density Residential District) to C-2 (Regional Commercial District).

Case No. RZ09-25 | Applicant: Union Street Condominiums, LLC c/o Johnson & Associates

10. Consideration of an ordinance to rezone a portion of the property addressed as 4731 North Union Avenue from R-3 (High Density Residential District) to C-2 (Regional Commercial District).

Case No. RZ09-25 | Applicant: Union Street Condominiums, LLC c/o Johnson & Associates

11. Consider Bid(s):

- a. Shawnee Twin Lakes Dam #1 - Rehabilitation Project

12. Acknowledge Monthly Sales Tax Report.

13. Administrative Report(s):

- a. Presentation of the Quarterly 2018 Half-Cent Sales Tax Quarterly Report - Seth Barkhimer, Assistant City Manager

14. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

15. Commissioners Comments

16. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the

ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.

17. Consider matters discussed in executive session in accordance with 25 O.S. §307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.

18. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)