

AGENDA  
SHAWNEE AIRPORT AUTHORITY  
JANUARY 20, 2026 AT 6:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:
  - a. Minutes from the December 15, 2025, regular meeting.
  - b. Confirm action taken by the City Commission on Agenda Item No. 4 regarding rescheduling the February 17, 2026, Regular Meetings of the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.
2. New Business
3. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

# DRAFT

## SHAWNEE AIRPORT AUTHORITY PROCEEDINGS

DECEMBER 15, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, December 15, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, December 11, 2025, at 4:50 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens  
Chairman/Mayor

Daniel Matthews  
Trustee Ward 1

Greta Shuler  
Trustee Ward 2

Chris Odneal  
Trustee Ward 3

Absent  
Trustee Ward 4

Mark Sehorn  
Trustee Ward 5

Lauren Richter  
Trustee Ward 6

ABSENT: Ashley Fichtner

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the November 17, 2025, regular meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the July 16, 2025, and August 20, 2025, regular meetings.

A motion was made by Trustee Matthews, seconded by Trustee Odneal, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Matthews, Odneal, Stephens, Sehorn, Richter, Shuler

NAY: None

ABSTAIN: None

2. Discussion and consideration of request for a Commercial Aeronautical Lease Agreement with Redeemed Flying Corps Association (RFCA).

Airport Manager Bonnie Wilson stated that Redeemed Flying Corps Association (RFCA) submitted a written request to terminate its current lease, which restricts flight instruction to volunteer missionaries within the association, and enter a Commercial Aeronautical Lease Agreement to offer flight instruction to the public while continuing its mission-based operations. RFCA currently partners with Oklahoma Baptist University (OBU), allowing students who complete its flight training program to earn college credit. RFCA is also working with OBU to develop a formal aviation program. Under the proposed Commercial Aeronautical Lease Agreement, RFCA would expand its operations to offer flight instruction to the public in accordance with Federal Aviation Administration (FAA) regulations and the Shawnee Airport Authority Minimum Standards.

A motion was made by Trustee Matthews, seconded by Trustee Richter, to approve a Commercial Aeronautical Lease Agreement with Redeemed Flying Corps Association (RFCA). Motion carried 6-0-0.

AYE: Matthews, Richter, Stephens, Shuler, Odneal, Sehorn

NAY: None

ABSTAIN: None

### 3. New Business

There was no new business.

### 4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:28 p.m.)

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ERIC STEPHENS, MAYOR  
CHAIRMAN

ATTEST:

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LISA LASYONE, MMC, CITY CLERK  
SECRETARY