

AGENDA  
SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE  
JANUARY 15, 2026 AT 4:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

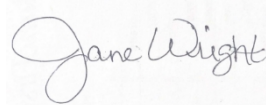
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF QUORUM

1. Consideration of approval of the Minutes from the November 20, 2025 regular meeting.
2. Recognition of Gordon Cooper American Spirit Team for volunteer work on cemetery mapping.
3. Staff Reports
4. Consideration of next steps of Artwork Project.
5. Consideration of Winter Workshop.
6. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)
7. Committee Comments
8. Adjournment

Respectfully submitted,



Jane Wright, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-

eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)

# DRAFT

## SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE PROCEEDINGS

NOVEMBER 20, 2025 AT 4:00 PM

The Shawnee Beautification, Parks, and Recreation Committee of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on November 20, 2025 at 4:00 P.M., pursuant to notice duly posted as prescribed by law at 10:24 A.M. on November 19, 2025. Vice Chairperson Lankford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Vacant  
Chairperson

Sherry Lankford  
Vice Chairperson

Absent  
Committee Member

Absent  
Committee Member

Sue Nelson  
Committee Member

Chris Johnston  
Committee Member

Absent  
Commissioner/Committee Member

Joseph Szczepanski  
Committee Member

ABSENT: Kerri Keck, Raymond Lutomski, and  
Lauren Richter

CALL TO ORDER

DECLARATION OF QUORUM

1. Welcome and Introduction of Newly Appointed Board Member.

Mr. Joseph Szczepanski was sworn in before the meeting to ensure enough members were present to have a quorum. Mr. Szczepanski introduced himself to the committee and gave little information about himself.

2. Consideration of approval of the Minutes from the October 16, 2025 regular meeting.

A motion to approve the October 16, 2025 minutes was made by Chris Johnston. A 2nd was made by Sue Nelson. Motion carried 4-0.

Aye: Sherry Lankford, Sue Nelson, Chris Johnston, and Joseph Szczepanski.

Nay: None

3. Acknowledgment of Kerri Foster as the Newly Appointed Parks and Recreation Director.

Kerri spoke about her new position and gave a brief explanation of what her new role entails.

#### 4. Staff Reports

Mr. Lutomski attended the meeting at this time. 4:13 P.M.

1. Fall Fest was a great success with over 7,000 people in attendance.
2. Kane McElfresh introduced as the new Parks Grounds Supervisor.
3. Optimist splashpad has been completed. Other work is ongoing, and should be completed for Memorial Day 2026.

#### 5. Consideration of 2026 Calendar Year Schedule of regular meetings.

The committee discussed having meetings in different parks and possibly at the Senior Recreation Center, but due to meetings being presented live that is not possible. The committee accepted the 2026 calendar year schedule as is with a motion to approve being made by Sue Nelson. A 2nd was made by Chris Johnston. Motion carried 5-0.

Aye: Sherry Lankford, Sue Nelson, Chris Johnston, Raymond Lutomski, and Joseph Szczepanski.

Nay: None

#### 6. Discussion of Artwork Project.

Sue Nelson discussed her idea for the project and the committee decided to reach out to Gordon Cooper to see if they could possibly look at the design and give an approximate cost. This item will be on the December agenda to have further discussions.

#### 7. Consideration of Winter Workshop.

Kerri Foster let the group know she would be available to have a Winter Workshop to discuss what Parks and Recreation does and how the committee could help staff and the community. A Special Call meeting in February to meet with the committee was discussed. This item will be put on the December agenda to possibly finalize a date for the workshop.

#### 8. Citizens Participation (A three-minute limit per person) (A twelve-minute limit per topic)

We had no citizens participation at this meeting.

9. Committee Comments

Committee members discussed Christmas decor downtown and the many Christmas activities happening. Everyone is excited about the different activities planned.

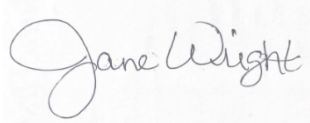
10. Adjournment

The meeting was adjourned at 4:54 P.M.

---

SHERRY LANKFORD  
VICE CHAIRPERSON

ATTEST:



---

JANE WRIGHT  
SECRETARY