

# AMENDED

AGENDA  
BOARD OF CITY COMMISSIONERS  
DECEMBER 15, 2025 AT 6:00 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Citizens may provide comment relevant to City business. Per Oklahoma State Statute 25 O.S. § 311(B)(1), the City Commission may only consider, deliberate, or render decisions on those items of City business that were included in the agenda. For other citizen comments, the City Commission may refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date.

2. Consider approval of Consent Agenda:

- a. Minutes from the November 17, 2025, regular meeting.

- b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the October 1, 2025, and November 5, 2025, regular meetings.
- Shawnee Beautification, Parks, and Recreation Committee Minutes from the October 16, 2025, regular meeting.
- Shawnee Senior Citizens Advisory Board Minutes from the August 12, 2025, regular meeting and the October 3, 2025, special call meeting.

- License Payment Report for November 2025.
  - Project Payment Report for November 2025.
- c. Acknowledge the resignation of Kerri Keck from the Shawnee Beautification, Parks, and Recreation Committee effective immediately.
- d. Acknowledge the resignation of Ann Dowdy from the Shawnee Senior Citizens Advisory Board effective immediately.
- e. Mayor Appointments:

Shawnee Beautification, Parks, and Recreation Committee

Nathan Ferguson      1st Partial Term      Expires: May 1, 2028  
*Replaces Kerri Keck, Resigned*

Shawnee Senior Citizens Advisory Board

Joe Ward                      1st Partial Term      Expires: July 1, 2027  
*Replaces Ann Dowdy, Resigned*

Oklahoma Baptist University Authority

James Wilder              1st Full Term              Expires: December 31, 2031  
*Reappointment*

Sam Garlow                  1st Full Term              Expires: December 31, 2031  
*Replaces Marty Lewis, Term Expired*

- f. Budget amendments for Fiscal Year 2025 – 2026:
- Fund 001 — General Fund — To appropriate monies received from donations to transfer into Equipment, Maintenance, Contracts for the Fire Department expenditures in FY26.
  - Fund 001 — General Fund — To appropriate monies received from donations to transfer into Other Materials & Supplies and Contingency for the Parks & Recreation Department expenditures in FY26.
  - Fund 001 — General Fund — To appropriate monies received from FY26 OK Safe Grant for overtime to transfer to Police Department Overtime for expenditures in FY26.
  - Fund 001 — Federal Grant Revenue — To appropriate grant monies into Equipment Parts & Supplies for expenditures in FY26 for Emergency

Management.

- Fund 301 — Capital Improvement Fund — To appropriate monies received from Oklahoma Municipal Assurance Group (OMAG) to transfer into Capital Outlay—Equipment for the Fire Department expenditures in FY26.
  - Fund 350 — Aquatic Center — To appropriate monies received from donations to transfer into Other Contractual Services for the Aquatic Center expenditures in FY26.
- g. Acknowledge Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Vicki Files.
  - h. Acceptance of Bison Curve public infrastructure and placing the maintenance bonds into effect.
  - i. Ratification of an agreement with Total Demolition Services, LLC for the demolition of the structure at 6 and 8 West Main Street.
3. Presentation of the Pet of the Month by Animal Control.
  4. Presentation of the Fiscal Year 2023-2024 Annual Comprehensive Financial Report and Single Audit Report.
  5. Shawnee Forward Presentation.
  6. Presentation of the Safe Streets for All (SS4A) Project.
  7. Public hearing for a request to rezone the property addressed as 316 North Kimberly Avenue from R-1 (Low Density Residential District) to R-3 (High Density Residential District).  
Case No. RZ05-25 | Applicant: Ethan Acock, Acock Properties LLC
  8. Consideration of an ordinance to rezone the property addressed as 316 North Kimberly Avenue from R-1 (Low Density Residential District) to R-3 (High Density Residential District).  
Case No. RZ05-25 | Applicant: Ethan Acock, Acock Properties LLC
  9. Public hearing for a request to rezone a portion of the property addressed as 3901 North Kickapoo Street from R-3 (High Density Residential District) to C-2 (Regional Commercial District).

Case No. RZ06-25 | Applicant: Paul Bass & Landes Engineering

10. Consideration of an ordinance to rezone a portion of the property addressed as 3901 North Kickapoo Street from R-3 (High Density Residential District) to C-2 (Regional Commercial District).

Case No. RZ06-25 | Applicant: Paul Bass & Landes Engineering

11. Public hearing for a request to rezone the property addressed as 1301 East Independence Street from R-1 (Low Density Residential District) to C-1 (Local Commercial District).

Case No. RZ07-25 | Applicant: Kenneth & Terry Gober, Aspire Equity Holdings LLC

12. Consideration of an ordinance to rezone the property addressed as 1301 East Independence Street from R-1 (Low Density Residential District) to C-1 (Local Commercial District).

Case No. RZ07-25 | Applicant: Kenneth & Terry Gober, Aspire Equity Holdings LLC

13. Consider Bid(s):

- a. Shawnee Sewer Bursting FY 26, Project No. 25-119

14. Acknowledge Monthly Sales Tax Report.

15. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

16. Commissioners Comments

17. Consider an executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.

18. Consider matters discussed in executive session in accordance with 25 O.S. § 307(B)(4) to discuss confidential communications between a public body and

its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, specifically regarding Pottawatomie County Case No. CJ-2023-468 relating to the Fairview Mausoleum.

## 19. Adjournment

Respectfully submitted,



Lisa Lasyone, MMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)