

**Notice of Meeting**

**BOARD OF ADJUSTMENT**

**TYPE OF MEETING**

REGULAR MEETING	( X )	RESCHEDULED REGULAR MEETING	( )
SPECIAL MEETING	( )	CONTINUED OR RECONVENED MEETING	( )

<b>DATE:</b>	<b>TIME:</b>	<b>PLACE OF MEETING:</b>
<u>12.18.2025</u>	<u>2:30 P.M.</u>	<u>Commission Chambers, City Hall</u> <u>16 W 9<sup>th</sup> Street,</u> <u>Shawnee, OK 74801</u>

*To be completed by person filing notice:*

**NAME:** Diana Hood

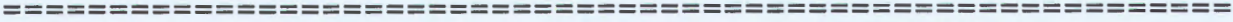
**TITLE:** City Planner

**ADDRESS:** 16 W. 9<sup>th</sup> St.  
Shawnee, OK 74801

**PHONE:** (405) 878-1672

Filed in the office of the municipal clerk at 5:00 a.m. / (p.m.) on 12-11-2025

**SIGNED:** Lisa Lasypone  
City Clerk/Deputy Clerk



**FOR CITY CLERK'S OFFICE USE ONLY**

**DATE NOTICE RELEASED TO NEWS MEDIA:** 12-11-2025

**PERSON FILING NOTICE:** Diana Hood

**NOTICE VERIFIED BY:** Lisa Lasypone

AGENDA  
BOARD OF ADJUSTMENT  
DECEMBER 18, 2025 AT 2:30 PM  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

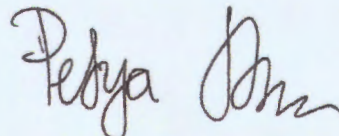
Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

**CALL TO ORDER**

**DECLARATION OF QUORUM**

1. Consideration of approval of the Minutes from the December 19, 2024 special call meeting.
2. Acknowledgment of the 2026 regular meeting schedule.
3. Public Hearing and Consideration of a request for a Variance to allow temporary housing for substance dependence recovery at the property addressed as 1302 E Fay Street.  
Case No. BOA01-25 | Applicant: Ashley Brown, c/o Stuart and Clover Consultants
4. Community Development Department Updates
5. Board Comments
6. Adjournment

Respectfully submitted,



Petya Stefanoff, Secretary

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-

eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)