

**SHAWNEE AIRPORT AUTHORITY PROCEEDINGS**  
SEPTEMBER 15, 2025 AT 6:00 PM

The Shawnee Airport Authority of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on Monday, September 15, 2025, at 6:00 PM, pursuant to notice duly posted as prescribed by law on Thursday, September 11, 2025, at 3:05 PM. Chairman Stephens presided and called the meeting to order. Upon roll call, the following members were in attendance.

Eric Stephens  
Chairman/Mayor

Absent  
Trustee Ward 1

Chris Odneal  
Trustee Ward 3

Mark Sehorn  
Trustee Ward 5

Greta Shuler  
Trustee Ward 2

Ashley Fichtner  
Trustee Ward 4

Lauren Richter  
Trustee Ward 6

ABSENT: Daniel Matthews

CALL TO ORDER

DECLARATION OF QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the August 18, 2025, regular meeting.
- b. Acknowledge the Schedule of Regular Meetings for 2026 for the Board of City Commissioners, the Board of Trustees of the Shawnee Airport Authority, and the Board of Trustees of the Shawnee Municipal Authority.

A motion was made by Trustee Richter, seconded by Trustee Fichtner, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0-0.

AYE: Richter, Fichtner, Sehorn, Shuler, Odneal, Stephens

NAY: None

ABSTAIN: None

2. Discussion and consideration of a request for a Commercial Aeronautical

Services Agreement with Crosswind Cleaning, LLC d/b/a Sparrowhawk  
Detailing OKC.

Airport Manager Bonnie Wilson stated that Crosswind Cleaning, LLC d/b/a SparrowHawk Detailing OKC, has requested the opportunity to provide “mobile” aircraft detailing services, generally classified as Specialized Aviation Service Operations, at the Shawnee Regional Airport. The Airport Advisory Board recommends approval of the item.

A motion was made by Trustee Sehorn, seconded by Trustee Shuler, to approve a request for a Commercial Aeronautical Services Agreement with Crosswind Cleaning, LLC d/b/a Sparrowhawk Detailing OKC. Motion carried 6-0-0.

AYE: Sehorn, Shuler, Odneal, Stephens, Fichtner, Richter

NAY: None

ABSTAIN: None

3. New Business

There was no new business.

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:15 p.m.)



ERIC STEPHENS, MAYOR  
CHAIRMAN

ATTEST:



LISA LASZYONE, MMC, CITY CLERK  
SECRETARY